

HAMPDEN PARKS & RECREATION  
Regular Meeting Minutes June 27, 2018  
Town House

Approved July 18, 2018

Meeting called to order at 6:02pm

**Members Present:** Terry Ford, Phil Tarsi, Eric Jacobson, Eric DeGray and Dave Paradis, (6:07pm)

**Members Absent:** none

**Invited Guests:** Jonathan Mack, employee of Allison Werder's campaign for state representative

**Also Present:** none

**Bills:** - presented, reviewed, and signed

**Mail/Correspondence:** - none

**Agenda Items:**

**Minutes Review:**

*Terry made a motion to approve the minutes from the June 18<sup>th</sup> emergency meeting. Eric seconded, 3-0 in favor.*

*Terry made a motion to approve the minutes from the June 12<sup>th</sup> regular meeting. Dave seconded, 5-0 in favor.*

**Jon Mack:** Came in to offer volunteers excited to do community service. Eric informed him that we have to know timing - Terry interjected with the park closed at times – Eric continued with 8:30 until 2:30, Monday through Friday. He asked about the skill sets of the volunteers. Dave stated he would like to coordinate with Marty. He went on to say that 'We cannot endorse any candidate.'

**Booth at VFW Summer Celebration:** Eric J felt there was a decent turnout, tried to get as many Wiffle ball registrations out as possible to help 'get off the ground'

**Baseball:** Field needs to be lined/set for championship game.

**Soccer:** Travel team – Eric J asked for information in regards to deadlines for PVJSL. Eric D stated that many teams are moving to Roots. AD to research PVJSL. Eric D went on to review the season of his team(s) AD to send an email to Dan to ask his experience with season in Roots program.

**Pavilion Rental Refund Request:** Two parties rented the pavilion on Saturday 06/23/18. Weather forecast called for inclement weather. One party emailed on Friday- excerpt from email:

"Morning! There is no cancellation available due to Thunderstorms and bad weather is there? Thanks!

Second party called on Thursday after close of office, message was received on Monday with commissioner present. Message stated she had tried to make contact on Thursday to ask what cancellation policy was. Parties will be asked to email or come in to a meeting to explain why an exception to cancellation policy should be made.

**Wiffle Tournament:** Will be in Times, WPRD will send out email blast. Rain Date? Next year perhaps contest for best uniforms, remove blue/white shirts from form. Supply list will be put together at next meeting.

**Summer Program:** AD to email Joey, cc Eric J, for list of supplies needed,

**FY19:** AD asked whether next electric bills should be paid out of revolving as they are actually FY18 expenses or did the board want them paid out of FY19 funds?

**Haluch's:** AD will notify that it is now ok to proceed with sprinklers then sod.

**Time Sheets:** Dave requested to review AD individual time sheets. At one point he looked up and asked why AD came in at 'that' time and asked if it was due to her other job, then he corrected himself with no, you're

were fired from that job, why did you come in at that time? He referenced several days where extra time had been put in, most were notated, and some of those were also questioned. AD clarified where Dave had questions. Dave would like to see all time sheets for review at every meeting and requested this be put on agenda permanently. Additional hours budgeted for FY19 mentioned and AD was told they were not available by Eric J, only if needed.

**New Business:** *Prompted by Dave, Eric would like to relieve duty officer from three weeks of covering Marty's vacation. The field maintenance worker position has been posted for several years with no applications. Dave and Avery made contact. He also stated that we would pay them 1 hour in the morning and evening to include the time from home since we wouldn't be able to get anyone to come in for that amount of time.*

*As dictated by Dave at July 18<sup>th</sup> meeting:*

*"Discussion about different names who could fill position. Eric asked is Avery were available, Dave said "I'll ask her" and they had conversation and she was available. Discussed since she were already an employee she wouldn't have to fill out paperwork and no vote was taken."*

Terry excused himself from meeting at 7:46pm

Dave would like to meet on Wednesdays for summer as it is easier for him. He would like next meeting for July 18<sup>th</sup>.

*With no further business, Phil motioned to adjourn the meeting at 7:51pm Dave seconded, all in favor 4-0*

Next meeting tentatively scheduled for July 18th at 6pm.

Respectfully Submitted,  
Cindi Connors,  
Assistant Director