

**Town Administrator Review Committee
7/31/18 Meeting Minutes**

Present: Carol Fitzgerald, Cliff Bombard, Rebecca Moriarty, Ellen Bump, Donald Collins, Richard Patullo

Regrets: Norman Charest

Meeting began at 4:10 PM

Given the evening's agenda it was recommended that we move to executive session as it could be detrimental to attracting candidates to interview and discuss them in open session. Ellen made a motion to move to executive session; Don seconded the motion. Roll call vote: Don - yes, Dick - yes, Cliff - yes, Ellen - yes, Becky - yes, Carol - yes. All voted in favor of moving to executive session.

A review of the five candidates that were interviewed took place. After discussion, consensus was that three candidates would not be considered further. Dick made a motion to bring forth candidates B and S to the Board of Selectmen for their consideration. Ellen seconded the motion. All voted in favor.

Proposed dates and process for BOS and committee interview were considered and will be presented to all involved.

Becky made a motion to come out of executive session; Ellen seconded the motion. Roll call vote: Ellen - yes, Cliff - yes, Dick - yes, Becky - yes, Don - yes, Carol - yes. All voted in favor.

Minutes of prior meetings on 7/23/18, 7/26/18 and 7/30/18 were reviewed. Becky made a motion to approve these minutes. Ellen seconded the motion. All voted in favor.

Becky made a motion to adjourn; Ellen seconded. All voted in favor.

Meeting adjourned at 5:10 PM.

Submitted by Carol Fitzgerald

Approved 8/27/18