

**HAMPDEN ADVISORY COMMITTEE
MEETING MINUTES
July 9, 2018
Hampden Town House**

Approved September 24, 2018

Called to order at 6:01pm

Members Present – Carol Fitzgerald & Doug Boyd, Co-Chairs, Matt Fisher and Alan Fritts

Members Absent – Heather Turcotte

Also Present – Cliff Bombard, Town Accountant

FY19 Budget Process:

Two transfers were presented by Cliff, the first from 015537, Call Fire Reimbursement, in the amount of \$582.60, to account number 015081, Law & Claims General, the second from 015999, the Reserve Fund, in the amount of \$12,000 to 015081, Law & Claims General. Cliff explained these were needed for legal bills.

Carol made a motion to approve the transfers, totaling \$12,582.60. Doug seconded, all in favor and voting 4-0

Doug commented that he feels we may be under budgeted on law & claims already. Alan asked about the reserve fund and Doug explained that it is of use for sudden and unforeseen expenses and that anything of substance should go before town meeting. Cliff explained to Alan how in previous years they had always used the overlay surplus with the advantage that at ATM an appropriation from it could be spent immediately.

Minutes:

Carol made a motion to approve the minutes from the June 25th meeting as presented, Doug seconded, 4-0 in favor.

Doug inquired about the 7/1 status of TWB, if anyone was mowing grass, etc. Alan wondered if the district was asking the building be kept in reserve? Doug also stated that a change of use would trigger code issues. The question is, what, if anything, should Advisory have to do with the school? It is a liability issue. Doug asked if we have any role in this. Alan asked if the BOS had put anything in to the budget for TWB, who is paying for the building insurance. Carol stated since July 1st, no one knows, no conversation, no actions seem to have been taken to get out of lease. Matt added that it was worth following up with and Alan agreed. Doug asked again, do we have a role in this? Carol didn't think it was a formal role. Doug suggested an email/letter to the BOS asking questions, unresolved issues, status of lease with district, has the obligation changed, maintenance of building, operational aspect, interim agreement. Alan added, insurance, freeze protection, security.

Doug mentioned the DLS link in an email he had sent.

With no further business, Carol made a motion to adjourn the meeting at 6:49pm, Doug seconded, all in favor 4-0

Respectfully Submitted,

Cindi Connors, Admin Asst