

HAMPDEN TOWN WARRANT

COMMONWEALTH OF MASSACHUSETTS

COUNTY OF HAMPDEN

TOWN OF HAMPDEN

To: Either of the Constables of the said Town of Hampden in said County:

GREETING:

In the name of the Commonwealth of Massachusetts, you are hereby required to notify and warn all the inhabitants of the Town of Hampden qualified to vote in Town Affairs, to meet at the Green Meadows Elementary School, North Road, Hampden on Monday, March 3, 1969 at eight o'clock in the evening, then and there to act on the following articles:

ARTICLE 1. To hear the Annual Reports of all the officers of the Town and any committee whose duty it may be to report at said meeting, and act thereon.

The Advisory Committee urges the voters to read and consider carefully the reports submitted.

ARTICLE 2. To see if the Town will vote to fix the salary and compensation of all elective officers of the Town as provided for by Section 108 of Chapter 41, General Laws, and to raise and appropriate the necessary sums to cover same; to raise money and make appropriations to defray the expenses of the Town for the ensuing year.

The report of the Advisory Committee is printed in this 1968 Town Report. The Committee urges the voters to study the report and to consider seriously the recommendations contained therein.

ARTICLE 3. To see if the Town will vote to authorize the payment of any departmental bills of the year 1968 or previous years, and will vote to raise and appropriate a sum of money therefor.

The Advisory Committee recommends favorable action.

ARTICLE 4. To see if the Town will vote to raise and appropriate the sum of \$500 to be added to the fund to defray expenses of Hampden's Centennial Celebration in 1978.

The Advisory Committee recommends favorable action.

ARTICLE 5. To see if the Town will vote to transfer the sum of \$9,000 from the Highway Machinery Fund for the purpose of purchasing a truck chassis on which to mount a dump body already owned by the Town, and to equip said truck with a frame and snow plow, for use by the Highway Department.

The Advisory Committee recommends favorable action.

ARTICLE 6. To see if the Town will vote to raise and appropriate a sum of money to be used in conjunction with any money which may be allotted by the State or County, or both, for Chapter 90 Maintenance, and instruct the Selectmen to petition and contract with the Commissioners of the Department of Public Works and the Commissioners of Hampden County, under the provisions of Chapter 90, Section 34.

The Advisory Committee recommends that \$3,000 be raised and appropriated for this purpose.

ARTICLE 7. To see if the Town will vote to raise and appropriate a sum of money to be used in conjunction with any money which may be allotted by the State or County, or both, for the widening and surfacing

of a portion of Main Street, and for the widening and surfacing of a portion of Wilbraham Road, and instruct the Selectmen to petition and contract with the Commissioners of the Department of Public Works and the Commissioners of Hampden County, under the provisions of Chapter 90, Section 34.

The Advisory Committee recommends that \$3,850 be raised and appropriated for this purpose.

ARTICLE 8. To see if the Town will vote to raise and appropriate the sum of \$2,200 for the repair and maintenance of Town Roads and instruct the Selectmen to petition and contract with the Commissioners of the Department of Public Works, under the provisions of Chapter 81, Section 26 of the General Laws.

The Advisory Committee recommends that \$2,200 be raised and appropriated for this purpose.

ARTICLE 9. To see if the Town will vote to transfer from unappropriated available funds in the Treasury a sum of money for the State share of Chapter 81 and the State and County share of Chapter 90 Highway programs.

The Advisory Committee recommends that \$29,650 be transferred from unappropriated available funds for this purpose.

ARTICLE 10. To see if the Town will vote to use the portion of the State grant available in 1969, under the provisions of Chapter 616 of the Acts of 1967, in the amount of \$2,284.23, in conjunction with money already appropriated by the Town, for relocation, widening and surfacing of a portion of Main Street, and/or widening and surfacing of a portion of Wilbraham Road.

The Advisory Committee recommends favorable action.

ARTICLE 11. To see if the Town will vote to raise and appropriate the sum of \$10,000 to be used in conjunction with Chapter 90 money for the surfacing of a portion of Main Street and the widening and surfacing of a portion of Wilbraham Road.

The Advisory Committee recommends negative action pending the presentation of itemized figures for each segment of the project.

ARTICLE 12. To see if the Town will vote to authorize the School Committee to retain counsel as its representative in the event of bargaining with employee organizations.

The Advisory Committee recommends favorable action.

ARTICLE 13. To see if the Town will vote to continue the Old Town Hall Restoration Committee.

The Advisory Committee favors an amended article which forms an official Old Town Hall Restoration Committee appointed by the Selectmen.

ARTICLE 14. To see if the Town will vote to raise and appropriate a sum of money for the use of the Old Town Hall Restoration Committee in commencing restoration of that building.

The Advisory Committee favors an amendment which would provide for the use of matching funds in restoring the Old Town Hall and the raising and appropriating of not more than \$3,000 as the Town's share.

ARTICLE 15. To see if the Town will vote to authorize the addition of two permanent patrolmen to the Police Department, and raise and appropriate the necessary sum for wages.

The Advisory Committee recommends negative action, as stated in the Report of this Committee.

ARTICLE 16. To see if the Town will vote to raise and appropriate the sum of \$1,000 for the paving of Northview Terrace.

The Advisory Committee recommends favorable action.

ARTICLE 17. To see if the Town will vote to transfer from the Library Fund the amount of \$580 (State Aid) to be used by the Library Trustees at their discretion.

The Advisory Committee recommends favorable action.

ARTICLE 18. To see if the Town will vote to transfer from unappropriated available funds in the Treasury a sum of money to Law and Claims Supplemental Account.

The Advisory Committee recommends that \$6,800 be transferred from unappropriated available funds for this purpose.

ARTICLE 19. To see if the Town will vote to raise and appropriate a sum of money to be used with monies already available, for the purpose of completing the remodeling of the Town House.

The Advisory Committee will make a recommendation on the floor.

ARTICLE 20. To see if the Town will vote to revise the present By-Laws as proposed in the report of the By-Laws Revision Committee.

The Advisory Committee recommends favorable action.

ARTICLE 21. To see if the Town will vote to amend the existing or revised By-Laws by adding Section 6 under II, Town Meetings "All appointments made by elected officials will be made after the Annual Town Meeting for transaction of business and for the election of officers."

The Advisory Committee recommends favorable action.

ARTICLE 22. To see if the Town will vote to amend the existing or revised By-Laws by replacing language of Section 7, Sub-section C under "Parliamentary Procedure" with, "On entering the meeting room, before or during a town meeting, held for the transaction of business, each voter of the Town of Hampden shall be identified by the Board of Registrars or their deputies, by reference to the Voter's List. Persons who are not voters of the Town of Hampden shall be seated separately from the voters in a place designated by the Moderator."

The Advisory Committee recommends favorable action.

ARTICLE 23. To see if the Town will vote to amend existing or revised By-Laws by adding a new Section under "Legal Affairs" to read: "No report submitted to the Town of Hampden by elected or appointed officials shall be considered complete unless one copy is delivered to the Town Clerk."

The Advisory Committee recommends favorable action.

ARTICLE 24. To see if the Town will vote to revise the restrictions contained in the amendment to Article 42 passed at the 1968 Annual Town Meeting so that it shall read, "To see if the Town will vote to raise and appropriate the sum of \$7,000 to be used by the Planning Board to prepare a total Town Plan, said sum to be used only in conjunction with matching funds which may become available before the completion of the 1970 Annual Town Meeting, through the Housing Act of 1954, Title VII, Section 701, as amended," or take any other action required.

The Advisory Committee recommends favorable action.

ARTICLE 25. To see if the Town will vote to accept a proposed amendment to the Hampden Zoning By-Law and Zoning District Map which

establishes an R-6 Residential District as set forth by the Planning Board. (See recommendations of Planning Board in 1968 Town Report.)

The Advisory Committee recommends favorable action.

ARTICLE 26. To see if the Town will vote to accept a proposed amendment to Section 7.4 (pertaining to swimming pools) of the Hampden Zoning By-law as set forth by the Planning Board and Planning Board Sub-committee on Zoning. (See recommendations of Planning Board in 1968 Town Report.)

The Advisory Committee recommends favorable action.

ARTICLE 27. To see if the Town will vote to transfer a sum of money from the Overlay Reserve to the Reserve Fund, or take any other action thereto.

The Advisory Committee wishes to amend the article to read: "To see if the Town will vote to transfer \$6,000 from Overlay Reserve and \$6,000 from unappropriated available funds to the Reserve Fund." The Advisory Committee recommends favorable action.

ARTICLE 28. To see if the Town will vote to transfer from unappropriated available funds in the Treasury a sum of money to the Stabilization Fund.

The Advisory Committee recommends negative action.

ARTICLE 29. To see what disposition the Town will make of the Dog Fund, now in the hands of the Treasurer.

The Advisory Committee recommends that this fund be paid into the Library Account.

ARTICLE 30. To see if the Town will vote to authorize the Treasurer, with the approval of the Selectmen, to borrow money from time to time in anticipation of the revenue for the financial years beginning January 1, 1969 and January 1, 1970, in accordance with provisions of General Laws, Chapter 44, Section 4, and to renew any note or notes as may be given for a period of less than one year, in accordance with the provisions of General Laws, Chapter 44, Section 17.

The Advisory Committee recommends favorable action.

ARTICLE 31. To see if the Town will vote to transfer from unappropriated available funds a sum of money for the purpose of reducing the tax rate.

The Advisory Committee will make a recommendation on the floor.

ARTICLE 32. To see if the Town will vote to strike out Section II of the By-Laws of the Town of Hampden, Massachusetts, concerning the appointment of members of the Advisory Committee by the Moderator and substitute therefor under the provisions of Chapter 39, Section 16 of the General Laws the following: "Section II. The Advisory Board of the Town shall be elected by the registered voters of the Town at the regular Town Election in 1970: Two members whose terms of office shall expire at the adjournment of the annual Town Meeting of 1971; two members whose terms of office shall expire at the adjournment of the Annual Town Meeting of 1972; and one member whose term of office shall expire at the adjournment of the Annual Town Meeting of 1973. Thereafter expired vacancies shall be filled by the registered voters of the Town at the Annual Town Meeting for periods of three years. The terms of office of said members shall expire at the close or final adjournment of

the Annual Town Meeting. Said committee shall choose its own officers as soon as practical after election and shall serve without pay, excepting, however, the Secretary, whose salary shall be voted at the Annual Town Meeting. Said committee shall cause to be kept a true record of its proceedings."

The Advisory Committee recommends negative action.

ARTICLE 33. To see if the Town will vote to raise and appropriate the sum of \$99.40 to pay the balance on the bill for the services of Arthur H. Gerrish as Dog Officer from March 19, 1968 to July 1, 1968.

The Advisory Committee recommends negative action.

ARTICLE 34. To see if the Town will authorize the Assessors to enter into a contract as provided under Section 4, Chapter 40 of the General Laws for the purchase of Assessors' maps and to transfer from available funds the sum of \$22,000 for this purpose.

The Advisory Committee recommends negative action.

ARTICLE 35. To see if the Town will raise and appropriate the sum of \$17,500 to be used by the Board of Assessors for the purpose of revaluating the real estate of the Town.

The Advisory Committee recommends that \$20,000 be raised and appropriated for the purpose of contracting with an experienced firm for a complete revaluation of the real estate of the Town.

ARTICLE 36. To see if the Town will vote to transfer the sum of \$500, appropriated for a dog pound, which money was not used, to unappropriated available funds in the Treasury.

The Advisory Committee recommends favorable action.

ARTICLE 37. To see if the Town will vote to place any monies received by the Conservation Commission into a Conservation Fund.

The Advisory Committee questions the legal form of this article and accordingly recommends negative action.

ARTICLE 38. To see if the Town will vote to raise and appropriate the sum of \$1,350 to be used by the Parks and Recreation Commission to replace the worn out backstop on the baseball field at Memorial Park.

The Advisory Committee wishes to amend the article to read: "To see if the Town will authorize the Parks and Recreation Commission to replace the worn out backstop on the baseball field at Memorial Park and to use whatever funds they may deem proper from their General Improvement Budget." The Advisory Committee recommends favorable action.

ARTICLE 39. To see if the Town will vote to accept a gift of Mary Egan of land west of the right of way leading from Main Street to Hampden Memorial Park, for street purposes, according to a plan as filed with the Planning Board, a distance of 800 feet, more or less, northerly; and 30 feet west.

The Advisory Committee will make a recommendation on the floor.

ARTICLE 40. To see if the Town will vote to purchase or take by eminent domain the present right of way leading from Main Street to Hampden Memorial Park for street purposes.

The Advisory Committee will make a recommendation on the floor.

ARTICLE 41. To see if the Town will vote to authorize the Board of Selectmen to take by eminent domain or purchase, for recreational park purposes, a parcel of land on the easterly side of the existing right of way

running northerly from Main Street to Hampden Memorial Park, believed to be owned by Esther Edwards Hosie, bounded and described as follows:

Beginning at a point in the northerly street line of Main Street, at the southeast corner of land of the Town of Hampden, known as the Firehouse lot; thence running easterly along the said northerly street line of Main Street 1.79 feet to a point; thence running northerly along land of Esther Edwards Hosie parallel with the easterly line of said Firehouse lot 90 feet to a point; thence continuing northerly in a line parallel with and 40 feet easterly of the easterly line of land of Mary K. Egan and John J. Egan, a distance of 510 feet, more or less, to the westerly line of Hampden Memorial Park; containing about 20,400 square feet, and will vote to raise and appropriate a sum of money to pay for same.

The Advisory Committee will make a recommendation on the floor.

ARTICLE 42. To see if the Town will vote to authorize the Board of Selectmen to take by eminent domain or purchase, for recreation purposes, a parcel of land with the buildings thereon, on the northerly side of Main Street, Hampden, believed to be owned by Mary K. Egan and John J. Egan, both of 51 Oxford Road, Longmeadow, Massachusetts; bounded and described as follows:

About $6\frac{1}{4}$ acres of land, with the buildings thereon, on the northerly side of Main Street, Hampden, which property is described in a deed from Milton Daniel Fiske, Executor under the will of Carrie Sickels Fiske to Mary K. Egan and John J. Egan, sister and brother, both of 51 Oxford Road, Longmeadow, Mass. dated July 2, 1968 and recorded in Hampden County Registry of Deeds, Book 3348, Page 136, and will vote to raise and appropriate a sum of money to pay for same.

The Advisory Committee will make a recommendation on the floor.

And you are further required to notify and warn the inhabitants of the Town of Hampden qualified to vote in elections of Town Officers to meet at Green Meadows Elementary School, North Road, Hampden, on Monday, the tenth of March, A.D. 1969 at ten o'clock in the forenoon, then and there to give in their votes on one ballot to the election officers of said Town for the following officers, to wit:

To choose for the term of one year the following: One Moderator, one Tree Warden.

To choose for the term of three years the following: One Selectman, one Assessor, two members of the School Committee, one member of the Hampden-Wilbraham Regional School District Committee; one Library Trustee, one Cemetery Commissioner, two members of the Board of Park Commissioners; one member of the Planning Board.

To choose for the term of five years the following: One member of the Planning Board.

Also to choose all other necessary Town Officers.

The polls shall be open at 10 A.M. and shall close at 8 P.M.

And you are directed to serve this Warrant by posting an attested copy thereof at each of the five places designated by the Town. Hereof fail not, and make due return of this Warrant with your doings thereon, to the Town Clerk at or before the time of meeting aforesaid.

Given under our hands this fifteenth day of January, 1969.

JOSEPH J. ZAHER JOHN M. FLYNN PAUL D. HUNTER

Selectmen of Hampden, Mass.

DEFINITIONS

In an effort to give the townspeople a clearer understanding of the terminology of municipal finance, the following definitions are offered.

Chapters 81 and 90—Highway Expenditures

Pertain to State and County reimbursements to the Town for construction and maintenance of Town Roads. The amount of reimbursement is based on certain formulas applicable to the work involved—some on a matching basis, some on a per mile of roads basis.

In all cases, the Town must first provide the total funds for the job and receive reimbursement later by State and County.

Cherry Sheet

So called because of its color. It is the official tally provided each Town by the State Dept. of Corporations and Taxation, and establishes the amount of money which the Town must provide for certain State and County services and the amount the Town will receive in State subsidy for schools, welfare, sales tax share, etc. It is a major factor for determining the yearly tax rate.

E & D (Excess and Deficiency)

Known outside of municipal finance as "surplus"; the amount by which cash, accounts receivable, and other assets exceed liabilities.

Free Cash

Not, as is sometimes thought, the amount of cash on hand. Free cash is the amount of surplus revenue less uncollected taxes of previous years. It is determined by the Bureau of Accounts as of January 1st of each year, and constitutes the "unappropriated available funds", from which we frequently draw to finance equipment or services. Withdrawals from this account must be voted.

Machinery Fund

The Town charges the State for the use of town trucks and other equipment on Chapter 81 and 90 work at rates set by the Mass. D. P. W. The income from this is deposited in the Machinery Fund and may be used, by a vote of the Town, for the purchase of equipment.

Overlay

The amount the Assessors add to the fixed appropriations to cover tax abatements granted throughout the year.

Overlay Reserve

The accumulated amount of overlay remaining after abatements of prior years. The Overlay Reserve Fund may be used by vote for extraordinary or unforeseen purposes, or as is most common, voted into the Reserve Fund.

Reserve Fund

A contingency account, held by the Advisory Committee, for unforeseen expenditures not covered by normal departmental appropriations. This account may be disbursed at the discretion of the Advisory Committee.

Stabilization Fund

A "savings account", which the townspeople vote to create and to which funds may be added at any Annual Town Meeting or under certain circumstances, a Special Town Meeting. Money for the Stabilization Fund may be appropriated through taxes or transferred from Free Cash. Capital expenditures may be financed from this Fund, although the most common use of this money is for school construction, since the State will match dollar for dollar up to \$100,000 of such a project. All disbursements from the Fund must be passed by vote of the Town.

BUDGET FOR 1969

RECOMMENDED BY ADVISORY COMMITTEE

<i>Item No.</i>	<i>1968 Appropriations</i>	<i>1968 Expended</i>	<i>1969 Requested</i>	<i>1969 Recommended</i>
GENERAL GOVERNMENT—2.8% of total				
Moderator				
1 Salary	\$ 30	\$ 30	\$ 30	\$ 30
2 Expenses	15	24 (*1)	15	15
3 Advisory Committee Expenses	275	201	275	350
Selectmen				
4 Salaries (Divided among 3 members)	800	800	1,045	1,020
5 Board of Public Welfare	150	150	—	—
6 Expenses	3,220	3,220	3,663	3,430
Town Accountant				
7 Salary	1,500	1,500	1,650	1,610
8 Expense	600	595	700	650
Treasurer				
9 Salary	1,750	1,750	2,150	1,880
10 Expenses	611	611	575	575
Tax Collector				
11 Salary	2,050	2,050	2,500	2,200
12 Expenses	1,025	1,220 (*2)	1,300	1,300
Assessors				
13 Salaries (Divided among 3 members)	1,200	1,200	1,500	1,290
14 Expenses	2,535	2,396	2,535	2,535
15 Out-of-State Travel	300	120	300	—

(*1) \$ 8.88—Transfer from Reserve Fund.

(*2) \$ 200.00—Transfer from Reserve Fund; \$2 Refund.

<i>Item No.</i>		<i>1968 Appropriations</i>	<i>1968 Expended</i>	<i>1969 Requested</i>	<i>1969 Recommended</i>
16	a. Law and Claims.....	1,950	967	1,950	1,950
	b. Supplemental.....	6,800	—	*	*
	Town Clerk				
17	Salary.....	1,500	1,500	1,800	1,610
18	Expenses.....	300	307	300	300
19	Out-of-State Travel.....	100	—	100	—
20	Elections and Registrations.....	1,875	1,810	1,240	1,240
21	Town House Maintenance.....	10,000	11,146 (*3)	10,500	8,810
22	Town Hall Maintenance.....	250	250	250	100
	Planning Board				
23	Expenses.....	1,430	1,129	1,015	1,015
24	Out-of-State Travel.....	20	—	—	—
25	Board of Appeals.....	130	104	130	130
26	Certifying Notes.....	50	7	50	50
27	Office Equipment.....	2,590	2,590	2,758	1,770
28	Maintenance.....	185	185	266	266
29	Total General Government.....	\$ 43,241	\$ 35,862	\$ 38,597	\$ 34,126

* Special Article.

(*3) \$1,150.00—Transfer from Reserve Fund.

PROTECTION OF PERSONS AND PROPERTY—4.0% of total

	Police				
30	Salaries.....	\$ 26,220	\$ 27,382 (*4)	\$ 31,370	\$ 29,560
31	Maintenance.....	1,320	1,144	1,000	1,000
32	Other Expense.....	3,955	3,838	6,838	5,685

(*4) \$1,325.00—Transfer from surplus per Special Town Meeting.

<i>Item No.</i>	<i>1968 Appropriations</i>	<i>1968 Expended</i>	<i>1969 Requested</i>	<i>1969 Recommended</i>
33 Out-of-State Travel	140	140	140	—
34 School Crossing Guard	675	705 (*5)	930	930
35 Total Police	<u>\$ 32,310</u>	<u>\$ 33,209</u>	<u>\$ 40,278</u>	<u>\$ 37,175</u>
36 Dog Officer	500	499	500	500
37 Fire	3,463	3,463	3,832	3,832
Civil Defense				
38 Supplies and Travel	350	90	350	150
39 Out-of-State Travel	20	—	20	—
40 Building Department Expenses	3,000	1,443	3,000	2,000
41 Insect Pest Control	400	399	400	400
42 Dutch Elm Disease	900	900	900	900
43 Tree Warden	1,000	1,034 (*6)	2,000	2,000
44 Planting Trees	125	125	125	125
45 Forest Warden	100	100	100	100
Forest Fires				
46 Wages	600	750 (*7)	900	800
47 Equipment	400	398	400	200
48 Total Protection	<u>\$ 43,168</u>	<u>\$ 42,410</u>	<u>\$ 52,805</u>	<u>\$ 48,182</u>
(*5) \$ 30.00—Transfer from Reserve Fund.				
(*6) \$ 35.00—Transfer from Reserve Fund.				
(*7) \$ 150.00—Transfer from Reserve Fund.				

HEALTH AND SANITATION—0.6% of total

49 Health	\$ 100	\$ 24	\$ 100	\$ 100
50 Board of Health Agent	500	500	500	500
51 Dental Clinic	150	—	—	—

<i>Item No.</i>		<i>1968 Appropriations</i>	<i>1968 Expended</i>	<i>1969 Requested</i>	<i>1969 Recommended</i>
52	Animal Inspection	75	75	75	75
53	Meat Inspection	60	60	60	60
54	Town Dump Maintenance	4,500	4,682 (*8)	5,200	5,200
55	Mosquito Control	1,200	995	1,500	1,500
56	Total Health and Sanitation	\$ 6,585	\$ 6,336	\$ 7,435	\$ 7,435

(*8) \$250.00—Transfer from Reserve Fund.

HIGHWAYS—4.2% of total

57	Superintendent of Streets Salary	\$ 6,330	\$ 6,330	\$ 6,750	\$ 6,805
58	Clerical Assistance	—	—	450	450
59	Highways, Bridges and Railings	8,500	8,486	8,500	8,500
60	Snow and Ice Removal	12,000	12,000	14,000	14,000
61	Gasoline	4,050	3,523	4,500	4,000
62	Road Machinery Maintenance	6,000	5,939	6,000	6,000
63	Town Garage Maintenance	1,500	1,402	2,000	1,250
64	Street Lighting	3,550	3,549	5,220	5,220
65	Public Grounds	4,350	4,181	4,500	4,500
66	Total Highways	\$ 46,280	\$ 45,410	\$ 51,920	\$ 50,725

WELFARE—0.2% of total

67	Public Welfare District	\$ 249	\$ 249	\$ —	\$ —
68	Public Assistance	15,750	16,390	—	—
69	Veterans' Benefits	1,500	3,445 (*9)	2,500	2,500
70	Total Welfare	\$ 17,499	\$ 20,084	\$ 2,500	\$ 2,500

(*9) \$2,000.00—Transfer from Reserve Fund.

<i>Item No.</i>	<i>1968 Appropriations</i>	<i>1968 Expended</i>	<i>1969 Requested</i>	<i>1969 Recommended</i>
SCHOOLS—68.8% of total				
71 Administration	\$ 19,285	\$ 20,027	\$ 22,845	\$ 22,845
72 Instruction	342,106	320,071	418,563	418,563
73 Other School Services	43,113	42,081	48,831	48,831
74 Operation and Maintenance of Plant	47,072	49,652	58,700	58,700
75 Community Services	1,600	1,600	1,600	1,600
76 Acquisition of Fixed Assets	1,400	918	600	600
77 Programs with Other Districts	7,200	6,677	7,300	7,300
78 Total Schools	\$ 461,776	\$ 441,026	\$ 558,439	\$ 558,439**
79 Regional School District	223,493	223,493	271,627	268,537
80 Total All Schools	\$ 685,269	\$ 664,519	\$ 830,066	\$ 826,976

** We expect this recommendation will be revised downward for the Town Meeting.

LIBRARY—0.7% of total				
81 Library	\$ 6,955	\$ 10,231 (*10)	\$ 9,000	\$ 8,000

(*10) \$930.62—Obtained from Dog Fund; \$.66—Trust Fund Income; \$2,345.00—From Article No. 16 at Town Meeting.

RECREATION—1.0% of total				
82 Salaries	\$ 5,586	\$ 5,019	\$ 8,250	\$ 6,500
83 Operating Expenses	1,390	1,894 (*11)	3,380	2,000
84 Improvements	2,975	2,963	4,005	3,000
85 Total Recreation	\$ 9,951	\$ 9,876	\$ 15,635	\$ 11,500

(*11) \$686.00—Transfer from Reserve Fund.

<i>Item No.</i>		<i>1968 Appropriations</i>	<i>1968 Expended</i>	<i>1969 Requested</i>	<i>1969 Recommended</i>
UNCLASSIFIED—2.4% of total					
86	Town Reports	\$ 2,694	\$ 2,693	\$ 2,760	\$ 3,200
87	Memorial Day	300	227	300	300
88	Insurance	18,059	16,962	18,005	18,005
89	County Retirement System	6,772	6,772	6,732	6,732
90	Conservation Commission	320	88	565	150
91	By-Law Revision Committee	50	—	—	—
92	Total Unclassified	\$ 28,195	\$ 26,742	\$ 28,362	\$ 28,387
CEMETERIES—0.0% of total					
93	Cemeteries	\$ 100	\$ 10	\$ 250	\$ 250
MATURING DEBT AND INTEREST—15.3% of total					
94	Maturing Debts #1	\$ 15,000	\$ 15,000	\$ 15,000	\$ 15,000
95	Interest on Debts #1	4,480	4,320	3,840	3,840
96	Maturing Debts #2	90,000	90,000	90,000	90,000
97	Interest on Debts #2	69,720	69,720	65,940	65,940
98	School Loan—Note #75	5,000	5,000	5,000	5,000
99	Interest on School Loan	280	280	140	140
100	Interest on Loans	2,000	2,271 (*12)	4,000	4,000
101	Total Maturing Debt and Interest	\$ 186,480	\$ 186,591	\$ 183,920	\$ 183,920
102	GRAND TOTAL	\$1,073,723	\$1,047,907	\$1,220,490	\$1,202,001

(*12) \$242.41 from Reserve Fund; \$28.76 Rebate.

<i>Item No.</i>		<i>1968 Appropriations</i>	<i>1969 Recommended</i>
103	Total Budget Recommendations	\$1,073,723	\$1,202,001
104	Total Recommended, Special Articles	17,225	35,731
105	Total, All Recommendations	\$1,090,948	\$1,237,732
106	Estimated Additional Expenditures for State Charges, County Taxes, Overlay and all Other Amounts Required by Law to be Raised		25,000
107	Grand Total, Recommendations and Estimates		\$1,262,732
108	Deductions to Compute Estimated Tax Rate: Estimated Receipts, Income, Corporation, Gasoline Taxes, from State Motor Vehicle Excise, and Other Receipts from Sources Other than Taxation		320,000
109	Estimated Balance to be Raised by a Levy on Local Estate and Tangible Personal Property		942,732
110	Estimated Tax Rate Based upon Recommendations Using an Estimated Valuation of \$18,700,000		\$50.50 per thousand

SUMMARY OF SPECIAL ARTICLES

<i>Special Article</i>	<i>Requested</i>	<i>Recommended</i>
3 1968 Bills	\$ 2,181	\$ 2,181
4 Hampden Centennial Celebration	500	500
6 Chapter 90 Maintenance	3,000	3,000
7 Chapter 90 Construction—Main Street and Wilbraham Road	3,850	3,850
8 Chapter 81	2,200	2,200

11	Highway Program	10,000	—
14	Old Town Hall Restoration	3,000	3,000
15	Police Department—additional patrolmen	9,000	—
16	Highway Program—Northview Terrace	1,000	1,000
33	Arthur H. Gerrish	99	—
35	Revaluation	17,500	20,000
38	Parks and Recreation—backstop	1,350	—
		<hr/> \$ 53,680	<hr/> \$ 35,731

FUNDS AVAILABLE FROM SOURCES OTHER THAN TAXATION

5	Highway Machinery (\$9,000)	transferred	transferred
9	Highways—Chapter 81, 90 Construction, 90 Maintenance (\$29,650)	transferred	transferred
10	Highway Program—Main Street (\$2,284)	State Grant	State Grant
17	Library (\$580)	State Aid	State Aid
18	Law and Claims Supplemental Account (\$6,800)	transferred	transferred
27	Reserve Fund (\$12,000)	transferred	transferred
28	Stabilization Fund	transferred	denial
29	Library Fund (\$929)	transferred	transferred
31	Reduction of Tax Rate	transferred	transferred
34	Assessors Plot Plan Maps (\$22,000)	transferred	denial

SUMMARY OF BUDGET FOR 1969
Recommended by Advisory Committee

<i>Classification</i>	<i>1968 Appropriation</i>	<i>1969 Appropriation</i>	<i>% of Total</i>	<i>Differential</i>
General Government	\$ 43,241	\$ 34,126	2.8%	\$— 9,115
Protection of Persons and Property	43,168	48,182	4.0%	+ 5,014
Health and Sanitation	6,585	7,435	0.6%	+ 850
Highways	46,280	50,725	4.2%	+ 4,445
Welfare	17,499	2,500	0.2%	— 14,999
Schools	685,269	826,976	68.8%	+ 141,707
Library	6,955	8,000	0.7%	+ 1,045
Recreation	9,951	11,500	1.0%	+ 1,549
Unclassified	28,195	28,387	2.4%	+ 192
Cemeteries	100	250	—%	+ 150
Maturing Debt and Interest	186,480	183,920	15.3%	— 2,560
Total Budget (from taxation)	\$ 1,073,723	\$ 1,202,001	100.0%	\$+ 128,278
Special Articles	17,225	35,731		+ 18,506
Additional Expenses (Estimated)	40,521	25,000		— 15,521
Total Expenses	\$ 1,131,469	\$ 1,262,732		\$+ 131,263
Estimated Receipts	392,816	320,000		— 72,816
Balance to be Raised by Tax (on property)	\$ 738,653	\$ 942,732		\$+ 204,079
Total Valuation, Estimate	\$18,015,590	\$18,700,000		\$+ 684,410
Estimated Tax Rate	\$41 per \$1,000	\$50.50 per \$1,000		+ \$9.50 per \$1,000

REPORT OF HAMPDEN BY-LAWS REVISION COMMITTEE

A series of meetings of this Committee, including meetings with Advisory Committee and Board of Selectmen, produced the following proposed revision of existing By-Laws, and three proposed new By-Laws. At a final meeting on December 26, 1968, the three groups agreed to present these proposals in four articles for consideration by the voters at the Annual Town Meeting in March, 1969.

This Committee recommends that it be discharged after consideration of these four articles is completed at this Annual Town Meeting. The Committee also recommends that similar Committees be established by the Voters, as the Advisory Committee or other officials may suggest, to see if one or more other areas of Town affairs would be beneficially clarified by development of By-Laws.

Separation into four articles is intended to give the voters option to consider the proposed three new added By-Laws independently of the essentially editorial revision of existing By-Laws.

PROPOSED REVISION OF BY-LAWS

I. INTRODUCTION

It is traditional in man's affairs to establish rules or By-Laws for the most effective conduct of the meetings and operations of his organizations. Of equal importance is the publication of these rules so that all concerned, particularly newcomers, may be adequately instructed in the conduct of such meetings and of the organization itself.

So it is in the Town of Hampden. The efforts of the first By-Law Committee which provided the first By-Laws in 1948, and the first major additions in 1950, are respectfully acknowledged. This Committee comprised Harold J. Bennett as Chairman, Arthur S. F. Benson, Donald E. Wilcox, Grace L. Kibbe, Gerald V. Witkop.

Preparation of this revision of the By-Laws was authorized by the Town Meeting of March 4, 1968. Not only were all amendments since 1950 incorporated, but further editorial changes necessitated by these have been made. In addition, the general structure has been modified for greater clarity and to provide more readily for future substantive additions. For example, the By-Law concerned with restrictions prescribed and enforced for the safety of persons or property has been organized in Section VII "Protection of Persons or Property."

Finally, for those voters wishing further information, illustrative references to the enabling statutes have been combined in a new Section, VIII.

These By-Laws supplement those adopted and published elsewhere for other specific purposes, such as Zoning By-Laws and Building By-Laws.

Any prior form of these By-Laws or part thereof which is inconsistent with, or not included in, these By-Laws is hereby rescinded.

II. TOWN MEETINGS

SECTION 1. The annual Town Meeting for the transaction of business shall be held on the first Monday in March at 8:00 P.M. Special Town Meetings for the transaction of business shall be called by the Board of Selectmen as provided by law.

SECTION 2. The annual Town Meeting to elect town officers and to vote on such other matters as may be voted on the official ballot, shall be held on the second Monday in March.

SECTION 3. All appointments made by elected officials will be made after the Annual Town Meeting for transaction of business and for the election of officers.

SECTION 4. The warrant containing all items of business for each Town Meeting shall be posted on the bulletin boards in the Town House, at the intersection of Main Street and Somers Road, at the Town Line on Allen Street, at the intersection of Scantic and Glendale Roads, and at the entrance to Hampden Memorial Park at least seven days before any Town Meeting.

SECTION 5. The polls for the election of town officers shall be open at 10 o'clock a.m. and remain open until 8 o'clock p.m. when they shall be closed. These times shall be stated in the warrant calling said meeting.

SECTION 6. The number of registered voters to constitute a quorum shall be 75.

SECTION 7. Parliamentary Procedure

SUB SECTION A. Persons speaking shall address the Moderator.

SUB SECTION B. All questions asked of any person shall be asked through the Moderator.

SUB SECTION C. On entering the meeting room, before or during a town meeting, held for the transaction of business, each voter of the Town of Hampden shall be identified by the Board of Registrars or their deputies, by reference to the Voter's List. Persons who are not voters of the Town of Hampden shall be seated separately from the voters in a place designated by the Moderator.

SUB SECTION D. All votes or motions shall be taken by a show of hands; nothing in this section shall be construed to prevent the taking of a vote by ballot if a motion to that effect shall be duly made and carried by a majority of the voters present and voting thereon.

When a question is determined by ballot vote, every person voting shall have his or her name checked by the check list of the Registrars of Voters before depositing the ballot in the receptacle provided.

SUB SECTION E. Unless otherwise provided by By-Laws, Robert's Rules of Order shall prevail in any question of procedure.

SUB SECTION F. Prior to discussion of each Article, the Moderator shall indicate or call for the pertinent recommendation of the Advisory Committee.

SUB SECTION G. These By-Laws may be repealed or amended by a majority vote of those voting at any annual Town Meeting for the transaction of business.

III. ADVISORY COMMITTEE

SECTION 1. There shall be an Advisory Committee for the town, which shall perform the duties set forth in the following sections, and be governed by the provisions thereof.

SECTION 2. This Committee will consist of five members whose term of office shall be three years, following the expiration of terms as initiated in the 1948 By-Laws,—one member in 1968, two members in 1969, two members in 1970, and thereafter as they expire.

The Moderator of the town elected at said annual Town Election of officers shall fill the expired vacancies (within twenty days). Said Committee shall choose its own officers as soon as practicable after appointment, and shall serve without pay. Said Committee shall cause to be kept a true record of its proceedings.

Three members shall constitute a quorum.

SECTION 3. The said Committee shall fill any vacancy, which may occur in its membership, by a majority of those present and voting. An attested copy of this vote shall be sent by the Committee to the Town Clerk. If any member is absent from five consecutive meetings of said Committee, except in case of illness, his position shall be deemed vacant and shall be filled as herein provided. The term of office of any person so chosen to fill a vacancy shall expire at the adjournment of the next succeeding annual Town Meeting to elect officers. The Moderator elected at said Town Meeting shall appoint a successor to complete the unexpired term of the member in whose office such vacancy originally occurred.

SECTION 4. The Selectmen after drawing any warrant for a Town Meeting shall transmit immediately a copy thereof to each member of the Advisory Committee and said Committee shall consider all such articles. A public hearing shall be held at least seven days before such Town Meeting upon all articles and a notice of such hearing shall be given by posting a copy thereof in at least those five public places in the town,

identified in Article II, Section 4 above, seven days prior to the hearing. After due consideration of the subject matters in such articles, said Committee shall report thereon, in print or otherwise, to the Town Meeting, such recommendations as it deems best for the interests of the Town and its citizens.

SECTION 5. It shall be the duty of the Advisory Committee to consider the annual estimates and expenditures as prepared by the several boards, officers and committees of the town, or by the Town Accountant. The Advisory Committee shall recommend for comparison, amounts which in the Committee's opinion should be appropriate for the ensuing year. The Committee shall add thereto such explanations and suggestions in relation to the proposed appropriations as it may deem expedient, and report thereon as provided in Section 4.

SECTION 6. In the discharge of its duty said Committee shall have free access to all books of record and accounts, bills and vouchers on which money has been or may be paid from the Town Treasury. Officers, Boards, and Committees of the Town shall, upon request, furnish said Committee with facts, figures, and other information pertaining to their several activities.

SECTION 7. It shall be the duty of the Advisory Committee to make an annual report of its activities to be contained in the annual Town report.

IV. CONTRACTS BY TOWN OFFICERS

SECTION 1. No contract involving an obligation of the Town in excess of \$500 shall be binding upon the town unless it is in writing and is signed by at least a majority of the board or committee duly authorizing or having control of the appropriation against which such obligation is incurred; and such board or committee shall make a record of every contract in a book which shall be the property of the Town.

SECTION 2. Every contract exceeding \$1000 shall be accompanied by a suitable bond for the performance of same, or by the deposit of money, or sufficient surety in negotiable form, to the amount of such bond, if so requested by the officer or board authorized to make such contract.

V. LEGAL AFFAIRS

SECTION 1. The Selectmen shall be agents of the town to institute, prosecute, and defend any and all claims, actions and proceedings to which the Town is a party, or in which the interests of the Town are, or may be involved.

SECTION 2. The Selectmen may at their discretion employ counsel to assist them in the institution, prosecution, and defense of any and all claims, actions and proceedings to which the town is a party, or in which the interests of the town are, or may be involved.

SECTION 3. No report submitted to the Town of Hampden by elected or appointed officials shall be considered complete unless one copy is delivered to the Town Clerk.

VI. PERMITS AND FEES

SECTION 1. No building, plumbing, or electrical permit shall be issued until the applicant for same has paid to the Town Treasurer a fee.

SECTION 2. The Selectmen shall from time to time establish a schedule of fees to be charged for the issuance of building, plumbing and electrical permits, such fees to be on a graduated scale having regard for the type and value of the property involved.

SECTION 3. No person, not licensed to do so, shall keep, store, or park any motor vehicle or vehicles, as defined in the General Laws, which are required to be registered in order to be operated upon the ways of the Commonwealth, if said vehicles are unregistered, whether assembled or disassembled; on any premises within the Town, unless stored within an enclosed building without an annual permit from the Chief of Police.

Such annual permits may be issued by the Chief of Police in his discretion for what he considers justifiable cause and subject to such reasonable conditions as he may impose thereon.

This By-Law shall not apply to vehicles used for farming purposes.

Violations of this By-Law shall be punished by a fine of not more than fifty dollars.

SECTION 4. All town officers who receive a salary shall pay all fees received by them by virtue of their office into the town treasury.

SECTION 5. All town officers who receive a salary shall on June 30 and December 31 of each year report to the Selectmen the amount of fees received by them by virtue of their office, and the Selectmen shall publish the same in the Annual Town Report.

VII. PROTECTION OF PERSONS OR PROPERTY

SECTION 1. No person shall enter upon the premises of another or upon any public or private property with the intention of peeping into the windows of a house or other building or of spying in any manner upon any person or persons therein, and any person so convicted shall be subject to a fine of not more than fifty dollars.

VIII. ILLUSTRATIVE STATUTORY REFERENCES

SUBJECT	CHAPTER	TITLE	SECTIONS
TOWN MEETINGS	39	Municipal Government	9-15, 17, 20-24
	40	Powers and Duties of Cities and Towns	5-14, 16, 19
	41	Officers and Employees of Cities, Towns and Districts	5-7, 15, 107
CONTRACTS	40		4, 43
	41		57
LEGAL AFFAIRS (SELECTMEN'S DUTIES)	39		11
	40		2, 3
	41		1, 2, 4, 4A, 14, 20, 21-23A, 23B, 23C, 35, 45B, 52, 56, 62, 73, 110
ADVISORY COMMITTEE	39		16
	40		6
	41		59
BIDS	40		48
(OTHERS NOT INCLUDED)	40A	Zoning Regulations	
	40B	Regional Planning	

Prepared by the By-Law Revision Committee, as authorized by affirmative vote on Article 19 of Town Meeting of March 4, 1968.

FREDERICK BERRY
 GORDON E. BUFFETT
 WILLIAM CANFIELD, *Attorney, Town Counsel*
 EFREM A. GORDON, *Attorney*
 MARIE V. KROOK, *Town Clerk*
 EDWIN LOMBARD
 GEORGE W. INGLE, *Town Moderator, Chairman*

EMERGENCY TELEPHONE NUMBERS

HAMPDEN POLICE.....	566-3535
FIRE DEPARTMENT.....	566-3260
HARRIS AMBULANCE SERVICE.....	525-3314
HIGHWAY DEPARTMENT.....	566-8842
MASSACHUSETTS ELECTRIC COMPANY.....	596-9621
NEW ENGLAND TEL. & TEL. CO.....	1-283-9911
MERCY HOSPITAL.....	788-7321
SPRINGFIELD HOSPITAL.....	788-4581
WESSON MATERNITY HOSPITAL.....	739-7321
WESSON MEMORIAL HOSPITAL.....	785-1241
LUDLOW HOSPITAL.....	1-583-8365

BULK RATE
U. S. POSTAGE

PAID

Permit No. 7
Hampden, Mass.

P. O. BOXHOLDER
RFD

