

TOWN WARRANT

COMMONWEALTH OF MASSACHUSETTS

COUNTY OF HAMPDEN

TOWN OF HAMPDEN

To: Either of the Constables of the said Town of Hampden in said County:

GREETINGS:

In the name of the Commonwealth of Massachusetts, you are hereby required to notify and warn all the inhabitants of the Town of Hampden qualified to vote in Town Affairs, to meet at Thornton Burgess School, Wilbraham Road, Hampden, on Monday, March 5, 1973 at eight o'clock in the evening, then and there to act on the following articles:

ARTICLE 1. To hear the Annual Reports of all the officers of the Town and any committee whose duty it may be to report at said meeting and act thereon.

ARTICLE 2. To see if the Town will vote to raise and appropriate a sum of money sufficient to satisfy any judgment of the Superior Court in the Regional School Budget case.

ARTICLE 3. To see if the Town will vote to fix the salary and compensation of all elective officers of the Town as provided for by Section 108 of Chapter 41, General Laws, and to raise and appropriate the necessary sums to cover same; to raise money and make appropriations to defray the expenses of the Town for the period January 1, 1973 to June 30, 1974.

ARTICLE 4. To see if the Town will vote to expend all funds received by it under the Revenue Sharing Program on its principal and interest indebtedness on school bonds, or take any other action relative thereto.

ARTICLE 5. To see if the Town will vote to raise and appropriate a sum of money to be added to the fund to defray the expenses of Hampden's Centennial Celebration in 1978.

ARTICLE 6. To see if the Town will vote to authorize the payment of any departmental bills of the year 1972 or previous years and will vote to raise and appropriate a sum of money therefor.

ARTICLE 7. To see if the Town will vote to raise and appropriate a sum of money to be used in conjunction with any money which may be allotted by the State or County, or both, for Chapter 90 Maintenance, and instruct the Selectmen to petition and contract with the Commissioners of the Department of Public Works and the Commissioners of Hampden County, under the provisions of Chapter 90, Section 34.

ARTICLE 8. To see if the Town will vote to accept any money which may be allotted it by the State or County or both, to be held and used in conjunction with money which may be appropriated by the Town, for further construction on Main Street, and instruct the Selectmen to petition and contract with the Commissioners of the Department of Public Works and the Commissioners of Hampden County, under the provisions of Chapter 90, Section 34. (Chapter 90 Construction.)

ARTICLE 9. To see if the Town will vote to raise and appropriate a sum of money for the repair and maintenance of Town Roads and instruct the Selectmen to petition and contract with the Commissioners of the Department of Public Works under the provisions of Chapter 81, Section 26 of the General Laws.

ARTICLE 10. To see if the Town will vote to borrow a sum of money for the State share of Chapter 81 and the State and County share of Chapter 90 Maintenance Highway Programs.

ARTICLE 11. To see if the Town will vote to raise and appropriate a sum of money to resurface a portion of Wilbraham Road, beginning at Raymond Drive and proceeding northerly about 1400 feet, or take any other action in relation thereto.

ARTICLE 12. To see if the Town will vote to appropriate a sum of money to construct and install intersection and traffic control work at the intersection of Main Street and Somers Road, and authorize the Selectmen and the Town Treasurer to borrow said sum under Chapter 44 of the General Laws, the said money to be returned to the Town Treasury when reimbursed by the Commonwealth, or take any other action in relation thereto.

ARTICLE 13. To see if the Town will vote to appropriate a sum of money to construct and install intersection and traffic control work at the intersection of Allen Street, East Longmeadow Road, Somers Road and Wilbraham Road, and authorize the Selectmen and the Town Treasurer to borrow said sum under Chapter 44 of the General Laws, the said money to be returned to the Town Treasury when reimbursed by the Commonwealth, or take any other action relative thereto.

ARTICLE 14. To see if the Town will vote to acquire by deed and/or take by eminent domain, for Highway purpose, at Allen Street, East Longmeadow Road, Somers Road and Wilbraham Road, the following parcel of land supposedly owned by Andersen Realty Trust, Lester E. Andersen, Margaret Andersen and Walter A. Aronow, Trustees, bounded and described as follows:

Beginning at an iron pipe in the southwesterly line of Allen Street, marking the southeasterly corner of land now or formerly of Robert Sullivan et ux; running thence southeasterly along said line of Allen Street, 526.79' to an iron pin at its intersection with the northerly line of East Longmeadow Road; running thence westerly along said line of East Longmeadow Road 527' to an iron pin at the southwesterly corner of land now or formerly of Raymond E. Carroll et ux; running thence N. $1^{\circ} 55' 40''$ W., 10' to a point in the line of said Carroll land; running thence N. $89^{\circ} 30'$ E. in a line parallel to the northerly line of East Longmeadow Road and 10' distant therefrom, 461.31' to the beginning of curve having a radius of 25'; running thence along said curve to the left, an arc distance of 54.14' to a point of tangent; running thence N. $34^{\circ} 35' 10''$ W. in a line parallel to and 10' distant from said southwesterly line of Allen Street, 467.60' to a point in the southerly line of said land of Sullivan; running thence N. $89^{\circ} 26' 50''$ E. along said Sullivan land, 12.07' to the point of beginning, or take any other action relative thereto.

ARTICLE 15. To see if the Town will vote to appropriate a sum of money to construct and install traffic controls at the intersection of Allen Street and Stony Hill Road, and authorize the Selectmen and the Town Treasurer to borrow said sum under Chapter 44 of the General Laws, the said money to be returned to the Town Treasury when reimbursed by the Commonwealth, or take any other action relative thereto.

ARTICLE 16. To see if the Town will vote to raise and appropriate a sum of money for the construction of a sidewalk on Main Street from 340 Main Street to junction of Main Street and Somers Road, or take any other action relative thereto.

ARTICLE 17. To see if the Town will vote to raise and appropriate a sum of money to purchase a new truck, equipped with snow plow frame and body capacity of 4-6 yards, for use by the Highway Department, and to turn in a used 1956 Brockway truck toward this purchase.

ARTICLE 18. To see if the Town will vote to raise and appropriate a sum of money to purchase two sander bodies to be mounted on presently owned Town trucks.

ARTICLE 19. To see if the Town will vote to amend Title II, Section 1 of the General By-laws of Hampden, Mass. relating to the date of the annual Town Meeting, by inserting in place of the words "first Monday in March", the words, "third Monday in April" or take any other action relative thereto.

ARTICLE 20. To see if the Town will vote to amend Title II, Section of the General By-laws of Hampden, Mass. relating to the date of the annual town election, by inserting in place of the words "second Monday in March", the words, "fourth Monday in April", or take any other action relative thereto.

ARTICLE 21. To see if the Town will vote to amend the General By-laws of Hampden, Massachusetts, as adopted at the Annual Town Meeting in March, 1969 by adding to Section 7, Parliamentary Procedure, under II, Town Meetings, a subsection to read, "The Zoning By-laws of the Town of Hampden may only be repealed or amended by a two-thirds vote of those voting at an Annual Town Meeting for the transaction of business, except that the bounds of an existing zoning district may be extended in area within existing street lines by a 2/3 vote of those voting at any duly constituted town meeting."

ARTICLE 22. To see if the Town will vote to revise the General By-laws of Hampden, Massachusetts, as adopted at the Annual Town Meeting in March, 1969, by replacing the last sentence of Section 4 under Part III, Advisory Committee, with "After due consideration of the subject matters in such articles, said committee shall report thereon, in print or otherwise, to the Town Meeting its recommendations on all articles pertaining to appropriations, the expenditure of money and the incurring of debts. The Committee may make recommendations on any other articles it deems appropriate."

and by adding to Section 7 under Part III, Advisory Committee, a phrase so that Section 7 now reads:

"It shall be the duty of the Advisory Committee to make an annual report of its activities to be contained in the Annual Town Report, or a supplement thereto."

ARTICLE 23. To see if the Town, after considering the shortage of safe or sanitary dwellings available for elderly persons of low income at rentals which they can afford, will determine that a housing authority is needed for the purpose of providing housing for elderly persons of low income, and will establish the Hampden Housing Authority under General Laws, Chapter 121, Section 26K for that purpose.

ARTICLE 24. To see if the Town will vote to transfer the care, custody, management and control of the following described tax titled parcel of land to the Conservation Commission for use in its program for the promotion and development of natural resources in the town: "The Ballard lot" off Wilbraham Road (deed references — Hampden County Registry of Deeds, Book 2602, Page 262 and Book 3006, Page 178), consisting of 22 acres, more or less.

ARTICLE 25. To see if the Town will vote to raise and appropriate a sum of money for the printing and distribution to residents by the Assessors of a copy of the Real Estate Valuation Book.

ARTICLE 26. To see if the Town will vote to raise and appropriate a sum of money for the Reserve Fund or take any other action relative thereto.

ARTICLE 27. To see if the Town will vote to transfer from unappropriated available funds in the Treasury a sum of money to the Stabilization Fund.

ARTICLE 28. To see if the Town will vote that the Dog Fund shall be expended by the Library Trustees at their discretion.

ARTICLE 29. To see if the Town will vote to transfer from the Library Fund the amount of \$1714.50 (State Aid) to be used by the Library Trustees at their discretion.

ARTICLE 30. To see if the Town will vote to amend the Zoning By-law for the Town of Hampden by additions, deletions or substitutions as follows:

Section 2 — Definitions

2.5.A Add **BUFFER STRIP**: A PORTION OF LAND SET ASIDE TO SEPARATE THE REMAINDER OF OTHER DISTRICTS FROM RESIDENTIAL DISTRICTS. BUFFER STRIPS SHALL BE LANDSCAPED OR LEFT NATURAL AS REQUIRED BY THE PLANNING BOARD AND MAY NOT BE USED FOR PARKING AREAS, CIRCULATION OF TRAFFIC, OR FOR ACCESSORY BUILDINGS.

2.21 Substitute *Home Occupation*: ANY OCCUPATION CONDUCTED IN A DWELLING UNIT, PROVIDED THAT:

2.21.1 NO MORE THAN ONE PERSON, OTHER THAN MEMBERS OF THE FAMILY RESIDING ON THE PREMISES, SHALL BE ENGAGED IN SUCH OCCUPATION.

2.21.2 THE USE OF THE DWELLING UNIT FOR THE HOME OCCUPATION SHALL BE CLEARLY INCIDENTAL AND SUBORDINATE TO ITS USE FOR RESIDENTIAL PURPOSES BY ITS OCCUPANTS.

2.21.3 THERE SHALL BE NO CHANGE IN THE OUTSIDE APPEARANCE OF THE BUILDING OR PREMISES, OR OTHER VISIBLE EVIDENCE OF THE CONDUCT OF SUCH HOME OCCUPATION OTHER THAN (1) SIGN, NOT EXCEEDING ONE (1) SIGN, NOT EXCEEDING ONE (1) SQUARE FOOT IN AREA, AND NON-ILLUMINATED.

2.21.4 NO HOME OCCUPATION SHALL BE CONDUCTED IN ANY ACCESSORY BUILDING.

2.21.5 NO TRAFFIC SHALL BE GENERATED BY SUCH HOME OCCUPATION IN GREATER VOLUMES THAN WOULD NORMALLY BE EXPECTED IN A RESIDENTIAL NEIGHBORHOOD, AND ANY NEED FOR PARKING GENERATED BY THE CONDUCT OF SUCH HOME OCCUPATION SHALL BE OFF THE STREET AND OTHER THAN IN A REQUIRED FRONT YARD.

- 2.21.6 NO EQUIPMENT OR PROCESS SHALL BE USED IN SUCH HOME OCCUPATION WHICH CREATES NOISE, VIBRATION, GLARE, FUMES, ODORS, OR ELECTRICAL INTERFERENCE DETECTABLE TO THE NORMAL SENSES OFF THE LOT. IN THE CASE OF ELECTRICAL INTERFERENCE, NO EQUIPMENT OR PROCESS SHALL BE USED WHICH CREATES VISUAL OR AUDIBLE INTERFERENCE IN ANY RADIO OR TELEVISION RECEIVERS OFF THE PREMISES, OR CAUSES FLUCTUATIONS IN LINE VOLTAGE OFF THE PREMISES.
- 2.24 Substitute *Loading Space, Off-Street*: An off-street space or berth which has access to a street, alley or other appropriate means of ingress and egress on the same lot with a building, for the temporary parking of vehicles while loading or unloading merchandise or material.
- 2.31 Substitute *Setback*: The distance measured from THE CLOSEST POINT OF a street or lot line to the nearest building line. SETBACKS, IN OTHER THAN RESIDENTIAL DISTRICTS, SHALL BE LANDSCAPED OR LEFT NATURAL AS REQUIRED BY THE PLANNING BOARD AND MAY BE USED ONLY AS A SETBACK, NOT FOR ROADS, PARKING, OR FOR ANY OTHER ACTIVITY.
- 2.32 Substitute *Sign*: Any words, lettering, parts of letters, figures, numerals, sentences, phrases, emblems, devices, designs, trade names or trade marks by which anything is made known, such as are used to designate an individual, or a commodity or product or activity.
- 2.35 Substitute *Story*: That portion of a building included between the surface of any floor and the surface of the next floor above it, or, if there be no floor above it, then the space between such floor and the ceiling next above it. Any portion of a story exceeding fourteen (14) feet in height FROM AVERAGE GROUND LEVEL shall be considered as an additional story for each fourteen (14) feet or fraction thereof. One-half (1/2) story means any story or space situated wholly or partly in the roof, so designed, arranged, or built as to be used for storage or habitation.
- 2.36 Substitute *Structure*: Any construction, erection, assemblage or other combination of materials upon the land including swimming pools, but excluding stone walls and fences.
- 2.41.1 Substitute *Yard, Front*: An open, unoccupied space extending across the full width of the lot and lying between the front lot line of the lot and the nearest line of the building. The depth of a front yard shall be the minimum distance between the building and the front lot line, measured as in Section 2.31.
- 2.41.2 Substitute *Yard, Rear*: An open, unoccupied space extending across the full width of the lot and lying between the rear lot line of the lot and the nearest line of the building. The depth of a rear yard shall be the minimum distance between the building and rear lot line, measured as in Section 2.31.
- 2.41.3 Substitute *Yard, Side*: An open, unoccupied space between the side lot line of the lot and the nearest line of the building, and extending from the front yard to the rear yard, or, in the absence of either such yards, to the front or rear lot lines. The width of a side yard shall be the minimum distance between the building and the side lot line, measured as in Section 2.31.

Section 4 — Continuance of Existing Uses

4.3 Substitute Changes, Alterations and Enlargement of Non-Conforming Uses:

No non-conforming use shall be structurally altered or enlarged in that use, or changed to any other non-conforming use, unless authorized by a special permit granted by the Board of Appeals. The Board of Appeals in making such a decision must consider the following:

4.3.1 PROTECTION OF ADJOINING PREMISES AGAINST ANY POSSIBLE DETRIMENTAL OR OFFENSIVE USES ON THE SITE, INCLUDING UNSIGHTLY OR OBNOXIOUS APPEARANCE.

4.3.2 CONVENIENCE AND SAFETY OF VEHICULAR AND PEDESTRIAN MOVEMENT WITHIN THE SITE, AND IN RELATION TO ADJACENT STREETS, PROPERTY, OR IMPROVEMENTS.

4.3.3 ADEQUACY OF THE METHODS OF DISPOSAL FOR SEWAGE, REFUSE AND OTHER WASTES RESULTING FROM THE USES PERMITTED OR PERMISSIBLE ON THE SITE, AND THE METHODS OF DRAINAGE FOR SURFACE WATER.

4.3.4 ADEQUACY OF SPACE FOR THE OFF-STREET LOADING AND UNLOADING OF GOODS, PRODUCTS, MATERIALS AND EQUIPMENT INCIDENTAL TO THE NORMAL OPERATION OF THE ESTABLISHMENT OR USE.

4.5 Substitute No non-conforming structure damaged by fire or any other causes to the extent of more than 75% of its assessed valuation shall be repaired or rebuilt except in conformity with the by-law, EXCEPT AS NOTED IN PARAGRAPH 6.7.2.2.7.

Section 6 — Use Regulations

6.1.2.4 Delete ANY USE DETERMINED TO BE OF SIMILAR CHARACTER TO THE PERMITTED USES OF THIS DISTRICT AND TO THE INTENT OF THIS DISTRICT, SAID DETERMINATION TO BE MADE BY THE BOARD OF APPEALS FOLLOWING PETITION OF THE LAND OWNER OR OWNERS.

6.2.2.2 Delete ANY USE DETERMINED TO BE OF SIMILAR CHARACTER TO THE PERMITTED USES OF THIS DISTRICT, SAID DETERMINATION TO BE MADE BY THE BOARD OF APPEALS FOLLOWING PETITION OF THE LAND OWNER OR OWNERS.

6.3.7 Add Detached accessory structures must be located on the rear or side yard of a Multi-Unit Dwelling and shall be no greater than fifteen (15) feet in height AND SHALL COMPLY WITH SETBACKS IN ACCORDANCE WITH SECTION 7, PARAGRAPH 7.3.

Section 7 — Development of Sites and Locations of Buildings and Structures

7.2 Substitute *Area, Frontage, Yard and Floor Area Requirements:* No building shall be erected unless in conformity with the requirements LISTED IN THE TABLE ON PAGE 17A.

7.5.4.1 Substitute *Driveways:* In all districts there shall be provided facilities for off-street parking for every building thereafter constructed or enlarged as described above. All such parking areas shall not be contiguous with the roadway, and shall be otherwise adapted to the parking of vehicles and shall be kept available therefor. All access and egress driveways shall intersect the public way at an angle of ninety (90) degrees. In the case of a single family residence a ten (10) foot wide drive-

way is required AND SUCH DRIVEWAY SHALL BE SET BACK AT LEAST TEN (10) FEET FROM ANY LOT LINE EXCEPT STREET LINE. For all districts other than residential, ALL DRIVEWAYS MUST BE SET BACK AT LEAST TWENTY (20) FEET FROM ANY LOT LINE EXCEPT THE STREET LINE. Access and egress driveways must be provided and conform to the following:

- 7.5.4.3 Substitute *Location*: All parking shall be located to the rear of the required building setback line. All parking AREAS AND TRAFFIC CIRCULATION WITHIN THE PARKING AREAS IN ALL DISTRICTS EXCEPT RESIDENTIAL DISTRICTS shall be located to the rear of the required building setback lines AS DEFINED ON PAGE 17A. ACCESS AND EGRESS WAYS SHALL NOT CHANGE DIRECTION UNTIL THE WAY HAS PENETRATED THROUGH THE REQUIRED SETBACK.

Table — Page 17A — Lot Area, Frontage, Setback and Building Coverage

Add a column entitled REQUIRED SQ. FOOTAGE WITHIN 150 FEET OF STREET, so it shall read as follows:

District	Required Sq. Footage Within 150 Feet of Street
R-4	22,000 sq. ft.
R-6	27,000 sq. ft.
Multi-unit Dwelling	30,000 sq. ft.
Business	_____
Limited Industrial	_____
Commercial	_____
Flood Plain	_____

ARTICLE 31. To see if the Town will vote to amend Section 6.7 of the Zoning By-law of the Town of Hampden by deleting the entire section and substituting as follows:

6.7 Flood Plain/Wetland District

6.7.1 The purposes of this District are:

- 6.7.1.1 To provide the lands in the Town of Hampden subject to seasonal or periodic flooding as described hereinafter shall not be used for residence or other purpose in such a manner as to endanger the health or safety of the occupants thereof.
- 6.7.1.2 To protect, preserve and maintain the water table and water recharge areas within the Town so as to preserve present and potential water supplies for the public health and safety of the Town of Hampden.
- 6.7.1.3 To assure the continuation of the natural flow pattern of the water course(s) within the Town of Hampden in order to provide adequate and safe floodwater storage capacity to protect persons and property against the hazards of flood inundation.

6.7.2 Use Regulations

- 6.7.2.1 The Flood Plain/Wetland District shall be considered overlying parts of other Districts. Any uses permitted in the portions of the Districts so overlaid shall be permitted subject to all the provisions of this section.
- 6.7.2.2 In the Flood Plain/Wetland District no new building shall be erected or constructed, and no existing structure shall be altered, enlarged or moved within the District; no dumping, filling or earth transfer or relocation shall be permitted; nor shall any land, building or structure be used for any purpose except:

- 6.7.2.2.1 Outdoor recreation, including play areas, nature study, boating, fishing and hunting where otherwise legally permitted, but excluding buildings and structures.
- 6.7.2.2.2 Non-commercial signs (as permitted in the residential district), foot, bicycle, and/or horse paths and bridges, and wildlife management areas, provided such uses do not affect the natural flow pattern on any water course.
- 6.7.2.2.3 Grazing and farming, including truck gardening and harvesting of crops.
- 6.7.2.2.4 Forestry and nurseries.
- 6.7.2.2.5 Conservation of water, plants and wildlife.
- 6.7.2.2.6 The following uses by special permit by the Board of Appeals. The Board of Appeals may grant permission for any use and/or structure subject to the following:
 - 6.7.2.2.6.1 The request shall have been referred to the Planning Board, the Board of Health, and the Conservation Commission and reported favorably by two of the three Boards or thirty days shall have elapsed following such referral without receipt of such reports.
 - 6.7.2.2.6.2 The proposed use will not be detrimental to the public health, safety and welfare; and
 - 6.7.2.2.6.3 The proposed use will comply in all respects to the provisions of the underlying Districts or District within which the land is located.
- 6.7.2.2.7 Dwellings and other structures and uses lawfully existing prior to the adoption of these provisions, but not including substantial improvements (as defined in the National Flood Insurance Program's Rules and Regulations published in the Federal Register of September 10, 1971).
- 6.7.2.3 The portion of any lot within the area delineated on the Hampden Zoning Map as the Flood Plain/Wetland District may be used to meet the area and yard requirements for the District or Districts in which the remainder of the lot is situated, (provided that portion used does not exceed twenty-five percent of the minimum lot area).

ARTICLE 32. To see if the Town will vote to accept a proposed amendment to the Hampden Zoning By-law and Zoning District Map which establishes a Wetland District as set forth by the Planning Board.

ARTICLE 33. To see if the Town will vote to authorize the Treasurer, with the approval of the Selectmen, to borrow in anticipation of the revenue for the eighteen month period beginning January 1, 1973 in accordance with General Laws, Chapter 44, Section 4, and acts in amendment thereof, and including in addition thereto, Chapter 849 of the Acts of 1969, as amended, and to renew any note or notes as may be given for a period of less than one year in accordance with General Laws, Chapter 44, Section 17.

ARTICLE 34. To see if the Town will vote to raise and appropriate a sum of money to resurface 4 tennis courts at Thornton Burgess School and repair fence surrounding the tennis courts.

ARTICLE 35. To see if the Town will vote to accept the provisions of Chapter 44, Section 53C.

And you are further required to notify and warn the inhabitants of the Town of Hampden qualified to vote in elections of Town Officers to meet at Green Meadows School, North Road, Hampden, on Monday, the twelfth day of March, AD 1973 at ten o'clock in the forenoon, then and there to give in their votes on one ballot to the election officers of said Town for the following officers, to wit:

To choose for the term of one year the following: One Moderator, one Tree Warden, one member of the School Committee, one member of the Planning Board.

To choose for the term of three years the following: One Selectman, one Assessor, one member of the School Committee, one Library Trustee, one Cemetery Commissioner, two Park Commissioners.

To choose for the term of four years: One member of the Planning Board.

To choose for the term of five years: One member of the Planning Board.

Also to choose all other necessary Town Officers.

The polls shall be open at 10 AM and shall close at 8 PM.

And you are directed to serve this Warrant by posting an attested copy thereof at each of the five places designated by the Town.

Hereof fail not, and make due return of this Warrant with your doings thereon to the Town Clerk at or before the time of meeting aforesaid.

Given under our hands this twenty-ninth day of January, 1973.

JOHN M. FLYNN

FRANK J. T. KIRK

SHERWOOD W. CRONK

Selectmen of Hampden, Mass.

REPORT OF THE ADVISORY COMMITTEE

"Change" has highlighted the activities of the Advisory Committee for 1972. One of these changes you have already noted in picking up this copy of the "1972 Town Report." It is being put in your hands well in advance of the Advisory Committee hearing rather than at Town Meeting time. Other changes have included a change in the pre-town meeting schedules, adoption of a new fiscal year, a change in the budget format, and the institution of a published "Report and Recommendations of the Advisory Committee" Supplement to the Town Report. In making this Annual Report, we would like to discuss these changes with you, briefly review the Town's year as we see it, and comment on some of its problems.

This year, the Town Report went to press on January 20. This earlier schedule was adopted to inform you of the activities of the various departments and the articles to be considered well in advance of the Advisory Committee hearings and the Annual Town Meeting. We hope you will have an opportunity to study the reports and thereby be better prepared to participate in the hearings and the Town Meeting itself.

As with any change, it is very difficult to change one schedule without inducing other revisions. The schedule which was adopted for this year envisioned that this report would be mailed to you by February 12. The Advisory Committee hearing is then scheduled for February 20. The Report and Recommendations of the Advisory Committee should then be in the mail by March 1 in preparation for the Annual Town Meeting on March 5. This schedule is designed to give each voter ample opportunity to study the report and recommendations prior to the Annual Town Meeting. So much for the mechanics of changing the Town Report schedule.

Another change which we are encountering and to which many of you have seen reference is the conversion of our town accounting system to a new fiscal year basis. In the future, our fiscal year for which we will appropriate funds, will run from July 1 to the following June 30. This change is mandated by the State Legislature through its enactments of 1969 and 1971. The adoption of this fiscal year will place the towns on the same fiscal cycle as used by the State and the Federal Governments, and will allow the timing of any State or Federal grants to coincide in timing with the accounting year. Such a schedule modification, while retaining the Town Meeting in the spring (as required by statute) permits all departmental budgets to be set and appropriations made before any monies are expended, rather than being two months into the budget year before the budgets are approved. This may permit better control of the town's expenditures.

Another feature of the fiscal year law involves a change in the tax collecting system. Starting in 1974, taxes will be collected twice a year by State law with one-half ($\frac{1}{2}$) being due in April and one-half ($\frac{1}{2}$) due in October. This effectively brings the receipt of tax revenue closer to the beginning of the fiscal year when the monies are expended and should reduce the necessity of borrowing in anticipation of taxes.

Another feature of this change which you will quickly note, is that the next Town Meeting will consider not the normal 12-month budget, but an 18-month transitional budget. This will lead us into the first 12-month fiscal year running from July 1, 1974 to June 30, 1975. One would assume that this might be merely $1\frac{1}{2}$ times the annual budget. However, this is not the case. Most of the snow plowing, heating and school costs, to cite a few cases, occur in the first half of the year. However, we don't need many lifeguards at Memorial

Park during these six months. As a result, the budget normally is skewed towards heavier expenditures in the first six months of the calendar year with the result that expenditures for the transitional year will be slightly higher than $1\frac{1}{2}$ times the normal expenditures. Thus, the first glance at the requests of the various departments is a bit startling. However, our studies to date indicate that most departments have shown a desirable degree of reserve in their requests for the 1973-74 18-month transitional year. We are continuing to study these requests and will appreciate your comments at our hearing February 20.

To aid you in understanding the budget, you will also note a further change in the form of a revised budget format. The budget has been broken down into five major areas of expenditures, i.e.; General Government, General Town Services, Highways, The Protection of Persons and Property, and Schools. The functions falling into each of these areas have in turn been alphabetized. We will be pleased to hear your comments for future improvements.

On a different tact, when the tax rate was announced last July, many people in the town were elated to hear that the tax rate had declined. Almost as many explanations were heard around town. To keep this in perspective, this was not due to the State Lottery that added \$12,645 or less than 1% of anticipated revenue to the Town income. The Town's officials and the voters can take some credit in limiting expenditures to moderate levels. The major factor was the increase in funding received through the Cherry Sheet that resulted from a new formula for State disbursements. These funds, in the case of Hampden, increased from \$399,657 to \$601,763. This was a totally unexpected increase in our State allotment which naturally profoundly affected our local tax rate. Such an increase is not expected to occur again, considering the desperate financial status of the State. Prudence would dictate continued vigilance over town expenditures. We are glad to be able to report such diligence on the part of most of our local officials in preparing their transitional budgets for 1973-74.

This care in budget preparation on the part of most departments has also carried over into the control of their expenditures. Most budgets have been under good control with about half the dollar amount requested in transfers from the Reserve Fund compared with the 1971 requests. We commend those departments that have displayed financial responsibility. This year, transfers from the Fund by department were:

Board of Appeals	\$ 75.00
Dog Officer	615.50
Elections and Registrations	900.00
Highway Department	5,272.00
	<hr/>
	\$6,862.50

In commenting on the performance of the various town departments, we should mention the remarkable transformation that has taken place in the Police Department. The notable increase in road patrols, the increased police service and the decrease in the number of house-breaks during the past year deserves the Town's commendation. We are pleased with this improvement and compliment the Selectmen and their new chief.

In contrast, the Town was summoned into court on several occasions. Most of these occasions have been of a routine nature. However, one major complaint signed by Doris C. Bowman, F. C. Cooper, J. J. Costello, K. T. Rainey, and Mrs. G. Louise Voss, all members of the Regional School Committee, is particularly noteworthy. This complaint was filed in Superior Court to recover

the \$82,700 that voters of Hampden and Wilbraham deleted from their requested budget. We choose to comment on this because the voters acted in support of our recommendation. The Hampden Advisory Committee and the Wilbraham Finance Board independently concluded that the requested budget was excessive. The Wilbraham Finance Board proposed that the \$82,700 be eliminated and we concurred in recommending that figure to the towns. We felt our joint recommendation permitting an 8.75% increase in the operating budget was justified. We were surprised by the resulting suit and have urged a defense of our position, both for the money involved and the principle. It is unusual when elected representatives choose to sue the voters that put them into office. A majority of the voters at both Town meetings will not long be thwarted by representatives who do not choose to comply with their wishes. It is noteworthy that the Regional Committee was able to operate successfully this year without the expenditure of this \$82,700. At this writing, the suit is still pending in court. However, we understand some Regional Committee Members are relenting and are working toward a compromise. Irrespective of the outcome, the voters should strive to retain control of the school system by persuasion and the selection of their representatives.

It is certainly too early, as this is written, to do more than speculate as to the probable 1973 tax rate. This can only be reasonably estimated after we have seen the 1973 Cherry Sheet in February and after many more meetings with the departments. As expected, the new addition to the Regional High School will inevitably represent a major upward pressure on the tax rate as will ever increasing school costs. At this point, it appears that most other costs are under reasonable control.



Advisory Committee

Another new factor that must be considered this year is the new program on Federal Revenue sharing. We expect during this 18-month transitional budget year to receive grants totalling about \$100,000. This may be appropriated for any non-school use of the Town in anticipation of its receipt. By applying this sum to a portion of our current expenditures, we hope to minimize one further change. That change being an upward movement in our local tax rate.

Respectfully submitted,

RAYMOND A. BARKHUFF, JR., *Chairman*
DANIEL M. FLYNN
JOHN L. MATTHEWS, JR.
WILLIAM T. OLNSTEAD
ROBERT J. SICBALDI

DEFINITIONS

In an effort to give the townspeople a clearer understanding of the terminology of municipal finance, the following definitions are offered.

Chapters 81 and 90 — Highway Expenditures

Pertain to State and County reimbursements to the Town for construction and maintenance of Town Roads. They apply to intra and inter town roads respectively. In all cases, the Town must pay for the work which is later reimbursed.

Cherry Sheet

So called because of its color. It is the official tally provided each Town by the State Dept. of Corporations and Taxation, and establishes the amount of money which the Town must provide for certain State and County Services and the amount the Town will receive in State subsidy for schools, sales tax share, etc. It is a major factor for determining the yearly tax rate.

Fiscal Year

A period of twelve months, not necessarily concurrent with a calendar year, for which appropriations are made and at the end of which the books are balanced. Our fiscal year will run from July 1 to June 30 starting in 1974.

Free Cash

Free cash is the amount of surplus revenue *less* uncollected taxes of previous years. It is determined by the State Bureau of Accounts as of January 1st of each year, and constitutes the "unappropriated available funds", from which we may draw to finance equipment or services. Withdrawals from this account must be voted. As the prime source of available funds after the tax rate is set, its use is critical in the transitional year.

Machinery Fund

The Town charges the State for the use of town trucks and other equipment on Chapter 81 and 90 work at rates set by the Mass. D. P. W. The income from this is deposited in the Machinery Fund and may be used, by a vote of the Town, for the purchase of equipment.

Overlay

The amount the Assessors add to the fixed appropriations to cover tax abatements granted throughout the year.

Overlay Reserve

The *accumulated amount of overlay remaining after abatements of prior years*. The Overlay Reserve Fund may be used by vote for extraordinary or unforeseen purposes, or as is most common, voted into the Reserve Fund.

Reserve Fund

A contingency account, held by the Advisory Committee, for unforeseen expenditures not covered by normal departmental appropriations. This account may be disbursed at the discretion of the Advisory Committee.

Stabilization Fund

A "savings account", which the townspeople vote to create and to which funds may be added at any Annual Town Meeting. This money may be appropriated through taxes or transferred. Capital expenditures may be financed from this fund. All disbursements must be passed by vote of the Town Meeting.

Transitional Year

A loosely applied term currently referring to the 18 month accounting period that runs from Jan. 1, 1973 to June 30, 1974 during which all towns in the State will switch from a calendar to a fiscal year.

BUDGET FOR 1973

<i>Item No.</i>	<i>1972 Appropriations</i>	<i>1972 Expended</i>	<i>1973-74 18 Month Requested</i>	<i>1973-74 18 Month Recommended</i>
GENERAL GOVERNMENT				
1.0 Accountant, Town				
1.1 Salary.....	\$ 2,260.00	\$ 2,260.00	\$ 3,577.00	
1.2 Expenses.....	800.00	799.01	1,300.00	
2.0 Advisory Committee				
2.1 Expenses.....	475.00	376.33	750.00	
3.0 Appeals, Board of.....	350.00	399.31(1)	700.00	
4.0 Assessors, Board of				
4.1 Salaries.....	1,575.00	1,574.50	2,812.50	
4.2 Expenses.....	2,960.00	2,912.84	5,194.20	
4.3 Out of State Travel.....	300.00	300.00	450.00	
4.4 Data Processing.....	2,600.00	1,665.35	2,494.00	
Total Assessors.....	\$ 7,435.00	\$ 6,452.69	\$ 10,950.70	
5.0 Building Department Expense (Comm.)....	\$ 1,200.00	\$ 988.04	\$ 2,400.00	
6.0 County Retirement.....	12,035.00	12,034.10	16,979.14	
7.0 Insurance				
7.1 Property & Liability.....	17,325.00	15,544.43	26,175.00	
7.2 Employee Benefits.....	13,500.00	12,198.98	24,000.00	
8.0 Law and Claims				
8.1 General.....	4,000.00	3,328.70	9,600.00	
8.2 Town Prosecutor.....	—	—	1,200.00	

(1) \$75 Transferred from Reserve Fund

<i>Item No.</i>	<i>1972 Appropriations</i>	<i>1972 Expended</i>	<i>1973-74 18 Month Requested</i>	<i>1973-74 18 Month Recommended</i>
9.0 Moderator				
9.1 Salary.....	30.00	30.00	50.00	
9.2 Expenses.....	15.00	—	30.00	
10.0 Planning Board				
10.1 Expenses.....	1,190.00	987.74	2,115.00	
10.2 Map.....	1,600.00	986.40	1,750.00	
11.0 Registrars, Board of, (Voters)				
11.1 Salaries.....	225.00	225.00	337.50	
11.2 Expenses.....	2,332.00	3,195.76(2)	4,138.00	
12.0 Selectmen, Board of				
12.1 Salaries.....	1,260.00	1,260.00	1,890.00	
12.2 Expenses.....	6,947.00	6,714.00	10,977.00	
12.3 Legal Advertising.....	300.00	162.30	450.00	
12.4 Housing For the Elderly.....	—	—	500.00	
Total Selectmen.....	\$ 8,507.00	\$ 8,136.30	\$ 13,817.00	
13.0 Taxes, Collector				
13.1 Salary.....	2,675.00	2,675.00	5,011.00	
13.2 Expenses.....	1,375.00	1,372.92	2,625.00	
13.3 Out of State Travel.....	100.00	100.00	100.00	
Total Tax Collector.....	\$ 4,150.00	\$ 4,147.92	\$ 7,736.00	

(2) \$900 transferred from Reserve Fund

<i>Item No.</i>	<i>1972 Appropriations</i>	<i>1972 Expended</i>	<i>1973-74 18 Month Requested</i>	<i>1973-74 18 Month Recommended</i>
14.0 Town Clerk				
14.1 Salary	\$ 1,970.00	\$ 1,970.00	\$ 3,231.00	
14.2 Expenses	450.00	426.52	750.00	
14.3 Out of State Travel	100.00	100.00	100.00	
Total Town Clerk	<u>\$ 2,520.00</u>	<u>\$ 2,496.52</u>	<u>\$ 4,081.00</u>	
15.0 Town Report	\$ 3,850.00	\$ 3,666.71	\$ 8,800.00	
16.0 Treasurer				
16.1 Salary	2,285.00	2,285.00	3,681.00	
16.2 Expenses	825.00	825.00	1,653.00	
16.3 Out of State Travel	100.00	100.00	100.00	
16.4 Payroll Service	1,200.00	848.75	100.00	
16.5 Certifying Notes	50.00	12.00	100.00	
16.6 Interest on Loans (Short Term)	9,000.00	8,979.91	13,500.00	
Total Treasurer	<u>\$ 13,460.00</u>	<u>\$ 13,050.66</u>	<u>\$ 20,834.00</u>	
17.0 Veterans Benefits	\$ 6,500.00(3)	\$ 5,130.97	\$ 9,000.00(3)	
Total General Government	<u>\$ 103,759.00</u>	<u>\$ 96,435.57</u>	<u>\$ 170,320.34</u>	

GENERAL TOWN SERVICES

20.0 Academy Hall				
20.1 Maintenance	\$ 300.00	\$ 299.29	\$ 1,000.00	
20.2 Restoration	1,000.00	2,252.97(4)	2,500.00	

(3) \$2,176 for Hampden's share of Veteran's office expense is charged through Cherry Sheet for transitional year — \$1,543.68 in 1972.
(4) \$1,253.08 from prior appropriations

<i>Item No.</i>	<i>1972 Appropriations</i>	<i>1972 Expended</i>	<i>1973-74 18 Month Requested</i>	<i>1973-74 18 Month Recommended</i>
21.0 Cemetery Commissioners.....	100.00	29.63	2,000.00	
22.0 Conservation Commission.....	650.00	649.09	1,200.00	
23.0 Dump Maintenance.....	23,650.00	24,560.00(5)	25,850.00	
24.0 Dutch Elm Disease.....	1,900.00	1,899.25	2,850.00	
25.0 Insect Pest Control.....	400.00	335.25	900.00	
26.0 Library				
26.1 Salaries.....	6,600.00	} 11,699.90 }	10,300.00	
26.2 Expenses.....	200.00		750.00	
26.3 Books & Periodicals.....	4,900.00		7,500.00	
Total Library.....	\$ 11,700.00(6)	\$ 11,699.90	\$ 18,550.00	
27.0 Memorial Day.....	\$ 300.00	\$ 300.00	\$ 1,000.00	
28.0 Mosquitos.....	2,500.00	2,488.65	4,500.00	
29.0 Office Equipment				
29.1 Acquisition.....	1,000.00	999.33	870.00	
29.2 Maintenance.....	487.00	415.55	800.00	
29.3 Supplies.....	—	—	750.00	
Total Office Equipment.....	\$ 1,487.00	\$ 1,414.88	\$ 2,420.00	

(5) \$910 transferred from Reserve Fund

(6) Composed of \$10,259 appropriated plus \$1,441 transferred from Dog and State Library Funds.

<i>Item No.</i>	<i>1972 Appropriations</i>	<i>1972 Expended</i>	<i>1973-74 18 Month Requested</i>	<i>1973-74 18 Month Recommended</i>
30.0 Parks & Recreation				
30.1 Salaries	\$ 4,000.00	{ \$ 6,493.80 }	\$ 6,980.00	
30.2 Organized Summer Program	2,500.00		4,210.00	
30.3 Operating Expense	3,600.00	3,598.70	4,490.00	
30.4 Capital Improvements	2,500.00	2,419.90	5,915.00	
Total Parks & Recreation	\$ 12,600.00	\$ 12,512.40	\$ 21,595.00	
31.0 Public Grounds	\$ 8,640.00	\$ 8,554.85	\$ 19,000.00	
32.0 Town House Maintenance	12,759.00	11,569.49	23,431.00	24,431
33.0 Tree Warden				
33.1 Expenses	3,000.00	2,922.30	4,500.00	
33.2 Planting Trees	500.00	500.00	1,000.00	
Total General Town Services	\$ 81,486.00	\$ 81,987.95	\$ 132,296.00	
HIGHWAY DEPARTMENT				
40.0 Superintendent's Salary	\$ 9,000.00	\$ 9,000.00	\$ 14,250.00	
41.0 Highway Construction				
41.1 Recreation — Parking Lot	2,000.00		—	
41.2 Burleigh Road (1972)	1,750.00	{ \$ 10,248.14 }	—	
41.3 Harris Driveway (1972)	500.00		—	
41.4 Widen Bridge (1972)	6,000.00		—	
41.5 Recreation Road	—	—	3,750.00	
41.6 South Road	—	—	5,000.00	
Total Construction	\$ 10,250.00	\$ 10,248.14	\$ 8,750.00	

<i>Item No.</i>	<i>1972 Appropriations</i>	<i>1972 Expended</i>	<i>1973-74 18 Month Requested</i>	<i>1973-74 18 Month Recommended</i>
42.0 Road Maintenance.....	\$ 10,000.00	\$ 10,330.00(7)	\$ 22,500.00	
43.0 Snow and Ice Removal.....	20,000.00	19,164.59	36,000.00	
44.0 Other Highway Accounts				
44.1 Gasoline.....	4,000.00	5,453.19(8)	8,500.00	
44.2 Gasoline Tank.....	—	—	2,000.00	
44.3 Road Machinery.....	6,500.00	6,625.03(9)	10,000.00	
44.4 Street Lighting.....	6,500.00	5,957.14	9,500.00	
44.5 Town Garage Maintenance.....	1,750.00	1,899.71(10)	3,650.00	
Total Highway.....	\$ 68,000.00	\$ 68,677.80	\$ 115,150.00	

PROTECTION OF PERSONS AND PROPERTY

50.0 Animal Inspection.....	\$ 100.00	\$ 100.00	\$ 150.00	
51.0 Civil Defense Supplies.....	100.00	—	100.00	
52.0 Dog Officer				
52.1 Wages.....	800.00	915.50(11)	1,440.00	
52.2 Expenses.....	1,200.00	1,643.97(12)	3,500.00	

- (7) \$330 Transferred from Reserve Fund
(8) \$1,454 Transferred from Reserve Fund
(9) \$130 Transferred from Reserve Fund
(10) \$150 Transferred from Reserve Fund
(11) \$115.50 transferred from Reserve Fund
(12) \$500.00 transferred from Reserve Fund

<i>Item No.</i>	<i>1972 Appropriations</i>	<i>1972 Expended</i>	<i>1973-74 18 Month Requested</i>	<i>1973-74 18 Month Recommended</i>
53.0 Fire Department				
53.1 Fire Chief Salary	100.00	100.00	150.00	
53.2 Operation	5,328.00	5,325.43	8,210.00	
54.0 Forest Fires				
54.1 Wages	1,000.00	507.50	1,500.00	
55.0 Forest Fire Warden	100.00	100.00	150.00	
56.0 Health, Board of				
56.1 Salary	800.00	800.00	1,200.00	
56.2 Expenses	300.00	214.00	450.00	
57.0 Police				
57.1 Salaries	36,860.00	31,939.67	80,021.00	
57.2 Maintenance of Cruisers	1,850.00	1,841.37	3,000.00	
57.3 Other Expense	4,210.00	3,900.77	6,136.00	
57.4 New Cruiser	(4,000.00)	4,000.00	3,600.00	
57.5 Out of State Travel	175.00	—	—	
57.6 Training	—	—	3,750.00	
			<u>91,507.07</u>	
58.0 Police Special Coverage				
58.1 School Crossing Guard	930.00	900.00	1,530.00	
58.2 Recreation	600.00	380.25	642.00	
58.3 Elections	150.00		174.00	
Total Police	<u>\$ 48,775.00</u>	<u>\$ 42,962.06</u>	<u>\$ 98,853.00</u>	
Total Protection	<u>58,603.00</u>	<u>52,668.46</u>	<u>115,703.00</u>	

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<i>Item No.</i>	<i>1972 Appropriations</i>	<i>1972 Expended</i>	<i>1973-74 18 Month Requested</i>	<i>1973-74 18 Month Recommended</i>
SCHOOLS				
60.0 Administration	\$ 28,202.00	\$ 27,930.73	\$ 47,278.00	
61.0 Instruction	600,991.00	594,103.33	989,176.00	
62.0 Other School Services	78,165.00	74,913.29	144,268.00	
63.0 Operation and Maintenance	81,100.00	81,659.15	139,080.00	
64.0 Community Programs	1,470.00	775.40	1,950.00	
65.0 Acquisition of Fixed Assets	—	—	1,500.00	
66.0 Programs with Other Districts	13,000.00	7,903.86	17,080.00	
Total Local School Operations	\$ 802,928.00	\$ 787,285.76	\$ 1,340,332.00	
67.0 Special Accounts				
67.1 Preventative Maintenance Program	\$ 3,500.00	\$ 3,387.37	\$ 6,000.00	
67.2 Negotiating Fees	8,500.00	5,825.00	7,000.00	
Total Special Accounts	\$ 12,000.00	\$ 9,212.37	\$ 13,000.00	

<i>Item No.</i>	<i>1972 Appropriations</i>	<i>1972 Expended</i>	<i>1973-74 18 Month Requested</i>	<i>1973-74 18 Month Recommended</i>
68.0 Local School Debt Service				
68.1 Green Meadow Principal.....	\$ 15,000.00	\$ 15,000.00	\$ 15,000.00	
68.2 Green Meadow Interest.....	2,400.00	2,400.00	2,780.00	
68.3 Thornton Burgess Principal.....	90,000.00	90,000.00	90,000.00	
68.4 Thornton Burgess Interest.....	54,600.00	54,600.00	76,230.00	
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Total Local Debt Service.....	\$ 162,000.00	\$ 162,000.00	\$ 184,010.00	
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Total Local School.....	\$ 976,928.00	\$ 958,498.13	\$1,538,574.00	
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69.0 Regional School District				
69.1 Assessment.....	\$ 435,383.84	\$ 435,383.84	\$ 847,764.44	
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Total Schools.....	\$1,412,311.84	\$1,393,881.97	\$2,386,338.44	
	<hr/>	<hr/>	<hr/>	<hr/>
GRAND TOTAL.....	\$1,724,159.84	\$1,693,651.75	\$2,919,807.78	

[illegible]

POLICE DEPARTMENT 566-3535

FIRE DEPARTMENT. 566-3260

HARRIS AMBULANCE SERVICE..... 525-3314

HIGHWAY DEPARTMENT 566-8842

MASSACHUSETTS ELECTRIC COMPANY 596-9621

NEW ENGLAND TEL. & TEL. CO. 1-283-9911

MERCY HOSPITAL..... 788-7321

SPRINGFIELD HOSPITAL MEDICAL CENTER, 787-3200

WESSON WOMEN'S HOSPITAL 739-7321

WESSON MEMORIAL HOSPITAL 787-2500

LUDLOW HOSPITAL.....1-583-8365

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