Board of Assessors
Minutes of Meeting
January 22, 2020

Attendance: Assessor Robert Makuch, Norman Charest, and Jason Barroso, Principal Assessor, Carolyn Reed, and Assessors’ Clerk, Jane Ferrentino

A motion was made to call the meeting to order at 5:00 pm.
Open Session and Executive Session Minutes from December 11th were approved by the Board with 1 correction.

Carolyn distributed the Town Election Schedule to the Board and confirmed that Mr. Makuch and Mr. Barroso will be running.

Correspondence:
- MAAO Courses – Carolyn advised the Board that IAAO Course 101 is going to be offered for the MAAO winter school. Jane is going to let the Board know if she is going to attend.

Old Business:
- Landfill Solar – Steve from Ameresco came in last week and spoke with Carolyn about the potential solar farm at the landfill. They are hoping to finalize the land lease with the town prior to making the interconnection payment to Eversource in mid-February.

New Business:
- FY21 Personal Property Valuation Budget – Carolyn distributed to the Board estimates for Personal Property Valuations for FY21. One is from KRT for $6,048 and the other estimate is from RRC for $7,560. Carolyn advised the Board that we need to make a decision before the town meeting and put it in a warrant article so we can add it to the FY21 Budget.

Signatures/Approval:
- Payroll Sheets were signed by the Board
- FY21 Income and Expense cover letter was signed by the Board
- FOL FY21 Notice was signed by the Board
- Michael & Melanie Beck - change of ownership Chapter 61 Lien. New lien was signed by the Board
- 41 Mountain Road (Robinson18-3-0) - Lot Split Actual Apportionment
- James Martin (245 South Rd 8-21-2) – Carolyn informed the Board that Mr. Martin has called the office and that his property was not classified in Chapter even though it was approved by the BOA. Carolyn advised the Board that this was due to a clerical error and the property should have been in Chapter 61B for FY2020. They can sign a 58 of 8 and then Carolyn would send it to the DOR. After the DOR approves the form, we can process an abatement and make the change in Vision. Mr. Charest
motioned that the Board approve the 58 of 8 form for parcel ID 8-21-2 because of the clerical error in classification. Form was approved by the Board by a unanimous vote. The 58 of 8 form was signed by the Board.

- Stanley Witkop (Mill Road 6-5-0) – The Board signed the Certificate of Penalty Tax that was assessed and paid. The form will be sent to the owner and solar developer to acknowledge that the rollback was paid.

- Invoices –
  - Mapping Maintenance
  - Staples Office Supplies

**Executive Session** – At approximately 5:38 Mr. Barroso made a motion to enter into Executive Session to discuss Real Estate Abatements, an Exemption, and ATB Case. The Board will resume in Open Session. Roll call vote was taken on the motion. Mr. Charest – yes. Mr. Makuch – yes. Mr. Barroso – yes.

*Mr. Makuch left the meeting at approximately 5:50 PM*

At approximately 5:56 pm Mr. Charest made a motion to adjourn Executive Session and return to Open Session. Roll call vote was taken on the motion. Mr. Charest – yes. Mr. Barroso – yes.

**FY2020 Exemptions:**

*Results*: The Board voted to approve the following Clause 18 Hardship Exemption:

1) Sherrelyn Brayton – 8 Southwood Cr (21-68-7)

*The Board Voted to approve the exemption for FY2020. Jane will send the certificate to the applicant within 10 days.*

**Next Meeting**: Is set for February 26th, 2020 at 5PM.

Meeting adjourned at 5:56 pm.

Respectfully Submitted,

*Jane Ferrentino*
*Assessors’ Clerk*