

Board of Assessors Minutes of Meeting September 11, 2019

Attendance: Chairman, Norman Charest, Assessors Robert Makuch and Stanley Witkop, Principal Assessor, Carolyn Reed and Assessors' Clerk, Jane Ferrentino were in attendance.

A motion was made to call the meeting to order at 5:00 pm.

Acceptance of Minutes: The minutes from the 8/14/2019 meeting were accepted.

Correspondence:

- What's New in Municipal Law – Carolyn informed the Board that she will need to know if anyone wants to register by 9/19/2019.
- Department Head Meeting – Carolyn informed the Board that she attended the Department Head Meeting held by Bob Markel on 9/11/19. Carolyn said that it was very informative and that he will be hosting the meetings every 2 weeks. The purpose of the meetings is to share information about the Select Board and the other departments.
 - Entre – They have advised everyone to keep all computers on as they do updates to the computers at night.
 - There is an Open Meeting Law training at the Senior Center in East Longmeadow on October 17th from 5:30-7:30.
 - Bob is working with Hobey in the Building Department to make the Town Hall ADA compliant. Bob and Hobey are discussing the renovations and the elevator.
 - AMR Ambulance Service – Bob is looking into a new ambulance service for the town due to changes in the current contract with East Longmeadow.
 - Warrant - the 10/28/19 Warrant closes on 10/16/19 for the Town Meeting. Some main things that Bob talked about was the tree issue (\$400K), Police radios (\$400K), Jaws of Life (\$38K), updates to the solar bylaw and a new police cruiser.

Old Business:

- Office Remodel – Carolyn informed the Board that we are on schedule to have the office remodeled Columbus Day weekend. Norm said that he will contact Mass Mutual to see if they have any tables that we could use.

New Business:

- Wingate – Carolyn advised the Board that Wingate was sold for \$7.9 million on September 5th. There was another nursing home that sold in Wilbraham for \$6.3 million.

- New Growth – Carolyn informed the Board that the final New Growth number is around \$68K which is inline with the estimate that we provided to advisory.
- Chapter Applications – Jane presented the Board with a new Chapter 61B Application for Marcia Buckley. Application, Lien and NOA were signed. Bob motioned and Norm seconded. Roll call vote was taken on the motion. Mr. Charest – yes. Mr. Makuch – yes. Mr. Witkop – yes. Jane informed the Board that she will follow up end of September for the Chapter applications we have not received.
- South Rd 8-2-4 (Morton) – Carolyn presented to the Board the rollback taxes that she prepared for the 5.05 acres that Russell Morton sold. The Board signed the warrant, notice of commitment and rollback certificate. Pam will provide a copy of the ROFR Release signed by the select board.

Signatures/Approval:

- Payroll Sheets were signed by the Board
- Weekly Timesheets were signed by Norman Charest
- Chapter 61A and 61B Notice of Actions – see attached list
- Hampden Hampshire County Annual Dues
- Staples – 2 printers
- Course 5 for Jane in October and November

Next Meeting: Monday, October 9, 2019 at 5:00 PM. At approximately 5:56 pm the meeting was adjourned.

Respectfully Submitted,

Jane Ferrentino
Assessors' Clerk