

**HAMPDEN  
MASSACHUSETTS**



**BOARD OF SELECTMEN**

John D. Flynn  
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**TOWN ADMINISTRATOR**

Mary E. McNally  
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413.566.2151 x100

Board of Selectmen/Board of Health  
Town House Auditorium  
Monday, August 19, 2019 6:00 pm  
AGENDA

**CALL TO ORDER**

**PLEDGE OF ALLEGIANCE**

**ANNOUNCEMENT OF MGL c30(A), s20**

6:00 pm Executive Session: To discuss the reputation, character, physical condition or mental health, rather than professional competence, of an individual, or to discuss the discipline or dismissal of, or complaints or charges brought against, a public officer, employee, staff member or individual.

- Pamela Courtney

Executive Session: To review Executive Session Minutes of April 8, 2019

**APPOINTMENTS WITH THE BOARD**

6:30 pm Tree Warden: Dana Pixley, Overview of Dead Trees/Public Safety  
7:00 pm Planning Board re: Master Plan

**OPEN SESSION**

**NEW BUSINESS:**

Special Town Meeting: October 28, 2019

Department Head Discussion

Ethics Commission Liaison: Replacement as required by law; present and future compliance plan

ADA Representative

Job Vacancy Status

- Fire Department: Full Time Position (coverage until position is filled), Administrative Assistant (fill position, have any duties been assumed for Full Time staff)
- Conservation Commission Coordinator:
- Assistant Town Clerk: Needs study of position to hire
- Highway Department Vacancy: See response
- Senior Center Administrative Assistant/Volunteer Coordinator

Ames Road BlueWave Solar PILOT: Wilbraham's Status of Project

**OLD BUSINESS**

Best Practices Community Compact Grant: Response to State

Town Administrator Transition

Receipt/Review of Exit document from Town Administrator

Discussion TA search plan; time line, RFP search firm

Ambulance Contract: Update

Update on Cumberland Farms: Any response to Building Inspector's letter

Town House Sound System:

Boards and Commissions Vacancies:

- Water District (need job description)
- Conservation Commission (job description)
- Housing Authority (Chet Kapinos)
- Fence Viewer
- Plan for seeking new volunteers

## **MEETING MINUTES**

July 29, 2019: Review changes pursuant to input from Elaine Grimaldi re: handbook

August 5, 2019

Ongoing:

Study Groups

Lighting Upgrades

Town House Bathroom Project

Ameresco Update

Senior Center Expansion Study: \$25K, (getting \$15k through Senator Lesser's efforts) (Selectman Flynn)

Highway Department Addition: \$300K (Selectman Flynn)

Fire House Expansion Study: \$40K (Selectman Davenport)

Police/Fire Radio Study: \$40K (The Chief expects to hear something after Labor Day) (Selectman Davenport)

Agenda items are those reasonably anticipated by the Committee Chairman to be discussed at the meeting. Not all items listed will necessarily be discussed. Other items not listed may be brought up and discussed to the extent permitted by law.