

MINUTES – ANNUAL TOWN MEETING – MAY 13, 2019
 Bethlehem Baptist Church, 123 Allen Street, Hampden, Massachusetts
 Monday, May 13th at seven o'clock in the evening
 Moderator Robert L Howarth called the Meeting to order at 7:04PM.
 Attendance - 397

Article 1. TOWN REPORTS

The Town voted that the Annual Reports, as contained in the Annual Town Report for the year 2018, be accepted as printed.

A Majority Vote was declared by the Moderator

Article 2. BUDGET

The Town voted that the sums of money shown in the column entitled “Fiscal 2020 Draft Recommendations” of the Supplementary Report and Recommendations of the Advisory Committee be raised and appropriated for the specific purposes designated and that the same be expended only for such purposes, each number being considered a separate appropriation and that the Town raise and appropriate such sums as may be required to defray said charges for the fiscal year ending June 30, 2020.

A Majority Vote was declared by the Moderator

		Fiscal 2020 Draft Recommendations
GENERAL GOVERNMENT		
1.0	Accountant	
1.1	Salary 01-135-5110-01	34,556
1.2	Assistant 01-135-5110-02	8,000
1.3	Expenses 01-135-5420-03	15,500
1.4	Software 01-135-5420-04	6,500
	Total Accountant	64,556
2.0	Advisory Committee	
2.1	Clerical 01-131-5110-01	5,280
2.2	Expenses 01-131-5110-02	200
	Total Advisory	5,480
3.0	Appeals, Board of	
3.1	Clerical 01-176-5110-01	5,143
3.2	Expenses 01-176-5420-02	250
	Total Appeals	5,393

4.0	Assessors, Board of			
4.1	Salaries	01-141-5110-1	16,426	
4.2	Principal Assessor	01-141-5110-2		45,965
4.2.2	Clerical	01-141-5110-3	20,382	
4.3	Expenses	01-141-5420-04	4,500	
4.5	Software Support	01-141-5420-05	7,612	
4.6	Mapping Maintenance	01-141-5420-06	1,750	
	Total Assessors			96,635
5.0	Building Department Expenses			
5.1	Code and General Enforcement	01-241-5110-01	21,394	
5.2	Inspector and Expenses	01-241-5110-02	51,345	
5.3	Clerical	01-241-5110-03		22,177
5.4	Inspectors Expense	01-241-5420-04		2,000
5.5	Office Expense	01-241-5420-05		2,860
	Total Building Dept.			99,776
6.0	County Retirement	01-911-51700-1	556,667	
7.0	Insurance			
7.1	Property and Liability	01-910-5740-01	110,145	
7.2	Employee Benefits	01-910-5150-2	300,000	
7.3	Unemployment Compensation	01-910-5150-4	10,000	
7.4	Longevity	01-910-5150-5	600	
7.5	FICA			0
	Total Insurance			420,745
8.0	8.1 Law & Claims	01-151-5430-01	65,000	
9.0	Moderator			
9.1	Salary	01-149-5110-01		0
9.2	Expenses	01-149-5110-02	100	
	Total Moderator			100
10.0	Planning Board			
10.2	Clerical*	01-175-5110-01	23,539	
10.3	Expenses	01-175-5420.02	1,100	

	Total Planning Board		24,639
	** includes special permits & hearings		
11.0	Registrars, Board of (Voters)		
	11.1 Salaries	01-163-5120-01	800
	11.2 Election Expenses	01-162-5210-01	5,500
	11.3 Street Lists	01-169-5420-01	2,500
	Total Registrars		8,800
12.0	Selectmen		
	12.1 Salaries	01-122-5110-1	10,086
	12.2 Administrative Asst.	01-122-5110-2	48,963
	12.4 Expenses	01-122-5420-03	25,000
	12.5 Legal Advertising	01-122-5420-05	3,000
	12.6 Mapping Maintenance	01-122-5420-06	2,400
	12.7 Temporary Help	01-122-5120-04	17,000
	12.8 Storm Water Management		61,000
	Total Selectman		167,449
13.0	Tax Collector		
	13.1 Salary	01-146-5110-01	38,009
	13.2 Clerical	01-146-5110-02	20,705
	13.3 Expenses	01-146-5420-03	2,500
	13.4 Computer Maintenance	01-146-5420-04	3,750
	13.5 Tax Title Work	01-146-5420-05	2,500
	Total Tax Collector		67,464
14.0	Town Clerk		
	14.1 Salary	01-161-5110-01	38,009
	14.2 Clerical	01-161-5110-02	18,468
	14.3 Record Clerk	01-161-5110-03	7,494
	14.3 Expenses	01-161-5420-04	1,100
	14.4 Town Publications	01-161-5420-05	
	Total Town Clerk		65,171

15.0	Town Report	01-161-5420-06	3,000
16.0	Treasurer		
	16.1 Salary	01-145-5110-01	43,194
	16.2 Clerical	01-145-5110-02	8,704
	16.3 Expenses	01-145-5420-03	1,200
	16.5 Interest on Loans (short term)	01-145-5420-06	0
	16.6 Tax Title Work	01-145-5420-05	11,500
	16.7 Payroll Service	01-145-5420-04	7,500
	16.9 Tax Title Admin.		0
	16.10 Records Mgt	01-145-5420-07	1,000
	Total Treasurer		73,098
17.0	Veterans' Benefits	01-543-5770-01	20,000
19.0	Town Administrator	01-123-5110-01	100,000
<hr/> TOTAL GENERAL GOVERNMENT			<hr/> 1,843,973
GENERAL TOWN SERVICES			
20.0	Academy Hall Maintenance	01-192-5420-05	4,500
21.0	Cemetery Commission		
	21.1 Clerical	01-491-5110-01	12,776
	21.2 Expenses	01-491-5110-02	500
	21.3 Maintenance	01-491-5110-03	16,500
	21.4 Computer Maintenance	01-491-5110-04	500
	Total Cemetery Commission		30,276
22.0	Conservation Commission		
	22.1 Clerical	01-171-5110-01	34,006
	22.2 Expenses	01-171-5420-02	750
	Total Conservation Commission		34,756
	**add'l hrs added & grade changed		
23.0	Transfer Station		
	23.2 Monitoring/Testing	01-430-5300-01	25,000
	Total Transfer Station		25,000

24.0	School Buildings Repairs	01-192-5240-04	15,000
26.0	Library		
	26.1 Salaries, Materials, Books	01-610-5110-01	144,324
	Total Library		144,324
27.0	Town Events	01-692-5420-01	1,200
29.0	Office Equipment		
	29.1 Acquisition	01-159-5420-01	20,000
	29.2 Maintenance	01-159-5420-02	5,000
	29.3 Supplies	01-159-5420-03	10,000
	29.4 Postage	01-159-5420-04	17,000
	29.5 Information Technology	01-159-5420-05	28,250
	Total Office Equipment		80,250
30.0	Parks and Recreation		
	30.1 Salaries	01-650-5110-01	44,615
	30.2 Operating Expenses	01-650-5420-02	5,200
	30.9 Spray park	01-650-5420-03	10,400
	Total Parks and Recreation		60,215
32.0	Town House Maintenance		
	32.1 Custodial	01-192-5240-01	19,000
	32.2 Maintenance and Repairs	01-192-5240-02	30,000
	32.3 Heat and Utilities	01-192-5240-03	45,000
	Total Town House Maintenance		94,000
34.0	Ambulance		0
35.0	Gasoline		
	35.1 Purchase	01-491-5480-01	50,000
	36.1 Gasoline Expenses	01-491-5480-02	10,000
	Total Gasoline		60,000
36.0	Street Lighting	01-424-5410-01	23,000
37.0	Council on Aging		
	37.1 Director's Salary	01-541-5110-01	60,024

	37.2 General Salary	01-541-5110-02	88,048
	37.3 Expenses	01-541-5110-06	7,000
	Total Council on Aging		155,072
38.0	Senior Center		
	38.2 Utilities	01-541-5410-07	22,115
	38.3 Building Maintenance	01-541-5410-08	15,759
	Total Senior Center		37,874
39.0	Historical Commission	01-691-5420-01	400
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	Total General Town Services		765,867
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HIGHWAY DEPARTMENT			
40.0	Superintendent's Salary	01-421-5110-1	84,681
XXXX	Department Payroll		260,000
	Total Salaries		344,681
41.0	Tree Warden		
	41.1 Expenses	01-651-5420.02	39,850
	41.1.2 Salary	01-651-5110-01	6,144
	Total Tree Warden		45,994
42.0	Public Grounds	01-650-5110-04	4,385
43.0	Highway Maintenance		
	43.0 Expenses	01-422-5110-01	65,672
	43.1 Paving	01-422-5240-05	250,000
	Total Highway Maintenance		315,672
44.0	General Highway Expense	01-422-5110-3	15,645
45.0	Snow and Ice Removal	01-423-5110-01	100,000
46.0	Contract Services		
	46.1 Street Sweeping	01-432-5240-01	16,800
	46.2 Catch Basin Cleaning	01-432-5240-02	40,900
	Total Contract Services		57,700

47.0	Other Highway Accounts		
	47.1 Road Machinery Maintenance	01-425-5240-01	18,000
48.0	Building Expenses		
	48.1 Expenses and Utilities	01-422-5240.06	11,895
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TOTAL HIGHWAY DEPARTMENT			913,972
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PROTECTION OF PERSONS AND PROPERTY			
50.0	Animal Inspection		
	50.1 Salary	01-292-5110-01	2,505
	50.2 Expenses	01-292-5420-02	240
	50.4 Wildlife Control	01-292-5420-02	2,500
	Total Animal Inspection		5,245
51.0	Emergency Management	01-230-5420-01	8,000
51.5	Traffic Control	01-293-5110-01	10,000
52.0	Dog Officer		
	52.1 Animal Control	01-292-5110-02	12,438
	52.2 Dog Damage Fund	01-292-5420-03	700
	Total Dog Officer		13,138
53.0	Fire Department		
	53.1.1 Med Dir Emer Med Svcs	01-220-5420-12	3,900
	53.1 Fire Chief Salary	01-220-5110-01	0
	53.2 Fire Chief Expenses	01-220-5420-13	1,500
	53.3 Operation	01-220-6420-10	44,000
	53.4 Equipment	01-220-5242-08	16,500
	53.5 Training Stipend	01-220-5190-06	32,000
	53.6 Radio Service Agreement	01-220-5340-09	5,000
	015537 Call reimbursement	01-220-5110-04	65,000
	015538 FD Salaries	01-220-5110-02	144,269
	015538.1 Clerical	01-220-5110-03	3,400
	015539 Uniforms	01-220-5190-07	2,000
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	Total Fire Department		317,569
54.0	Forest Fire Control	01-220-5120-05	1,800
56.0	Health, Board of		
	56.1 Salary	01-511-5110-01	5,486
	56.2 Clerk Salary	01-511-5110-02	43,975
	56.3 Expenses	01-511-5420-03	1,000
	Total Board of Health		50,461
56.5	Water District		
	565.1 Operations	01-450-5230-01	8,000
	565.2 Testing	01-450-5230-02	2,000
	Total Water District		10,000
57.0	Police		
	57.1 Chief's Salary***	01-210-5110-01	91,437
	57.2 General Salaries***	01-210-5110-02	1,179,190
	57.3 Maintenance of Cruisers	01-210-5240-06	12,920
	57.4 General Expenses	01-210-5240-07	99,760
	57.5 New Cruisers	01-210-5240-11	41,250
	57.6 Training	01-210-5190-08	30,839
	57.7 Equipment	01-210-5240-12	8,700
	57.8 Career Incentive Pay (Quinn Bill)	01-210-5110-04	72,796
	57.9 Building Maintenance & Exp		60,071
			1,596,963
58.0	Other Police Accounts		
	58.1 Election and Town Meetings	01-210-5110-05	2,913
	58.2 Towing Clerk	01-210-5120-10	100
	58.3 WMLEC	01-210-5380-15	750
			3,763
	Total Police		1,600,726

*** ongoing contract negotiations

TOTAL PROTECTION			2,016,939.98
SCHOOLS			
69.0	Regional School District		
	69.1 Assessment	01-300-5320-01	7,633,905
	Total Regional School District		7,633,905
SUB TOTAL			13,174,657
70.0	Local Government Debt		
	70.1 Principal: Airpacks		0
	70.4 Green Meadow Bond	01-710-5910-01	198,000
	70.7 Infrastructure Roads	01-710-5910-02	0
	70.8 Minnechaug Bond	01-710-5910-03	498,861
	70.9 Minnechaug, retro bond	01-710-5910-04	0
	70.10 Highway Truck	01-710-5810-06	
	70.10 Police Dept	01-710-5910-05	231,750
	Total Local Government Debt		928,611
	**** \$69,859 retroactive payment from prior years under assessment		
GRAND TOTAL			14,103,268

Article 3. PREVIOUS BILLS

The Town voted to take no action on Article 3.

A Majority Vote was declared by the Moderator

Article 4. SPENDING LIMITS FOR REVOLVING FUNDS

The Town voted to authorize the following total expenditures for the following revolving funds, in amounts not to exceed the following amounts, pursuant to GL c44, Section 53E ½ for the Fiscal Year 2020:

Board of Health Fund	\$20,000
Building Department Fund	\$85,000
Library Fund	\$ 3,000
Council on Aging Fund	\$21,000
Cemetery Commission Fund	\$25,000
Planning Board Fund	\$10,000
Conservation Commission Fund	\$ 2,600

A Majority Vote was declared by the Moderator

Article 5. ENTERPRISE FUND TRANSFER STATION

The Town voted to appropriate the following amounts for the Transfer Station Enterprise Fund:

\$25,000 for salaries

\$70,000 for expenses

\$95,000 Total

And that \$95,000 be raised as follows:

Department receipts: \$80,000

Retained earnings: \$5,000

Tax Levy: **\$10,000**

A Majority Vote was declared by the Moderator

Article 6. COMMUNITY PRESERVATION COMMITTEE

The Town voted to hear the recommendations of the Community Preservation Committee:

- (a)Purchase of parcel known as West Brook Phase II
- (b)Repair and restoration of Prospect Hill Cemetery fence
- (c)Payment of Annual Dues

(1)The Town voted to appropriate \$72,720 from the Community Preservation Fund for the purchase of a parcel of land know as West Brook Phase II consisting of 23.45 acres owned by Russell and Laura Morton as described on Assessor's Map 18, parcel 001-002, to be managed and controlled by the Conservation Commission of the Town of Hampden in accordance with Chapter 40, Section 8C for conservation and passive recreation purposes and to meet said appropriation with funds transferred and or borrowed in accordance with MGL Chapter 293, The Community Preservation Act, and to authorize the Treasurer with the approval of the Board of Selectman to issue any bonds and or notes that may be necessary for that purpose, as authorized by MGL 44, or any other enabling authority, and that the Board of Selectman be authorized to file on behalf of the Town of Hampden any and all applications deemed necessary under the LAND grant program or any other applications for funds in any way connected with the scope of this acquisition and Board of Selectman and the Conservation Commission be authorized as they deem appropriate to enter into all agreements and execute any and all instruments including the conveyance of a perpetual Conservation Restriction in accordance with MGL Chapter 184 as required by Section 12(a) if Chapter 44B or Chapter 293 Section 10 of the Acts of 1998 as amended, as may be necessary on behalf of the Town of Hampden to effect said purchase. Said conservation restriction may be granted to the Minnechaug Land Trust or any other organization qualified and willing to hold such a restriction.

A Majority Vote was declared by the Moderator

(2)The vote to appropriate \$24,740.00 from the Community Preservation Fund as requested by the Cemetery Commission for the replacement of the fence located at Prospect Hill Cemetery **failed**.

(3)The Town voted to appropriate \$300 from the Community Preservation Fund to pay the annual dues of the Community Preservation Coalition.

A Majority Vote was declared by the Moderator

Article 7. CONSERVATION FUND

The Town voted to raise and appropriate **\$1,000** for the Conservation fund, said fund to be used for the purpose of acquiring available land for the Town for conservation purposes, if said purchase is voted and approved at Annual or Special Town Meeting prior to such purchase.

A Majority Vote was declared by the Moderator

Article 8. HIGHWAY STATE AID

The Town voted to accept \$256,649 from the Commonwealth of Massachusetts under the provision of local aid fund distribution, the General Laws Chapter 90, Section 34, and be allowed to borrow in anticipation of reimbursement.

A 2/3 Vote was declared by the Moderator

Article 9. HIGHWAY TRUCK REPLACEMENT

The Town voted to authorize the Treasurer to borrow **\$248,000** to replace the 1996 Mack Dump Truck with plow and sander.

A 2/3 Vote was declared by the Moderator

Article 10. HIGHWAY BUILDING ADDITION

The Town voted to raise and appropriate **\$300,000** to build an addition onto the existing Highway Garage.

A Majority Vote was declared by the Moderator

Article 11. LIBRARY ADDITIONAL STATE AID

The Town voted that, in Fiscal Year 2020 if State Aid is received for the Library, this money will be made available for Library Trustees to use at their discretion.

A Majority Vote was declared by the Moderator

Article 12. BOARD OF ASSESSORS

The Town voted to raise and appropriate **\$14,000** for the Assessor's Stabilization Fund, to provide for Department of Revenue mandated programs.

A Majority Vote was declared by the Moderator

Article 13. BOARD OF ASSESSORS

The Town voted to transfer from the Assessor's Stabilization Fund **\$10,025** for all FY2020 Department of Revenue mandated programs.

A 2/3 Vote was declared by the Moderator

Article 14. CAPITAL IMPROVEMENT PLANNING COMMITTEE BYLAW

The vote to amend the Town General Bylaws by adding to them Chapter XVI – Capital Improvement Planning Committee Bylaw using the text as set out in Article 14 of the Warrant **failed**.

Article 15. DEMOLITION DELAY BYLAW FOR STRUCTURES OF HISTORICAL OR ARCHITECTURAL SIGNIFICANCE

The vote to amend the Town General Bylaws by adding to them Chapter XVI – Demolition Delay Bylaw using the text as set out in Article 15 in the Warrant **failed**.

Article 16. FIRE HOUSE ASSESSMENT AND FEASIBILITY STUDY

The Town voted to raise and appropriate **\$40,000** to hire an architectural design consultant to draft comprehensive specifications for an addition to the existing Fire House on North Road.

A Majority Vote was declared by the Moderator

Article 17. POLICE/FIRE RADIO SYSTEM ASSESSMENT

The Town voted to raise and appropriate **\$40,000** to hire a consultant to draft design specifications for a new radio system for the Police and Fire Departments.

A Majority Vote was declared by the Moderator

Article 18. DISTRICT IMPROVEMENT FINANCING

The vote to accept the "Allen Street/Wilbraham Road Improvement District" which will be bounded by Wilbraham Road in Hampden, MA from Somers Road north to the town line of Wilbraham, MA and easterly to the town of East Longmeadow, south down Allen Street to the convergence of Allen Street, Wilbraham Road and Somers Road **failed**.

Article 19. SENIOR CENTER FEASIBILITY STUDY FOR EXPANSION

The Town voted to raise and appropriate **\$25,000** for a feasibility study for the expansion of the Senior Center.

A Majority Vote was declared by the Moderator

Article 20. MRF (Multi-Re-Use-Facility) COMMUNITY AGREEMENT

The Town voted to authorize the Board of Selectmen to enter into a ten-year contract with an option for a five-year extension, for recycling processing services for the Town, subject to Town Meeting approval in the Spring of 2020 for funding these services.

A Majority Vote was declared by the Moderator

Article 21. SCHOOL RESOURCE OFFICER

The Town voted to raise and appropriate **\$11,164** to fund the School Resource Officer for FY19 at Minnechaug Regional High School.

A Majority Vote was declared by the Moderator

Article 22. RESERVE FUND

The Town voted to raise and appropriate **\$25,000** for the Reserve Fund.

A Majority Vote was declared by the Moderator

Article 23. GENERALIZATION STABILIZATION FUND

The Town voted to take no action on Article 23.

A Majority Vote was declared by the Moderator

Article 24. REDUCING THE TAX RATE

The Town voted to take no action on Article 24.

A 2/3 Vote was declared by the Moderator

A motion to adjourn the meeting passed by a declared majority vote at 9:35PM

(a)The Town voted to appropriate \$72,720 from the Community Preservation Fund for the purchase of a parcel of land know as West Brook Phase II consisting of 23.45 acres owned by Russell and Laura Morton as described on Assessors Map 18, parcel 001-002, to be managed and controlled by the Conservation Commission of the Town of Hampden in accordance with Chapter 40, Section 8C for conservation and passive recreation purposes and to meet said appropriation with funds transferred and or borrowed in accordance with MGL Chapter 293, The Community Preservation Act, and to authorize the Treasurer with the approval of the Board of Selectman to issue any bonds and or notes that may be necessary for that purpose, as authorized by MGL 44, or any other enabling authority, and that the Board of Selectman be authorized to file on behalf of the Town of Hampden any and all applications deemed necessary under the LAND grant program or any other applications for funds in any way connected with the scope of this acquisition and Board of Selectman and the Conservation Commission be authorized as they deem appropriate to enter into all agreements and execute any and all instruments including the conveyance of a perpetual Conservation Restriction in accordance with MGL Chapter 184 as required by Section 12(a) if Chapter 44B or Chapter 293 Section 10 of the Acts of 1998 as amended, as may be necessary on behalf of the Town of Hampden to effect said purchase. Said conservation restriction may be granted to the Minnechaug Land Trust

or any other organization qualified and willing to hold such a restriction or take any action relative thereto.

(b)The vote to appropriate \$24,740.00 from the Community Preservation Fund as requested by the Cemetery Commission for the replacement of the fence located at Prospect Hill Cemetery.

(c)The vote to appropriate \$300 from the Community Preservation Fund to pay the annual dues of the Community Preservation Coalition.