

Board of Assessors Minutes of Meeting September 15, 2020

ZOOM CONFERENCE INFORMATION WAS POSTED IN THE MEETING AGENDA FOR THE PUBLIC TO JOIN.

Attendance: Assessors Robert Makuch, Norman Charest, and Jason Barroso, Principal Assessor, Kelly McCormick and Associate Assessor, Jane Ferrentino

A motion was made to call the meeting to order at 11:09 am. There were no calls from the public to join the meeting.

Open Session and Executive Session Minutes from July 29th, 2020 and August 12th, 2020 were approved by the Board with 4 corrections.

New Business:

- **New Principal Assessor** – Mr. Charest made a motion to appoint Kelly McCormick as the new Principal Assessor. Mr. Barroso 2nd the motion. Roll call vote was taken on the motion. Mr. Charest – yes. Mr. Makuch – yes. Mr. Barroso – yes.
- **Principal Assessor Gateway Signature Permissions** – Kelly informed the Board that she spoke with our DOR rep, Lauren Aldrich, regarding where we are with our Gateway submissions. They had discussed Kelly getting permission from the Board to sign and submit Gateway documents on their behalf. It was advised that the Board vote and sign a document that can be provided to the DOR upon request. Kelly requested authorization to sign on behalf of the Board in Gateway. Mr. Charest made a motion to give Kelly authorization to sign Gateway documents on behalf of the Board. Mr. Barroso 2nd the motion. Roll call vote was taken on the motion. Mr. Charest – yes. Mr. Makuch – yes. Mr. Barroso – yes. Kelly presented the Board with a letter she drafted. All Board members signed the letter. Kelly informed the Board that she is submitting the CP-1 today.
- **Principal Assessor Signature Permissions** - Kelly requested that the Board give her signature permissions that had been given to the previous Principal Assessor. This would give her authorization to sign certain documents on the Board's behalf including Exemption renewals, Motor Vehicle and Real Estate Levy Sheets, Warrants, and Commitments. Mr. Charest made a motion to give her signature permission to sign on behalf of the Board all the above documents. Mr. Barroso 2nd the motion. Roll call vote was taken on the motion. Mr. Charest – yes. Mr. Makuch – yes. Mr. Barroso – yes. The Board also discussed rescinding Carolyn Reed, the previous Principal Assessors signature authorities. Mr. Charest made a motion to rescind all signature authority that Carolyn Reed had as a Principal

Assessor. Mr. Makuch 2nd the motion. Roll call vote was taken on the motion. Mr. Charest – yes. Mr. Makuch – yes. Mr. Barroso – yes.

- **Office Yearly Review** – Kelly informed that Board that she has spoken with Ken Rodgers at KRT to come in to do the yearly review. He is scheduled to come in on September 29th. Kelly presented the proposal that Ken had given us for the review, and the Board signed. Kelly with send it to Ken Rodgers this week.

Old Business –

- **Overlay Surplus** – Kelly informed that Board that she had followed up with Town Administrator Bob Markel to see if the Select Board had a request for a specific amount to be released from the Overlay Surplus. Bob Markel responded to Kelly stating that the Board of Selectman had discussed this matter during their FY21 budget deliberations, but they decided to postpone any request to the Assessors for another year when needed. Kelly gave the Board the Overlay for Fiscal Year 2020 from Gateway and told them the amount available would be approximately \$120,000.

Signatures/Approvals:

- Invoice for Office Supplies – Staples – Invoice was signed by the Board
- Chapter 61 Forest - 1 renewal Application and Notice of Action was signed by the Board
- Chapter 61A Notice of Actions were signed by the Board. Mr. Barroso did not sign the Notice of Action for Michael and Lilian Fedora Parcel ID 32-19-0 because he is an abutter to the property.
- Chapter 61B Notice of Actions were signed by the Board.

Next Meeting: To be scheduled for Tuesday October 13th at 11:00 AM.

Meeting adjourned at 11:57 am.

Respectfully Submitted,
Jane Ferrentino
Assessors' Clerk

Chapter 61B

Applications for FY22

Associate Assessor – Jane Ferrentino

9/15/20

**** Presenting 19 Chapter 61B applications for approval, with Notice of Action forms prepared to be signed by the Board of Assessors. All applicants are currently in Chapter 61B for FY21 with no changes.****

September 15, 2020

CHAPTER 61B

<u>Owner:</u>	<u>Property:</u>	<u>M/B/L</u>	<u>Total Acres:</u>	<u>Disallowed:</u>	<u>Classified:</u>
Barbeau	South Rd.	3-24-1	9.82	0	9.82
Bond	Highland Circle	20-7-0	59.89	1	59.89
Bouchard	116 Scantic Rd.	14-22-0	7.95	1.45	6.5
Bower	357 Chapin Rd.	9-39-0	10.9	1	9.9
	377 Chapin Rd.	9-40-0	10.1	1	9.1
Busky	120 South Rd	13-3-0	38	2	36
Chaffee	276 Ames Rd	32-17-0	8.75	3.75	5
D'Amours	182 Bennett Rd.	25-48-0	13.5	1.5	12
Fournier	199 Chapin Rd	14-17-0	6.12	1	5.12
Green	Main St.	36-49-0	18.36	1	17.36
Himmelstein	179 South Rd	8-19-0	61.36	1.35	60.01
	South Rd	8-20-1	84.64	0	84.64
	South Rd	8-20-2	3.17	0	3.17
Kennedy	Glendale Rd.	29-16-5	53.58	.5	53.08
Kevane/Strange	224 Scantic Rd	9-46-3	11.64	1	10.64
Lemire	Chapin Rd	9-7-1	12.78	9	12.78
Marion	74 Bennett Rd	19-78-1	7	1.66	5.34
	Bennett Rd	19-82-1	1.01	0	1.01
Martin	245 South Rd	8-21-2	45.11	5.11	40

Moriarty	104 Scantic	14-23-0	7.55	1	6.55
Proulx	44 Hollow Rd	28-37-0	21.03	1.38	19.65
Stonacek	338 Bennett Rd.	(25-32-4	9.17	1	8.17
Weisse	179 Bennett Rd.	(24-55-0	7.1	1	6.1

HAMPDEN BOARD OF ASSESSORS

Chapter 61A

Applications for FY22

Associate Assessor – Jane Ferrentino

September 15, 2020

****Presenting 15 Chapter 61A applications for approval, with prepared Notice of Action forms to be signed by the Board of Assessors. All applicants are currently in Chapter for FY21, with no changes made for FY22. ****

September 15, 2020

CHAPTER 61A

<u>Owner:</u>	<u>Address:</u>	<u>M/B/L</u>	<u>Total Acres:</u>	<u>Disallowed:</u>	<u>Classified:</u>
Anderson	252 Scantic Rd.	9-46-0	40.1	2	38.1
Belmer	Crestwood Ln.	21-127-0	13.8	0	13.8
Bertelli	160 Chapin Rd	14-1-0	26	1	25
Bilton	Mountain Rd.	23-26-0	7.74	0	7.74
	Mountain Rd.	23-21-0	12	0	12
	Mountain Rd.	23-27-0	12.77	0	12.77
Colleton/ Dickstein	192 North Rd.	23-56-0	19.9	2.9	17
Debney	278 Scantic Rd.	9-45-0	64.88	2	62.88
Fedora	240 Ames Rd.	32-19-0	37.9	3	34.9
Hatch	Glendale Rd.	19-84-1	18.76	0	18.76
Jonelis	Rear Somers Rd.	2-3-0	65.93	.51	65.42
Kibbe	229 Somers Rd.	7-167-0	266.22	32.32	233.9
	229 Somers Rd.	7-167-1	19	19	0
Ober	251 Somers Rd.	14-20-4	11.21	2.22	9
Rumplik	116 Mountain Rd	23-39-0	7.1	2.1	5
	Mountain Rd	23-19-0	3.87	0	3.87
Turnberg	249 South Rd.	8-21-0	13.28	1	12.28
Witkop	Mill Rd.	6-5-0	27.63	8	19.63