

COMMONWEALTH OF MASSACHUSETTS

COUNTY OF HAMPDEN

TOWN OF HAMPDEN

To: Either of the Constables of the said Town of Hampden in said County:

GREETING:

In the name of the Commonwealth of Massachusetts, you are hereby required to notify and warn all the inhabitants of the Town of Hampden qualified to vote in Town Affairs, to meet at the Hampden Elementary School, Hampden, on Monday, March 4, 1968 at eight o'clock in the evening, then and there to act on the following articles:

ARTICLE 1. To hear the Annual Reports of all the officers of the Town and any Committee whose duty it may be to report at said meeting, and act thereon.

The Advisory Committee urges the voters to read and consider carefully the reports submitted.

ARTICLE 2. To see if the Town will vote to fix the salary and compensation of all elective officers of the Town as provided for by Section 108 of Chapter 41, General Laws, and to raise and appropriate the necessary sums to cover same; to raise money and make appropriations to defray the expenses of the Town for the ensuing year.

The report of the Advisory Committee is printed in this 1967 Town Report. The Committee urges the voters to study the report and to consider seriously the recommendations contained therein.

ARTICLE 3. To see if the Town will vote to raise and appropriate the sum of \$500. to be added to the fund to defray expenses of Hampden's Centennial Celebration in 1978.

The Advisory Committee recommends favorable action.

ARTICLE 4. To see if the Town will vote to transfer the sum of \$2,000. from the Highway Machinery Fund for the purpose of purchasing a ½ ton pickup truck for use by the Highway Department.

The Advisory Committee recommends favorable action.

ARTICLE 5. To see if the Town will vote to transfer the sum of \$1,700. from the Highway Machinery Fund for the purpose of purchasing a 4 yard water level dump truck body, including pump and cylinder, to go on 1956 Brockway truck; for the use of the Highway Department.

The Advisory Committee recommends favorable action.

ARTICLE 6. To see if the Town will vote to raise and appropriate the sum of \$1,000. for expenses of the Dog Officer.

The Advisory Committee recommends that \$500. be raised and appropriated for Dog Pound Construction and \$500. for expenses of the Dog Officer.

ARTICLE 7. To see if the Town will vote to increase the limit on the proportion of the cost and expenses of the Lower Pioneer Valley Regional Planning District set by the Town under Article 15 of the Town Meeting held on March 2, 1964, from eight (8) cents per capita, based on the 1960 Federal census, to twelve (12) cents per capita based on the most recent Federal census, all under the provisions of Section 7, Chapter 40B of the General Laws.

The Advisory Committee recommends favorable action.

ARTICLE 8. To see if the Town will vote to raise and appropriate a sum of money to be used in conjunction with any money which may be allotted by the State or County, or both, for Chapter 90 Maintenance, and instruct the Selectmen to petition and contract with the Commissioners of the Department of Public Works and the Commissioners of Hampden County, under the provisions of Chapter 90, Section 34.

The Advisory Committee recommends that \$3,000. be raised and appropriated for this purpose.

ARTICLE 9. To see if the Town will vote to raise and appropriate a sum of money to be used in conjunction with any money which may be allotted by the State or County, or both, for the widening and surfacing of a portion of Main Street, and instruct the Selectmen to petition and contract with the Commissioners of the Department of Public Works and the Commissioners of Hampden County, under the provisions of Chapter 90, Section 34.

The Advisory Committee recommends that \$3,150. be raised and appropriated for this purpose.

ARTICLE 10. To see if the Town will vote to raise and appropriate the sum of \$3,075. for the repair and maintenance of Town roads and instruct the Selectmen to petition and contract with the Commissioners of the Department of Public Works, under the provisions of Chapter 81, Section 26 of the General Laws.

The Advisory Committee recommends that \$3,075. be raised and appropriated for this purpose.

ARTICLE 11. To see if the Town will vote to transfer from unappropriated available funds in the Treasury a sum of money for the State share of Chapter 81 and the State and County share of Chapter 90 Highway programs.

The Advisory Committee recommends that \$26,725. be transferred from unappropriated available funds for this purpose.

ARTICLE 12. To see if the Town will vote to accept the provisions of Chapter 616 of the Acts of 1967 and the grant to the Town of Hampden in the amount of \$4,568.46 to be used for highway purposes.

The Advisory Committee recommends favorable action.

ARTICLE 13. To see if the Town will vote to use the portion of the State grant available in 1968 in the amount of \$2,284.23, in conjunction with money already appropriated by the Town, for relocation, widening and surfacing of a portion of Main Street.

The Advisory Committee recommends favorable action.

ARTICLE 14. To see if the Town will vote to raise and appropriate a sum of money for the purpose of remodeling the Town House.

The Advisory Committee recommends that \$29,000. be transferred from un-appropriated available funds for this purpose, and that the Selectmen continue the Town House Remodeling Committee until the completion of the project.

ARTICLE 15. To see if the Town will vote to raise and appropriate a sum of money, to be used in conjunction with other monies available, to purchase furnishings in connection with the expansion of the Hampden Free Public Library.

The Advisory Committee recommends that \$7,735. be transferred from un-appropriated available funds for this purpose.

ARTICLE 16. To see if the Town will vote to transfer from the Library Fund the amount of \$2,345. to be used by the Library Trustees in their discretion.

The Advisory Committee recommends favorable action.

ARTICLE 17. To see if the Town will vote to raise and appropriate the sum of \$565. for the use of the Conservation Commission.

The Advisory Committee recommends that \$115. be raised and appropriated for this purpose.

ARTICLE 18. To see if the Town will vote to amend the first paragraph of Section 4 under the "Advisory Committee" portion of the "By-Laws" to read: "After drawing any Warrant for a town meeting, with consultation with Town Counsel and Town Moderator, the Selectmen shall transmit immediately a copy thereof to each member of the Advisory Committee and said Committee shall consider all such articles."

While recognizing the value of legal review of the Town warrant articles prior to the Advisory Committee hearing, the Advisory Committee recommends negative action. We do suggest, however, that the committee which is recommended in the following article consider this suggestion in the course of its work.

ARTICLE 19. To see if the Town will vote that the Moderator appoint a By-Laws Revision Committee, comprising the Moderator, Town Counsel, a member of the Advisory Committee, and two other members to be appointed by the Moderator. This Committee is to recommend revisions and restructuring of the By-Laws. This Committee's report should be ready for inclusion in the Town Reports for 1969 or earlier.

The Advisory Committee wishes to amend the article to read: "To see if the Town will vote to establish a Town By-Law Committee charged with the assembling, organizing, and publishing of existing Town By-Laws including the Acts under which Town departments function, and recommending revisions which, in its opinion, will expedite the conduct of Town business. Such committee, to be established following the 1968 Town Elections, shall be comprised of seven members including the Moderator, Town Counsel, Town Clerk, two members appointed by the Selectmen, and two by the Advisory Committee. This committee shall be prepared to report at the Annual Town Meeting in 1969." The Advisory Committee recommends favorable action, and recommends that a sum of money be raised and appropriated for this purpose.

ARTICLE 20. To see if the Town will vote to accept the proposed amendments to the Zoning By-Law and the Zoning District Map for the Town of Hampden as set forth by the Planning Board and Planning Board Subcommittee on Zoning, except minimum side yard requirements—R4 District, page 17A; Section 7.4 pertaining to swimming pools; and Section 6.1.1.10 pertaining to enclosures for pets. (Those 3 sections which are excluded in this Article are covered in Articles 21, 22, and 23.)

The Advisory Committee recommends favorable action.

ARTICLE 21. To see if the Town will vote to accept as part of the Zoning By-Law of the Town of Hampden: "Minimum side lot lines of 35 ft. for R-4 District and 45 ft. for R-6 District."

The Advisory Committee believes a stipulated distance in a suburban community is desirable and supports a minimum 35-foot side lot line in residential districts.

ARTICLE 22. To see if the Town will vote to accept as Section 7.4 of the Zoning By-Law of the Town of Hampden the proposal relative to swimming pools as set forth by the Planning Board and the Planning Board subcommittee on Zoning.

The Advisory Committee will defer its recommendation to Town Meeting in anticipation that further clarification will be forthcoming.

ARTICLE 23. To see if the Town will vote to accept the following as Section 6.1.1.10 of the Zoning By-Law of the Town of Hampden:

"Pets (and accessory buildings) for the personal use of the residents of the premises provided that no enclosure for horses is located within 100 ft. of any lot line and within 50 ft. of any dwelling."

While favoring regulations in this respect, the Advisory Committee recommends negative action to the proposed article, since it does not provide sufficient flexibility to accommodate lots of unusual dimensions.

ARTICLE 24. To see if the Town will vote to accept a gift of David P. Munsell Builders and/or Joseph F. Dilk, William D. Murphy and Leo E. Ouellette, Trustees of an easement for street purposes, in Allen Crest Drive, according to a plan as filed with the Planning Board; from its intersection with Allen Street a distance of 1685 feet, more or less, northerly, and including the turnaround at the end.

The Advisory Committee will make a recommendation on the floor.

ARTICLE 25. To see if the Town will vote to accept a way as laid out by the Selectmen on February 10, 1968, which way is substantially described as follows:

Allen Crest Drive, from its intersection with Allen Street a distance of 1685 feet, more or less, northerly, and including the turnaround at the end.

The Advisory Committee will make a recommendation on the floor.

ARTICLE 26. To see if the Town will vote to accept a gift of David P. Munsell Builders and/or Joseph F. Dilk, William D. Murphy and Leo E. Ouellette, Trustees, of an easement for street purposes, in Greenleaf Drive, according to a plan as filed with the Planning Board; from its intersection with Allen Street a distance of 1713 feet, more or less, northerly and including the turnaround at the end.

The Advisory Committee will make a recommendation on the floor.

ARTICLE 27. To see if the Town will vote to accept a way as laid out by the Selectmen on February 10, 1968, which way is substantially described as follows:

Greenleaf Drive, from its intersection with Allen Street a distance of 1713 feet, more or less, northerly, and including the turnaround at the end.

The Advisory Committee will make a recommendation on the floor.

ARTICLE 28. To see if the Town will vote to accept a gift of David P. Munsell Builders and/or Joseph F. Dilk, William D. Murphy and Leo E. Ouellette, Trustees, of an easement for street purposes, in Oak Knoll Drive, according to a plan as filed with the Planning Board; from its intersection with Allen Street a distance of 4206 feet, more or less, northerly, and including the turnaround at the end.

The Advisory Committee will make a recommendation on the floor.

ARTICLE 29. To see if the Town will vote to accept a way as laid out by the Selectmen on February 10, 1968, which way is substantially described as follows:

Oak Knoll Drive from its intersection with Allen Street a distance of 4206 feet, more or less, northerly, and including the turnaround at the end.

The Advisory Committee will make a recommendation on the floor.

ARTICLE 30. To see if the Town will vote to accept a gift of David P. Munsell Builders and/or Joseph F. Dilk, William D. Murphy and Leo E. Ouellette, Trustees, of an easement for street purposes, in Fernwood Drive, according to a plan as filed with the Planning Board; from its intersection with Oak Knoll Drive to its intersection with Circle View Drive, 1528 feet, more or less, westerly.

The Advisory Committee will make a recommendation on the floor.

ARTICLE 31. To see if the Town will vote to accept a way as laid out by the Selectmen on February 10, 1968, which way is substantially described as follows:

Fernwood Drive from its intersection with Oak Knoll Drive to its intersection with Circle View Drive, 1528 feet, more or less, westerly.

The Advisory Committee will make a recommendation on the floor.

ARTICLE 32. To see if the Town will vote to accept a gift of Norman B. Keddy Construction Co., Inc. of an easement for street purposes, in Raymond Drive, according to a plan as filed with the Planning Board; from its intersection with Wilbraham Road to its intersection with Allen Street, a distance of 4836 feet, more or less, westerly.

The Advisory Committee will make a recommendation on the floor.

ARTICLE 33. To see if the Town will vote to accept a way as laid out by the Selectmen on February 10, 1968, which way is substantially described as follows:

Raymond Drive from its intersection with Wilbraham Road to its intersection with Allen Street, a distance of 4836 feet, more or less, westerly.

The Advisory Committee will make a recommendation on the floor.

ARTICLE 34. To see if the Town will vote to accept a gift of Edward N. Christianson, Inc. of an easement for street purposes, in River Park Drive, according to a plan as filed with the Planning Board; from its intersection with East Longmeadow Road, a distance of 1838 feet, more or less, southerly and including the turnaround at the end.

The Advisory Committee will make a recommendation on the floor.

ARTICLE 35. To see if the Town will vote to accept a way as laid out by the Selectmen on February 10, 1968, which way is substantially described as follows:

River Park Drive, from its intersection with East Longmeadow Road, a distance of 1838 feet, more or less, southerly, and including the turnaround at the end.

The Advisory Committee will make a recommendation on the floor.

ARTICLE 36. To see if the Town will vote to accept a gift of Edward N. Christianson, Inc. of an easement for street purposes, in Mohawk Drive, according to a plan as filed with the Planning Board; from its intersection with East Longmeadow Road, a distance of 838 feet, more or less, southerly, and including the turnaround at the end.

The Advisory Committee will make a recommendation on the floor.

ARTICLE 37. To see if the Town will vote to accept a way as laid out by the Selectmen on February 10, 1968, which way is substantially described as follows:

Mohawk Drive, from its intersection with East Longmeadow Road, a distance of 838 feet, more or less, southerly, and including the turnaround at the end.

The Advisory Committee will make a recommendation on the floor.

ARTICLE 38. To see if the Town will vote to accept a gift of David P. Munsell Builders and/or Joseph F. Dilk, William D. Murphy and Leo E. Ouellette, Trustees, of an easement for street purposes, in Walnut Road, according to a plan as filed with the Planning Board; from its intersection with Old Coach Road, a distance of 1393 feet, more or less, northeasterly, and including the turnaround at the end.

The Advisory Committee will make a recommendation on the floor.

ARTICLE 39. To see if the Town will vote to accept a way as laid out by the Selectmen on February 10, 1968, which way is substantially described as follows:

Walnut Road, from its intersection with Old Coach Road, a distance of 1393 feet, more or less, northeasterly, and including the turnaround at the end.

The Advisory Committee will make a recommendation on the floor.

ARTICLE 40. To see if the Town will vote to authorize the Board of Selectmen to purchase a 1968 forest fire truck, 300 gallon capacity, 4 wheel drive, for use by the Fire Department, and vote to raise and appropriate the sum of \$12,000.

The Advisory Committee recommends negative action. The Committee is sympathetic to the request of the Hampden Volunteer Fire Department, but in view of the possible need for an additional \$30,000. truck in the next two to three years, the Committee asks that further study and projected recommendations over the next five years be made and presented at the next Annual Town Meeting.

ARTICLE 41. To see if the Town will authorize the Assessors to enter into a contract as provided under Section 4 of Chapter 40 of the General Laws for the purchase of Assessors' maps and to appropriate funds in 1968 tax levy a sum of money not to exceed \$15,500.

The Advisory Committee recommends negative action. In the light of the information which the petitioners have presented, we question that the benefit gained would justify the expenditure of this sum of money.

ARTICLE 42. To see if the Town will vote to raise and appropriate the sum of \$7,000. to be used by the Planning Board to prepare a total Town Plan, said sum to be used in conjunction with matching funds, if available, through the Housing Act of 1954, Title VII, Section 701, as amended.

The Advisory Committee moves to amend the article to read as follows: "... said sum to be used only in conjunction with matching funds which may become available before the completion of the next Annual Town Meeting, through the Housing Act of 1954, Title VII, Section 701, as amended." The Advisory Committee recommends favorable action.

ARTICLE 43. To see if the Town will vote to raise and appropriate the sum of \$4,000. to be used by the Planning Board to obtain a detailed soil survey, as part of the total Town Plan, should 701 funds not be available by September, 1968.

The Advisory Committee recommends negative action. Due to the previous expenditure of Town funds in this area and the approaching availability of 701 Funds, the Advisory Committee does not see the need for further expenditure at this time.

ARTICLE 44. To see if the Town will vote to transfer a sum of money from the Overlay Reserve to the Reserve Fund.

The Advisory Committee recommends that \$9,000. be transferred from the Overlay Reserve to the Reserve Fund.

ARTICLE 45. To see if the Town will vote to transfer from unappropriated available funds in the Treasury a sum of money to the Stabilization Fund.

The Advisory Committee recommends that \$15,000. be transferred from unappropriated available funds to the Stabilization Fund.

ARTICLE 46. To see if the Town will vote to authorize the payment of any departmental bills of the year 1967 or previous years, from the 1968 appropriations.

The Advisory Committee recommends favorable action.

ARTICLE 47. To see what disposition the Town will make of the Dog Fund, now in the hands of the Treasurer.

The Advisory Committee recommends that this fund be paid into the Library Account.

ARTICLE 48. To see if the Town will vote to authorize the Board of Selectmen to employ one traffic director for duty at school crossings for 135 days of the school year, and will vote to raise and appropriate the sum of \$675. for compensation of said traffic director at the rate of \$5. per day.

The Advisory Committee recommends that \$675. be raised and appropriated for this purpose.

ARTICLE 49. To see if the Town will vote to authorize the Treasurer, with the approval of the Selectmen, to borrow money from time to time in anticipation of the revenue for the financial years beginning January 1, 1968 and January 1, 1969, in accordance with provisions of General Laws, Chapter 44, Section 4, and to renew any note or notes as may be given for a period of less than one year, in accordance with the provisions of General Laws, Chapter 44, Section 17.

The Advisory Committee recommends favorable action.

And you are further required to notify and warn the inhabitants of the Town of Hampden qualified to vote in elections of Town Officers to meet at the Town House on Monday, the eleventh of March, A.D. 1968 at ten o'clock in the forenoon, then and there to give in their votes on one ballot to the election officers of said Town for the following officers, to wit:

To choose for the term of one year the following: One Moderator, one Tree Warden.

To choose for the term of three years the following: One Selectman, who shall also be on the Board of Public Welfare; one Town Clerk, one Town Treasurer, one Collector of Taxes, one Assessor, two members of the School Committee, one Library Trustee, three Constables, one Cemetery Commissioner, one member of Board of Park Commissioners.

To choose for the term of five years the following: One member of the Planning Board.

Also to choose all other necessary Town Officers.

The polls shall be open at 10 AM and shall close at 8 PM.

And you are directed to serve this Warrant by posting an attested copy thereof at each of the five places designated by the Town. Hereof fail not, and make due return of this Warrant with your doings thereon, to the Town Clerk at or before the time of meeting aforesaid.

Given under our hands this twelfth day of January, 1968.

CHARLES R. MELVILLE

JOSEPH J. ZAHER

JOHN M. FLYNN

Selectmen of Hampden, Mass.



1968 ADVISORY COMMITTEE REPORT

Looking back, it can be said that the Advisory Committee had a rather simple job over the past year. Transfer requests were few and straightforward, involving only \$3,355, as detailed below, which includes the Advisory Committee transfer, the result of printing and mailing its 1967 report separate from the Town Report. Committee meetings, however, did not diminish in number nor shorten in length, and much time was spent discussing general policy. More about this later. The breakdown of the transfers from the Reserve Fund are as follows:

	\$9,000.00
Elections and Registrations.....	\$ 426.00
Advisory Committee Expense.....	125.00
Public Welfare District.....	448.60
Employee Insurance.....	800.00
Planning Board.....	730.00
Insurance.....	324.00
Police Department Maintenance.....	180.00
Tax Collector Expense.....	20.00
Office Equipment.....	100.00
Town Dump Maintenance.....	200.00
Chapter 90 Maintenance.....	.82
Assessors Expenses.....	.71
	\$3,355.13

Balance on hand December 31, 1967	\$5,644.87
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In the Town Report of 1967, our projection of the 1967 tax rate was hampered by the newness of the Sales Tax, and the proceeds from the State were not made known until well after the Town Meeting. Our estimates for 1968 are hopefully much closer. As this goes to press, we are still lacking a firm figure regarding 1968. The increase in this year's tax rate will be lessened by the availability for transfer of interest money received and the free cash from investments made by the Town Treasurer.

Turning to the 1968 budget and warrant, some general observations are in order. First, in considering the expenditures proposed, we attempted to view them in the context of their relation to the whole budget of \$1,200,000. Passage of the budget as requested, based on an estimated valuation of \$18,000,000 and estimated State aid of \$416,000, would mean a tax increase of about \$6.00. Coming on the heels of a \$4.50 increase last year, we are certain that it would meet with strenuous objections from most taxpayers. We could not, therefore, approve a budget of this nature in good conscience.

Holding a budget increase within bounds is complicated by the mere fact that the general budget—aside from special articles—is \$200,000 more than a year ago, of which \$150,000 is represented by an increase in school costs. School finance being something of a law unto itself and representing in Hampden approximately 64% of the tax dollar, such a built-in increase does not leave much room for growth in other departments. The fine system which the School Committee and Administration has established for our children commands much respect; we are also confident that due restraint will be exercised in the next few years to keep a reasonable level of school costs.

The point we want to emphasize is that there is still much room in the over-all budgeting process for an orderly, long range capital expenditure program. Requests of over \$70,000 (\$4.00 on the tax rate) were made this year: for Town House remodeling, Library work, Fire Department equipment, Assessors Map, Town Planning, and others. Each of these requests, individually, has merit and a place in Hampden's development, but to present them in one year imposes a burden on the taxpayer. The Advisory Committee felt it wise to recommend that some of these projects be postponed for the time being and reconsidered later. Other less expensive budget requests have also been curtailed somewhat for these reasons. The Departmental meetings which were started two years ago would be an appropriate vehicle for bringing capital expenditure needs into the open where they could be discussed and considered on a priority basis.

Referring to the General Budget in particular, some supplementary remarks may help explain the recommended figures:

General Government shows a requested figure of \$40,119 and a recommended total of \$43,141. On inspection, however, the reader will note that in the case of the Treasurer and Tax Collector, no requested salary was shown. In both instances, the officers asked for increases, but did not make specific requests, and the Advisory Committee left these items open. Thus, the total request for this section was actually incomplete. The positions of Treasurer, Tax Collector, Town Clerk, and Accountant were, after study and in consideration of supporting data furnished by the individuals concerned, singled out as lagging in the compensation for the responsibilities and duties required. After some deliberation, the Committee established the indicated salaries. It is the hope and the recommendation of the Advisory Committee that additional clerical help will be utilized in the future. It seems reasonable, almost imperative, with the growth of the Town, that the additional clerical assistance would produce (1) a more regular staffing of the Town House offices, and (2) a second person who would acquire at least some fundamental knowledge of the workings of these jobs.

Under *Protection of Persons*, the Advisory Committee concurs with the Selectmen's recommendation that the addition of a full-time patrolman to the Police Department is desirable. The Police budget increase of \$6,000 is designed to take care of the salary of the new man as well as the attendant expenses of extra coverage afforded the Town.

In recommending a reduction of the *Civil Defense* budget from \$750 to the 1967 appropriation of \$350 (of which only \$257 was spent), the Committee announces its opposition to the payment of any salary to the Director. Although there were vague references to the matter of a salary during the discussion on the floor of last year's Town Meeting, we do not think that the townspeople voted the appropriation with this in mind. In our opinion, it is inconsistent with the practice in other departments and not a proper expenditure.

Special Articles which deserve mention are

Article 17 — Conservation. The Committee feels that in keeping with the purported need for a Conservation Committee and the arguments leading to its formation, its expenses could be limited to a modest allowance and still afford adequate leeway to carry out its work effectively. Access to printed materials, films, and other public relations media should be available through County, State, and Federal sources at little if any cost.

Articles 18 and 19 — By-Laws. We agree with the petitioner that there should be close communication between Selectmen and Legal Counsel during the drafting of warrant articles. We have doubts, however, that passage of a By-Law requiring this harmony would be a guarantee to this effect.

The Committee proposed in Article 19 to bring the Town By-Laws up to date, both in form and in organization, and to make recommendations as to possible revisions, is highly desirable. We also support the idea, as amended, that the Committee include persons not necessarily active in Town Government, in addition to those officials who, by their functions, should play an important role. As stated in our recommendation, it would be within the domain of this Committee to consider the matter suggested in Article 18 if it felt a procedural change would effectively eliminate technical problems in the legality of warrant articles.

Articles 20, 21, 22, and 23 — Zoning By-Laws. Due to the rapid growth of the Town, we believe updating of the Zoning By-Laws is necessary. The Zoning Committee has done a great deal of work, and we support the general framework as set forth in Article 20. We have some reservations about the clarity and workability of the extracted sections as covered in Articles 21, 22 and 23.

Article 40 — Fire Truck. Our recommendation here bears directly on our earlier comments on long range planning. We are not knowledgeable enough on the subject to argue the desirability of the equipment requested. We are, however, concerned with the Fire Department needs over the next five years or so. In this respect, the Fire Chief has indicated that even should the Town purchase the truck in question, another large truck of the type purchased in 1965 would be necessary in two to three years. This would mean expenditures in the Fire Department of upwards of \$65,000 to \$70,000 within a period of perhaps six years. These thoughts lead us to the conclusion that the Department should first make a serious study of just what their need

will be for the next five years and present a plan for the fulfillment of these needs at the next annual meeting.

Article 42 — Town Plan (701). A year ago, the Advisory Committee recommended that the \$7,000 for 701 funds be transferred from Free Cash. Our reason was that there was little likelihood that the money would be used, and it seemed needless to raise it by taxation simply to have it remain in escrow. Events have borne this out, although information now coming to the Planning Board leads them to feel that our application will be approved and acted upon before the end of 1968. This being the case, the Advisory Committee agrees with the petitioner that the money should be raised and appropriated.

We wish to express our appreciation of the cooperation given us by all the Departments and to acknowledge the conscientious work of our Clerk, Mrs. Charles N. Snow.

Respectfully submitted,

WILLIAM T. OLMSTEAD, *Chairman*
RAYMOND A. BARKHUFF, JR.
SHERWOOD W. CRONK
DANIEL M. FLYNN
ROBERT J. SICBALDI

DEFINITIONS

In an effort to give the townspeople a clearer understanding of the terminology of municipal finance, the following definitions are offered.

Chapters 81 and 90 — Highway Expenditures

Pertain to State and County reimbursements to the Town for construction and maintenance of Town Roads. The amount of reimbursement is based on certain formulas applicable to the work involved — some on a matching basis, some on a per mile of roads basis.

In all cases, the Town must first provide the total funds for the job and receive reimbursement later by State and County.

Cherry Sheet

So called because of its color. It is the official tally provided each Town by the State Dept. of Corporations and Taxation, and establishes the amount of money which the Town must provide for certain State and County services and the amount the Town will receive in State subsidy for schools, welfare, sales tax share, etc. It is a major factor for determining the yearly tax rate.

E. & D. (Excess and Deficiency)

Known outside of municipal finance as "surplus"; the amount by which cash, accounts receivable, and other assets exceed liabilities.

Free Cash

Not, as is sometimes thought, the amount of cash on hand. Free cash is the amount of surplus revenue *less* uncollected taxes of previous years. It is determined by the Bureau of Accounts as of January 1st of each year, and constitutes the "unappropriated available funds", from which we frequently draw to finance equipment or services. Withdrawals from this account must be voted.

Machinery Fund

The Town charges the State for the use of town trucks and other equipment on Chapter 81 and 90 work at rates set by the Mass. D.P.W. The income from this is deposited in the Machinery Fund and may be used, by a vote of the Town, for the purchase of equipment.

Overlay

The amount the Assessors add to the fixed appropriations to cover tax abatements granted throughout the year.

Overlay Reserve

The accumulated amount of overlay remaining after abatements of prior years. The Overlay Reserve Fund may be used by vote for extraordinary or unforeseen purposes, or as is most common, voted into the Reserve Fund.

Reserve Fund

A contingency account, held by the Advisory Committee, for unforeseen expenditures not covered by normal departmental appropriations. This account may be disbursed at the discretion of the Advisory Committee.

Stabilization Fund

A "savings account", which the townspeople vote to create and to which funds may be added at any Annual Town Meeting or under certain circumstances, a Special Town Meeting. Money for the Stabilization Fund may be appropriated through taxes or transferred from Free Cash. Capital expenditures may be financed from this Fund, although the most common use of this money is for school construction, since the State will match dollar for dollar up to \$100,000 of such a project. All disbursements from the Fund must be passed by vote of the Town.

BUDGET FOR 1968

RECOMMENDED BY ADVISORY COMMITTEE

<i>Item No.</i>		<i>1967 Appropriations</i>	<i>1967 Expended</i>	<i>1968 Requested</i>	<i>1968 Recommended</i>
GENERAL GOVERNMENT—4.0% of total					
	Moderator				
1	Salary	\$ 30	\$ 30	\$ 30	\$ 30
2	Expenses	15	10	15	15
	Advisory Committee				
3	Expenses	250	348 (*1)	275	275
	Selectmen				
4	Salaries (Divided among 3 members)	525	525	800	800
5	Board of Public Welfare	175	175	150	150
6	Expenses	3,175	3,172	3,220	3,220
	Town Accountant				
7	Salary	1,140	1,140	1,500	1,500
8	Clerical	—	—	300	300
9	Expenses	400	388	300	300
	Treasurer				
10	Salary	1,390	1,390	°	1,750
11	Expenses	575	565	611	611
	Tax Collector				
12	Salary	1,790	1,790	°	2,050
13	Expenses	975	993 (*2)	1,025	1,025

* Increase requested

(2) \$ 20.00—Transfer from Reserve Fund

(1) \$125.00—Transfer from Reserve Fund

<i>Item No.</i>		<i>1967 Appropriations</i>	<i>1967 Expended</i>	<i>1968 Requested</i>	<i>1968 Recommended</i>
<i>Assessors</i>					
14	Salaries (Divided among 3 members)	1,040	1,040	1,040	1,200
15	Expenses	2,335	2,336 (*3)	2,535	2,535
16	Out-of-State Travel	—	—	300	300
17a.	Law and Claims	1,500	819	1,500	1,950
b.	Supplemental	—	—	7,250	6,800
<i>Town Clerk</i>					
18	Salary	1,160	1,160	1,500	1,500
19	Expenses	300	277	300	300
20	Out-of-State Travel	—	—	100	—
21	Elections and Registrations	750	1,175 (*4)	1,875	1,875
22	Town House Maintenance	5,000	4,166	10,000	10,000
23	Town Hall Maintenance	50	6	250	250
24	Planning Board	750	872 (*5)	1,785	1,430
25	Out-of-State Travel	—	—	20	20
26	Board of Appeals	130	111	130	130
27	Certifying Notes	50	5	50	50
28	Office Equipment	1,750	1,850 (*6)	3,073	2,590
29	Maintenance	—	—	185	185
30	Total General Government	\$ 25,255	\$ 24,343	\$ 40,119	\$ 43,141

(3) \$.71—Transfer from Reserve Fund

(5) \$730.00—Transfer from Reserve Fund

(4) \$426.00—Transfer from Reserve Fund

(6) \$100.00—Transfer from Reserve Fund

Item No.		1967 Appropriations	1967 Expended	1968 Requested	1968 Recommended
PROTECTION OF PERSONS AND PROPERTY—3.9% OF TOTAL					
Police					
31	Salaries	\$ 19,180	\$ 19,180	\$ 26,220	\$ 26,220
32	Maintenance	—	—	1,320	1,320
33	Other Expense	6,155	6,258 (*7)	3,955	3,955
34	Out-of-State Travel	140	140	140	140
		<hr/>	<hr/>	<hr/>	<hr/>
35	Total Police	25,475	25,578	31,635	31,635
36	Fire	2,950	2,949	3,463	3,463
37a.	Civil Defense Salary	—)	—)	125	—
b.	Expenses	350)	257)	555	350
c.	Out-of-State Travel	—)	—)	20	—
38	Building Department Expenses	4,500	2,083	3,000	3,000
39	Insect Pest Control	400	396	400	400
40	Dutch Elm Disease	800	795	900	900
41	Tree Warden	1,000	899	1,000	1,000
42	Planting Trees	125	73	125	125
43	Forest Warden	100	100	100	100
Forest Fires					
44	Wages	800	656	600	600
45	Equipment	200	175	400	400
		<hr/>	<hr/>	<hr/>	<hr/>
46	Total Protection	\$ 36,700	\$ 33,961	\$ 42,323	\$ 41,973

(7) \$180.00—Transfer from Reserve Fund

<i>Item No.</i>	<i>1967 Appropriations</i>	<i>1967 Expended</i>	<i>1968 Requested</i>	<i>1968 Recommended</i>
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HEALTH AND SANITATION—0.6% OF TOTAL

47 Health	\$ 100	\$ 73	\$ 100	\$ 100
48 Board of Health Agent	—	—	500	500
49 Dental Clinic	500	420	150	150
50 Animal Inspection	75	75	75	75
51 Meat Inspection	60	60	60	60
52 Town Dump Maintenance	4,000	4,196 (*8)	4,500	4,500
53 Mosquito Control	1,200	589	1,200	1,200
54 Total Health and Sanitation	\$ 5,935	\$ 5,413	\$ 6,585	\$ 6,585

HIGHWAYS—4.3% OF TOTAL

55 Supt. of Streets Salary	\$ 6,500	\$ 6,420	\$ 6,330	\$ 6,330
56 Highways, Bridges and Railings	8,500	8,403	8,500	8,500
57 Snow and Ice Removal	12,000	11,651	12,000	12,000
58 Gasoline	—	—	4,050	4,050
59 Road Machinery Maintenance	6,000	6,005 (*9)	6,000	6,000
60 Town Garage Maintenance	1,500	1,477	1,500	1,500
61 Street Lighting	3,200	2,880	3,550	3,550
62 Public Grounds	2,500	2,499	4,350	4,350
63 Total Highways	\$ 40,200	\$ 39,335	\$ 46,280	\$ 46,280

(8) \$200.00—Transfer from Reserve Fund

(9) \$ 40.00—Refund

Item No.	1967 Appropriations	1967 Expended	1968 Requested	1968 Recommended
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WELFARE—1.6% OF TOTAL

64 Public Welfare District	\$ 761	\$ 1,210 (*10)	\$ 249	\$ 249
65 Public Assistance	15,000	26,097 (*11)	15,750	15,750
66 Veterans' Benefits	1,500	951 (*12)	1,500	1,500
67 Total Welfare	\$ 17,261	\$ 28,258	\$ 17,499	\$ 17,499

SCHOOLS—64.0% OF TOTAL

68 Administration	\$ 15,832	\$ 15,730	\$ 19,285	\$ 19,285
69 Instruction	271,186	266,948	342,106	342,106
70 Other School Services	36,766	34,037	43,113	43,113
71 Operation and Maintenance of Plant	34,454	34,231	47,072	47,072
72 Fixed Charges	811	366	—	—
73 Community Services	1,600	1,385	1,600	1,600
74 Acquisition of Fixed Assets	1,500	1,449	1,400	1,400
75 Programs with Other Districts	7,000	5,024	7,200	7,200
76 Total Schools	369,149	359,170	461,776	461,776
77 Regional School District	168,513	168,513	223,493	223,493
78 Total All Schools	\$537,662	\$527,683	\$685,269	\$685,269

(10) \$449.00—Transfer from Reserve Fund

(11) \$7,000.00—Transfer from Surplus per Special Town Meeting; \$4,188.00—Transfer from other Welfare accounts per State

(12) \$388.00—Refund

<i>Item No.</i>	<i>1967 Appropriations</i>	<i>1967 Expended</i>	<i>1968 Requested</i>	<i>1968 Recommended</i>
LIBRARY—0.7% OF TOTAL				
79 Library	\$ 6,000	\$ 7,172 (*13)	\$ 6,955	\$ 6,955
RECREATION—0.9% OF TOTAL				
80 Salaries	\$ 3,000	\$ 2,911	\$ 5,586	\$ 5,586
81 Operating Expenses	4,050	3,869	1,390	1,390
82 Improvements	—	—	3,575	2,975
83 Total Recreation	\$ 7,050	\$ 6,780	\$ 10,551	\$ 9,951
UNCLASSIFIED—2.6% OF TOTAL				
84 Town Reports	\$ 2,000	\$ 1,988	\$ 2,500	\$ 2,500
85 Memorial Day	360	359	300	300
86 Insurance	8,252	8,571 (*14)	18,059	18,059
87 County Retirement System	4,792	4,792	6,772	6,772
88 Total Unclassified	\$ 15,404	\$ 15,710	\$ 27,631	\$ 27,631
CEMETERIES—0% OF TOTAL				
89 Cemeteries	\$ 100	\$ 557 (*15)	\$ 100	\$ 100

(13) \$886.00—Obtained from Dog Fund; \$286.00—Trust Fund Income

(14) \$324.00—Transfer from Reserve Fund

(15) \$457.00—Trust Fund Income

<i>Item No.</i>	<i>1967 Appropriations</i>	<i>1967 Expended</i>	<i>1968 Requested</i>	<i>1968 Recommended</i>
MATURING DEBT AND INTEREST—17.4% OF TOTAL				
90 Maturing Debts #1	\$ 20,000	\$ 15,000	\$ 15,000	\$ 15,000
91 Interest on Debts #1	4,800	4,800	4,480	4,480
92 Maturing Debts #2	90,000	90,000	90,000	90,000
93 Interest on Debts #2	72,275	73,500 (*16)	69,720	69,720
94 School Loan —Note #74	5,000	5,000	5,000	5,000
95 Interest on School Loan	420	420	280	280
96 Interest on Loans	2,500	1,395	2,000	2,000
97 Total Maturing Debt and Interest	\$194,995	\$190,115	\$186,480	\$186,480
98 GRAND TOTAL	\$886,562	\$879,327	\$1,069,792	\$1,071,864

<i>Item No.</i>	<i>1967 Appropriations</i>	<i>1968 Recommended</i>
99 Total Budget Recommendations	\$886,562	\$1,071,864
100 Total Recommended, Special Articles	37,175	18,515
101 Total, All Recommendations	923,737	1,090,379
102 Estimated Additional Expenditures for State Charges, County Taxes, Overlay and all Other Amounts Required by Law to be Raised		32,800
103 Grand Total, Recommendations and Estimates		1,123,179

(16) \$1,225.00—Carried Forward

<i>Item No.</i>		<i>1967 Appropriations</i>	<i>1968 Recommended</i>
104	Deductions to Compute Estimated Tax Rate: Estimated Receipts, Income, Corporation, Gasoline Taxes, from State Motor Vehicle Excise, and Other Receipts from Sources Other than Taxation		416,536
105	Estimated Balance to be Raised by a Levy on Local Estate and Tangible Personal Property ...		\$ 706,643
106	Estimated Tax Rate Based upon Recommendations Using an Estimated Valuation of \$18,000,000	\$39.25 per thousand	

SUMMARY OF SPECIAL ARTICLES

<i>Special Articles</i>	<i>Requested</i>	<i>Recommended</i>
3 Hampden Centennial Celebration	\$ 500	\$ 500
6 Dog Officer Expenses and Construction of Pound	1,000	1,000
8 Chapter 90 Maintenance	3,000	3,000
9 Chapter 90 Construction—Main Street	3,150	3,150
10 Chapter 81	3,075	3,075
17 Conservation Commission Expenses	565	115
40 New Fire Truck	12,000	—
41 Assessors' Maps	15,500	—
42 Hampden Town Plan—701 Funds	7,000	7,000
43 Hampden Town Plan	4,000	—
48 Traffic Director	675	675
	<u>\$50,465</u>	<u>\$18,515</u>

FUNDS AVAILABLE FROM SOURCES OTHER THAN TAXATION

4 Highway Machinery (\$2,000)	transferred	transferred
5 Highway Machinery (\$1,700)	transferred	transferred
11 Highways—Chapter 81, 90 Constr., 90 Maint. (\$26,725)	transferred	transferred
12 Highway Program—Main Street (\$4,568)	State Grant	State Grant
14 Town House Remodeling (\$29,000)	Raise & Approp.	transferred
15 Library Furnishings (\$7,735)	Raise & Approp.	transferred
16 Library Fund (\$2,345)	transferred	transferred
44 Reserve Fund (\$9,000)	transferred	transferred
45 Stabilization (\$15,000)	transferred	transferred

SUMMARY OF BUDGET FOR 1968
Recommended by Advisory Committee

<i>Classification</i>	<i>1967 Appropriation</i>	<i>1968 Appropriation</i>	<i>% of Total</i>	<i>Differential</i>
General Government	\$ 25,255	\$ 43,141	4.0%	\$ + 17,886
Protection of Persons and Property	36,700	41,973	3.9%	+ 5,273
Health and Sanitation	5,935	6,585	0.6%	+ 650
Highways	40,200	46,280	4.3%	+ 6,080
Welfare	17,261	17,499	1.6%	+ 238
Schools	537,662	685,269	64.0%	+ 147,607
Library	6,000	6,955	0.7%	+ 955
Recreation	7,050	9,951	0.9%	+ 2,901
Unclassified	15,404	27,631	2.6%	+ 12,227
Cemeteries	100	100	—%	—
Maturing Debt and Interest	194,995	186,480	17.4%	— 8,515
Total Budget (from taxation)	886,562	1,071,864	100.0%	+ 185,302
Special Articles	37,175	18,515		— 18,660
Additional Expenses (Estimated)	38,778	32,800		— 5,978
Total Expenses	962,515	1,123,179		+ 160,664
Estimated Receipts	352,574	416,536		+ 63,962
Balance to be Raised by Tax (on property)	609,941	706,643		+ 96,702
Total Valuation, Estimate	\$17,065,375	\$18,000,000		\$ + 934,625
Estimate Tax Rate	\$37.50 per \$1,000	\$39.25 per \$1,000		\$ + 1.75 per \$1,000

EMERGENCY TELEPHONE NUMBERS

HAMPDEN POLICE	566-3535
FIRE DEPARTMENT	566-3260
HARRIS AMBULANCE SERVICE	566-3555
HIGHWAY DEPARTMENT	566-8842
MASSACHUSETTS ELECTRIC COMPANY	788-7618
NEW ENGLAND TEL. & TEL. CO.	1-283-9911
MERCY HOSPITAL	788-7321
SPRINGFIELD HOSPITAL	788-4581
WESSON MATERNITY HOSPITAL	739-7321
WESSON MEMORIAL HOSPITAL	785-1241
LUDLOW HOSPITAL	1-583-8365

BULK RATE
U. S. POSTAGE
PAID

Permit No. 7
Hampden, Mass.

P.O. BOXHOLDER
RFD

