

REPORT OF THE SCHOOL BUILDING COMMITTEE

At the annual town meeting in March, 1962 the town authorized the Selectmen to appoint a school building committee consisting of five members, one of whom shall be a member of the School Committee, to prepare and make recommendations in connection with possible school construction. This Committee met on March 21, 1962 to organize and review the recommendations of the School Survey Committee. Ray Beane was elected chairman and Andrew Muleahy was elected secretary. Superintendent Kenneth E. Johnson was elected a member ex-officio of the Committee.

On March 27th a meeting was held with the Wilbraham School Survey Committee and the Regional District Expansion Subcommittee to discuss the school building needs of both towns and the regional district. Members of the three committees met with Mr. Siméon Domas of the School Building Assistance Commission in Boston on May 8th. Mr. Domas agreed with plans to build an addition to Minnechaug High School but would not accept the recommendations of the Hampden School Building Committee or the Wilbraham Survey Committee until an acceptable long range plan was submitted and approved.

On May 16th the two Committees met and discussed a long range plan for school expansion in both towns. At a meeting May 24th the Hampden School Building Committee developed a long range program which was also endorsed by the Hampden School Committee and copies were sent to Mr. Domas. His approval of the long range plan was received in July, and educational specifications for the addition to the elementary school were requested. These were developed by the Committee and approved by the School Building Assistance Commission in August. The specifications include six non-specialized classrooms, one conference room, one remedial reading room, one teachers work room, one general supply room, a custodian's closet and lavatories for boys and girls as required.

On October 3rd the Committee met with Town Accountant, Rollyn Hatch, to discuss State reimbursements for additions and alterations to existing school buildings. It was agreed to engage the firm of Alderman and MacNeish to provide preliminary drawings when funds were available. This firm was chosen because they designed the present Elementary School. A timetable was established as follows:

March 1963	Request the sum of \$6,500.00 to proceed with preliminary drawings for a six room addition to the elementary school at the annual town meeting.
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- June 1963 Submit preliminary drawings to the School Building Assistance Commission for approval.
- December 1963 Submit working drawings to the School Building Assistance Commission for approval.
- February 1964 Request bids on construction of proposed addition.
- March 1964 Approval of proposed addition at the annual town meeting and funds appropriated for construction.
- September 1964 Addition completed for opening of school.

The Committee also held a meeting with Mr. Alderman and Mr. Siddell of the firm of Alderman and MacNeish on October 29th and preliminary sketches were presented and approved for further development. The following recommendations are hereby submitted by this Committee for action at the town meeting in March 1963.

1. That the sum of \$6,500.00 be appropriated to provide preliminary drawings for the proposed six room addition to the elementary school.
2. That a sum of money be transferred or appropriated to the Stabilization Fund to provide a balance of \$75,000.00 to finance the cost of construction. Under this plan the State will reimburse three fourths of its share of fifty percent of the total construction cost when the building contract is awarded and the balance paid to the Town in equal payments according to the amortization of the remaining debt. This will mean very low interest charges and result in considerable savings to the Town.

The Committee is grateful for the advice and cooperation of all town officials and interested townspeople during the past year. It is hoped that this report will be given careful consideration to insure adequate school facilities for the boys and girls of Hampden in the future.

Respectfully submitted,

RAY BEANE, Chairman
 ANDREW MULCAHY, Secretary
 DONALD ANDERSON
 FRED SAMBLE
 LOUIS SICBALDI

FINANCIAL REPORT OF THE SCHOOL BUILDING COMMITTEE

Beginning Balance	\$ 100.00
Expended	34.00
Balance 12/31/62	\$ 66.00

Report of the School Committee

To the citizens of Hampden whose interest and support has made possible our steady growth and achievements, your School Committee is proud to report the accomplishments and interesting events of the year just passed.

PROFESSIONAL ADANCEMENT. We are especially proud of the professional advancement made by our Superintendent and our teaching staff.

Superintendent Kenneth Johnson received his Sixth Year Professional Certificate from the University of Connecticut. The knowledge and experience gained working for this certificate will be of benefit to our school system.

During the spring the teaching staff participated in an in-service course on reading. The total reading program was evaluated and a syllabus developed which clarified the objectives and outcome of teaching reading with emphasis on the correlation of instruction from grade to grade. The culminating activity of this course was a visit on November 2nd from Dr. Anna Cordts, author of the Cordts Functional Phonetic System used in the Hampden schools. Dr. Cordts is an authority on reading and visited the classrooms giving demonstrations of teaching techniques in phonetic development. Her visit was very inspiring and her comments on the reading program and the teachers in Hampden were most complimentary. The School Committee voted to commend the professional staff upon the completion of this in-service course because there was one hundred percent participation by all teachers involved in the teaching of reading in the Hampden schools.

PERSONNEL. We were grieved by the death of Mr. Edward Grinnell, our English and Latin teacher, in the Junior High School. He was respected by parents and pupils alike. The Chilton Company of Philadelphia, Penn. where Mr. Grinnell served for many years as editor of the *Hardware World*, made a contribution of nine books to the Edward Grinnell Memorial Shelf in the Hampden Public Library which was started by the students in the Junior High School.

Mrs. Emilie Steere moved from the sixth grade teaching position to take over seventh and eighth grade English and Latin. Mrs. Vivian Cotton teaches remedial reading in the Junior High and Mrs. Constance Trela has been assigned the Home Economics classes. Mrs. Mary Green was elected to fill the sixth grade vacancy. In the Elementary School Mrs. Charlotte Pouliot was elected to teach the third section of grade two and Mrs. Ada Pearsall for grade four.

Our School Nurse, Mrs. Barbara Johnson, and family moved to Alaska this summer. Her resignation in June was accepted with regret but also with best wishes to her in her new venture. Mrs. Lillian Haynes was appointed School Nurse effective in September.

Mrs. Martha Patullo was employed to do the school census.

To all our personnel we extend our thanks for a job well done and for their enthusiasm and interest in the well being of our children.

HIGHLIGHTS OF 1962. Due to the efficient operation and the increase in participation, the Hot Lunch Program showed a profit for the school year. Some needed equipment was purchased and it was decided to decrease the cost of hot lunches to twenty cents in September. We hope to be able to maintain this price.

Once again the Hampden Square Dance Club made a donation to our school. This year it was a filmstrip projector. It was accepted with thanks by the Committee.

A new report card system was introduced into the Junior High School in September. It is similar to the one used at Minnechaug. The new card gives the parents more information on the achievement and citizenship of their children in each major subject.

The School Department in cooperation with the Board of Health held two Oral Polio Vaccine Clinics for grade one and pre-school children.

The usual summer maintenance and repair program was carried out. As part of the program an experiment was tried in the lobby where the lower portion of the walls were painted and a plastic glaze applied. This should prove practical and much easier to keep clean than the cinder block surfaces now existing throughout the entire school, and help cut maintenance costs.

A meeting was held with the Selectmen to discuss major repair work necessary in the Junior High School building and to work out a schedule to get this work done in the near future.

This Committee fully endorses the plans of the School Building Committee and would like to emphasize the urgent need for more classroom space as pointed out by their report and by the school census figures in the Superintendent's report.

Respectfully submitted,

EDWIN LOMBARD, Chairman
MRS. JULIA WINETROUT
MRS. HELEN LAW
RAY BEANE
HILLIARD CLARKSON

HAMPDEN PUBLIC SCHOOLS

ITEMIZED FINANCIAL STATEMENT FOR 1962

	1962 Appropriation	Unexpended Expended Balance	
GENERAL CONTROL:			
School Committee Expense	200.00	200.00	.00
Superintendent's Salary	7,900.00	7,900.00	.00
Expense of Superintendence	5,026.00	5,206.00	.00
EXPENSE OF INSTRUCTION:			
Supervisors' Salaries	5,688.00	5,599.08	88.92
Teachers' Salaries	107,275.00	107,109.78	165.22
Textbooks	1,590.00	1,590.00	.00
Supplies	3,285.00	3,285.00	.00
EXPENSE OF OPERATION:			
Janitors' Salaries	10,880.00	10,880.00	.00
Fuel/Light	6,300.00	6,300.00	.00
Miscellaneous	1,670.00	1,670.00	.00
MAINTENANCE:			
Repairs and Replacements	1,200.00	1,200.00	.00
AUXILIARY AGENCIES:			
Health	2,320.00	2,320.00	.00
Transportation	18,706.00	18,178.96	527.04
Tuition	8,690.00	7,868.81	821.19
Miscellaneous	475.00	475.00	.00
OUTLAY:			
New Equipment	1,040.00	1,040.00	.00
CONTINGENCY:	2,500.00	2,498.73	1.27
COMMUNITY PROGRAM	1,200.00	1,200.00	.00
	185,945.00	184,341.36	1,603.64
NET EXPENDITURES AS SHOWN		184,341.36	
RETURNED TO EXCESS AND DEFICIENCY			1,603.64

HAMPDEN PUBLIC SCHOOLS

COMPARATIVE FINANCIAL GROSS BUDGETS

	1962 Appro.	1963 Appro.	Differential
CONTROLLABLE COSTS:			
General Control:			
School Committee Expense	200.00	235.00	35.00+
Salary of Superintendent	7,900.00	8,300.00	400.00+
Expense of Superintendency	5,026.00	5,337.00	311.00+
Expense of Instruction:			
Supervisors' Salaries	5,688.00	6,344.00	656.00+
Teachers' Salaries	107,275.00	121,136.00	13,861.00+
Textbooks	1,590.00	1,500.00	90.00—
Supplies	3,285.00	3,285.00	.00
Expense of Operation:			
Janitors' Salaries	10,880.00	11,104.00	224.00+
Fuel/Light	6,300.00	6,300.00	.00
Miscellaneous	1,670.00	1,670.00	.00
Maintenance:			
Repairs & Replacements	1,200.00	1,400.00	200.00+
Auxiliary Agencies:			
Health	2,320.00	2,273.00	47.00—
Miscellaneous	475.00	450.00	25.00—
Outlay:			
New Equipment	1,040.00	1,000.00	40.00 -
NON-CONTROLLABLE COSTS:			
Auxiliary Agencies:			
Transportation	18,706.00	15,910.00	2,796.00 -
Tuition	8,690.00	7,690.00	1,000.00 -
CONTINGENCY:	2,500.00	2,500.00	.00
COMMUNITY PROGRAM:	1,200.00	1,700.00	500.00+
	<u>185,945.00</u>	<u>198,134.00</u>	<u>12,189.00+</u>

REIMBURSEMENTS FROM THE COMMONWEALTH

	1962 Actual	1963 Estimated
Superintendent's Salary	3,333.00	3,333.00
Transportation:		
Chapter 71, Sec. 7A	15,078.00	13,000.00
Vocational Ed., Chap. 74, Sec. 8A	363.16	300.00
Special Education	802.00	540.00
State Wards		8.00
Tuition:		
Vocational Education	3,500.00	4,000.00
Special Education	124.46	120.00
State Wards		70.00
Chapter 70	24,140.00	24,647.00
Regional School District	12,621.00	12,301.00
Regional School District Sec. 38	5,514.00	5,542.00
School Adjustment Counselor	900.00	900.00
	67,005.95	64,761.00
Estimated Cost of Education from Local Taxation	185,945.00	198,134.00
	118,939.00	133,373.00
Community Program Receipts	806.39	
Federal Reimbursement P.L. #864		
Balance Jan. 1, 1962	\$ 4.15	
Received in 1962	119.37	
	\$123.52	
Expended in 1962	123.52	
Balance Dec. 31, 1962	.00	

Report of the Superintendent of Schools

TO THE SCHOOL COMMITTEE OF THE TOWN OF HAMPDEN:

I hereby submit my sixth annual report for the school year 1962. With the rapid advancement of technology and the increased threat of Communism to our democratic way of life over the past ten years, public school education has become the focal point of much discussion and critical examination in the United States. Modifications of current classroom techniques including upgraded classes, team teaching, homogeneous grouping by ability and talent, individual reading programs, the creative curriculum and scores of other new approaches to teaching have received much publicity. Technology has provided educational television and the teaching machine with the unfounded threat of replacing the teacher in the classroom. However, because research and the evaluation of these new plans and devices based on the elusive concept of learning and how it takes place, evidence is not presently conclusive enough to discard the present programs of study in many of our schools. The problem of financing new techniques with additional outlays of money in already bulging school budgets is also a factor that requires a careful analysis of the value of the latest advances in electronic teaching tools to the total learning process.

How have these new developments in public school education affected the curriculum in the Hampden schools? While we cannot boast of educational television and programmed teaching machines, we can point with pride to classrooms which are well equipped with modern textbooks, reference materials, maps and globes, projectors and various other educational tools. Our classrooms are staffed by experienced certified teachers who are dedicated to their profession. The basic guide in our program of studies is the textbook. Despite attempts to replace this media with other devices involving the senses of seeing, hearing and feeling, the value of printed communication cannot be underestimated in the transmission and review of facts, ideas and concepts in the total learning situation. In mathematics and the language arts, skills and comprehension are emphasized, supplemented by rote learning and a strong phonetic program. The unit approach of learning where group dynamics are experienced is used effectively in the subject areas of science and social studies to stimulate insight, discovery and reasoning power. Creativity and an appreciation of the cultural aspects of our civilization are developed in

our music, art and foreign language curriculum. A formal physical education program is carried on in grades one through eight, with stress upon learning skills and the development of a sound, healthy body. Grouping by ability is practiced in grades six, seven and eight with good results. In the lower grades, emphasis is placed on the social and psychological growth of our children and heterogeneous grouping is the present policy. While the core curriculum is strongly academic with high standards of achievement demanded, activities are also provided to promote interests in other areas. Home Economics, Industrial Arts and various club activities supplement the Junior High School program. Field trips, plays and special assemblies are traditional in the elementary grades. Special services which include the health department, speech therapy, remedial reading, a school psychologist and a school adjustment counselor provide adequately for the physical and emotional needs of our children. A constant evaluation of the curriculum is carried on each year through in-service courses where the teachers actively participate in developing new ideas and practices which will strengthen the total educational program. The School Committee appointed Mrs. Miriam Bryans as mathematics coordinator to study the latest developments in the modern mathematic approach which is gaining momentum in many schools. Mr. Leo Guimond is serving as science coordinator in the elementary grades to keep the teachers informed on the latest teaching techniques in this area. Members of the faculty are continually taking graduate courses in many diversified subjects to improve their professional background and teaching ability. Most important, there exists a strong team spirit and a personal pride among the staff concerning the worth of the Hampden schools and the children they serve.

Good education reflects the accomplishments of the student body. The standardized achievement test scores indicate that our pupils consistently score well above the national average. This is not surprising because the average intelligence quotient in our school population is 112. The record our students achieve at Minnechaug High School bears out the fact that they have been well prepared in the Hampden schools. There is still much to be done and the continued interest and support of the townspeople is needed if the reputation our schools now enjoy is to be perpetuated in the years to come.

Like most suburban communities, Hampden's school population continues to grow at a steady pace. The following tabulations indicate present and predicted enrollments over the next five years based on census figures as of October 1, 1962. Anticipated move-ins are not included.

ENROLLMENT — OCTOBER 1, 1962

Elementary						Junior High				
Grades	1	2	3	4	5	Grades	6	7	8	
	87	71	57	54	62		47	34	43	
Total 331						Total 124				
Minnechaug High						Trade High				
Grades	9	10	11	12		Grades	9	10	11	12
	41	34	31	28			1	3	4	5
Total 134						Total 13				
Total Public School Enrollment 602										

PROJECTED ENROLLMENT — 1963-1967 — GRADES 1-8

Year	Grades	1	2	3	4	5	6	7	8	Total
1963		75	87	71	57	54	62	47	34	487
1964		81	75	87	71	57	54	62	47	534
1965		84	81	75	87	71	57	54	62	571
1966		58	84	81	75	87	71	57	54	567
1967		60	58	84	81	75	87	71	57	573

PROJECTED ENROLLMENT OF HAMPDEN STUDENTS

AT MINNECHAUG

GRADES 9-12 — 1963-1967

Year	Grades	9	10	11	12	Total
1963		43	41	34	31	149
1964		34	43	41	34	152
1965		47	34	43	41	165
1966		62	47	34	43	186
1967		54	62	47	34	197

TOTAL ENROLLMENT COMPARISON IN GRADES 1-12
DURING THE TEN YEAR PERIOD FROM 1958-1967

Year	Total	Year	Total
1958	450	1963	636
1959	488	1964	686
1960	524	1965	736
1961	539	1966	753
1962	598	1967	770

The above table does not project the increase in pre-school enrollment figures from the year the census is taken to the year the child enters school. Estimates based on past experience indicate that an enrollment of 100 pupils in grade one can be anticipated by 1965. All available classroom space is now occupied and the need will be critical by September 1964. The report of the School Building Committee with its recommendation for a six room addition to the present elementary school should be given careful thought and consideration. Without additional classrooms the possibility of double sessions could be a reality in the near future.

In conclusion may I express again my sincere appreciation to the members of the School Committee, School Building Committee, all school personnel, town officials, town departments and the parents and citizens of Hampden for their loyalty and support during 1962. I am sure that the boys and girls in Hampden also appreciate the educational opportunities provided for them if they could express themselves as potential citizens in the world of tomorrow.

Respectfully submitted,

KENNETH E. JOHNSON

REPORT OF SCHOOL PHYSICIAN AND REPORT OF SCHOOL NURSE

The School Nurse has assisted the School Physician with the following:

Physical examinations of school personnel:	
Teachers	19
Custodians	8
Lunch workers	4
Office staff	3
Nurse	1
Physical examinations of students	275
Defects found and parents notified	5
Heart and lungs checked for competitive sports in grades 6 7, 8	123
Ears examined	462
Notices sent home for failures	9
Eyes examined	462
Notices sent home for failures	40
Vaccinations of pre-school children	10
Oral polio clinics for children 3 months to 7 years May 3rd, 4th, June 5th, 8th.	
Type I inoculations	381
Type III inoculations	361
Flu shots for school personnel	
1st shot Oct. 10th	30
2nd shot Dec. 7th	29
Pre-school resignation was held May 16th	
Registered	82
Children signed up for camp vacations	13

Kitchen at the elementary school and toilet facilities at both elementary and Junior High Schools were inspected and found in general to be adequate and well kept.

The School Physician believes that the physical condition of the Hampden school children remains generally good. He also wants to remind parents that personal hygiene and cleanliness have a great bearing on good health.

We wish to extend our thanks to the Teachers' Club for its financial support of the campership program and special individual needs as they occur.

Respectfully submitted,

ALVIN KEROACK, M.D.
LILLIAN HAYNES, R.N.

PERSONNEL — 1962
HAMPDEN PUBLIC SCHOOLS

Name	Position	Date Appointed
Administration		
Kenneth E. Johnson	Superintendent	1957
B.A., M.A. American International College, C.A.G.S. University of Connecticut		
Helen Enslin	Supv. Principal	1939
Hyannis State College		
Charlotte Goss	Asst. Prin., Jr. H.	1951
B.S., Fitchburg State College		
Dorothy Roy	Secretary	1955
Supervisors and Special Services		
Virginia Midyette	Art	1952
B.A., Smith College		
Philip Buddington	Elementary Music	1957
B.S., American International College		
Dwight Killam	Vocal Music	1959
B.A. Syracuse, M.M., Boston University		
James Starkie	Instrumental Music	1959
B.S. Lowell State College		
Donald Short	Band	1962
B.A., M.M. Boston University		
Sharon Swanson	Speech Therapy	1962
B.A., Iowa State University		
Margaret Kiely	School Adjustment	
B.A., M.A. American International College	Counselor	1959
Merilis Scott	School Psychologist	1961
B.S., Fitchburg State College, M.S., Springfield College		
Teachers, Junior High School		
Robert Singyke	Math., P.E.	1961
B.S., Springfield College		
Leo Guimond	Science	1961
B.S., Springfield College		
Vivian Cotton	Reading	1953
B.E., Westfield State College		
Emilie Sttere	English, Latin	1951
B.S., Westfield State College		
Edgar Williams	Grade 6	1960
B.A., M.A., Westfield State, American International College		
Mary Green	Grade 6	1962
B.S., Danbury State College, M.A., American International College		
Catherine Russell	P. E.	1960
B.S., Springfield College		

Constance Trela B.S., University of Mass. M. Ed., Springfield College	Home Economics	1962
Valerie Olmstead B.A., Mt. Holyoke College Teachers, Elementary School	French	1960
Miriam Bryans Bridgewater State College	Grade 1	1952
Eleanor Drummond Lowell State College	Grade 1	1953
Judith Schwabe B.S., Fitchburg State College	Grade 1	1961
Carol Siano B.S., North Adams State College	Grade 2	1961
Dorrit Finn Posse Normal School	Grade 2	1967
Charlotte Pouliot B.A., University of Mass.	Grade 2	1962
Jayne Neumann B.A., Lake Erie College	Grade 3	1958
Helen Colling B.S., Framingham State College	Grade 3	1951
Ada Pearsall Pratt Institute, B.S., Springfield College	Grade 4	1962
Helen Larson B.S., Boston University	Grade 4	1957
Catherine Garvey Bridgewater State College	Grade 5	1954
Lena Moriarty B.S., Westfield State College	Grade 5	1953
Health		
Lillian Haynes, R.N.	Nurse	
Alvin Keroack, M.D.	Doctor	
Harold Bennett, D.M.D.	Dentist	
Hot Lunch Program		
Alma Temple	Manager	
Rachel Dickinson	Asst. Manager	
Yolanda Esposito	Cook	
Custodians		
Clarke E. Warren	Head Custodian	
Walter Lyons	Jr. High	
Transportation		
Palmer Motor Coach, Inc.	Contractor	
Leave of Absence		
Helen Dickinson	Teacher, Grade 4	

SCHOOL CALENDAR
1962-63

PUBLIC SCHOOLS
HAMPDEN, MASS.

// indicates no school

		S	M	T	W	Th	F	S
	SEPT.				5	6	7	//
Sept. 5	Schools open	//	10	11	12	13	14	//
(18 school days)		//	17	18	19	20	21	//
		//	24	25	26	27	28	//
		//						
Oct. 12	Columbus Day		1	2	3	4	5	//
19	H.C. Teachers Conven-	//	8	9	10	11	//	//
tion		//	15	16	17	18	//	//
(21 school days)		//	22	23	24	25	26	//
		//	29	30	31			
Nov 12	Veterans Day					1	2	//
21	Schools close 12 Noon	//	5	6	7	8	9	//
for Thanksgiving Re-		//	13	14	15	16		//
cess		//	19	20	--	//	//	//
(19 school days)		//	26	27	28	29	30	
	DEC.							//
Dec. 21	Schools close for	//	3	4	5	6	7	//
Christmas Vacation		//	10	11	12	13	14	//
		//	17	18	19	20	21	//
(15 school days)		//	//	//	//	//	//	//
		//	//					
	JAN.				2	3	4	//
Jan. 3	Schools reopen	//	7	8	9	10	11	//
(22 school days)		//	14	15	16	17	18	//
		//	21	22	23	24	25	//
		//	28	29	30	31		
Feb. 15	Schools close for						1	//
Midwinter Vacation		//	4	5	6	7	8	//
25	Schools reopen	//	11	12	13	14	15	//
(15 school days)		//	//	//	//	//	//	//
		//	25	26	27	28		
	MAR.						1	//
		//	4	5	6	7	8	//
(21 school days)		//	11	12	13	14	15	//
		//	18	19	20	21	22	//
		//	25	26	27	28	29	//
		//						
Apri. 12	Good Friday		1	2	3	4	5	//
11	Schools close for	//	8	9	10	11	//	//
Spring Vacation		//	//	//	//	//	//	//
(16 school days)		//	22	23	24	25	26	//
		//	29	30				
	MAY				1	2	3	//
May 30	Memorial Day	//	6	7	8	9	10	//
(22 school days)		//	13	14	15	16	17	//
		//	20	21	22	23	24	//
		//	27	28	29	//	31	
	JUNE							//
June 21	Schools close for	//	3	4	5	6	7	//
Summer Vacation		//	10	11	12	13	14	//
(15 school days)		//	17	18	19	20	21	

Report of the Hampden-Wilbraham Regional School District Committee

The 1961 report of the District Committee contained statistics on the first graduating class from Minnechaug High School. At that time, strong emphasis was placed on the fact that the figures shown represented a single graduating class, and therefore could not be considered an accurate measure of the success of this high school.

A year later, with a second class graduated, it is again necessary to repeat that the figures available are not large enough to predict a trend accurately. Only after the number of Minnechaug graduates exceeds one thousand, and a substantial number of graduates complete post-secondary educational efforts and become established in gainful employment, can a reliable assessment of the school's program be made. Members of the 1962 graduating class are now engaged as follows:

4 year colleges	44
2 year colleges	11
3 year nursing schools	4
Practical nursing	1
Technical & vocational schools	11
Employed	19
Military service	7
Married	2
Status unknown	5
	104

Combining the first and second graduating classes, the following totals develop:

4 year colleges	92
2 year colleges	25
3 year nursing schools	9
Practical nursing	4
Technical & vocational schools	17
Employed	35
Military Service	13
Married	4
Status unknown	8
Total graduates from two classes	207

Regional District Report

In summary, 44% of the graduates of the two classes are in four year degree-granting colleges; over 60% are in four year colleges, two year colleges, and schools of nursing; approximately 17% are gainfully employed. As reported last year, these percentages are substantially higher in the first three categories than are the Massachusetts or national averages. These results are both reasonable and expected, based on the socio-economic level of the citizens of this district.

Minnechaug, a comprehensive public high school, is charged by law and by the vote of the citizens with providing an educational opportunity for all the youth of the district. The curriculum is tailored to meet the needs and stimulate the abilities of the individual. Each student, whether endowed with the mentality and possessing the initiative successfully to master advanced degree areas of specialization, or one who terminates formal education at or shortly after graduation from high school, must find at Minnechaug the education he needs to develop into a productive and useful citizen. For those pupils, earlier identified as having the interests and aptitudes to complete successfully a specialized vocational program, Springfield Trade High School provides an excellent opportunity. This school, drawing students from throughout the western area of Massachusetts, is able to provide economically the specialized instructors and equipment required to develop saleable vocational skills.

A careful study of the cumulative records of the graduating students, a continued evaluation of the academic aptitudes of the students of the district, and a constant appraisal of employment opportunities and labor market requirements of today and the future — all these are necessary to guide the evolutionary changes of the school curriculum intelligently.

Not all of the pupils attending Minnechaug High School can, or should plan to, attend a four year degree-granting college or university. Few, if any, of the pupils should terminate their formal education with a high school diploma. There are ample opportunities for additional training and development of specialized skills in the many two year colleges, technical schools, and specialized institutions. We need a realistic appraisal of the ability, attitude, and aptitude of each student by the school, the parents, and the individual himself, to arrive at the appropriate post-high school placement for each pupil.

The long term success of Minnechaug High School will be determined by the quality of the teaching staff. It has been the policy of this committee, since 1958 when the first staff selections were made, to recruit outstanding personnel, require above aver-

age performance from each individual, and retain in the employ of the district only those persons who are able and willing to provide the necessary intellectual stimulation, pupil motivation, and disciplinary control that is required to insure maximum growth and achievement. Such teachers are difficult to recruit and retain.

Combined with the determination to provide a sound educational program and employ competent staff members is the practical realization that a competitive salary schedule must be maintained if we are to have an above-average educational program. The Massachusetts legislature has established the minimum salary for teachers as \$4,500, effective January 1, 1963.

In 1962, a starting salary of \$4,500 — \$500 above the state minimum — gave this district a competitive advantage and secured the services of above-average teachers. To retain its competitive position in employing staff members, the committee has increased the salary schedule by \$200, effective September 1, 1963. This decision was reached after four months of intensive study and is, your committee believes, a realistic and necessary step to insure the continuation of the present level of education.

Textbooks, supplies, and instructional materials have been and will be provided in reasonable amounts for efficient employment of teacher capabilities and pupil needs. With approximately 70% of the total per pupil cost of education expended for salaries, supplies must be available if the district is to receive a fair return on its investment in teaching salaries.

As pointed out in detail in the 1961 committee report, the enrollment at Minnechaug is approaching the planned capacity of the physical plant. In 1956, when the Regional District Planning Committee proposed the organization of this Regional School District and secured approval from the voters for the construction of Minnechaug High School, pre-school census reports, enrollment figures, and the rapid growth of this area as a desirable residential community forecast the need for additional space by 1965. Annual review and correction of the enrollment forecast has proven the validity of the earlier projections.

Utilizing all present facilities at Minnechaug High School, we have a capacity of approximately 675 pupils. The actual capacity of a comprehensive high school is, to a substantial degree, determined by the course of studies provided for the pupils. At Minnechaug, where advanced classes are scheduled in foreign languages, business education, and practical arts, where honors courses are provided in mathematics, English, chemistry, history, and biology, and where pupils are individually tested, counselled, and scheduled, we have a lesser degree of efficiency in utilization of facilities than is possible where a limited track program is offered.

If additional classroom facilities are not available in 1965, the committee will be faced with the difficult decision of either narrowing the academic program by eliminating the advanced and honors courses, or adjusting the school day and the schedule of pupil at-

tendance to accommodate all the pupils in the available facilities.

Believing that the correct and desirable method of relieving the imminent over-crowded condition in this high school is to add classrooms, your committee, over the past twelve months, has concentrated a substantial amount of its efforts on developing a practical and economical solution to the problem.

The enrollment projections, utilization of present facilities, and educational program have been studied by this committee. Joint meetings have been held with the Hampden School Survey Committee and the Wilbraham School Survey Committee, to assure a united approach in solving the needs for classroom facilities of the district. Six meetings were held by members of this committee with the Massachusetts School Building Assistance Commission in Boston, where all surveys and studies of this committee were reviewed and approved. This commission serves the communities and school districts of the state in the area of school-house construction by reviewing such basic factors as: enrollment, need, location, educational adequacy, preliminary plans, final plans, and financing. An addition to Minnechaug High School, as approved by this commission, would qualify for a state grant of sixty-five percent of the total cost of construction and equipment.

The Massachusetts School Building Assistance Commission has accepted the school committee's decision that there is a need for twenty-two additional classrooms or teaching stations by September 1, 1965. These additional classrooms, with minor modifications in the present building, would provide a pupil capacity of approximately 1,100 pupils and an opportunity to maintain the present course of study and level of educational opportunity after 1970.

The District Committee has employed the architectural and engineering firm of Alderman & MacNeish to conduct studies and prepare preliminary plans of the proposed addition. Beginning in the early spring of 1962, the committee has met on a regular basis to review preliminary plans and study the feasibility of possible designs. In November, following a detailed cost study of comparable single and two story plans, the committee directed the architect to concentrate on the more economical single story design. The forward timetable anticipates that approved preliminary plans will be completed for presentation to the voters of the district in the late spring of 1963. At that time, funds will be sought to enable the architect to complete final plans and specifications, secure firm bids for the construction of the addition, and develop a final construction budget to present to the voters. With eighteen months being required to construct and equip this addition, approval of the project is needed by March of 1964 if the facility is to be ready for September, 1965.

Despite the apparent emphasis on budgetary and new facilities problems in this report, the major responsibility of this committee continues to be one of developing sound educational policies. As a policy-making board, the District Committee determines the qual-

ity of education and the operational efficiency desired, and then assigns to its selected administrative personnel, the translation of policy into results.

The committee is pleased with the professional growth and stability of its staff; 33% of the faculty possess an earned Master's degree, and 25% are presently engaged in additional degree-granting programs. In the three and one half years this school has been in operation, there has been a gratifying development of school tradition and a pride in academic achievement. Notable also are the increasing school spirit among the students and the loyalty of the staff to the organization.

In earlier annual reports, this committee has refrained from specifically commending any one individual in the organization, because essentially, the gains here are the result of a total team effort. This year, however, the committee wishes to commend Principal Lincoln A. Dexter for his educational leadership of this school. His educational alertness, intellectual interests, willingness to learn from others and benefit by his own mistakes, attention to organizational and operational details, and especially his patient and kindly interest in the problems of staff and students alike together with his sincere belief in the ultimate realization of each individual as a worthwhile member of society, are qualities of leadership that this committee recognizes as all-important for the continuation of a sound educational program.

Your committee solicits the support, suggestions, and comments of the citizens of the district and thanks you for the opportunity to serve you.

JOHN R. LYMAN, Chairman
DORIS I. BOWMAN
HARRY DABAGIAN
DONALD E. DICKINSON
DUDLEY N. HARTT, JR.
CHESTER L. THORNDIKE, JR.
JULIA WINETROUT

HAMPDEN-WILBRAHAM REGIONAL SCHOOL DISTRICT

FINANCIAL STATEMENT FOR 1962

Planning and Construction Budget

Balance January 1, 1962	\$21,746.59
Expenditures	4,042.56
Balance December 31, 1962	<u>\$17,704.03</u>

Capital Cost Budget

1962 Assessments to Towns	\$110,546.09
1962 State Construction Grant	58,617.91
Total Available	<u>\$169,164.00</u>
1962 Expenditures	164,669.45
To Surplus Revenue	<u>\$4,494.55</u>

Operating Budget

1962 Assessments to Towns	\$354,515.40
1962 Offsetting Credits	83,648.60
	<u>\$438,164.00</u>
1962 Expenditures	408,496.09
To Surplus Revenue	<u>\$29,667.91</u>

Surplus Revenue Account

Balance January 1, 1962	\$39,175.46
Receipts, 1962	76,369.19
	<u>\$115,544.65</u>
To 1963 Operating Budget, Credits	74,302.77
Balance January 1, 1963	<u>\$41,241.88</u>

ASSESSMENT OF 1963 REVENUE

Capital Costs

Debt Service -- Capital Cost	\$155,780.00
1963 Credits, Construction Grant	64,541.11
Capital Balance to Assess Towns	<u>\$91,238.89</u>

Hampden 22.5% -- \$20,528.75; Wilbraham 77.5% -- \$70,710.14

Operating Budget

Total Budget less Capital Costs	\$490,027.00
1962 Receipts, 1963 Credits	74,302.77
Operating Balance to Assess Towns	<u>\$415,724.23</u>

Pupils:	Hampden 132	Wilbraham 485	Total 617
Percentage:	Hampden 21.39	Wilbraham 78.61	Total 100
Assessment:	Hampden \$8,923.41	Wilbraham \$326,800.82	Total \$415,724.23

TOTAL ASSESSMENTS TO HAMPDEN AND WILBRAHAM

	Capital	Operating	Total	¼ payment
Hampden	\$20,528.75	\$88,923.41	\$109,452.16	\$27,363.04
Wilbraham	70,710.14	326,800.82	397,510.96	99,377.74

Assessments payable in four equal installments not later than the first day of April, June, September, and December.

HAMPDEN-WILBRAHAM REGIONAL SCHOOL DISTRICT

PUPIL ENROLLMENT BY GRADE

October 1, 1962

Grade	Hampden	Monson	Wilbraham	Total
9	41		138	179
10	33	1	150	184
11	30		102	132
12	28	1	95	124
	132	2	485	619

HAMPDEN-WILBRAHAM REGIONAL SCHOOL DISTRICT

1963 FINAL MAINTENANCE AND OPERATING BUDGET

No.	Account	1963 Budget
1.	General Control	\$ 14,737.00
2.	Expense of Instruction	330,055.00
3.	Operation of Plant	53,846.00
4.	Maintenance of Plant	10,657.00
5.	Auxiliary Agencies	14,984.00
6.	Outlay	7,522.00
7.	Debt Service	155,780.00
8.	Transportation	37,626.00
9.	Special Charges	18,600.00
10.	Temporary Borrowing	2,000.00
	Total	\$645,807.00

Wilbraham Regional School District Persons Employed in the Hampden-

Name	Position	Year Appointed	Education and Professional Training
District Office:			
Joann LedDuke	District Treasurer	1961	
Irving H. Agard	Superintendent	1956	B.A., M. Ed., Lafayette; Stat College at Fitchburg
Kenneth E. Johnson	Assistant Superintendent	1957	B.A., M.A., American International College
Eva M. Ellis	Executive Secretary	1959	Burdett College
Joann LedDuke	Secretary	1959	
Anna B. Tupper	Secretary	1958	
High School Office:			
Lincoln A. Dexter,	Principal	1961	B.S., M. Ed., Rhode Island State; State College at Worcester
Richard I. Trenholm	Assistant Principal and Social Studies	1960	B.A., M.A., Bates Col.; Boston
Charles B. Thompson	Guidance Director	1958	B.S., M. Ed., Springfield Col., University of New Hampshire
Peter Gartner	Guidance Counsellor	1959	A.B., Bates College
Marjorie Bean	Secretary	1960	
Silvia Peterson	Secretary	1961	
Teachers:			
Marilyn M. Ats	Languages	1961	B.A., University of Oklahoma
Donald G. Bamford	Mathematics	1959	B.S., University of Mass.
Charlotte Barry	English	1962	B.A., Our Lady of the Elms Col., American International College
Carolyn E. Bjorn	English	1962	B.A., Eastern Baptist College
Richard A. Brown	Sciences	1959	B.A., Bowdoin College

Patricia Cox	Speech Therapist	1960	B.A., M. Ed., Northwestern Univ., Boston University
Judith A. Cross	Home Economics	1961	B.A., Keene Teachers College
James DeWolf	Industrial Arts	1959	B.S., State College at Fitchburg
Alf S. Ehnstrom, Jr.	Physical Education	1962	B.S., Springfield College
Delene Gifford	Physical Education	1962	B.S., Springfield College
Katherine Goulding	Home Economics	1961	B.S., State College at Frammingham
Katharine Habig	Physical Education	1962	B.A., Smith College
Richard A. Hopkins	English	1962	A.B., Providence College
Marios Kacoyannakis	Social Studies	1962	B.A., American International College
Dwight D. Killam	Music	1959	B. Mus., M. Mus., Syracuse; Boston University
Constance W. Kimberly	English	1961	B.A., American International College
William Michael Kober	Physical Education	1960	B.S., Springfield College
Dr. Gisela Koeppel	Languages	1962	Ph. D., University of Vienna
Edgar H. Law	Mathematics	1960	B.A., Trinity College, Hartford
Vivian Little	English	1959	A.B., M.A. Mount Holyoke; Hartford Seminary Foundation
Harold K. Miller	Mathematics	1959	B.S., Springfield College
John E. Moore	Industrial Arts	1959	B.S., Gorham State Teachers Col.
Paula Munkelt	Languages	1962	B.A., Hofstra College, New York
David L. Nass	Social Studies	1960	A.B., Brown University
John D. Peterson	Science	1962	B.A., American International College
Lee D. Post	Languages	1959	A.B., M. Ed., Mt. Holyoke College; Springfield Col.
George H. Robinson, Jr.	Mathematics	1959	B.S., M. Ed., University of Mass., Springfield Col.
Laura S. Saunders	Librarian	1959	B.S., Simmons College
Donald G. Short	Music	1962	M., Music, Boston University
Mary E. Socha	Languages	1959	B.A., College of New Rochelle

Richard P. Spencer	English	1959	B.A., University of Mass.
James F. Starkie	Music	1959	B.S., State College at Lowell
Karl D. Sternberg	Mathematics and Science	1960	B.A., American International College
Jean M. Stuart	Business Education	1961	B.A., American International College
Sharon K. Swanson	Speech Therapist	1962	B.A., State University of Iowa
Christine C. Trenholm	Business Education	1959	Ac.S., B.S., Bay Path; A.I.C.
Joseph VanWest	Art	1959	B.S., Tufts; Dip., Sch. of M.S.A.
Helen Walinski	Mathematics	1959	AB., M. Ed., Our Lady of the Elm; Springfield Col.
Doris V. Williams	Art	1961	B.S., M.A., Columbia; Springfield College
W. Fred H. Winey	Biology	1960	B.A., M.A., Washington and Jefferson University of Massachusetts.
Health:			
Arthur H. Goodwin	Doctor	1959	M.D., Tufts
Madeline Newsome	Nurse	1959	R.N., Springfield Hospital
Hot Lunch Program:			
May Jenkins	Manager	1959	
Nancy Clark	Cook	1961	
Leona Isham	Cook	1959	
Arlene Ross	Cook	1959	
Lucille Schieding	Cook	1959	
Marie Tupper	Cook	1962	
Patricia Anderson	Cook	1962	
Custodians:			
Everett Pickens	Head Custodian	1959	
Walter Polanczak		1959	
Harold Rogers		1959	
Stanley Strycharz		1959	

Leon Superneau		1959
Transportation:		
George W. Motyka	Hampden	1962
Charles Walker	Wilbraham	1959

Changes in school personnel not shown in the preceding chart are:

Rosemary Albearn, teacher, resigned, June 30, 1962

Barbara Broadbent, teacher, resigned, February 23, 1962

Leonard DeMaio, teacher, resigned, June 30, 1962

Carol S. Hooper, teacher, resigned, June 30, 1962

Alvin J. McNeill, teacher, resigned, March 20, 1962

Daphne Scourtis, teacher, resigned, June 30, 1962

Judith A. Solomon, teacher, Leave of Absence, June 30 1962 to June 30, 1963

Wallace Winchell, teacher, resigned, June 30, 1962

Ruth Scheibler, cook, resigned, October 26, 1962

Gladys Steup, cook, resigned, June 23, 1962

Stuart Hill, Transportation, June 30, 1962

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