

**HAMPDEN ADVISORY COMMITTEE  
REGULAR MEETING  
March 18, 2019  
Hampden Town House**

**Approved April 1, 2019**

Called to order at 6:10pm.

**Members Present** – Carol Fitzgerald and Doug Boyd co-chairs, Heather Turcotte and Alan Fritts

**Members Absent** – Matt Fisher

**Also Present** – Hampden School Committee Member Rita Vail, Nancy Zebert, Donald Davenport

**FY20 ATM Budget Process**

**General Discussion –**

Review of FY2020 budget requests in draft form of green sheets. Eight departments have requested additional staffing and/or hours, County retirement is up, there is a new line item for storm water, the Council on Aging has requested monies for a feasibility study, the Police department has requested a second police cruiser as well as 1.2 million dollars for radio communications upgrades. There is also a 4185,956 increase to the school assessment.

Review of requests from Board of Selectmen's lines, Alan asked if they had used 'zero based budgeting' (no)

12.4 BOS Expenses; Committee looking for a list of items to substantiate the \$20,000 request that this pertains to as it averages \$400 per week

12.7 Temporary Help; Up significantly – this will be used to staff other departments with help

19.0 Town Administrator: Additional \$10,000 for Town Administrator. Is this contractual, if not, what is the rationale for the increase.

20.0 Academy Hall: Building is not really being used and is incurring maintenance fees/operating expenses. Would like to see the existence and future of building addressed at some point. Alan stated that Mark Casey is looking at quotes to have the building painted.

23.2 Transfer Station Monitoring/Testing: Why the \$25,000 figure; \$13,888 used in 2018, \$19,212 appropriated in 2017

24.0 School Building Repairs: Needs definition

26.0 Library: Increase in hours for additional employee. Restores Library to pre closing hours with \$10,011.40 in additional funding

29.1 Office Equipment Acquisition: Additional pc purchases, consistent with IT study

29.3 Supplies: Related to technology

32.0 Town House Maintenance: Maintenance and Repairs: Heather asked why the big jump in numbers and Carol remarked there is a project list

35.1 Gasoline Purchase: Why \$65,000 when less than \$40,000 has been spent the past two fiscal years

Nancy Zebert asked if there could be a handout put together for the Public Hearing explaining the need for new radio communication equipment for the Police, Fire and Highway departments. Doug explained that those departments reported to the Board of Selectmen and Carol added if that is on the warrant someone will have to explain. Jeff has been asked to vet pricing for next meeting.

Nancy asked if there is a Capital Improvement Stabilization Fund, (no).

40.0 Highway: Clarification needed on salaries and items that tree warden stated are not part of his budget but are not listed on the highway budget.

56.2 Board of Health: Clarification needed on hours, FY19 requested, appropriated for 34 hours.  
FY2020 request shows 35 hours

57.1 Chief's Salary: Definition of salary components requested, Quinn, MEMA, Homeland security, etc.

57.4 General Expenses: Console lease for dispatch, \$16,500

57.5 New Cruisers: Two cruisers requested

Dispatch - There are several police issues that need resolution.

**Meeting minutes** – *Carol made a motion to approve the February 11<sup>th</sup> meeting minutes as amended, Heather seconded, all in favor 3-0.*

There was not a quorum to review the meeting minutes dated February 25, 2019, there are tabled to review until the March 25, 2019 meeting.

*With no further comments or discussions, Carol made a motion to adjourn the meeting at 7:40 p.m. Heather seconded, all in favor 3-0*

Respectfully submitted,

Cindi Connors, Admin Asst