

**HAMPDEN
MASSACHUSETTS**



BOARD OF SELECTMEN

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Board of Selectmen/Board of Health - Special Meeting

Board of Selectmen's Office

October 8, 2020

6:00 p.m.

THIS MEETING WILL BE CONDUCTED REMOTELY USING VIDEO CONFERENCING TECHNOLOGY

CALL TO ORDER

PLEDGE OF ALLEGIANCE

MEETING MINUTES

OPEN SESSION

OLD BUSINESS

6:05 p.m. - Regional Dispatch Alternatives Discussion

6:20 p.m. - Fire Station Ventilation issue

6:30 p.m. - Conservation Commission Appointments/Update on pending issues before ConCom

6:40 p.m. - Main Street Water

6:50 p.m. - Holyoke Soldiers Home Resolution

SELECTMEN REPORTS

TOWN ADMINISTRATOR REPORT

CORRESPONDENCE

PACKET

Regional Dispatch Alternatives:



Wilbraham Central
Dispatch Informatio



FY2021 CENTRAL
DISPATCH BUDGET.F



Ayer Shirley
regional_dispatch_a



UPSEU Contract
7-1-2017 to 6-30-202

DISPATCH OPTIONS September 8, 2020

Current costs for the Hampden Dispatch Department are as follows:

\$239,167 – Base salaries with 2.5% increases for FY 2021

\$74,142 -- Retirement assessment – 31% of base salary

\$500 ----- Payroll cost

\$1,900 ---- Workman's comp insurance

\$3,700 ---- Employer's Medicare @ 1.45%

\$31,674 --- Employee Health Insurance

\$10,000 -- Estimated OPEB liability

\$49,192 -- Overtime

\$4,200 --- Contractual extra overtime shift

\$3,876 -- Training not covered by E911

\$1,541 --- Contractual sick bonus days

\$2,600 --- Uniform allowance

\$8,500 --- Dispatch software yearly fee

\$16,800 --Yearly dispatch console lease

\$447,792

The Offer from the Massachusetts 911 Department:

100% of the fee Hampden would pay for consolidated dispatch services will be paid by the Massachusetts 911 Department for 3 years.

Savings in the first year would be \$447,792 reduced by any startup costs.

In the second and third years, the Town would save the full \$447,792 minus any funds spent to station a civilian clerk at the Police Station.

In the fourth year, 50% of Hampden's fee for dispatch services paid by 911 Department. With a dispatch fee estimated at \$100,000, the Town would pay \$50,000.

In the fifth year, 25% of Hampden's fee for dispatch services would be paid by the state 911 Department.

In year 6, the Town would pay the full fee in the range of \$100,000+

Option #1: Keep Dispatch in Hampden:

Selectmen asked if any savings might be realized in the current Dispatch budget. The issue of was posed to the Dispatch Union President. At a meeting on August 25, the Union President suggested cutting one of the five dispatchers and the administrative assistant. Savings would be in the range of \$60,000.

The Police Chief opposes cutting these positions. He commented that the work would still be necessary and would likely require additional overtime.

Quality of Service: Only one dispatcher is on duty in Hampden. A minimum of two dispatchers are required to provide Emergency Medical Dispatch according to the standard.

Option #2: Consolidate Dispatch with Wilbraham:

During a videoconference on August 26 with Wilbraham officials, the Wilbraham Select Board Chair's message was: Hampden is asking for a service and Wilbraham is a potential vendor. Hampden should make a proposal to Wilbraham showing how much Hampden is willing to pay for the service.

Start-up Costs with Wilbraham Consolidation:

Wilbraham would not charge a fee for joining their dispatch operation.

\$105,750 --Wilbraham IT's estimate for extending a fiber optic line from Hampden to the Wilbraham Police Department.

\$6,881 – Cost to connect the radio systems

Wilbraham would not merge the IMC CAD systems; instead, Hampden would retain and continue paying the annual fee for IMC software: \$7,000 annually.

Quality of Service: Two or more dispatchers are on duty in Wilbraham at all times. Emergency Medical Dispatch compliant with state standards is provided.

Option #3: Dispatch Consolidation with WestComm:

WestComm is a non-profit entity chartered by the Commonwealth of Massachusetts

WestComm offices are currently located in Chicopee, but WestComm is not affiliated with the City of Chicopee.

WestComm is moving to the former Salter Building off the MassPike.

The Annual Fee for dispatch services from WestComm would be approximately \$100,000

Start-up Costs:

\$30,000 – Cost to extend fiber from Hampden to East Longmeadow where a connection to WestComm is available.

\$40,000 – Initial fee to join the WestComm system

\$10,000 – Estimated cost to connect the radio systems

\$16,073 – Cost of merging the Hampden IMC Public Safety software with WestComm.

Quality of Service: Two or more dispatchers are on duty to provide full Emergency Medical Dispatch.

Other Expenses for Consolidation

The cost for unemployment compensation is unknown, but it would be similar with Wilbraham or WestComm consolidation. The PD has a salary account that could be used to cover any unemployment expenses.

\$80,652 – Estimated cost should the Town decided to station a civilian clerk at the Hampden PD from 8:00 a.m. to 10:00 p.m., Monday to Saturday and until 6:00 p.m. on Sunday.

Fire Station Ventilation:

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Conservation Commission Appointments:

- Cindi Connors and Thom Page have requested appointment to the Conservation Commission

Main Street Water

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