**Town Administrator Report**

**August 3, 2020**

**OLD BUSINESS**

* Discussed a shared Conservation Agent with the Monson Town Administrator. They are in a similar situation and have not been successful in recruiting a part time agent. I will be talking with the East Longmeadow Town Manager to see if they would be interested in a three-way split of a full time Conservation Agent.
* There was a walking tour with Tighe & Bond on July 29 to review their design for new sidewalks along Allen Street and Somers Road.
* Chief Farnsworth reports that Action Ambulance’s response time is averaging 4 mins/20 secs.
* AMERESCO progress: They are scheduling a meeting with the Planning Board
* Wilbraham and Hampden officials held a videoconference meeting on July 29 to discuss consolidation of services. Eric Weiss of PVPC will facilitate a series of meetings with Wilbraham and Hampden officials to explore consolidation of dispatch and health services.
* Municipal Vulnerability Project grant proposal was approved and funded at $40,000

**NEW BUSINESS**

* Duct work at Town Hall was cleaned by Duct & Vent Cleaning of America using COVID funding.

**UPCOMING**

August 3 – Meeting with Town officials and Action Ambulance

August 4 – Meeting with Wilbraham officials to continue consolidation discussions.

August 10 -- Board of Selectmen Meeting

August 12 – Departments Meeting