

35 Flowering Crabs, 12 Sugar Maples, 3 Norway Maples, 4 Mountain Ash, 2 Redmond Linden, 9 Euon. Firebush, 4 Euon. Sarcocoe and 12 Spreading yews.

The grounds care involved considerable time. This department is responsible for the maintenance of the grounds of the Town House, Fire Station, Town Common, Green Meadow School, Thornton W. Burgess School, Recreation Field, baseball diamonds, Gerrish Park and the two cemeteries. The softball diamond at the Rec field was built up three feet, new clay added, graded and reseeded.

The town's winter work has become a major problem as new streets are being accepted by the town every year. The public today insists upon bare pavement year round which adds to the cost of snow removal. The cost for snow removal this past year was \$19,000.

All of the town equipment when used under Chapter 90 construction, Chapter 90 maintenance and Chapter 81, is reimbursed by the state on an hourly basis. This automatically goes into the Machinery Account which helps to purchase new equipment such as two new sand bodies and one new dump truck, which we hope to purchase next year. New equipment purchased this year was a used grader and a new four-wheel drive pickup.

During this year, I've had good dependable men who take an interest and pride in the highways of their town.

Respectfully submitted,

HOMER L. FULLER  
*Superintendent of Streets*

## **REPORT OF CEMETERY COMMISSION**

The cemetery commissioners wish to report the following:

Both cemeteries were mowed seven times.

This year we hope to repair and paint the fence in Prospect Hill Cemetery and also the Old Cemetery. We have asked for money to regrade and seed sections of both cemeteries to make mowing easier.

Respectfully submitted,

HOMER L. FULLER, *Chairman*  
ARTHUR H. GERRISH  
ERNESTINE JOHNSON

## **REPORT OF LIBRARY 1972**

During the past year we have issued 400 new library cards. New books are ordered every two weeks. Every six weeks Bookmobile continues to supplement our reading supply. Numerous requests for books not in our library are filled by Western Regional Public Library Service. The staff continues to service shut-ins in private and nursing homes. Hampden news clippings are kept up to date in the yearly scrap book.

In April, National book week was enjoyed by "Hampdenites" as well as out of towners when the Historical Society had an exhibit of "Life In Old Hampden". The exhibit was such a success it was extended another week.

Children from Green Meadows School visit the Library three days a week. The Library has enjoyed displaying items the children have made in their class rooms. The Summer reading program was rewarded with a trip to the Trolley Museum in Warehouse Point, Conn.

In September, Mrs. Charles Therrien attended a Western Regional Library Trustees meeting at Jones Library in Amherst, Mass.

In November, under the direction of Mrs. Walter Schwabe, a successful book week started with a story hour for the children. Monday evening Mr. Edward Crowley, local artist, started a winter scene in oils which he later donated to the library. Wednesday afternoon Mrs. Robert King demonstrated batik. In the evening the girl scouts under Mrs. Bernard Berenson's supervision made candles. Personnel from Laughing Brook brought with them a bard owl and a boa constrictor. The children were fascinated with the nature talk and afterwards had a question and answer period. Mother West Wind also told stories. The week ended with over a hundred children attending movies.

Mrs. Charles Melville, Jr. resigned after five years of service. Mrs. Francis Rochford has joined our staff.

The library trustees meet on the fourth Wednesday of the month.

Respectively submitted,

MIRIAM P. BRYANS, *Trustee*  
MILDRED ATTLETON, *Trustee*  
ELSIE THERRIEN, *Trustee*  
ELIZABETH J. CURTIS, *Librarian*

## LIBRARY HOURS

Monday . . . . . 12:30 P.M. to 5:00 P.M. . . . . 7:00 P.M. to 9:00 P.M.  
Wednesday . . . 12:30 P.M. to 5:00 P.M. . . . . 7:00 P.M. to 9:00 P.M.  
Thursday . . . . 12:30 P.M. to 5:00 P.M.  
Saturday . . . . 12:30 P.M. to 5:00 P.M.

Closed Saturday — July and August

## LIBRARY STATISTICS

### I. GENERAL SERVICES

Circulation of Books and Magazines . . . . .	25,952
Books Purchased . . . . .	882
Periodical Subscriptions . . . . .	45
Total Attendance . . . . .	17,998
Inter-Loan Books Borrowed . . . . .	307
Bookmobile . . . . .	2,232

## II. FINANCES

### Receipts

Appropriation by Town.....	\$10,259
Dog Tax.....	855
State Aid.....	586
	<hr/>
	\$11,700

### Expenditures

Books and Magazines.....	\$ 4,609
Wages.....	6,480
Supplies, Telephone, Incidentals.....	611
	<hr/>
	\$11,700

## REPORT OF ANIMAL INSPECTOR

The Animal Inspector wishes to report that he has inspected the barns and animals which are required by State Law.

The following number of animals were found:

Dairy Cows.....	166
Beef Cattle.....	78
Horses.....	111
Ponies.....	47
Swine.....	4
Goats.....	9
Sheep.....	10
Donkeys.....	1
Oxen.....	4

Respectfully submitted,

HOMER L. FULLER

*Animal Inspector*

## REPORT OF TREE WARDEN

The tree warden wishes to report the following trees were removed:

- 7 Elm and 2 Maple trees on Wilbraham Road
- 3 Elm and 3 Maple trees on Main Street
- 4 Elm and 2 Maple Trees on Scantic
- 4 Elm trees on Allen Street
- 2 Elm trees on Chapin Road

Trees on Chapin, South and Mountain Roads were trimmed of dead wood.

Stumps located to near the edge of the road were chipped out to ground level for public safety. They were located on the following streets: Wilbraham Rd., Main Street, Somers Rd., and Scantic Road.

Maple Trees were set out on the following streets: Main Street, Old Orchard Road, Martin Farm Road.

Respectfully submitted,

HOMER L. FULLER  
*Tree Warden*


### REPORT OF BOARD OF ASSESSORS

Total appropriation to be raised by taxation. \$1,753,536.84

Total appropriation to be taken from available funds in 1972. . . . . 47,211.45

Total appropriation to be taken from available funds in 1971 after 1971 rate was fixed... 3,000.00

Amount necessary to satisfy final court judgments. . . . . 1,335.14

 Deficite due to abatements in excess of overlay in 1968. . . . . 45.10

Offsets to Cherry Sheet Estimated Receipts:

School Lunch Program. . . . . 7,277.57

Free Public Libraries. . . . . 1,714.50

Racial Imbalance Program. . . . . 20,000.00

Other Amounts to be Raised:

Veterans Service Insurance Reimbursement. . . . . 143.00

Veterans Service District. . . . . 1,400.68

Lower Pioneer Valley Regional Planning District. . . . . 548.64

County Tax. . . . . 20,950.07

1971 Underestimates of County Tax. . . . . 64.05

State Recreation Areas. . . . . 7,568.86

Motor Vehicle Excise Tax Bills. . . . . 485.25

State Assessment System. . . . . 182.88

Air Pollution Control District. . . . . 274.18

Overlay of current year. . . . . 24,925.56

GROSS AMOUNT TO BE RAISED. . . . . \$1,890,663.77

## ESTIMATED RECEIPTS AND AVAILABLE FUNDS

1972 Estimated Receipts as certified by the Commissioner on Cherry Sheet. . . . .	\$601,763.47		
Motor Vehicle and Trailer Excise. . . . .	100,000.00		
Interest: On taxes and Assessment. . . . .	623.95		
1971 Overestimate of State Recreation Areas Tax. . . . .	1,000.01		
1971 Overestimate of Air Pollution Control Tax. . . . .	94.37		
Available Funds taken by vote. . . . .	50,211.45		
<b>TOTAL ESTIMATES AND AVAILABLE FUNDS. . . . .</b>		<b>\$</b>	<b>753,693.25</b>
<b>NET AMOUNT TO BE RAISED BY TAXATION ON PROPERTY</b>			<b>\$1,136,970.52</b>
<b>Total Valuation</b>			
Personal Property. . . . .	\$ 1,663,129.00	Tax	\$ 64,862.08
Real Estate. . . . .	27,489,950.00	Tax	1,072,108.44
<b>Total. . . . .</b>	<b>\$29,153,079.00</b>	<b>Total Taxes Levied</b>	<b>\$1,136,970.52</b>
<b>Omitted Assessment</b>			
Real Estate. . . . .	\$19,960.00	Tax	732.81
		<b>Total Taxes Levied</b>	<b>\$1,137,748.96</b>
<b>Taxes Abated in 1972</b>			
1971 Personal Property. . . . .		\$	858.61
1972 Personal Property. . . . .			2,822.91
1968 Real Estate. . . . .			121.36
1972 Real Estate. . . . .			3,282.62
1971 Real Estate. . . . .			299.30
<b>Statutory Exemptions Granted in 1972 on Real Estate. . . . .</b>		<b>\$</b>	<b>17,817.68</b>
<b>Farm Animal, Machinery and Equipment Excise</b>			
Committed in 1972. . . . .		\$	232.75
<b>Motor Vehicle and Trailer Excise Committed in 1972</b>			
1971 Commitments. . . . .		\$	16,446.56
1972 Commitments. . . . .			92,583.58
<b>Commissioners' Value of Vehicles</b>			
1971 Commitments. . . . .		\$	635,440.00
1972 Commitments. . . . .			1,388,330.00
<b>Motor Vehicle Abatements Granted in 1972</b>			
1971 Commitments. . . . .		\$	6,850.04
1972. . . . .			7,505.63

The Town owns the following real estate

		<i>Valued</i>
Ames Road.....	6 acres	\$ 150.00
Cross Road (Dump).....	13.42 acres	1,500.00
Baldwin Drive Lot 122.....	1.06 acres	1,000.00
North Road.....	$\frac{1}{4}$ acre	600.00
Wilbraham Road.....	22 acres	2,000.00
Thresher Road.....	4 acres	400.00

#### OFFICE HOURS

Monday.....9 A.M. to 5 P.M.

Wednesday.....2 P.M. to 5 P.M.

Friday.....2 P.M. to 5 P.M.

Assessors meet the second Tuesday of each month except in August in the Assessors office at eight o'clock.

The Assessors were pleased this year to announce the lower tax rate contributed to the increase property valuation and larger state appropriations.

The use of data processing has been incorporated into our present system. Evaluation of data processing companies and their varying costs resulted in a saving of about \$1,000 below funds appropriated.

A copy of the real estate valuation book has been put in the library for public inspection.

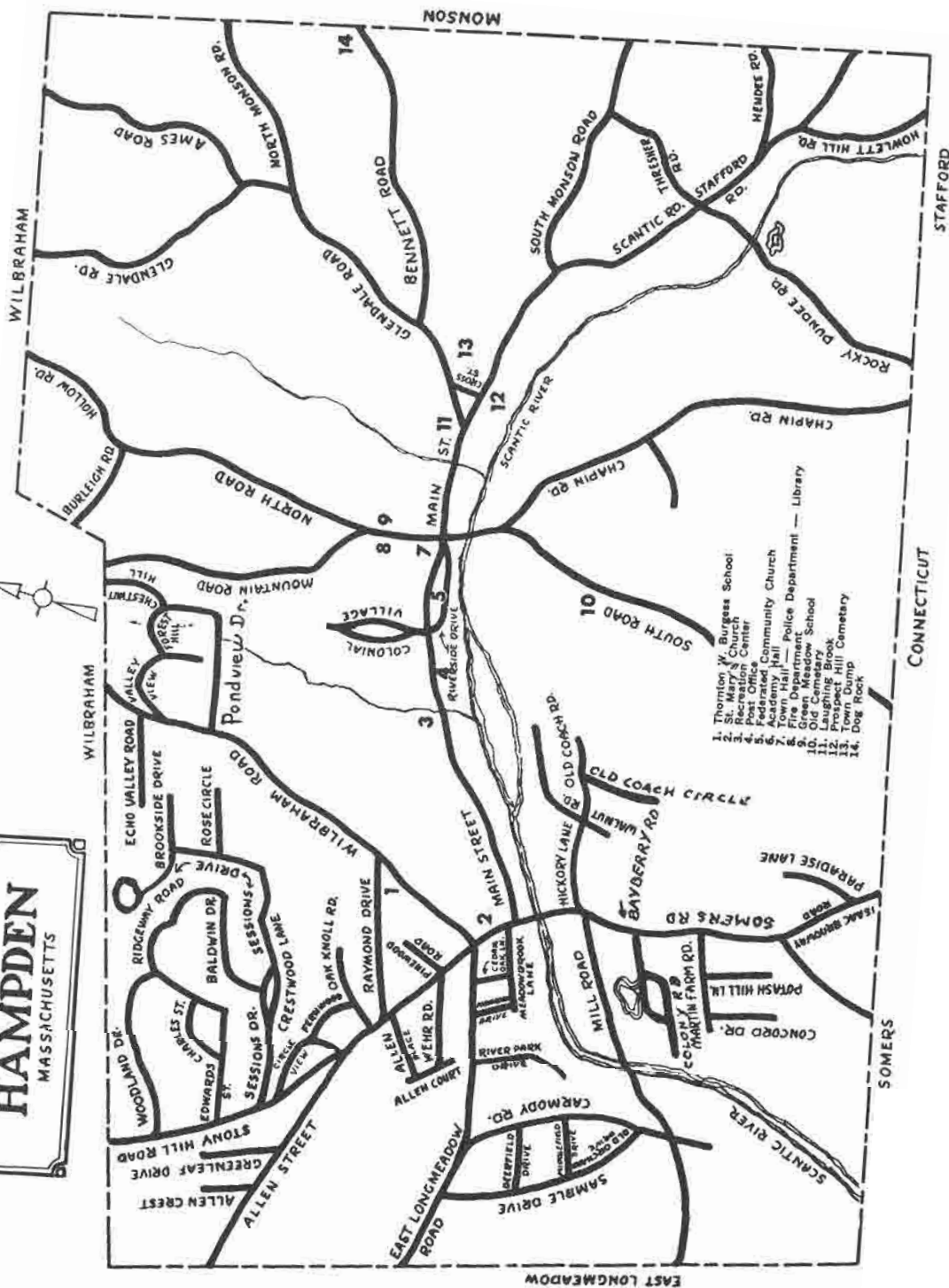
Respectfully submitted,

STANLEY WITKOP, *Chairman*  
GEORGE W. MCGARRITY  
RICHARD A. JALBERT



Board of Assessors

# NAP OF **HAMPDEN** MASSACHUSETTS





## **HAMPDEN-WILBRAHAM REGIONAL SCHOOL DISTRICT COMMITTEE REPORT**

A major tenet of American democracy is that every man is unique and important and that an education can be designed and executed so that every man can achieve his full potential.

Collectively, it seems fair to say that America has become more deeply engaged than ever before with learning in all its forms, to the point, in fact, where education may very well have become in our time the pre-eminent national concern.

We believe it is essential to involve parents and other citizens systematically in educational programs and policy development.

The primary responsibility of your School Committee is to provide a quality education for each student, keeping in mind what the district can afford.

Your School Committee realizes the cost of maintaining and improving a high educational level in the district. Therefore, in conjunction with teachers and administrators, the Committee has taken sound measures to keep cost increases at a minimum. This effort, however, is hampered by the inflationary economic condition of the nation and continuing enrollment increases.

In short, the Committee is charged with maintaining a balance between quality education on the one hand, and rising costs and increasing enrollment on the other.

The budget as outlined in the Town Report reflects the efforts of the School Committee to maintain this balance.

The major goals of the budget are as follows:

1. To provide the necessary instructional supplies, textbooks, and equipment needed to maintain a quality education.
2. To provide adequate spaces and facilities for an increased enrollment.
3. To continue operation and maintenance of our enlarged school building at maximum efficiency.
4. To provide the pupil services deemed imperative for their personal welfare.
5. To attract and retain the best professional staff for our school.
6. To make provision for inflationary costs.
7. To provide in-service education programs for our teachers and administrators to keep abreast of the changing needs of our students.
8. To improve the curriculum by revising and updating various programs.
9. To continue to provide quality programs for students in need of special education.

We urge you to study the financial requirements of our school district, conscious of the needs of our youth as well as those demands of our changing society which will affect the education of Minnechaug students.

The year of 1972 saw substantial completion of the high school addition. The new cafeteria and physical education teaching stations were accepted and occupied in September, and it is expected that the remainder of the addition will be finished shortly after the first of the year.

This year, for the first time since the school opened in 1959, Minnechaug misses the capable leadership of an outstanding department head and teacher,



Miss Vivian Little. Miss Little retired in June, 1972, to her home "Stonehaven" in Vermont.

Miss Susan Jones was appointed as Chairman of the English Department.

Mr. Charles Thompson resigned as Director of Guidance to spend his years prior to retirement as a guidance counselor.

Mr. Peter Gartner was appointed to the position of Director of Pupil Personnel Services, a position which reorganized the Guidance Department and diverse special services under a single director in a Pupil Services structure.

The knowledge and concentrated efforts of administrators, guidance personnel, home economics and driver education staffs have resulted in projects that have brought State and Federal grants or matching funds to the district:

1. The EIIP program (regular school year and summer) through application has made funds available to Minnechaug.
2. There are two programs now in operation, the Child Development Nursery School and a Food Technology class, which are funded through matching funds. Incidentally, Minnechaug is the only school in Western Massachusetts to be funded under this program during 1972-73!
3. The multi-media equipment for driver education was 100% reimbursed to the district.

This year has seen continuation of the program to provide information and news to members of the district through newsletters, news releases, and coffee hours. The Principal's coffee and tour of the building for various members of the community has been well received and many helpful suggestions have been made by those attending.

The senior class applied for and was granted Open Campus for 1972-73. This program allows students who have parental and administrative permission to leave the school property during study periods. Students on the program may leave to go to another school, tutor at one of the elementary schools, do volunteer work in an elementary school library, go to work earlier, or go home and study. Some students opt to remain and work in the Minnechaug library, on the school newspaper, yearbook, work as lab assistants, work on projects in Industrial Arts, Art, Science, independent study, etc. Some girls have volunteered time to serve as office aides in the Principal's office and the Guidance library.

Students who have become involved in School Policy making include Kim Maskell, representative to the Department of Education's Regional Youth Advisory Board; and Richard King and Athena Lambert, both seniors, the student members who were elected as non-voting members of the School Committee.

The fall of 1972 saw another Minnechaug First, an exchange student from the Phoenix Indian School. Angelita Porter, grade 11, arrived to spend the first semester at Minnechaug. During the second semester, two Minnechaug students will attend the Phoenix Indian School and two Indian students will attend Minnechaug.

The faculty and citizens of the community are serving on two ad hoc committees. One is the committee to review existing school policies. This group has forwarded their recommendations to the School Committee. The second committee has completed a report on the educational goals for Minnechaug

Regional High School which has been submitted to the Massachusetts Department of Education.

The following members of the faculty are serving in leadership roles at the state level:

W. Michael Kober — President, Massachusetts Athletic Directors' Association

George Proulx — President, Western Mass. Personnel and Guidance Association; Secretary, Massachusetts School Counselors Association

Dr. Dwight Killam — President, Massachusetts Music Educators

The Superintendents, Principals, Department Chairmen, Guidance Counselors, and teachers attend conferences and meetings as the budget permits, in order to be aware of trends and practices that may benefit and promote the needs of our students.

In addition to sports, a number of activities are available: Chess Team, Debate Team, Red Cross, Drama, As Schools Match Wits. The As Schools Match Wits team, consisting of Jennie Fay, William Kober, David Carman, and Kurt Hebert has won three matches and has placed Minnechaug in the championship round.

Residents of Wilbraham and the surrounding communities have enriched the students' knowledge of special fields by serving as guest lecturers.

Administrators and school groups continue to visit Minnechaug in order to see some of the new programs and exchange information. We are pleased that our students have available such programs as EIIP, Open Campus, Nursery Development School, and Extended School Day.

**ART DEPARTMENT** — The Art Department has adjusted its program to include quarterly courses. At the time of this writing, courses in ceramics and jewelry have been offered, with sculpture and printmaking anticipated. These quarterly course offerings are an attempt to reach those students whose inclinations or programs of study do not allow for a whole year general art program or for those students who wish to do more in the art area. The success of these courses points in the direction of their continuance.

The Open Campus program has resulted in many more students taking advantage of an opportunity to work in the art studios beyond their scheduled art classes. While this creates an even more crowded condition, it has been tolerated by all involved with the heartening aspect of relief in view with the additional facilities for next year.

The Art Department (responsible for School Beautification funds left by the graduating classes of 1968 and 1971 and the Student Council of 1969) has provided funds and cooperated closely with the Industrial Arts Department in providing benches for the courtyard. Mr. Martin Kibbe and some of his students have produced these concrete and wood benches for student use combining a learning-skill situation with service to the larger school community.

Additional School Beautification funds have been used to buy plants for distribution throughout the school. This was accomplished through the cooperation of Miss Doreen Rae, a senior who was directly responsible for the knowledgeable purchase and placement of the plants in the school.

**BUSINESS EDUCATION DEPARTMENT** — The Business Education curriculum is constantly being reviewed to ensure that subjects in this area are relevant to the students' needs. At present we are in the process of setting

up a program of studies for business students based on their vocation (or educational) plans. Additionally, we are introducing a new course into the business curriculum this September. Rapid writing, which is a system of shorthand based on longhand, can be readily used for personal and business use.

**ENGLISH DEPARTMENT** — The English Department has continued to make increased provision for the varied needs and interests of its students. Six one-semester courses were offered this year in linked pairs: Business English-Understanding the Media, Journalism-Minority Literature, and the Bible as Literature-Shakespearean Drama. Three curriculum committees, ninth grade, tenth grade and electives, have been meeting to co-ordinate curriculum and develop curriculum units. A poll of all sophomore and junior students was taken to determine student interests and needs. The English Department will be offering an expanded reading program in September 1973. There will be three course selections: Remedial Reading, Developmental Reading and Efficiency in Reading. Remedial Reading is designed to help the student who reads slowly and has difficulty with phonics, vocabulary and comprehension. Developmental Reading is designed to help the student who needs work in the basic skills of reading such as vocabulary and comprehension. The student who expects to be doing advanced academic work in the future and has a resulting need for a greater concentration in reading skills, comprehension and rate may elect Efficiency in Reading.

**FOREIGN LANGUAGE DEPARTMENT** — The Foreign Language Department is pleased to report that the enrollment increased by about one hundred students over the previous year's enrollment. The enrollment in Latin increased significantly. This year is the first year we have offered Spanish V, in which oral communication shares with reading and written composition. The students in this class are those who have taken Spanish II as freshmen. Both Hampden and Wilbraham Junior High Schools now offer French and Spanish.

**INDUSTRIAL ARTS DEPARTMENT** — An additional room for Power Mechanics was occupied in September, alleviating some of the pressure on other areas. We are looking forward eagerly to the opening of three more rooms: Drafting, Electricity/Electronics, and Graphic Arts. Pupils in a new half-year course entitled Home Repairs have made several benches of concrete and wood for our courtyard as part of the School Beautification program.

**HOME ECONOMICS DEPARTMENT** — While the traditional courses are still very much a part of our overall program, two new programs have been added in the Home Economics Department this year, both with the assistance of Federal funding:

- 1) *Food Technology* occupies space in what was the old cafeteria kitchen. This is a year-long program stressing short order cooking as well as bakery methods. It is designed to give students a first-hand knowledge of the career potentials in this industry and to provide the skills with which to find ready employment. Limited catering service will be available to residents of the community.
- 2) *Child Care and Development* with Minnechaug's own Nursery School opened with twelve pre-kindergarten children in attendance on October 16th. Classroom instruction is put to actual use as the students assist in the operating tasks of the Nursery School under the direct supervision of their teacher. This, too, is a career exposure area with considerable potential.

**MATHEMATICS DEPARTMENT** — The percent of pupils taking mathematics at the high school level varies between 78% and 81%. This high proportion of students makes it necessary to provide math courses which will be sequential and significant. Next year the department will offer a course in Consumer Mathematics which will instruct the general student in the applications of mathematics in everyday life. And, because of the increasing use of the computer in all areas of business and applied science, a course in Basic Computer Language will also be introduced, taught at all levels.

**MUSIC EDUCATION DEPARTMENT** — Minnechaug continues to be successful in interscholastic competitive music events. Fourteen students were selected for the 1972 All-State Groups last spring. This fall, under new rules limiting the number of participants from one school, Minnechaug still placed twenty-one students in the Western District Groups. Four students were selected to membership in the twelve-state Eastern Division Groups — Kerry Higgins, Debra Garcia, and Jenny Fay for the Chorus, and Elaine Phelps for the Band. Four is a new high for Minnechaug's participation in this event, and equals the representation of any school in the state.

A reorganization of the instrumental curriculum has resulted in the separation of the band program into two units — Concert and Bleacher Bands. The Concert Band meets all year as a regularly scheduled class period, devoted to intensive study of the finest symphonic wind literature. The Bleacher Band met during the week prior to the opening of school, and twice weekly thereafter, outside of regular school hours. This group performed at all home football games and for Open House. With the revised structure, it is possible for the more serious music student to pursue more intensive study of his instrument, and also for those with avocational interest to enjoy the recreational aspects of the Bleacher Band.

**PHYSICAL EDUCATION AND INTERSCHOLASTIC ATHLETICS** — As our new facilities became increasingly available, we were once again able to provide physical education for seniors. Furthermore, for the first time we are scheduling physical education three times per week (with a total time allotment as stipulated by the state). A welcome addition of square dancing has provided co-ed social activity for juniors and seniors.

A challenging future has been made possible because of more field space, additional teaching stations, and some new equipment.

Interscholastic athletics continue to provide a meaningful challenge to our young people, and at the same time give us that cohesive spirit so desirable in today's schools. Senior Tim Allen was honored by his selection as an All American High School Swimmer in the 50-yard freestyle event.

The girls' swimming team reached another milestone by capturing the Western Massachusetts Girls' Swimming Championship for the fourth consecutive year. Congratulations to the team and to Coach Patricia Cascio.

**SCIENCE DEPARTMENT** — The science enrollment for the 1972-73 school year was almost 80% of the student body, totaling 1230 students. Although this enrollment has reduced available space and time for the teachers and students to do supplementary science work, we have attempted to maintain our independent study courses and individualized research projects with selected students.

Kevin Wallace has become the second Minnechaug student to win recognition in the Tomorrow's Scientists and Engineers program. This



national contest, sponsored by Standard Oil Company (New Jersey) and Humble Oil and Refining Company, requires a student to submit a report on an original research project that he has completed.

Foremost on our minds is the impending move into the new addition. This will allow a more flexible and comprehensive science program to be offered. A new senior course, Geology, will be offered to those students who have elected biology, chemistry, and physics in their first three years. The Physiology-Anatomy course, which usually has an enrollment of 125-150 students, will be subdivided into two levels: General Physiology-Anatomy and Human Physiology. These changes should provide classes that are more homogeneous and improve instruction.

**SOCIAL STUDIES DEPARTMENT** — In many ways the year 1972-73 marked a turning point in the growth and development of the Social Studies Department at the high school. A continued rise in student enrollment, increases in the teaching staff, more social studies classes, and expanded facilities in the new addition all signaled the end of one era and the beginning of another.

Nearly 1,000 students took social studies, taught by ten different teachers in some 39 individual class meeting sections. This, coupled with the acquisition and use of a new core area and classrooms, are concrete expressions of expansion and change.

The program of studies continues to offer two basic elements; one, a basic core of history offerings at all grade levels; and secondly, a wide assortment of social science electives at all levels, with the widest selection available in the senior year. Students are required to take two years of social studies, one of which must be U.S. History, given in the junior year.

The social studies program has remained fairly stable, with some slight modifications. Old courses have been updated and redirected both in terms of materials and content resulting in new offerings. There also has been some modification and change in emphasis of the traditional core courses of history.

The two-year requirement, with one year in American History and the other an elective choice either in history or a social science discipline has proven to be successful. Nearly two-thirds of the total school population was enrolled in a social studies course.

**LIBRARY** — This year has seen the completion of plans for the move into the Media Center in the new addition.

Much effort and planning has gone into effecting a smooth transition from library to Media Center. The main purpose of the new center (as in the former library) will be service to students and faculty in their efforts to complete and enrich classroom studies. Books and magazines will continue to be available and it is planned to make audio-visual materials equally accessible. Due to the added space, it will be possible to encourage increased use of the center by students and classes.

The library continues to be aided by several students who work at the check-out desk and shelve books during their free periods and after their school day. This year these 31 students have been joined by five women from the communities who are donating their time on a regularly scheduled basis to assist in this growing library.

**PUPIL SERVICES** — Nineteen seventy-two saw the Guidance Department and diverse special services reorganized under a single director in a Pupil

Services structure. The program includes Guidance, E.I.I.P., Remedial Education, Work-Study, the school nurse, and part-time psychological consultants. The reorganization makes these services ever more sensitive to student, staff, and community needs. It provides more economical and efficient use of existing services, minimizes duplication, and permits initiation and expansion of programs on a planned basis as school and community resources permit. In the first phase all pupil service personnel are involved in a year long analysis of clients' and institution needs so as to sharpen job roles, make better known their services, and better assess their effectiveness.

The completion of remodeling in the former administration-guidance area has provided an attractive guidance library and sufficient office space for counselors and support personnel. The rapid completion of construction in the new addition is providing classrooms, counseling areas, and a resource-tutoring room for E.I.I.P., Remedial Education, and Work-Study programs. These vital services have been handicapped by inadequate and temporary "housing" for a number of years.

**GUIDANCE** — The problem of the unfavorably high ratio of students to counselors is partially and temporarily being met by combinations of part-time volunteers and graduate interns doing field work in guidance. An interning "counseling assistant" who is a Minnechaug alumna and student in one of the new junior college "Mental Health" programs has proven invaluable. Through such means counselors have not had to seriously curtail crucial functions in educational, vocational, and personal counseling.

The Career Exposure Program, begun in 1971, with the cooperation of the Rotary Club Guidance Committee, saw 20 career speakers visit the school. Both individuals and small groups of students visited, observed and interviewed workers in businesses and industries in the Metropolitan Springfield Area.

As always, a primary guidance function was to assist 1972 graduates and past alumni in occupational and educational placement. The placement picture at Minnechaug parallels new national trends in both types and percentages of placements. Fewer students have elected to immediately attend college upon graduation. Reasons include spiraling college costs, the current discouraging job outlook for many types of college graduates, reduced pressure from draft policies, and the desire of graduates to seek travel or work experiences in "the real world" prior to more formal education. Over 50% of "undecided"

	<i>No.</i>	<i>Percent of Class (Rounded)</i>
4-year colleges . . . . .	141	42%
2-year colleges & technical schools . . . . .	68	20%
3-year nursing . . . . .	11	4%
postgraduate . . . . .	1	.03%
<b>Total in further education . . . . .</b>	<b>221</b>	<b>66%</b>
employed . . . . .	72	21%
military service . . . . .	10	3%
other . . . . .	2	.06%
undecided . . . . .	34	10%
<b>Total graduates . . . . .</b>	<b>339</b>	<b>100%</b>

students were accepted in colleges but chose to take a year away from formal study. Other trends include increasing popularity of public colleges as an option to high private college costs. Additionally, community colleges are providing the first two years of college for increasing numbers of graduates.

*Remedial Education* Students in the reorganized remedial program were predominately integrated in the regular school curriculum but were provided with special instruction in such skill areas as math and reading. Supportive tutoring for regular instruction was provided by the remedial education teacher. Programmed materials were used to individualize instruction and a fledgling work-study vocational training program was initiated with the Massachusetts Rehabilitation Commission. Increasing parent involvement is a top priority for 1973.

*Work-Study* In the fourth year of its operation this program has grown to meet the needs of the Region's increasing number of career oriented youth. Four class sections of Consumer and Occupational Education are offered to 115 tenth-twelfth graders. Additionally, the job placement and frequent on-site work evaluation of 52 work-study students has seriously taxed the time and resources of the work-study coordinator. An increase in instructional personnel will be necessary if the needs of career-oriented youth are to be met.

*E.I.I.P.* The E.I.I.P. program continues to provide carefully planned individual instruction, tutoring, and counseling to students with special adjustment needs. Other services include a variety of curricular and extra-curricular activities ranging from career investigation, self-discovery and initiative training, to "outward bound" field experiences. Family consultation and, when appropriate, counseling or referral to other agencies remains an integral part of the program. As in past years, substantial amounts of federal and state subsidies help support the program. For the second consecutive year, a federal grant funded a successful and exemplary extension of the program through the summer. Students attended modules in conservation projects, humanities, film-making, water canoeing and rock climbing.

**WORK-STUDY PROGRAM** — During the academic year of 1971-72, a total of 37 students were enrolled in the Work-Study Program; twenty-one seniors and sixteen juniors. Of the twenty-one seniors who participated in the program, eighteen held full-time jobs upon graduation; one boy went into the service; one dropped out of school and another was dropped from the program because of excessive absenteeism. Among the sixteen juniors, two dropped from the program because of low grades; one girl left school and two moved. Excluding the pupils who moved (and are still working), 89% of those who participated in the program are still gainfully employed.

In conclusion, we wish to express our appreciation to administrators and teachers, to the non-academic personnel, to the parents and pupils. The citizens who represent you on the School Committee are grateful for your continuous support throughout the year.

Respectfully submitted,

DORIS C. BOWMAN, *Chairman*

KENNETH T. RAINEY, *Vice Chairman*

FREDERICK C. COOPER

JOHN J. COSTELLO

CARROLL I. JOHNSON

YORKE P. PHILLIPS

G. LOUISE VOSS



## ASSESSMENT FOR 1973 REVENUE STATEMENT

### 1. CAPITAL COSTS

a. 1956 and 1957 loans, Retirement and Service . . . . .	\$ 230,872.50
1957 loan, Construction Grant . . . . .	131,082.22
Balance to assess towns . . . . .	<u>\$ 99,790.28</u>
Hampden 22.5% . . . . .	\$ 22,452.81
Wilbraham 77.5% . . . . .	77,337.47
b. 1964 loan, Retirement and Service . . . . .	\$ 69,875.00
1964 loan, Construction Grant . . . . .	40,000.00
Balance to assess towns . . . . .	<u>\$ 29,875.00</u>
Hampden 20.03% . . . . .	\$ 5,983.96
Wilbraham 79.97% . . . . .	23,891.04
c. 1970 loan, Retirement and Service . . . . .	\$ 70,080.00
Amount to assess towns . . . . .	70,080.00
Hampden 24.6% . . . . .	\$ 17,239.68
Wilbraham 75.4% . . . . .	52,840.32
d. 1971 loan, Retirement and Service . . . . .	\$ 604,500.00
1971 loan, Construction Grant . . . . .	256,262.50
Balance to assess towns . . . . .	<u>\$ 348,237.50</u>
Hampden 24.3% . . . . .	\$ 84,621.71
Wilbraham 75.7% . . . . .	263,615.79
e. Total capital assessment:	
Hampden . . . . .	\$130,298.16
Wilbraham . . . . .	417,684.62

### 2. OPERATING BUDGET

Total budget less capital costs . . . . .	\$3,218,115.50
1972 Credits . . . . .	265,579.37
Balance to assess towns . . . . .	<u>\$2,952,536.13</u>

	<i>Hampden</i>	<i>Wilbraham</i>	<i>Total</i>
Pupils . . . . .	374	1165	1539
Percentage . . . . .	24.3	75.7	100
Operating Assessments \$	717,446.28	\$2,235,069.85	\$2,952,536.13

### TOTAL ASSESSMENTS TO HAMPDEN AND WILBRAHAM

	<i>Capital</i>	<i>Operating</i>	<i>Total</i>	<i>1/6 Payment</i>
Hampden . . . . .	\$130,298.16	\$ 717,466.28	\$ 847,764.44	\$141,294.07
Wilbraham . . . . .	417,684.62	2,235,069.85	2,652,754.47	442,125.75
	<u>\$547,982.78</u>	<u>\$2,952,536.13</u>	<u>\$3,500,518.91</u>	

Assessments payable in six equal installments not later than the first day of April 1973, June 1973, September 1973, December 1973, April 1974, and June 1974.

## HAMPDEN-WILBRAHAM REGIONAL SCHOOL DISTRICT

### ENROLLMENT — October 1, 1972

<i>Grade</i>	<i>Hampden</i>	<i>Wilbraham</i>	<i>Tuition</i>	<i>Total</i>
9.....	100	330	—	430
10.....	105	282	2	389
11.....	101	294	—	395
12.....	68	257	—	325
P.G.....	—	1	—	1
	<u>374</u>	<u>1164</u>	<u>2</u>	<u>1540</u>

## HAMPDEN-WILBRAHAM REGIONAL SCHOOL DISTRICT FINANCIAL STATEMENT FOR 1972

### CONSTRUCTION IN PROGRESS

Balance January 1, 1972.....	\$4,205,464.48
1972 Receipts.....	<u>207,379.16</u>
Total Available.....	\$4,412,843.64
1972 Expenditures.....	<u>3,805,674.41</u>
Balance December 31, 1972.....	\$ 607,169.23

### LAND ACQUISITION AND PLANNING APPROPRIATION

Balance January 1, 1972.....	\$ 59,124.30
1972 Receipts.....	<u>0.00</u>
Total Available.....	\$ 59,124.30
1972 Expenditures.....	<u>0.00</u>
Balance December 31, 1972.....	\$ 59,124.30

### CAPITAL COST BUDGET

1972 Payment by Towns.....	\$ 289,438.87
*1972 State Construction Grants & Invest. Income.....	<u>482,616.13</u>
Total Available.....	\$ 772,055.00
1972 Expenditures.....	<u>772,055.00</u>
Balance December 31, 1972.....	0.00

### OPERATING BUDGET

1972 Payment by Towns.....	\$1,439,113.88
1972 Offsetting Credits and Transfers.....	<u>207,680.12</u>
Total Available.....	\$1,646,794.00
1972 Expenditures.....	<u>1,646,778.36</u>
To Surplus Revenue.....	\$ 15.64
Balance December 31, 1972.....	0.00

\*Paid or Due

<b>INCOME OF 1972</b>	
Balance January 1, 1972.....	\$ 0.00
1972 Receipts.....	162,453.70
	<hr/>
To Surplus Revenue.....	\$ 162,453.70
Balance December 31, 1972.....	0.00
 <b>1971 ENCUMBRANCE FUND</b>	
Balance January 1, 1972.....	\$ 2,442.95
1972 Expenditures.....	2,257.04
	<hr/>
To Surplus Revenue.....	\$ 185.91
Balance December 31, 1972.....	0.00
 <b>SURPLUS REVENUE ACCOUNT</b>	
Balance January 1, 1972.....	\$ 15,072.57
1971 Anticipated Receipts (Rec'd in 1972).....	41,296.00
1972 Receipts, 1972 Balance & 1971 Encumbrance Balance.....	162,655.25
	<hr/>
Funds Available.....	\$ 219,023.82
To 1972 Operating Budget.....	39,295.57
	<hr/>
	\$ 179,728.25
To 1973 Operating Budget Credits.....	257,574.54
	<hr/>
Credit Balance January 1, 1973.....	\$ -77,846.29
State Revenue due 1972 (to offset Credit Balance).....	\$ 100,128.00
 <b>PUBLIC LAW 874</b>	
Balance January 1, 1972.....	\$ 0.00
1972 Receipts.....	8,414.00
	<hr/>
Funds Available.....	\$ 8,414.00
1972 Expenditures.....	3,006.60
	<hr/>
Credit to Revenue of 1972.....	\$ 5,407.40
Balance January 1, 1973.....	0.00
 <b>PUBLIC LAW 89-10</b>	
Balance January 1, 1972.....	\$ 270.54
1972 Receipts.....	4,000.00
	<hr/>
Funds Available.....	\$ 4,270.54
1972 Expenditures.....	3,679.59
	<hr/>
Balance January 1, 1973.....	\$ 590.95
 <b>HOT LUNCH ACCOUNT</b>	
Balance January 1, 1972.....	\$ 12,016.23
1972 Receipts.....	79,587.81
	<hr/>
Funds Available.....	\$ 91,604.04
1972 Expenditures.....	87,064.30
	<hr/>
Balance January 1, 1973.....	\$ 4,539.74

ATHLETIC ACCOUNT	
Balance January 1, 1972.....	\$ 0.00
1972 Receipts.....	5,964.53
	<hr/>
Funds Available.....	\$ 5,964.53
1972 Expenditures.....	3,367.10
	<hr/>
	\$ 2,597.43
Credit to Revenue 1972.....	2,597.43
	<hr/>
Balance January 1, 1973.....	0.00
COMMUNITY RECREATION ACCOUNT	
Balance January 1, 1972.....	\$ 0.00
1972 Receipts.....	4,747.67
	<hr/>
Funds Available.....	\$ 4,747.67
1972 Expenditures.....	4,184.84
	<hr/>
Balance January 1, 1973.....	\$ 562.83
DRIVER'S EDUCATION ACCOUNT	
Balance January 1, 1972.....	\$ 0.00
1972 Receipts.....	4,299.00
	<hr/>
Funds Available.....	\$ 4,299.00
1972 Expenditures.....	3,373.70
	<hr/>
Balance January 1, 1973.....	\$ 925.30
INSURANCE REIMBURSEMENTS	
Balance January 1, 1972.....	\$ 0.00
1972 Receipts.....	4,354.78
	<hr/>
Funds Available.....	\$ 4,354.78
1972 Expenditures.....	1,766.37
	<hr/>
Balance January 1, 1973.....	\$ 2,588.41
LOST BOOKS REPLACEMENT FUNDS	
Balance January 1, 1972.....	\$ 0.00
1972 Receipts.....	699.50
	<hr/>
Funds Available.....	\$ 699.50
1972 Expenditures.....	0.00
	<hr/>
Balance January 1, 1973.....	\$ 699.50

#### DETAILED ANALYSIS OF BUDGET ACCOUNTS

- 1000 ADMINISTRATION
- 1100 School Committee — increase due to funds for consultant for collective bargaining negotiations.
- 1200 Superintendent's office — primarily salary increases.

2000 INSTRUCTION

- 2200 Principal's Office — The Principal will retire at the end of April to be succeeded by one of the Assistant Principals. We will then return to our normal administrative staff of one principal and two assistants.  
*Personnel* — reduction of one Assistant Principal as of May 1 and adding the time of one clerk from 182 days a year to 52 weeks a year.
- 2300 Teaching — Teacher salaries (20 months, see explanation on P. 2), eight additional teachers, one monitor (for study hall supervision), two teachers on sabbatical leave. The enrollment is expected to increase between 150 and 160 pupils in September, the largest single year increase in the history of Minnechaug.
- 2300 Instructional Supplies — less than 1½ times the 1972 budget request.
- 2400 Textbooks — less than 1½ times the 1972 budget request.
- 2500 Library — add an assistant librarian in September 1973.
- 2600 Audio-Visual — add a media center technician in September 1973. A-V supplies needed for increased use and emphasis in all departments and in the new library (media-center)
- 2700 Guidance — add one intern from January to June. Add two guidance counselors and a guidance aide in September 1973. These additional staff members are requested because of the failure of guidance ratio to keep pace with increasing enrolment.
- |                                          |       |
|------------------------------------------|-------|
| 1970 — Counselor-Student Ratio . . . . . | 278-1 |
| 1971 — Counselor-Student Ratio . . . . . | 295-1 |
| 1972 — Counselor-Student Ratio . . . . . | 308-1 |
| 1973 — Counselor-Student Ratio . . . . . | 335-1 |
- State recommendation is 200-250 per counselor. Setting the Directors counseling load at 150, the addition of two guidance counselors would give us a ratio of 255-260 per counselor.
- 2800 Special Services — Speech and Hearing Therapists (2) are now employed by the Wilbraham and Hampden local schools.

3000 OTHER SCHOOL SERVICES

- 3200 Health Services — negotiated increase in Nurse's salary and in Doctor's payment due to increased enrollment.
- 3300 Transportation — increased request for field trips to broaden our curriculum by exposing students to educational experiences outside of the classroom.
- 3400 Food Services — no change. \$50. is to maintain a line item, if needed.
- 3510 Varsity Athletics — officials, league fees, transportation, and new equipment.
- 3520 Student Body — funds are being requested to provide intra-mural activities. We have not had space for this type of activity prior to the addition. We feel that an intra-mural program is very important.

- 4000 OPERATION AND MAINTENANCE
- 4100 Custodial Services and Supplies — add three custodians in January and three more in July for maintenance of the school addition.
- 4100 Utilities — school addition doubles our electrical costs and substantially increases telephone costs.
- 4200 Maintenance —  
*Grounds* — grounds area has been substantially increased.  
*Building* — has been cut back for the past two years due to budget cuts, we must catch up on our building maintenance.  
*Equipment* — less than 1½ times the 1972 request, even though we have more equipment to maintain.
- 5000 FIXED CHARGES
- 5100 Hampshire County Retirement — two payments are due during the next eighteen months.
- 5200 Insurance — two payments due in next eighteen months. Blue Cross-Blue Shield — increased premium and personnel.
- 5300 Rental-Buildings — final payment on the three temporary classrooms.
- 5400 Debt Service — reduced to a line item of \$100. This money was budgeted to pay the interest on short term borrowings in anticipation of state revenues not being received from the state when due to the district.
- 6000 COMMUNITY SERVICES
- 6200 Professional Salaries have been converted into a revolving account.
- 7000 NEW EQUIPMENT
- This item has been held to a minimum and includes only those items which cannot be purchased by the building committee.
- 8000 DEBT RETIREMENT AND SERVICE
- Principal and Interest on building additions.

# FINANCIAL REPORT — 1972 REGIONAL DISTRICT BUDGET ANALYSIS MATERIAL

	1972 School Committee Budget	1972 Town Meetings	1972 Expendi- tures	Budget Jan. 1973- June 1973	Budget July 1973- June 1974	18 Month Total
<b>ADMINISTRATION</b>						
1000						
1100	\$ 1,380.	\$ 400.	\$ 993.56	\$ 660.	\$ 1,700.	\$ 2,360.
1200	50,182.	48,982.	44,759.48	26,995.	57,825.	84,820.
<b>INSTRUCTION</b>						
2000						
2100	84,364.	82,664.	81,251.25	51,240.	80,424.	131,664.
2300	874,481.	857,577.	873,440.77	607,799.	1,094,220.	1,702,019.
2300	250.	250.	340.00	—	100.	100.
2300	45,127.	34,632.	32,405.12	11,353.	45,837.	57,190.
2400	14,976.	10,772.	10,801.07	1,200.	18,338.	19,536.
2500	27,490.	26,890.	21,804.50	14,526.	35,821.	50,347.
2600	6,000.	2,799.	4,853.01	5,459.	12,891.	18,350.
2700	84,295.	82,445.	81,304.86	58,449.	117,643.	176,092.
2800	47,474.	41,474.	38,892.99	22,192.	36,752.	58,944.
<b>OTHER SCHOOL SERVICES</b>						
3000						
3100	500.	500.	500.00	250.	550.	800.
3200	8,950.	8,950.	9,166.51	6,061.	9,042.	15,103.
3300	186,464.	184,464.	183,507.31	111,236.	187,560.	298,796.
3400	50.	50.	—	—	50.	50.
3510	33,027.	23,244.	26,123.83	23,482.	38,518.	62,000.
3520	2,600.	2,600.	1,934.45	2,520.	3,780.	6,300.