

**Town House**

625 Main Street  
Hampden, MA 01036

Fax: (413) 566-3513

E-mail: [planning@hampden.org](mailto:planning@hampden.org)

Joanne Fiore, Adm. Assistant

# TOWN OF HAMPDEN MASSACHUSETTS

**Planning Board**

625 Main Street  
Hampden, MA 01036  
Tel: (413) 566-2151 Ext. 109

Robert Howarth, Chair  
Richard R. Green, Co-Chair  
John Matthews  
Edward Loiko  
Jason Barroso

## MINUTES OF THE HAMPDEN PLANNING BOARD

### Regular Board Meeting

October 9, 2019

Approved 10/23/19

**Board Members:** Judge Robert Howarth  
Richard Green  
Edward Loiko  
Jason Barroso

**Adm. Assistant:** Joanne Fiore, Adm. Assistant

**General:**

Call to Order – Judge Howarth called the meeting to order at 6:07 PM.

Mail –

Bills – Payroll Signed

Minutes – Richard Green made a motion to approve the September 11 Regular Board Meeting Minutes. Edward Loiko seconded the motion. All in favor so approved (3-0). Jason Barroso abstained from the vote. Richard Green made a motion to approve the September 25, 2019 Regular Board Meeting Minutes. Jason Barroso seconded the motion. All in favor so approved (3-0). Edward Loiko abstained from the vote.

### 1) 234 Glendale Road, Section 7.12 - Home Occupation

Jim Smith of 234 Glendale Road presented to the board site plans for a software development home occupation. Mr. Smith explained the business develops, re-sells, installs and implements software solutions for the CNC manufacturing industry. Mr. Smith explained sales are conducted through direct marketing and sales activities, as well as through resellers. He interacts with customers via voice and/or web meetings or at the customer's facilities. There will be no customers at the business site. The three residents of the house and one additional Operations Manager are employed by the business. Parking for the additional employee is in the existing driveway. There will be no sign for the business. Richard Green made a motion to approve the site plan for the home occupation as presented. Jason seconded the motion. All in favor so approved (4-0).

**Other Business:**

Due to the many requests for Home Occupations, the board would like to put an announcement in the Wilbraham/Hampden Times alerting residents of Hampden that in order to obtain a business certificate, a Site Plan Review is required by the Planning Board. All requests for a Home Occupation should go through the Planning Board.

Having no further business, Richard Green made a motion to adjourn. Edward Loiko seconded to the motion. All in favor so adjourned at 6:25 PM.

cc: Assessor's Office  
Building Dept.  
Conservation Commission  
Highway Dept.  
Moderator  
Selectmen  
Zoning Board of Appeals  
Office Files