

TOWN OF HAMPDEN

MASSACHUSETTS



Town House

625 Main Street
Hampden, MA 01036

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Kristen Gumlaw
Administrative Assistant

Parks and Recreation Commission

625 Main Street
Hampden, MA 01036
413-566-2151 X108

Carrie Joseph
Dan Slattery
Eric Jacobson
Terry Ford
Suzanne Shuttleworth

****Rentals are by Hampden residents only****

I hereby request the use of the **Hampden Memorial Park** pavilion on:

Date of Event: _____ Time: _____

Event: _____

Number attending (est.): _____ Checks payable to "Hampden Parks & Recreation"

FEES: Large Pavilion \$125 Saturday/Sunday, \$100 Monday-Friday

Small Pavilion \$100 Saturday/Sunday, \$75 Monday-Friday

RENTAL HOURS: 10-5pm. After 5pm pavilion is open to the public.

By signing below, I understand the following rules apply:

1. Rentals are by **Hampden residents only**. GLASS, ALCOHOL, and PROPANE GRILLS are **NOT** allowed.
2. It is my responsibility to contact the Parks & Rec. Commission to set up a time for inspection at least 3 days prior to the event. The purpose of the inspection is to determine the working order of the facilities. (Optional)
3. In the event of a breakdown, i.e. water, electrical, etc., after the inspection, Parks and Rec. cannot be held responsible. Parks and Rec. will try to assist if a problem does arise.
4. A **\$25 refundable deposit** (separate check) for clean-up is required along with the rental fee. This deposit will be returned if, in the opinion of the Parks & Rec. Commission, the facilities are left in good condition upon completion of the event. All parties are required to dispose of trash in the dumpster located in the parking lot after their scheduled event.
5. It is my responsibility to obtain the appropriate permits, such as raffle, etc., before the scheduled event.
6. Use of the facility does not imply any required permits are granted.
7. Renter hereby agrees to assume all risks for loss, damage, liability, injury, cost, or expense that may arise during or be caused in any way, in whole or in part, by Renters use or occupancy of the Hampden Memorial Park Pavilion facilities rented herein and surrounding property. Furthermore, Renter hereby agrees, at Renter's sole expense, to indemnify, defend and hold the Town of Hampden and its officers, employees and volunteers free and harmless from any loss, claim, liability, damages, (including reasonable attorney's fees), and/or injury to person and property that in any way may be caused in whole or in part by or occur during Renter's use or occupancy of the properties and/or facilities.

Renter has carefully read this entire agreement and agrees to abide by all of its terms, including those set forth in Rules and Regulations attached hereto and made part hereof as Attachment A. Renter understands that no terms are binding, and no date has been committed until Renter receives a copy of this agreement signed by Hampden Parks & Recreation and Renter has paid the rental fee.

This permit does not grant exclusive use of any of the facilities except for the pavilion. Any regularly scheduled sporting event will have preferential use of the field on which it is scheduled.

48-hour cancellation notice is required for a refund. No exceptions including weather.

Signed: _____ Date: _____

Printed: _____ Address: _____

Telephone: _____ Email: _____

This application is: ☐ Approved ☐ Denied Check# _____ Amount _____
Deposit Check# _____ Amount _____