

## **Board of Assessors Minutes of Meeting December 11, 2019**

**Attendance:** Assessor Robert Makuch, Norman Charest and Jason Barroso, Principal Assessor, Carolyn Reed, and Assessors' Clerk, Jane Ferrentino

A motion was made to call the meeting to order at 5:05 pm. The Meeting minutes from the October 21<sup>st</sup> and November 13<sup>th</sup> meetings were approved by the Board.

### **Correspondence:**

- FOL Changes - Carolyn informed the Board that the Form of Lists for gas and electric companies is going to be updated. There is a webinar on Tuesday and Carolyn and Jane will be attending. The webinar is going to provide us with more information about the FOL changes.

### **New Business:**

- Gateway Forms – Carolyn distributed the Gateway forms for the Board to sign. Mr. Charest and Mr. Makuch signed the forms. Carolyn informed the Board that the tax rate is set and that the tax collector is working on getting the bills sent out in the mail at the end of this month.
- Abatement Timeline – Carolyn informed the Board that the real property and personal property abatement is February 3<sup>rd</sup> this year. The 1<sup>st</sup> falls on a Saturday so this extends the due date of tax bills and abatements.
- Solar Projects –
  - 296 Ames Rd (Fontaine 32-16-4) – Carolyn informed the Board that the rollback has been assessed and received. The Certificate of Penalty Tax and Lien release were signed by Mr. Charest and Mr. Makuch. Mr. Barroso recused himself as he is an abutter so he did not sign the documents.
  - Ameresco (Town Landfill) – Carolyn informed the Board that the Town Administrator will be speaking with Rose Crowley
  - Thresher Road (Bedrock Financial 15-35-0) – Carolyn informed the Board that they have a proposed pilot for Real and Personal Property but that it should only include personal property. Clean Energy has been notified.
  - Mill Road (Witkop 6-5-0) – Carolyn informed the Board that the release of first refusal has been received and that the rollback taxes for the property is \$3,389. The Board signed the Notice and Warrant for the roll back taxes.

### **Signatures/Approval:**

- Payroll Sheets were signed by the Board
- Mileage Reimbursement for Jane's Course 5 MAAO class and seminar
- Barroso - Chapter 61 Forest application was signed by Mr. Charest and Mr. Makuch.

- Lytwyn – new Chapter Tax Lien and Certificate were signed for changed to the Forest Plan
- FY2020 Real and Personal Property Actual Tax Notice of Commitment and Warrant were signed by the Board
- Invoices –
  - WB Mason

**Executive Session** – At approximately 5:35 Mr. Makuch made a motion to enter into Executive Session to discuss pending ATB case and Senior Exemptions. The Board will resume in Open Session. Roll call vote was taken on the motion. Mr. Charest – yes. Mr. Makuch – yes. Mr. Barroso – yes.

At approximately 6:01 pm Mr. Charest made a motion to adjourn Executive Session and return to Open Session. Roll call vote was taken on the motion. Mr. Charest – yes. Mr. Makuch – yes. Mr. Barroso – yes.

**FY2020 Exemptions:**

*Results:* The Board voted to deny the following Clause 41C Senior Exemptions and Clause 41A Senior Tax Deferral:

- 1) Vivian Schmidt – 570 Glendale Rd (32-7-0)
- 2) John Mikkola – 266 South Rd (8-4-0)
- 3) Sherrelyn Brayton – 8 Southwood Cr (21-68-7)

*The Board Voted to deny the exemptions and deferral for FY2020. Jane will send the notice of denial to the applicants within 10 days.*

**Next Meeting:** Has been set for January 22, 2020 at 5PM.

Meeting adjourned at 6:01 pm.

Respectfully Submitted,

*Jane Ferrentino*  
*Assessors' Clerk*