

**HAMPDEN PARKS & RECREATION**  
**Regular Meeting Minutes, July 14, 2020**  
**TOWN HALL**

Approved July 28, 2020

Meeting called to order at 6:03.

**Members Present:** Eric Jacobson, Carrie Joseph, Eric DeGray, Dan Slattery

**Review Minutes:** Eric J. make a motion to approve June 23<sup>rd</sup> meeting minutes. Dan 2<sup>nd</sup>, all in favor 3-0 with one abstention as Eric D. didn't attend the last meeting.

**Bills & Payroll:** Bills reviewed. Questions raised about the recent invoice from Halluch. Someone needs to contact them about getting a key to the sprinkler system. Kristen will also compile a list of bills from Halluch for the year as well as a list of the scope of landscaping services that are completed at the park on a yearly basis.

**Report from Administrative Assistant** – There has been a hardship request. Eric J. made a motion to approve the request and Eric D. 2<sup>nd</sup>. All in favor 4-0. Kristen also said that it has been brought to her attention that Parks and Recreation may be able to use the town gas at the Highway Department instead of always purchasing our own. Will discuss more with Bob.

**Summer Baseball** – Hampden and Wilbraham have combined teams for summer baseball. There was some confusion as Wilbraham charged Hampden parents an out-of-town fee as well as a fee to play summer baseball. There had been no communication regarding a fee to play, however everything has since been discussed and settled.

**Summer Program** – Discussion regarding how many counselors should work per week. Need to account for an extra COVID-19 counselor. There still hasn't been any new registrations for Week 6. The board decided to wait to see if anyone registers for Week 6 and will discuss potentially cancelling the week at the next meeting.

**Pavilion Rentals** – Kristen informed the board that there is a pavilion rental for this weekend and is unsure if the event can still be held. There was a question about how many people will be there and since this is an outdoor event, protocol is different than hosting an event inside. Based on new guidelines from the state, Parks and Recreation can now accept pavilion rentals.

**Other Business** – The basketball hoops at Memorial Park need to be replaced. There are some extra backboards and hoops at TWB. Ed can start the process of replacing them. Ed is going on vacation this weekend so Kristen will call Marty to see if he can open and close the park on Saturday and Sunday. Also, who is responsible for the landscaping maintenance around the sign board? Kristen will contact Mark to see if the highway department is.

Eric D. called the meeting to adjourn at 7:50pm. Eric J. 2<sup>nd</sup>. All in favor 4-0.