

## Scantic Valley Water District Commissioner Position Description

The Board of Water Commissioners was established to oversee the management and operation of the Scantic Valley Water District that services residential private wells affected by leachate from the Hampden town landfill.

Duties include:

- Attend regular meetings held on the first Tuesday of the month at 10:00 AM.
- Review and approve for payment all operation expense invoices.
- Calculate water usage invoices annually and submit for billing.
- Record the proceedings at the meeting.
- Set policies and update as needed.
- Assist System Operator as required.