

**HAMPDEN PARKS & RECREATION**  
**Regular Meeting Minutes, November 9, 2021**  
**TOWN HALL**

APPROVED November 30, 2021

Meeting called to order at 6:10pm.

**Members Present** –Eric Jacobson, Carrie Joseph, Dan Slattery, Brett Castellano, Dave Turcotte

**Review Minutes** – Dan made a motion to approve the October 26<sup>th</sup> meeting minutes. 2<sup>nd</sup> by Carrie, approved 4-0 with one abstention.

**Review Bills & Payroll** – All bills approved.

**Public Comment** – The department received an application for a gym attendant/scorekeeper for the upcoming basketball season. The board approved the application. Need to call Lawn Tech to see if it's too late to get the weeds treated on the baseball fields at Memorial Park and see if this will have an impact on the fields in the spring. Call MBTractor and see if they have a Kabota in stock similar to the one we ordered. According to the BOS, the parking lot at Memorial Park will be plowed in the winter when it snows. Call the police and ask if they can open and close the park only if the parking lot has been plowed. There have been no recent updates on the trench at Memorial Park. Keys need to be returned from Matt P., Joey V. & Steven B.

**Monthly Financials** – The board reviewed the ledger for the four department accounts. They asked if the sports finances could be organized by calendar year, not fiscal year.

**Summer Program** – After a discussion about the current operations and program structure, the board agreed to restructure the summer program. All seasonal employees need to reapply every year to work as a counselor. Carrie will bring the new framework for the summer program to the next meeting.

**Basketball** – Polish National Bank will be sponsoring the grade 5/6 and grade 7/8 basketball teams. Kristen will be ordering uniforms and coaches shirts. Brett created a “Coaches Guide and Expectations” document. We will put the code of conduct in the registrations. After each season, the department should coordinate a coaches meeting to discuss any comments or concerns. This would also be a good opportunity for coaches to return the medical bags and sports equipment.

**Next Agenda** – The next meeting will be on November 30<sup>th</sup>. The board discussed the topics that will be discussed at the meeting and created the meeting agenda.

Meeting adjourned at 8:00pm.