

Board of Assessors Minutes of Meeting July 29, 2020

ZOOM CONFERENCE INFORMATION WAS POSTED IN THE MEETING AGENDA FOR THE PUBLIC TO JOIN.

Attendance: Assessor Robert Makuch, Norman Charest, and Jason Barroso, and Assessors' Clerk, Jane Ferrentino

A motion was made to call the meeting to order at 10:01 am. There were no calls from the public to join the meeting.

Open Session and Executive Session Minutes from May 27th, 2020 and June 30th, 2020 were approved by the Board with 1 correction.

Correspondence –

- Drop Box – Jane let the Board know that a Drop Box has been received for the Assessors and that it will be set up in the next couple of weeks.
- FY2021 Building Permits – Jane let the Board know that she has contacted Zach and that he has agreed to do them in August. Jane is going to have everything ready for Zach to do the inspections next week.
- Cyclical Inspections FY20 & FY21
 - FY20 – Jane let the Board know that she is going to enter the rest of the data from the FY20 inspections and then we will be done with the data entry
 - FY21 – Jane advised the Board that Zach do the FY21 inspections next Spring. He was not able to do them this Spring because of COVID. The Board asked that Jane contact Zach and discuss when the best time would be.
- Yearly Review – Jane asked the Board when she should schedule the yearly review for Ken Rodgers to come in and whether she should wait until a new Principal Assessor is hired. The Board asked Jane to schedule an appointment with Ken for end of August.

New Business:

- Military Motor Vehicle Exemption – Jane told the Board that we received an exemption request for Motor Vehicle Excise Taxes from an active duty servicemember. Jane had contacted DLS Law and they had confirmed that active duty members in Massachusetts are exempt from Excise Tax. Jane informed the Board that she has processed the Exemption and received a letter confirming that the owner of the vehicle is in fact an active servicemember.
- Farmland Valuation FY2021 – Jane informed the Board that the FY21 Farm Land Valuation average is the same as last year.

- MAAO/IAAO Course 102 – Jane informed the Board that she will be taking Course 102 next month. She asked the Board that she close the office on the days that she had class. The Board agreed and Jane will inform the Town Hall the days that the office will be closed.

Signatures/Approvals:

- Weekly Payroll Sheets – The Board signed.
- Invoice for MAAO Course & CAI Tech – The Board signed
- Town of Wilbraham Pilot – Notice of Commitment for FY20 – The Board signed. Jane will give to Eva and Cliff.

Executive Session – At approximately 10:21 am Mr. Charest made a motion to enter into Executive Session to discuss Real Estate Abatements and Preliminary Application Screening. Mr. Makuch 2nd the motion. Roll call vote was taken on the motion. Mr. Charest – yes. Mr. Makuch – yes. Mr. Barroso – yes.

At approximately 11:04 am Mr. Charest made a motion to adjourn Executive Session and return to Open Session. Mr. Makuch 2nd the motion. Roll call vote was taken on the motion. Mr. Charest – yes. Mr. Makuch – yes. Mr. Barroso – yes.

FY2020 Real Property Abatement Applications:

Results:

- 1) App #1 (21-124-0) – 30 Crestwood Ln (Martin) – Abatement application was granted by unanimous vote by the Board for Fiscal 2020.
Certificate will be sent to the applicant within 10 days.

Next Meeting: Is to be determined.

Meeting adjourned at 11:011 am.

Respectfully Submitted,
Jane Ferrentino
Assessors' Clerk