

Town Administrator Report

January 27, 2020

AMBULANCE SERVICES

- Four bids for ambulance services were submitted.

ADA GRANT

- Appointments to the ADA Commission:
 - One additional member needed

OLD BUSINESS

- The Town Accountant reports that he has a candidate for assistant Town Accountant.
- Bill Gouzounis has provided all the old files from the former Personnel Committee
- Fire RFQ Committee: Ed Poulin, Mark Barba, Wendel Hulbert & Bob Markel are agreed that the RFQ from Mitchell Associates Architects of Voorheesville, New York is best.
- Spoke with the Town Administrator and a member of the Hadley Select Board regarding their experience with Action Ambulance. They are willing to meet with the Hampden Selectmen to review their experience. Suggesting a meeting with Hadley officials and Hampden Fire officials to review their respective proposals. The AMR and National proposals came in nearly \$500,000 higher than Action and the Fire Department.

NEW BUSINESS

- AMERESCO: Meeting on January 27
- Credit Card: The new Monson Savings Bank credit card was received.
- Three town Conservation Agent: Submit a request for DLTA funding to study prospect of having a professional Conservation Agent to serve Hampden, East Longmeadow and Blandford.
- Grants: Collecting information about grants received, pending and proposed by Town departments.
- Town policies: A central file of all BoS and departmental policies and standard operating procedures is being created.
- FY 2021 Operating Budget: Departments that report to the Selectmen have submitted their budgets
- Departments were advised to submit articles for the Annual Report by February 27.
- Recycling of electronics: George Pecia of Hampden Village Cleaning is proposing a special recycling program for electronics. He will recycle electronic items at his business in Indian Orchard and share revenue with the Town.
- Attended the Hampden Housing Authority Board Meeting with John Flynn on January 23.
- S&P call with Accountant and Treasurer to update the Hampden bond rating

UPCOMING

February 3 – Board of Selectmen Meeting

February 5 & 19 – Department heads and staff meeting – 10:00 a.m. in Melville

February 10-12 – T.A. vacation

February 27 – Sexual Harassment training. 10:00 – 1:00 pm in the Town House Auditorium