

Town Administrator Report

February 18, 2020

AMBULANCE SERVICES

- Interviews for ambulance services with the FD and Action Ambulance are scheduled for February 18.

ADA GRANT

- Appointments to the ADA Commission:
 - One additional member still needed

OLD BUSINESS

- Dispatch: East Longmeadow and Monson are in the process of affiliating with WestCom (Chicopee Dispatch). Monson has joined; East Longmeadow has submitted a letter of interest.
- Selectman Flynn and I met with AMERESCO representatives on January 27 to get an update on their negotiations for a land lease. Town Counsel is handling negotiations.
- The contract for sidewalk design was received from Tighe and Bond, signed and returned.
- MRF Contract: An increase in MRF costs will affect only single stream communities; dual stream communities like Hampden will not be affected by Springfield's withdrawal from the program. Legislature is considering an expansion of the bottle bill.

NEW BUSINESS

- The Capital Planning Committee was convened on January 28. An agenda for updating the Capital Plan was set.
- Applied for a DLTA grant through the PVPC to assess the feasibility of having a professional Conservation Agent serving the Towns of Hampden and East Longmeadow. The project is recommended for funding by the PVPC.
- HR Upgrade: Are there any Selectmen recommendations to modify the plan?
- Departments were advised to submit articles for the Annual Report and warrant articles for the ATM by February 27.
- Recycling of electronics: George Pecia of Hampden Village Cleaning is proposing a special recycling program for electronics. He will recycle electronic items at his business in Indian Orchard and share revenue with the Town.
- Information on Laserfiche in BoS packets: T.A. is recommending a capital expenditure for the FY 2021 budget to begin a program of reducing use and storage of paper documents in favor of digitized files.
- T.A. Search Firms: Have set up interviews for February 18 with Collins Institute and with Community Paradigm Associates (Bernard Lynch)
- Special Municipal Employees: A comprehensive list of individuals officers and board and committee members will be presented on February 24.
- Senior Center RFP. Insufficient funds. Add Town funds at the ATM or revise the RFP?

UPCOMING

February 24 – Board of Selectmen Meeting

February 19 – Department heads and staff meeting – 10:00 a.m. in Melville

February 20 – Regional TA and Selectmen Meeting in Wilbraham

February 27 – Sexual Harassment training. 10:00 – 1:00 pm in the Town House Auditorium

March 2 – Budget Roundtable with Senator Lesser -- TBA