**Town Administrator Report**

**June 22, 2020**

**OLD BUSINESS**

* Policy regarding use of vacation time?
* The T.A. submitted a second CARES Act/FEMA reimbursement request for $43,000 on June 12.
* Hampden received $51,920 today in CARES Act/FEMA reimbursement for COVID related expenses
* McNamara Hauling contract is being reviewed by Town Counsel.
* Action Ambulance contract is completed. Service begins on July 1.
* Contract with Smith Associates: Work will be complete in 8 weeks from June 8.
* Require waivers at the Senior Center?
* Town Hall reopening: July 6?
* Emist Electrostatic sprayer shipment delayed 8 weeks.
* HWRSD custodians will provide sanitation at Town buildings.

**NEW BUSINESS**

* Procedure for restaurant re-opening.

**UPCOMING**

June 22 – Board of Selectmen Meeting

June 17 – Department Heads and Staff Meeting

June 15 – Annual Town Meeting

June 22 – Town Election



Robert T. Markel, PhD

Interim Town Administrator

Town of Hampden