**Town Administrator Report**

**June 1, 2020**

**OLD BUSINESS**

* Preparations being made in the auditorium for the Town Election and for a reception area for when Town Hall is reopened to the public.
* New office being prepared where the police lock up was.
* Cupola was removed and the roof at Town Hall was patched.
* McNamara Hauling contract is being reviewed by Town Counsel.
* Action Ambulance contract was reviewed by Town Counsel and returned with recommended changes to Action.
* CDBG: Offer to join with Palmer on a CDBG grant from the CARES Act. Can be used for social services at the Senior Center or for small business assistance.

**NEW BUSINESS**

* Have not yet received quotes from Smith Associates and Sherman and Frydryk for the landfill parcel merger.
* Contract for Senior Center feasibility study ready for signature.
* BoS endorsement letter for Municipal Vulnerability Program.
* Highway Superintendent requests permission to purchase a new asphalt roller ($17,585)

**UPCOMING**

June 8 – Board of Selectmen Meetings

June 17 – Department Heads and Staff Meeting

June 15 – Annual Town Meeting

June 22 – Town Election



Robert T. Markel, PhD

Interim Town Administrator

Town of Hampden