**Town Administrator Report**

**May 18, 2020**

**OLD BUSINESS**

* ClearGov and HR contracts have been signed and returned.
* McNamara Hauling contract is being reviewed by Town Counsel.
* Closing for part time Conservation Agent is May 20.
* Zoom meetings on the Ameresco project: Several communities are seeking MMA support to change the SMART II requirement that municipalities are required to take all the energy produced by a ground mounted solar project on public land.

**NEW BUSINESS**

* TIP project at Allen, East Longmeadow Road, Somers Road & Wilbraham Road: Presentation to the BoS on May 18
* No quotes yet from Smith Associates and Sherman and Frydryk for the landfill parcel merger.
* Municipal Vulnerability Project: The Highway Superintendent and I met with engineers at two culverts on north Main Street to view potential projects under the MVP.
* Town Hall was sanitized on May 13.

**UPCOMING**

May 25 – Board of Selectmen Meetings

May 19 – Emergency Management Committee

May 20 – Department Heads and Staff Meeting

June 15 – Annual Town Meeting

June 22 – Town Election



Robert T. Markel, PhD

Interim Town Administrator

Town of Hampden