

# TOWN OF HAMPDEN

## ANNUAL TOWN MEETING



**MONDAY, June 15, 2020**

**7:00 P.M.**

**Thornton W. Burgess Middle School  
85 Wilbraham Road  
Hampden, Massachusetts**

MINUTES  
ANNUAL TOWN MEETING  
TOWN OF HAMPDEN  
COMMONWEALTH OF MASSACHUSETTS

Thornton W. Burgess Middle School, 85 Wilbraham Road, Hampden  
Monday, June 15, 2020 at seven o'clock in the evening  
Moderator Richard Green opened the meeting at 7:20pm – attendance 87

**Article 1:** The Town voted that the Annual Reports, as contained in the Annual Town Report for the year 2019, be accepted as printed.

A Majority Vote was declared by the Moderator

**Article 2:** The Town voted that the sums of money shown in the column entitled "Fiscal 2021 Draft Recommendations" of the Supplementary Report and Recommendations of the Advisory Committee be raised and appropriated for the specific purposes designated and that the same be expended only for such purposes, each number being considered a separate appropriation and that the Town raise and appropriate such sums as may be required to defray said charges for the fiscal year ending June 30, 2021.

A Majority Vote was declared by the Moderator

**Fiscal 2021  
Draft  
Recommendations**

**GENERAL GOVERNMENT**

<b>1.0</b>	<b>Accountant</b>	
1.1	Salary	35,240
1.2	Assistant	6,000
1.3	Expenses	12,000
1.4	Software	7,000
	<b>Total Accountant</b>	<b>60,240</b>
<b>2.0</b>	<b>Advisory Committee</b>	
2.1	Clerical	5,412
2.2	Expenses	200
	<b>Total Advisory</b>	<b>5,612</b>
<b>3.0</b>	<b>Appeals, Board of</b>	
3.1	Clerical	5,412
3.2	Expenses	300
	<b>Total Appeals</b>	<b>5,712</b>
<b>4.0</b>	<b>Assessors, Board of</b>	
4.1	Salaries	16,837
4.2	Principal Assessor	48,111
4.2.2	Clerical	21,304
4.3	Expenses	4,500
4.5	Software Support	8,125
4.6	Mapping Maintenance	1,850
	<b>Total Assessors</b>	<b>100,727</b>
<b>5.0</b>	<b>Building Department Expenses</b>	

	5.1 Code and General Enforcement	21,862
	5.2 Inspector	65,587
	5.3 Clerical	27,738
	5.4 Inspectors Expense	2,000
	5.5 Office Expense	1,860
	<b>Total Building Dept.</b>	<b>119,047</b>
<b>6.0</b>	<b>County Retirement</b>	<b>603,730</b>
<b>7.0</b>	<b>Insurance</b>	
	7.1 Property and Liability	120,200
	7.2 Employee Benefits	314,000
	7.3 Unemployment Compensation	10,000
	7.4 Longevity	600
	<b>Total Insurance</b>	<b>444,800</b>
<b>8.0</b>	<b>8.1 Law &amp; Claims</b>	<b>65,000</b>
<b>9.0</b>	<b>Moderator</b>	
	9.1 Salary	0
	9.2 Expenses	100
	<b>Total Moderator</b>	<b>100</b>
<b>10.0</b>	<b>Planning Board</b>	
	10.2 Clerical	26,350
	10.3 Expenses	1,100
	<b>Total Planning Board</b>	<b>27,450</b>
<b>11.0</b>	<b>Registrars, Board of (Voters)</b>	
	11.1 Salaries	800
	11.2 Election Expenses	13,100
	11.3 Street Lists	2,500
	<b>Total Registrars</b>	<b>16,400</b>
<b>12.0</b>	<b>Selectmen</b>	
	12.1 Salaries	10,086
	12.2 Administrative Asst.	50,864
	12.4 Expenses	15,000
	12.5 Legal Advertising	3,000
	12.6 Mapping Maintenance	2,400
	12.7 Temporary Help	12,000
	12.8 Storm Water Management	47,500
	<b>Total Selectman</b>	<b>140,850</b>
<b>13.0</b>	<b>Tax Collector</b>	
	13.1 Salary	38,959
	13.2 Clerical	24,462
	13.3 Expenses	2,750
	13.4 Computer Maintenance	3,750
	13.5 Tax Title Work	2,500
	<b>Total Tax Collector</b>	<b>72,421</b>
<b>14.0</b>	<b>Town Clerk</b>	
	14.1 Salary	38,959
	14.2 Clerical	24,786
	14.3 Record Clerk	7,681
	14.3 Expenses	1,250
	14.4 Town Publications	100
	<b>Total Town Clerk</b>	<b>72,776</b>

<b>15.0</b>	<b>Town Report</b>	<b>3,000</b>
<b>16.0</b>	<b>Treasurer</b>	
	16.1 Salary	44,274
	16.2 Clerical	8,922
	16.3 Expenses	1,200
	16.5 Interest on Loans (short term)	
	16.6 Tax Title Work	11,000
	16.7 Payroll Service	7,500
	16.10 Records Mgt	1,000
	<b>Total Treasurer</b>	<b>73,896</b>
<b>17.0</b>	<b>Veterans' Benefits</b>	<b>20,000</b>
<b>19.0</b>	<b>Town Administrator</b>	<b>100,000</b>
<b>TOTAL GENERAL GOVERNMENT</b>		<b>1,931,761</b>

#### GENERAL TOWN SERVICES

<b>20.0</b>	<b>Academy Hall Maintenance</b>	<b>4,500</b>
<b>21.0</b>	<b>Cemetery Commission</b>	
	21.1 Clerical	13,049
	21.2 Expenses	500
	21.3 Maintenance	19,500
	21.4 Computer Maintenance	500
	<b>Total Cemetery Commission</b>	<b>33,549</b>
<b>22.0</b>	<b>Conservation Commission</b>	
	22.1 Clerical	34,006
	22.2 Expenses	750
	<b>Total Conservation Commission</b>	<b>34,756</b>
<b>23.0</b>	<b>Transfer Station</b>	
	23.2 Monitoring/Testing	25,000
	<b>Total Transfer Station</b>	<b>25,000</b>
<b>24.0</b>	<b>School Buildings Repairs</b>	<b>15,000</b>
<b>26.0</b>	<b>Library</b>	
	26.1 Salaries, Materials, Books	147,605
	<b>Total Library</b>	<b>147,605</b>
<b>27.0</b>	<b>Town Events</b>	<b>1,200</b>
<b>29.0</b>	<b>Office Equipment</b>	
	29.1 Acquisition	20,000
	29.2 Maintenance	5,000
	29.3 Supplies	10,000
	29.4 Postage	17,000
	29.5 Information Technology	30,000
	<b>Total Office Equipment</b>	<b>82,000</b>
<b>30.0</b>	<b>Parks and Recreation</b>	
	30.1 Salaries	46,753
	30.2 Operating Expenses	5,200
	30.9 Spray park	10,800
	<b>Total Parks and Recreation</b>	<b>62,753</b>
<b>32.0</b>	<b>Town House Maintenance</b>	
	32.1 Custodial	19,000
	32.2 Maintenance and Repairs	30,000
	32.3 Heat and Utilities	40,000
	<b>Total Town House Maintenance</b>	<b>89,000</b>

<b>34.0</b>	<b>Ambulance</b>	<b>333,000</b>
<b>35.0</b>	<b>Gasoline</b>	
	35.1 Purchase	50,000
	36.1 Gasoline Expenses	10,000
	<b>Total Gasoline</b>	<b>60,000</b>
<b>36.0</b>	<b>Street Lighting</b>	<b>23,000</b>
<b>37.0</b>	<b>Council on Aging</b>	
	37.1 Director's Salary	61,356
	37.2 General Salary	88,434
	37.3 Expenses	7,000
	<b>Total Council on Aging</b>	<b>156,790</b>
<b>38.0</b>	<b>Senior Center</b>	
	38.2 Utilities	21,576
	38.3 Building Maintenance	15,759
	<b>Total Senior Center</b>	<b>37,335</b>
<b>39.0</b>	<b>Historical Commission</b>	<b>400</b>
<b>Total General Town Services</b>		<b>1,105,888</b>

#### **HIGHWAY DEPARTMENT**

<b>40.0</b>	<b>Superintendent's Salary</b>	<b>87,221</b>
<b>40.1</b>	<b>Departmental Payroll</b>	<b>271,195</b>
<b>41.0</b>	<b>Tree Warden</b>	
	41.1 Expenses	39,850
	41.1.2 Salary	6,300
	<b>Total Tree Warden</b>	<b>46,150</b>
<b>42.0</b>	<b>Public Grounds</b>	<b>4,385</b>
<b>43.0</b>	<b>Highway Maintenance</b>	
	43.0 Expenses	65,672
	43.1 Paving	150,000
	<b>Total Highway Maintenance</b>	<b>215,672</b>
<b>44.0</b>	<b>General Highway Expense</b>	<b>15,645</b>
<b>45.0</b>	<b>Snow and Ice Removal</b>	<b>100,000</b>
<b>46.0</b>	<b>Contract Services</b>	
	46.1 Street Sweeping	22,800
	46.2 Catch Basin Cleaning	40,900
	<b>Total Contract Services</b>	<b>63,700</b>
<b>47.0</b>	<b>Other Highway Accounts</b>	
	47.1 Road Machinery Maintenance	18,000
<b>48.0</b>	<b>Building Expenses</b>	
	48.1 Expenses and Utilities	15,000
<b>TOTAL HIGHWAY DEPARTMENT</b>		<b>836,968</b>

#### **PROTECTION OF PERSONS AND PROPERTY**

<b>50.0</b>	<b>Animal Inspection</b>	
	50.1 Salary	2,505
	50.2 Expenses	240
	50.4 Wildlife Control	2,500
	<b>Total Animal Inspection</b>	<b>5,245</b>

<b>51.0</b>	<b>Emergency Management</b>	<b>8,000</b>
<b>51.5</b>	<b>Traffic Control</b>	<b>15,000</b>
<b>52.0</b>	<b>Dog Officer</b>	
	52.1 Animal Control	12,748
	52.2 Dog Damage Fund	700
	<b>Total Dog Officer</b>	<b>13,448</b>
<b>53.0</b>	<b>Fire Department</b>	
	53.1.1 Med Dir Emer Med Svcs	0
	53.1 Fire Chief Salary	28,521
	53.2 Fire Chief Expenses	1,500
	53.3 Operation	48,200
	53.4 Equipment	16,500
	53.5 Training Stipend	32,000
	53.6 Radio Service Agreement	0
	015537 Call reimbursement	50,000
	015538 FD Salaries	170,550
	015538.1 Clerical	3,767
	015539 Uniforms	3,500
	53.10 EMS Supplies	3,000
	<b>Total Fire Department</b>	<b>357,538</b>
<b>54.0</b>	<b>Forest Fire Control</b>	<b>1,800</b>
<b>56.0</b>	<b>Health, Board of</b>	
	56.1 Salary	5,622
	56.2 Clerk Salary	45,689
	56.3 Expenses	1,000
	<b>Total Board of Health</b>	<b>52,311</b>
<b>56.5</b>	<b>Water District</b>	
	565.1 Operations	8,000
	565.2 Testing	2,000
	<b>Total Water District</b>	<b>10,000</b>
<b>57.0</b>	<b>Police</b>	
	57.1 Chief's Salary	93,495
	*Additional Salary of \$18,000 for Career Incentive, \$2,900 for Emergency Management	
	57.2 General Salaries	1,217,274
	57.3 Maintenance of Cruisers	12,670
	57.4 General Expenses	103,680
	57.5 New Cruisers	0
	57.6 Training	32,799
	57.7 Equipment	8,700
	57.8 Career Incentive Pay (Quinn Bill)	74,907
	57.9 Building Maintenance & Exp	60,363
		<b>1,603,888</b>
<b>58.0</b>	<b>Other Police Accounts</b>	
	58.1 Election and Town Meetings	2,986
	58.2 Towing Clerk	100
	58.3 WMLEC	750
		<b>3,836</b>
	<b>Total Police</b>	<b>1,607,724</b>
<b>TOTAL PROTECTION</b>		<b>2,071,066</b>

**SCHOOLS**

<b>69.0</b>	<b>Regional School District</b>	
	69.1 Assessment	7,582,438
	<b>Total Regional School District</b>	<b>7,582,438</b>

**LOCAL  
DEBT**

<b>70.0</b>	<b>Local Government Debt</b>	
	70.4 Green Meadow Bond	190,800
	70.7 Infrastructure Roads	0
	70.8 Minnechaug Bond	495,842
	70.9 Minnechaug, retro bond	0
	70.10 Police Dept	227,250
	Short Term Debt	8,765
	(Dump Truck, Police Radio)	
	<b>Total Local Government Debt</b>	<b>922,657</b>

<b>GRAND TOTAL</b>	<b>14,450,778</b>
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**Article 3:** The Town voted to take no action on this article.

A Majority Vote was declared by the Moderator

**Article 4:** The Town voted to authorize the following total expenditures for the following revolving funds, in amounts not to exceed the following amounts, pursuant to GL c44, Section 53E ½ for the Fiscal Year 2021:

Building Department Fund	\$85,000
Board of Health Fund	\$20,000
Cemetery Commission Fund	\$30,000
Council on Aging Fund	\$21,000
Library Fund	\$ 3,000
Conservation Commission Fund	\$ 2,600
Planning Board Fund	\$10,000

A Majority Vote was declared by the Moderator

**Article 5:** The Town voted to appropriate the following amounts for the Transfer Station Enterprise Fund:

\$26,223 for Salaries  
 \$35,527 for Trash Hauling  
 \$17,865 for MRF contract  
\$7,000 for Miscellaneous Expenses  
 \$86,615 - Total

**And that \$86,615 be raised as follows:**

Department receipts: \$76,615  
 Retained earnings: \$10,000

A Majority Vote was declared by the Moderator

**Article 6:** The Town voted to take no action on this article.

A Majority Vote was declared by the Moderator

**Article 7:** The Town voted to take no action on this article.

A Majority Vote was declared by the Moderator

**Article 8:** The Town voted to accept \$282,313 from the Commonwealth of Massachusetts under M.G.L., Chapter 90, Section 34, and be allowed to borrow in anticipation of 100% reimbursement.

A 2/3 Vote was declared by the Moderator

**Article 9:** The town voted that, in Fiscal 2021, if state aid is received for the Hampden public library, this money will be made available for Library Trustees to use at their discretion.

A Majority Vote was declared by the Moderator

**Article 10:** The Town voted to raise and appropriate and/or transfer from available funds, \$11,000 into the Assessors' Stabilization Fund, to meet all Department of Revenue mandated requirements;

A Majority Vote was declared by the Moderator

**Article 11:** The Town voted to transfer \$16,000 from the Assessor's Stabilization Fund for the FY2021 Department of Revenue mandated programs.

A 2/3 Vote was declared by the Moderator

**Article 12:** The Town voted to raise and appropriate \$10,988 to fund the School Resource Officer for FY 2020 at Minnechaug Regional High School.

A Majority Vote was declared by the Moderator

**Article 13:** The Town voted to raise and appropriate \$5,000 for the Reserve Fund.

A Majority Vote was declared by the Moderator

**Article 14:** The Town voted to take no action on this article.

A Majority Vote was declared by the Moderator

**Article 15:** The Town voted to take no action on this article.

A 2/3 Vote was declared by the Moderator

A motion to adjourn the Meeting at 8:24pm was made and seconded and approved by a majority vote as declared by the Moderator.