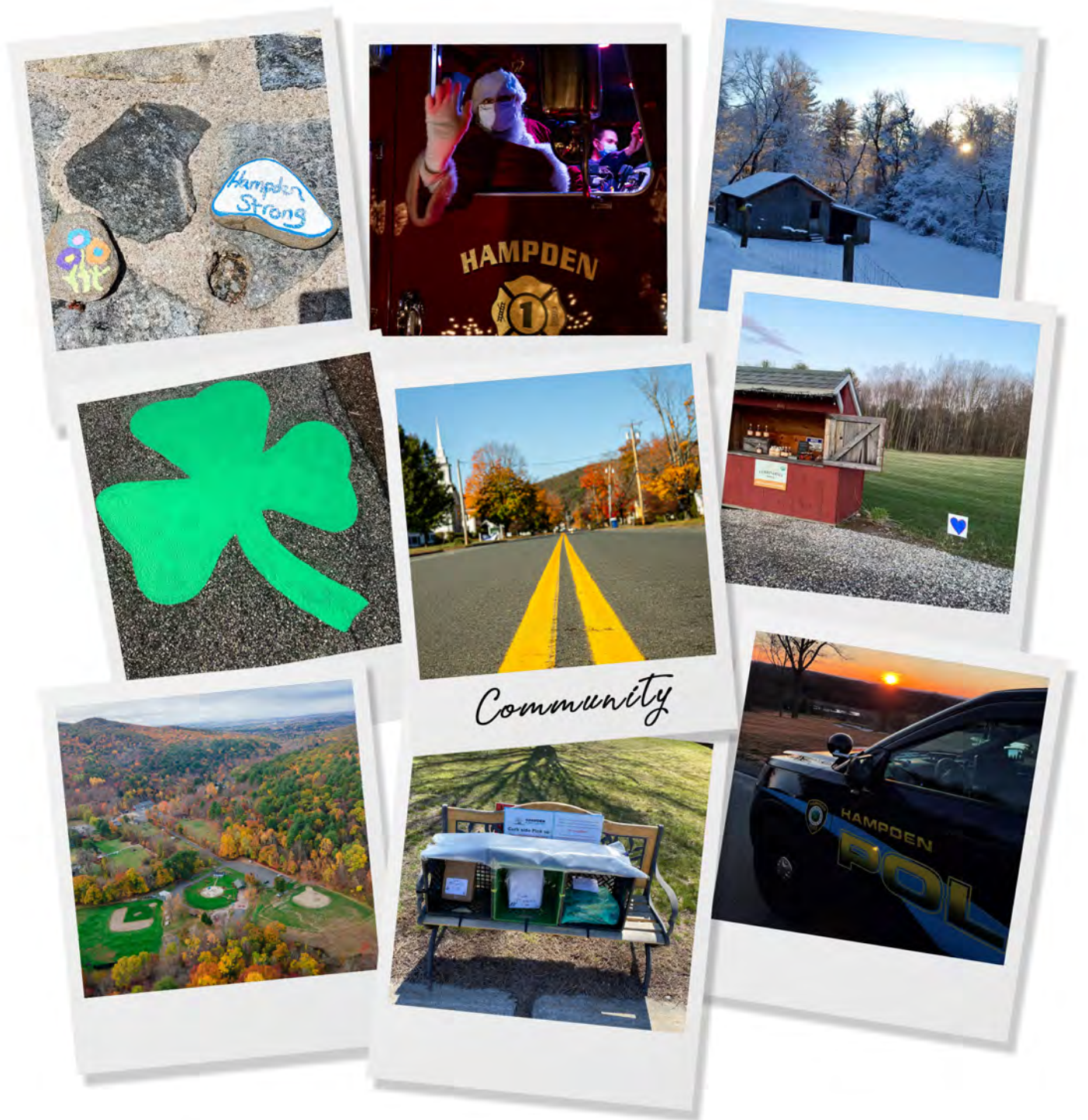


ANNUAL TOWN REPORT



HAMPDEN, MASSACHUSETTS
2020

	INDEX	
1	IN MEMORIAM	
2	IN RECOGNITION	
3	INFORMATION AND BUSINESS HOURS	
4 - 5	BUSINESS HOURS OF TOWN OFFICES AND COMMITTEES/EMAILS	
6	ELECTED OFFICIALS 2020/2021	
7	APPOINTED OFFICIALS 2020/2021	
7a	APPOINTED POLICE OFFICERS	
7b	APPOINTED VOLUNTEER FIRE DEPARTMENT	
	SECTION 1 ADMINISTRATION	
8 - 10	Board of Selectmen	
11	Board of Registrars	
12 - 13	Town Administrator	
14	Town Clerk	
	SECTION 2 FINANCE	
15 - 25	Accountant	
26	Advisory Committee	
27 - 28	Board of Assessors	
29	Tax Collector	
30 - 31	Treasurer	
	SECTION 3 PUBLIC SAFETY	
32 - 34	Building Department and Permit Fees	
35 - 37	Fire Department	
38	Highway Department	
39, 39a	Police Department	
40	Tree Warden	
	SECTION 4 PUBLIC HEALTH	
41	Animal Inspector	
42 - 45	Board of Health	
46	Scantic Valley Water District	
	SECTION 5 COMMUNITY AND SOCIAL SERVICES	
47	Cemetery Commission	
48 - 51	Council on Aging/Senior Center/Friends of Hampden Seniors	
52	Housing Authority	
53	Parks and Recreation	
54	Veterans' Services	
	SECTION 6 EDUCATION	
55 - 57	Hampden Free Public Library	
58 - 79	Hampden Wilbraham Regional School District	
80	Historical Commission	
	SECTION 7 PLANNING	
81	Planning Board	
82	Ridgeline Hillside	
83	Zoning Board of Appeals	
	SECTION 8 PROTECTION OF ENVIRONMENT AND NATURAL RESOURCES	
84	Conservation Commission	
85	Stormwater Commission	
86	Transfer Station and Recycling Information	
	TOWN BUDGET	
	WARRANT	
	INFORMATION & EMERGENCY NUMBERS – Inside Back Cover	

Front Cover Photo: Craig Rivest Photography – www.craigrivest.com

IN MEMORIAM

2020



Barbara Bennett
Cultural Council

Robert Burger
Selectman, Advisory Committee

Donald Dorn
Conservation Commission

Alan Fritts
Advisory Committee



IN RECOGNITION



Of their years of service to the Town of Hampden, the Board of Selectmen wishes to acknowledge their appreciation to the following individuals:



Mark Casey
Historical Commission

Heather Zanetti
HWRSD School Committee

Edward Loiko
Planning Board

Dennis Chaffee
Plumbing and Gas Inspector

Barbara Bennett
Cultural Council

Carolyn Reed
Principal, Board of Assessors

INFORMATION AND BUSINESS HOURS

POPULATION OF HAMPDEN

Federal Census 1/1/01 5,189
 State Census 1/1/85 4,762
 Town Census 1/1/10 5,139

GEOGRAPHIC AREA

19.64 square miles

COUNTY

Hampden County

TAX RATE

\$19.67 for Fiscal 2021

ANNUAL TOWN MEETING

Second Monday in May at 7:00 pm

ANNUAL ELECTION OF OFFICERS

Third Monday in May, 7am-8pm

GOVERNOR

Charlie Baker
 Office of the Governor
 Boston, MA 02133
 Phone: 617-727-9173

CONGRESSMAN

Richard E. Neal
 2208 Rayburn House Bldg.
 Washington, DC 20515
 Phone: 202-225-5601

OR

U.S SENATORS

Edward J. Markey
 U.S. Senate
 218 Russell Senate Office Bldg.
 Washington, DC 20510
 Phone: 202-224-2742

District Office
 Federal Building
 300 State St. Suite 200
 Springfield, MA 01103
 Phone: 413-785-0325

OR

1550 State Street, Suite 304
 Springfield, MA 01103
 Phone: 413-785-4610

STATE SENATOR

Eric P. Lesser, Hampden District
 State House, Room 309
 Boston, MA 02133
 Phone: 617-722-1291

OR

Elizabeth Warren
 U.S. Senate
 317 Hart Senate Office Bldg.
 Washington, DC 20510
 Phone: 202-224-4543

District Office: 60 Shaker Road
 Longmeadow, MA 01056
 Phone: 413-526-6501

OR

145 State Street, Room 504
 Springfield, MA 01103
 Phone: 413-785-4610

REPRESENTATIVE

Brian M. Ashe
 2nd Hampden District
 State House, Room 540
 Boston, MA 02133
 Phone: 617-722-2425

INFORMATION FOR HAMPDEN RESIDENTS **BUSINESS HOURS OF TOWN OFFICES AND COMMITTEES**

BOARD OF SELECTMEN

Monday-Thursday, 9am-4:00pm
Phone: 566-2151 ext.100

TOWN ADMINISTRATOR

Monday-Wednesday by appt. only
Phone: 566.2151 x 118

BOARD OF HEALTH

Monday-Thursday, 7:30-3:00 pm
Phone: 566-2151 ext. 102

ADVISORY COMMITTEE

3RD Monday 6pm, or as necessary
during budget process

TOWN CLERK – Eva Wiseman

Monday–Thursday, 9am-3pm
Phone: 566-2151 ext. 103

TOWN TREASURER–Richard Patullo

Tues-Thurs, 10am-2:00pm
Phone: 566-2151 ext. 105

TAX COLLECTOR – Eva Wiseman

Monday–Thursday, 9am-3pm
Phone: 566-2151 ext. 104

BOARD OF ASSESSORS

Mon-Thurs, 9am-2:00pm
Phone: 566-2151 ext. 106

CONSERVATION COMMISSION

Monday - Thursday 9:00-12:00
Phone: 566-2151 ext. 110

PLANNING BOARD

Mon-Thurs 9:30-1:30pm
Phone: 566-2151 ext. 109

WATER COMMISSION COMMITTEE

Meet 2nd Tuesday of month 10:00 am

watercomm@hampdenma.gov

HAMPDEN-WILBRAHAM

REGIONAL

SCHOOL COMMITTEE

Meet 1st & 3rd Thursday, 7:00 pm
596-3884

CEMETERY COMMISSION

Mon-Thurs, 12:30-4:30
Phone: 566-2151 ext. 111

COUNCIL ON AGING

Mon-Fri, 9:00am-3:00pm
Phone: 566-5588

HAMPDEN HOUSING AUTHORITY

Centennial Commons
Phone: 566-8157

BUILDING INSPECTOR

Monday-Thursday 8:30-1:30
Phone: 566-2151 ext. 107

HAMPDEN LIBRARY TRUSTEES

3rd Saturday 9:00 AM

HAMPDEN PUBLIC LIBRARY

Monday-Wednesday 10-5 pm
Thursday 1-8, Saturday 10-2 pm
Phone: 566-3047

HIGHWAY DEPARTMENT

Monday-Friday, 7:00am-3:30pm
Phone: 566-8842

TRANSFER STATION

Saturday, 8am-4pm,
Tuesday 12-4pm
Recycling: Same Hours

INFORMATION FOR HAMPDEN RESIDENTS
BUSINESS HOURS OF TOWN OFFICES AND COMMITTEES

BOARD OF APPEALS

Applications available from Town Clerk
Meet as needed

PARK AND RECREATION

Mon-Thurs 8:00am-2:00 pm
Phone: 566-2151 ext. 108

VETERAN'S SERVICES- John Comerford

Municipal Offices of Monson, MA 01057
Phone: 413.267-4140

RIDGELINE & HILLSIDE COMMITTEE

Phone: 566-2151 ext. 109
Meet as needed

HISTORICAL COMMISSION

Phone: 566-8327

HAMPDEN CULTURAL COUNCIL

Meet as posted

STORMWATER COMMISSION

Meet as posted

ELECTED TOWN OFFICIALS – 2021/2022

BOARD OF SELECTMEN/HEALTH

Donald L. Davenport	2022
John D. Flynn	2023
*Mary Ellen Glover, BOH Chair	2021

TRUSTEES, HAMPDEN LIBRARY

Beth E. Burger	2023
Kathleen Hutchison	2022
*Kathleen Rochford	2021

MODERATOR

*Richard R. Green	2021
-------------------	------

HAMPDEN HOUSING AUTHORITY

Deanna Vermette	2025
*Carol Collins	2021
Sheryl Ann Peterson	2023
Sheree I Butts	2024
Cliff Bombard, State Appointed	

TOWN CLERK

Eva Wiseman	2022
-------------	------

TOWN TREASURER

Richard Patullo	2022
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CONSTABLES

Dennis L. Hackett, Sr.	2022
David J. Lussier	2022
Andrew Netherwood	2022

TAX COLLECTOR

Eva Wiseman	2022
-------------	------

CEMETERY COMMISSIONERS

Cynthia Connors	2023
Linda Casey	2022
*Timothy Connors	2021

BOARD OF ASSESSORS

Robert C. Makuch	2023
Jason Barroso	2022
*Norman F. Charest	2021

PLANNING BOARD

Richard R Green	2025
John L. Mathews III	2022
Robert L. Howarth	2023
Jason Barroso	2024
*Madison Pixley	2021

HAMPDEN-WILBRAHAM REGION

SCHOOL DISTRICT COMMITTEE

Maura Ryan	2023
*Michal Boudreau	2021

PARK COMMISSIONERS

Carrie Joseph	2023
Eric C. Jacobson	2023
*Eric DeGray	2021
*Dan Slattery	2021
David John Turcotte	2022

*up for re-election

**fill position left open from resignation

APPOINTED TOWN OFFICERS 2020/2021

TOWN ACCOUNTANT

Clifford Bombard

FIRE CHIEF/FOREST FIRE WARDEN

Edward Poulin

BOARD OF HEALTH AGENT

Lorri McCool

SUPERINTENDENT OF STREETS

Mark Langone

INSPECTOR OF ANIMALS

Shelley Sears

DOG OFFICER

Shelley Sears

CULTURAL COUNCIL

Diane Mackie, Chair

Virginia Blake

Pamela Courtney

Barbara Quinn

Holly Tuttle

TREE WARDEN

Dana Pixley

SUPT OF INSECT/PEST CONTROL

Dana Pixley

VETERANS' SERVICE OFFICER

John Comerford

VETERANS' GRAVE OFFICER

Arthur A. Booth (retired)

BUILDING COMMISSIONER

Wendel Hulbert

Caryn Paradis, Admin. Assistant

ELECTRICAL INSPECTOR

Gary Courtney

Eric Foisy, Alt.

PLUMBING INSPECTOR

Dennis Chaffee, Jr.

Bernie Sears (Retired)

ADVISORY COMMITTEE

Carol Fitzgerald, Co-Chair

Doug Boyd, Co-Chair

Paul Gagliarducci, Ed. D.

Kathy Pessolano

Heather Turcotte

Alan Fritts (Retired)

BOARD OF APPEALS

L. Jed Berliner

Richard E. Patullo

Duane Mosier

Mark R. Barba

Fred Lesniak, Alt.

Thomas Addicks, Alt.

Joanne Fiore, Administrative Assistant

APPOINTED TOWN OFFICERS – 2020/2021

POLICE DEPARTMENT, CHIEF

Scott Trombly (newly appt. 3/31/21)
 Jeff Farnsworth (resigned 1/20/21)
 Richard Marchese (interim Jan/Feb/March)

SERGEANTS

Michael Cooney
 Tawrin Seega
 Thomas Yvon

DETECTIVE

Scott Trombly (appointed as Chief)

POLICE OFFICERS

Todd Ely
 William Jacques
 Jason Roath
 Michael Meaney
 Nichole Gura
 Jeffrey Beattie

RESERVE OFFICERS

Mark Galarneau
 Radcliffe Kenison
 Michael Kane
 Michael Gralinski
 James Gormally
 James Galeas
 William Joy
 Gerald Beltran
 Christopher Driscoll
 Brendan O'Toole
 Jeffrey Wojcik
 Todd Schneider
 Robert Lauer
 David Goodrich
 Rob Lauer
 Norman Charest
 Anthony Tranghese

DISPATCHERS (full time)

Radcliffe Kenison
 Julie Zimmerman
 Robert Lauer
 Kelsey Green

DISPATCHERS (part time)

Michele Moorhouse (resigned)
 Todd Schneider
 Stephanie Cusson (resigned)

POLICE MATRON

Julie Zimmerman
 Kelsey Green
 Tracey Farnsworth (resigned)
 Michele Moorhouse (resigned)

ADMINISTRATIVE ASSISTANT

Kathy Zanetti

ADMINISTRATIVE CLERK

Michele Moorhouse (resigned)

MAINTENANCE

Thomas Landry

AUXILIARY OFFICERS

Michael Lynch
 Thomas Cardano
 Anthony Moriarty
 Kristopher Gobeille
 Stephanie Cusson (resigned)

HAMPDEN VOLUNTEER FIRE DEPARTMENT 2020/2021

OFFICERS

Edward Poulin, Chief
Patrick Farrow, Deputy Chief
Scott Rumprik, Captain
Matthew Sterling, 1st Lieutenant
Mark Barba, 2nd Lieutenant
Timothy Evans, Fire Prevention Lieutenant

FIRE FIGHTERS BY SENIORITY

Peter Hatch
Andrew Netherwood
Jason McCarthy
Evan Rugani
John Moriarty
Derrick Merrill
Sharon Paquette
Meaghan Rogers
Connor Courtney
Joshua Sterling
Joseph Rosa
Michael Hatch
Brandon Kerr

PROVISIONAL FIRE FIGHTERS

Joseph Borowiec
Michael Wos
Daniel Loftus
Gary LaMotte

SECTION 1: ADMINISTRATION

Board of Selectmen

Board of Registrars

Town Administrator

Town Clerk

ANNUAL REPORT
BOARD OF SELECTMEN
2020 THE YEAR OF THE PANDEMIC

It is fair to say that 2020 was by most reckonings one of the, if not the, most challenging in recent memory. The pandemic and the subsequent need to respond to this global public health crisis, and emergency declarations issued by state authorities presented the Board and all departments with a series of ongoing challenges to continue providing services and performing necessary Town functions.

The Board is pleased to report due to the cooperation, determination, dedication, innovation, and teamwork of all the departments, boards, commissions, employees and volunteers the Town continued to provide and improve on important services, remain financially stable and solvent, and initiated a number of measures to ensure a strong and bright future for our Town. The selectmen are deeply grateful for the hard work done by all over the past year and encourage everyone to read each individual Department's Town Report to learn how each department stepped up to provide you, the residents, needed services in the unusual year 2020.

To deal with the rapid spread of the COVID-19 virus on March 10, 2020 the Governor issued the first of a series of statewide emergency executive orders resulting in the closing of Town Hall and all other Town buildings. The emergency management team (Town Administrator, Selectmen/Board of Health, Police Chief, Fire Chief, Highway Superintendent, and Council on Aging Director convened and thus began the many weeks of keeping the Town running and providing essential services. Each Department, Board or Commission had its own challenges to meet and without fail they met them and continued to provide outstanding service to the residents.

Town employees were set up to work from home, the Town Hall offices were reconfigured, and protective shields were installed, sanitation of the building took place many times, personnel protection equipment was purchased, and steps were taken to ensure employee and the public's safety. The Selectmen continued to meet weekly using ZOOM technology which allowed for public access to the meetings. There was a learning curve, but we got better at it as time went on.

The Legislature passed several pieces of legislation to aide towns. One in particular was entitled An Act to Address Challenges in Town Governance Resulting From COVID-19. Among other things the legislation allowed the Selectmen to change the date of the Town Meeting and the Town Election from their traditional May dates to late in June. Working closely with and with the guidance of Town Moderator Rick Green, Town Clerk Eva Wiseman and the Advisory Committee and following strict COVID protocols a Town Meeting was successfully held at Thornton W. Burgess School on June 15, 2020. Similarly, a Special Town Meeting was held on October 26, 2020. On June 22, 2020, the Town Election was held, and we congratulate Selectman John Flynn on his re-election.

An essential source of support for the Town was the receipt of CARES ACT FUNDS. As of December 31, 2020, the total funds received was nearly \$224,000. These funds allowed the Town to purchase the technology for employees to work from home and the Selectmen and other Boards to conduct interactive remote meetings. The funds allowed the Town to pay for the necessary personal

protection equipment for first responders, safety enhancements at Town Hall and the elections, sanitizing supplies and equipment. We were able to hire a part-time public health nurse to help the Board of Health with contact tracking and to hire a receptionist so that Town Hall could re-open to the public. And the funds covered COVID related overtime or coverage to fill an employee's position if they were ill.

Overall, pandemic notwithstanding, in 2020 the Board acted on a number of issues of importance for the long-term health, safety, and well-being of the residents, as well as for the financial health of the Town while making strides for increased transparency. Below are some of the more important actions:

- *The Board with Town meeting approval signed a 3-year contract with Action Ambulance to, for the first time ever, provide 24/7/365 in Town advanced life support emergency medical services, dramatically cutting response time for medical emergencies.

- *The Board appointed an Ambulance Oversight Committee.

- *Entered into multi-year agreements to provide trash and recycling services to the Town. The agreements avoided anticipated large fee increases, kept the transfer station open and by slightly increasing sticker and bag fees avoided any effect on taxes.

- *Appointed a part-time salaried fire chief providing a more efficient management and leadership structure for the department.

- *Completed a Fire Station Expansion Feasibility study which going forward provides many options to the Town to address future planning and needs of the Department.

- *The Fall Town Meeting approved, and the Selectmen contracted for an exhaust ventilation system at the Fire House to protect the fire fighters and equipment from carcinogens found in diesel exhaust. Funding for the project did not require additional taxes.

- *Re-invigorated the Capital Planning Committee and added residents. The Capital Planning Committee will be an integral working group to help chart the Town's needed infrastructure improvements and future expenditures.

- *Entered into a Payment In Lieu of Taxes agreement with a Blue Wave solar company which will provide fixed steady payments to Town for 20 years.

- *Finalized a contract with AMERESCO, a solar energy company to place solar panels on the Town Landfill. This will keep the landfill open and more importantly, once operational, give the Town a steady revenue source for years.

- *Created and adopted a Selectman's Policy and Procedure Manual.

- *Reviewed and approved dozens of updated Police Procedures and Policies as recommended by the Chief of Police.

- *Implemented ClearGov, a municipal budgeting and transparency tool to allow citizens a better understanding of how and where their tax dollars are spent. Installation of the program and costs of the project was funded by a \$7,300 grant from the Department of Revenue Community Compact.

*Initiated a comprehensive compensation and job classification study. The purpose of the study is to clarify job responsibilities, provide more efficient service, and ensure competitive compensation to retain the best employees. The study is being conducted by the Collins Institute University of Mass is being paid for by a \$17,000 grant the Town received from the Department of Revenue Community Compact.

*The Town received a \$40,000 grant from the Municipal Vulnerability Program to hire a consultant to assess areas of Town that may be vulnerable to severe weather events and to develop plans to mitigate the potential damage and economic loss should an event occur.

*Late in the year the Selectmen were notified that the Town will receive \$100,000 from the State Gaming Commission's Casino Mitigation Fund. The Board is considering using the funds to create a safe crossing from Centennial Commons to Village Mart.

*In cooperation with various Boards and Commissions, the Board made appointments to fill vacancies that arose on the Hampden Wilbraham Regional School Committee, Planning Board, Council on Aging, Conservation Commission, Parks and Recreation, Zoning Board of Appeals, Board of Registrars, and Scantic Valley Water Commission.

At the end on the year the Board accepted with regret the resignation of Police Chief Jeff Farnsworth. Chief Farnsworth served the Town of Hampden for nearly 30 years, fourteen of them as Chief of Police. During his tenure he implemented many measures which professionalized and modernized the Department while keeping pace with the changing role of law enforcement. The Board wishes to thank Chief Farnsworth for his dedicated service to the Town of Hampden and wishes him well in his new endeavors.

It was a busy and unusual year and the Board wants to acknowledge with gratitude the efforts of Interim Town Administrator Bob Markel, Police Jeff Farnsworth, Fire Chief Ed Poulin, Highway Superintendent Mark Langone and Senior Center Director Rebecca Moriarty for their efforts to keep the 'trains running' during this pandemic. The Board wishes to thank all the elected and appointed officials with whom we serve and their staffs. Additionally, thanks to our staff, Pam Courtney and Jane Budynkiewicz in the Board of Health Office and the other staff members in our Town offices that keep the Town running "behind the scenes." We appreciate their continued commitment to a high-level of service to the Town. And, we thank you, the residents of Hampden who have placed your confidence in us and given us the honor to serve you and the Town.

Donald L. Davenport, Chairman

John Flynn

Mary Ellen Glover

Board of Registrars

Registered voters on Jan. 1, 2020 – 3839, December 31, 2020 - 4004
 Voter attendance during 2020:

Presidential Primary, March 3, 2020	1096
Annual Town Meeting, June 15, 2020	87
Annual Town Election, June 22, 2020	859
State Primary, September 1, 2020	993
Special Town Meeting, October 26, 2020	51
State Election, November 3, 2020	3362

Changes to Election laws, Absentee and Early Voting in 2020 proved to be an overwhelming task for Election officials and Town Clerks and their staff. But with a team effort, they managed to make voting safe and convenient for everyone. Many thanks to those who rose to the occasion!

Inspectors And Tellers

Republican

Beth Burger
 Edith Casey
 Irene Cutting
 Beryl Doten
 Gerald Doten
 Mary Dunklee
 Barbara Dunwoody
 Kathleen Duquette
 Beth Fatse
 Rebecca Gibb
 Mary Hamel
 Joyce Libby
 David Kingsbury
 Elaine Kingsbury
 Nancy Salerno
 Carolyn Whipple
 Philip Schneider, Jr

Democratic

Brenda Ahlberg
 Ann Burian
 Mary Cesan
 Carol Collins
 Sophie Davenport
 Judith Jackson
 Dorothy Kibbe
 Gail Lefebvre
 Kathleen Rochford

Unenrolled

Mary Lou Black
 Catherine Herchel
 Deborah O'Brien
 Doris Ouimet
 Doreen Rauch
 Donna Easton-Vicalvi
 Lynn Zanolli

Election Officials

Warden
 Michele LaVallee-Specht
 Deputy Warden
 Ben Bump
 Clerk
 Helen LaVallee
 Deputy Clerk

Kathleen Rochford

Respectfully submitted,
Board of Registrars
 Antonietta Smith
 Mary Haseltine
 Doria Porcello
 Eva Wiseman, Clerk

TOWN ADMINISTRATOR

2020

In January 2020, I fully expected a normal year with a strong possibility that the Hampden Selectmen would be hiring a permanent Town Administrator. Instead, Covid-19 arrived in March bringing upheaval in Town government and some significant changes which will become permanent.

The Selectmen declared a local State of Emergency on March 18, 2020, and Town Hall was closed. The Federal Cares Act provided significant sums of money to the states to cope with the Covid emergency. The Commonwealth, in turn, provided \$460,000 to Hampden to supplement revenue that was lost due to Covid and to pay for new expenses attributable to the pandemic.

Much spending was directed by the Town Administrator to purchasing laptop computers, videoconferencing software and accessory equipment to enable Town departments to work remotely and to permit municipal boards and committees to hold meetings "via Zoom." The Selectmen and Town Administrator were able to continue Monday night meetings, and we were very pleased that Town departments managed to continue essential services.

The most important assignment for the Town Administrator in 2020 was to revive the Capital Planning Committee. A five-year capital plan for all Town departments is being prepared and will be presented to the Annual Town Meeting. The Town Administrator prepared a 20-year vehicle replacement plan to accompany the capital plan for buildings and grounds. Long term capital planning will enable the Town to address often neglected capital needs and to ensure that sufficient financing is available.

One responsibility of the Town Administrator is to manage day-to-day operations on behalf of the Selectmen. Equally important, the Administrator responds to the needs of Town departments and ensures that they have the resources and support to provide quality services to Town residents and businesses. Good communication is essential. The Town Administrator convenes bi-weekly meetings of department heads and staff to discuss policy decisions of the Selectmen, to address needs and exchange information. These meetings are intended to knit the Town organization together and offset any tendencies to operate in silos.

Three highly important policy changes were made by the Selectmen with the support of the Town Administrator during 2020. First, after months of discussion and research, the Selectmen decided to take advantage of an incentive offer from the State 911 Office to consolidate police, fire and emergency dispatch with Wilbraham. The Massachusetts 911 Department is incentivizing dispatch consolidation across the Commonwealth by subsidizing 100% of the fee for service for three years. For Hampden, this means a savings of nearly a half million dollars for three years and partial savings from subsidies in years four and five. The Hampden Dispatch budget in 2020 was \$457,000. The fee

to Wilbraham for providing dispatch services, paid by the state, is \$125,000 per year for five years. This fee would be fully covered by the state for three years and 50% funded in the fourth year and 25% funded in year five.

2020 was also the year that Hampden improved ambulance services. The old arrangement saw ambulance response times averaging 20 minutes, and it was not uncommon for residents to wait for 40-50 minutes for an ambulance to arrive. Residents with serious health issues requiring emergency services were not being well served. Acting on Selectmen's orders, the Town Administrator sought bids for ambulance services resulting in a contract with Action Ambulance. An Advanced Life Support (ALS) ambulance is now stationed in Hampden 24/7, and ambulance response time now averages 5.1 minutes. This will undoubtedly save lives for those with a critical need for medical attention.

Lastly, the Town Administrator secured a grant from the state to fund a classification and compensation study for the Town workforce. The Town contracted with the Collins Institute at U-Mass-Boston to develop new job descriptions, a classification plan for all municipal positions and a compensation study comparing Hampden wage and salary rates with peer communities in the region. The Collins study will result in a grade and step system for Town employees and appropriate adjustments of wages and salaries so that the Town will not see an outflow of highly qualified employees to other communities.

We anticipate that 2021 will be a safer year and the first year of a "new normal."

Robert T. Markel, PhD
Town Administrator

Town Clerk

2020 proved to be a difficult year for everyone and Town offices were no exception. With quarantines in place and changing laws, trying to maintain any kind of normalcy was difficult at best. Zoom meetings have become the new standard and, for a time, it looked like our own Town Meetings would be internet events. But, thanks to some very dedicated people who put a great deal of thought into the situation, we were able to make things happen in as normal a way as possible.

With limited access to Town offices, more people turned to our website, "hampdenma.gov". Lock boxes have become the accepted way to make payments or deliver books or applications. Good, bad or otherwise, some of these changes may become permanent, even after things reopen to what may be a new normal. Let's hope 2021 brings us back to life as we knew it.

Money remitted to the Treasurer in 2020:

Dog Licenses	385.00
Certified Copies	2560.00
Publications	10.00
Marriages	330.00
Trade Names	420.00
Miscellaneous	200.00
	3905.00 Total

Available in the Town Clerk's Office:

Dog licenses \$ <u>5.00</u> spay/neuter, <u>OR</u>	10.00
Marriage Licenses	15.00
Trade Name in Business (D/B/A)	20.00
Subdivision Control Law	10.00
Zoning By-Laws	10.00
Zoning Map	20.00
General By-laws	5.00
Certified Copies (vital records)	5.00
Street List	10.00
Voter's List	10.00
Voter's List on diskette	10.00
Voter Registration Card	5.00

Vital Statistics recorded in Hampden:

	2012	2013	2014	2015	2016	2017	2018	2019	2020
Births	20	22	29	23	30	21	30	26	27
Deaths	71	86	77	68	84	103	103	74	106
Marriages	13	14	14	13	25	21	22	23	22

SECTION 2: FINANCE

Accountant

Advisory Committee

Board of Assessors

Tax Collector

Treasurer

REPORT OF THE
TOWN ACCOUNTANT

RESPECTFULLY SUBMITTED

CLIFFORD E. BOMBARD
CERTIFIED MUNICIPAL ACCOUNTANT

TOWN OF HAMPDEN
STATUTORY BALANCE SHEET
ALL FUND TYPES
6/30/2020

	General	Special Revenue	Enterprise	Fiduciary Trust and Agency	Long-term Debt	Memorandum (Memorandum Only)
CASH AND SECURITIES	1,749,997.00	702,204.00	35,482.00	1,497,253.00		3,984,936.00
Personal property taxes	31,467.00					31,467.00
Real estate taxes	301,739.00	1,603.00				303,342.00
Deferred taxes	25,663.00					25,663.00
Allowance for abatements and exemptions	(284,044.00)					(284,044.00)
Tax liens	80,819.00	626.00				81,445.00
Tax foreclosures	41,776.00					41,776.00
Motor vehicle excise	204,080.00				3,240,444.00	204,080.00
Total Assets	2,151,497.00	704,433.00	35,482.00	1,497,253.00	3,240,444.00	7,629,109.00
Warrants payable	323,956.00					333,431.00
Accrued payroll and withholdings	(25,629.00)	9,245.00	230.00			(25,629.00)
Other liabilities	10,314.00					10,314.00

	General	Special Revenue	Enterprise	Fiduciary Trust and Agency	Long-term Debt	(Memorandum Only)
Deferred revenue:						
Real and personal property taxes	49,162.00	1,603.00				50,765.00
Deferred taxes	25,663.00					25,663.00
Tax liens	80,819.00	626.00				81,445.00
Tax foreclosures	41,776.00					41,776.00
Motor vehicle excise	204,080.00					204,080.00
Due to/from other funds						0.00
Bonds payable					2,675,000.00	2,675,000.00
Notes payable				0.00	565,444.00	565,444.00
Total Liabilities	710,141.00	11,474.00	230.00		3,240,444.00	3,962,289.00
Reserved for encumbrances	704,609.00					704,609.00
Reserved for expenditures		358,372.00		1,497,253.00		1,855,625.00
Reserved for snow and ice deficit	(46,863.00)					(46,863.00)
Reserved for premiums	22,316.00					22,316.00
Undesignated fund balance	761,294.00	334,587.00	35,252.00			1,131,133.00
Total Fund Equity	1,441,356.00	692,959.00	35,252.00	1,497,253.00	0.00	3,666,820.00
Total Liabilities and Fund Equity	2,151,497.00	704,433.00	35,482.00	1,497,253.00	3,240,444.00	7,629,109.00

STATEMENT OF APPROPRIATION EXPENDITURES
7/1/2019 THRU 6/30/2020

	APPROPRIATIONS	TRANSFERS	TOTAL AVAILABLE	EXPENDED	BALANCE
GENERAL GOVERNMENT					
ACCOUNTANT					
SALARY	34,556.00		34,556.00	34,556.00	- x
CLERICAL	8,000.00		8,000.00	3,888.33	4,111.67 x
EXPENSES	15,500.00		15,500.00	14,801.74	698.26 x
COMPUTER SOFTWARE	6,500.00		6,500.00	6,500.00	- x
ADVISORY COMMITTEE					-
CLERICAL	5,280.00		5,280.00	691.25	4,588.75 x
EXPENSES	200.00		200.00	-	200.00 x
APPEALS BOARD					-
CLERICAL	5,143.00		5,143.00	5,143.00	- x
EXPENSES	250.00		250.00	-	250.00 x
ASSESSORS					-
SALARY	16,426.00		16,426.00	16,010.30	415.70 x
PRINCIPAL ASSESSOR	45,965.00		45,965.00	45,588.00	377.00 x
CLERICAL	20,382.00		20,382.00	19,969.62	412.38 x
EXPENSES	4,500.00		4,500.00	3,480.17	1,019.83 x
SOFTWARE SUPPORT	7,612.00		7,612.00	7,612.00	- x
MAPPING MAINT	1,750.00		1,750.00	1,750.00	- x
BUILDING DEPT					-
CODE ENFORCEMENT	21,394.00		21,394.00	21,394.00	- x
INSPECTOR SALARY	51,345.00		51,345.00	51,345.00	- x
CLERICAL	22,177.00		22,177.00	22,177.00	- x
EXPENSES	2,000.00		2,000.00	1,803.47	196.53 x
OFFICE EXPENSES	2,860.00		2,860.00	246.52	2,613.48 x
COUNTY RETIREMENT	556,667.00		556,667.00	556,667.00	- x
INSURANCE					-
PROPERTY AND CASUALTY	110,145.00		110,145.00	108,147.52	1,997.48 x
EMPLOYEE BENEFITS	300,000.00		300,000.00	300,000.00	- x
UNEMPLOYMENT	10,000.00		10,000.00	9,623.48	376.52 x
LONGEVITY	600.00		600.00	600.00	- x
LAW AND CLAIMS	65,000.00		65,000.00	65,000.00	- x
MODERATOR					
EXPENSES	100.00		100.00	-	100.00 x
PLANNING BOARD					
CLERICAL	23,539.00		23,539.00	19,484.53	4,054.47 x
EXPENSES	1,100.00		1,100.00	596.82	503.18 x
REGISTRARS					
SALARIES	800.00		800.00	800.00	- x
ELECTION EXPENSES	5,500.00		5,500.00	5,500.00	- x
STREET LISTS	2,500.00		2,500.00	1,882.06	617.94 x
SELECTMEN					
SALARIES	10,086.00		10,086.00	10,086.00	- x
ADMINISTRATIVE ASS'T	48,963.00		48,963.00	48,963.00	- x
EXPENSES	25,000.00		25,000.00	7,713.33	17,286.67 x
LEGAL ADVERTISING	3,000.00		3,000.00	408.60	2,591.40 x
MAPPING MAINTENANCE	2,400.00		2,400.00	2,400.00	- x
TEMPORARY HELP	17,000.00		17,000.00	939.63	16,060.37 x
TAX COLLECTOR					
SALARY	38,009.00		38,009.00	38,009.00	- x
CLERICAL	20,705.00		20,705.00	20,705.00	- x
EXPENSES	2,500.00		2,500.00	1,701.28	798.72 x
COMPUTER MAINTENANCE	3,750.00		3,750.00	3,289.00	461.00 x

TAX TITLE WORK	2,500.00	2,500.00	1,219.27	1,280.73	x
TOWN CLERK					
SALARY	38,009.00	38,009.00	38,009.00	-	x
CLERICAL	18,468.00	18,468.00	16,277.81	2,190.19	x
EXPENSES	1,100.00	1,100.00	991.16	108.84	x
TOWN PUBLICATIONS	100.00	100.00	-	100.00	x
RECORDS OFFICER	7,494.00	7,494.00	6,244.31	1,249.69	x
TOWN REPORT	3,000.00	3,000.00	1,798.00	1,202.00	x
TREASURER					
SALARY	43,194.00	43,194.00	43,194.00	-	x
CLERICAL	8,704.00	8,704.00	3,010.30	5,693.70	x
EXPENSES	1,200.00	1,200.00	1,287.50	(87.50)	x
PAYROLL SERVICE	7,500.00	7,500.00	7,500.00	-	x
TAX TITLE ADMINISTRATION	11,500.00	11,500.00	1,880.85	9,619.15	x
RECORDS MANAGEMENT	1,000.00	1,000.00	-	1,000.00	x
VETERANS BENEFITS	20,000.00	20,000.00	7,471.42	12,528.58	x
TOWN ADMINISTRATOR	100,000.00	100,000.00	75,315.76	24,684.24	x
GENERAL SERVICES					
ACADEMY HALL MAINT	4,500.00	4,500.00	3,799.71	700.29	x
CEMETERY COMMISSIONERS					
CLERICAL	12,776.00	12,776.00	9,906.45	2,869.55	x
EXPENSES	500.00	500.00	-	500.00	x
MAINTENANCE	16,500.00	16,500.00	13,400.00	3,100.00	x
COMPUTER MAINTENANCE	500.00	500.00	450.00	50.00	x
CONSERVATION COMMITTEE					
CLERICAL	34,006.00	34,006.00	6,820.00	27,186.00	x
EXPENSES	750.00	750.00	678.27	71.73	x
TRANSFER STATION					
MONITORING & TESTING	25,000.00	25,000.00	17,178.40	7,821.60	x
SCHOOL BUILDING REPAIRS	15,000.00	15,000.00	-	15,000.00	x
LIBRARY	144,324.00	144,324.00	144,112.64	211.36	x
TOWN EVENTS	1,200.00	1,200.00	676.42	523.58	x
OFFICE EQUIPMENT					
ACQUISITION	20,000.00	20,000.00	20,000.00	-	x
MAINTENANCE	5,000.00	5,000.00	4,186.88	813.12	x
SUPPLIES	10,000.00	10,000.00	7,489.00	2,511.00	x
POSTAGE	17,000.00	17,000.00	12,455.92	4,544.08	x
INFORMATION TECHNOLOGY	28,250.00	28,250.00	28,250.00	-	
PARKS AND RECREATION					
SALARIES	44,615.00	44,615.00	36,705.15	7,909.85	x
EXPENSES	5,200.00	5,200.00	1,923.02	3,276.98	x
SPRAY PARK	10,400.00	10,400.00	8,009.95	2,390.05	x
PUBLIC GROUNDS	4,385.00	4,385.00	2,727.42	1,657.58	x
TOWN HOUSE MAINTENANCE					
CUSTODIAL	19,000.00	19,000.00	12,329.61	6,670.39	x
MAINT & REPAIRS	30,000.00	30,000.00	30,000.00	-	x
UTILITIES	45,000.00	45,000.00	31,680.78	13,319.22	x
GASOLINE					
PURCHASE	50,000.00	50,000.00	38,922.18	11,077.82	x
EXPENSE	10,000.00	10,000.00	7,154.95	2,845.05	x
STREET LIGHTING	23,000.00	23,000.00	21,114.79	1,885.21	x

COUNCIL ON AGING					
DIRECTOR	60,024.00	60,024.00	60,024.00	-	x
GENERAL PAYROLL	88,048.00	88,048.00	83,214.81	4,833.19	x
EXPENSES	7,000.00	7,000.00	6,386.21	613.79	x
SENIOR CENTER					
UTILITIES	22,115.00	22,115.00	21,656.34	458.66	x
MAINTENANCE	15,759.00	15,759.00	15,759.00	-	x
HISTORICAL COMMISSION	400.00	400.00	-	400.00	x
HIGHWAYS					
HIGHWAY SUPT	84,681.00	84,681.00	84,681.00	-	x
TREE WARDEN EXPENSE	39,850.00	39,850.00	39,850.00	-	x
TREE WARDEN SALARY	6,144.00	6,144.00	6,144.00	-	x
DPW PAYROLL	260,000.00	260,000.00	239,115.98	20,884.02	x
HIGHWAY MAINTENANCE	65,672.00	65,672.00	65,251.76	420.24	x
PAVING	250,000.00	250,000.00	250,000.00	-	x
GENERAL HIGHWAYS	15,645.00	15,645.00	14,608.59	1,036.41	x
SNOW & ICE	100,000.00	100,000.00	146,863.37	(46,863.37)	x
STREET SWEEPING	16,800.00	16,800.00	16,800.00	-	x
CATCH BASIN CLEANING	40,900.00	40,900.00	40,900.00	-	x
ROAD MACHINERY REPAIR	18,000.00	18,000.00	16,030.57	1,969.43	x
TOWN GARAGE	11,895.00	11,895.00	11,758.43	136.57	x
PROTECTION OF PERSONS AND PROPERTIES					
ANIMAL INSPECTIONS					
SALARY	2,505.00	2,505.00	2,505.00	-	x
EXPENSES	240.00	240.00	240.00	-	x
WILDLIFE CONTROL	2,500.00	2,500.00	500.00	2,000.00	x
EMERGENCY MANAGEMENT	8,000.00	8,000.00	7,400.00	600.00	x
TRAFFIC CONTROL	10,000.00	10,000.00	10,000.00	-	x
DOG OFFICER					
ANIMAL CONTROL	12,438.00	12,438.00	11,810.08	627.92	x
DOG DAMAGE FUND	700.00	700.00	-	700.00	x
FIRE DEPT					
MEDICAL DIRECTOR	3,900.00	3,900.00	3,000.00	900.00	x
CHIEF'S EXPENSES	1,500.00	1,500.00	900.00	600.00	x
OPERATIONS	44,000.00	44,000.00	43,603.36	396.64	x
FIRE TRAINING STIPEND	32,000.00	32,000.00	27,601.00	4,399.00	x
EQUIPMENT	16,500.00	16,500.00	16,478.78	21.22	x
RADIO SERVICE AGREEMENT	5,000.00	5,000.00	4,221.60	778.40	x
CALL FIRE REIMBURSEMENT	65,000.00	65,000.00	29,492.70	35,507.30	x
FIRE DEPARTMENT SALARIES	144,269.00	144,269.00	138,480.15	5,788.85	x
UNIFORMS	2,000.00	2,000.00	1,998.60	1.40	x
CLERICAL	3,400.00	3,400.00	3,400.00	-	x
FOREST FIRES					
EXPENSES	1,800.00	1,800.00	1,790.00	10.00	x
BOARD OF HEALTH					
SALARY	5,486.00	5,486.00	5,485.92	0.08	x
COORDINATOR	43,975.00	43,975.00	43,975.00	-	x
EXPENSES	1,000.00	1,000.00	687.19	312.81	x
WATER DISTRICT					
OPERATION	8,000.00	8,000.00	7,732.36	267.64	x
TESTING	2,000.00	2,000.00	121.50	1,878.50	x
POLICE					
CHIEF'S SALARY	91,437.00	91,437.00	90,904.22	532.78	x
OFFICER SALARIES	1,179,190.00	1,179,190.00	1,127,213.23	51,976.77	x
CRUISER MAINTENANCE	12,920.00	12,920.00	12,824.31	95.69	x
EXPENSES	99,760.00	99,760.00	93,709.07	6,050.93	x
NEW CRUISER	41,250.00	41,250.00	41,250.00	-	x
TRAINING	30,839.00	30,839.00	22,874.33	7,964.67	x
NEW EQUIPMENT	8,700.00	8,700.00	8,700.00	-	x
CAREER INCENTIVE	72,796.00	72,796.00	72,796.00	-	x
WMLEC	750.00	750.00	700.00	50.00	x
ELECTIONS	2,913.00	2,913.00	2,912.99	0.01	x
TOWING	100.00	100.00	-	100.00	x
BUILDING MAINTENANCE	60,071.00	60,071.00	57,181.13	2,889.87	x
SCHOOLS					
SCHOOL DISTRICT					
REGIONAL ASSESSMENT	7,633,905.00	7,633,905.00	7,633,905.00	-	x

DEBT

LOCAL GOVERNMENT DEBT SERVICE					
POLICE STATION DEBT	231,750.00	231,750.00	231,750.00	-	x
MINNECHAUG Bond	498,861.00	498,861.00	498,860.94	0.06	x
GREEN MEADOW DEBT	198,000.00	198,000.00	198,000.00	-	x

CARRY OVER ACCOUNTS AND SPECIAL TOWN MEETINGS

SPECIAL TOWN MEETING 10/28/2013					
DRY HYDRANTS	696.88	696.88	-	696.88	x
ANNUAL TOWN MEETING 4/28/2014					
ART#18 DEFIBRILATORS	2,535.00	2,535.00	-	2,535.00	x
ANNUAL TOWN MEETING 4/27/2015					
ART#27 FIRE HOUSE ROOF	5,400.00	5,400.00	-	5,400.00	x
ANNUAL TOWN MEETING 4/26/2016					
ART#15 MAIN STREET WATER	10,948.30	10,948.30	2,008.30	8,940.00	x
SPECIAL TOWN MEETING 10/24/2016					
TOWN HOUSE MAINTENANCE	742.00	742.00		742.00	x
COA CARPETING	818.96	818.96		818.96	x
ANNUAL TOWN MEETING 5/8/2017					
SCHOOL LEGAL FEES	33,253.39	33,253.39	11,318.52	21,934.87	x
COA AIR CONDITIONING	1,813.00	1,813.00	-	1,813.00	x
ANNUAL TOWN MEETING 5/14/2018					
HIGHWAY TRUCK	10,749.95	10,749.95	-	10,749.95	x
FIRE HOUSE	250.00	250.00	250.00	-	x
ANNUAL TOWN MEETING 5/13/2019					
HIGHWAY TRUCK REPLACEMENT	248,000.00	248,000.00	236,840.00	11,160.00	x
HIGHWAY BUILDING ADDITION	300,000.00	300,000.00	19,255.25	280,744.75	x
NEW CRUISER	51,500.00	51,500.00	48,967.07	2,532.93	x
SPECIAL TOWN MEETING 10/27/2019					
FIRE CHIEFS SALARY	20,000.00	20,000.00	18,585.00	1,415.00	x
FIRE OFFICERS SALARY	10,000.00	10,000.00	10,000.00	-	x
TREE REMOVAL	100,000.00	100,000.00	100,000.00	-	x
RESCUE EXTRACTION EQUIPMENT	38,000.00	38,000.00	35,890.00	2,110.00	x
POLICE/FIRE RADIO SYSTEM	517,443.00	517,443.00	187,665.44	329,777.56	x
FIRE HOUSE FEASIBILITY STUDY	40,000.00	40,000.00	32,961.46	7,038.54	x
HIGHWAY INFRASTRUCTURE	36,840.09	36,840.09	36,840.09	-	x
ANNUALLY RENEWING APPROPRIATIONS					
ASSESSOR TRANSFER OUT/STAB	14,000.00	14,000.00	14,000.00	-	x
ASSESSOR TRANSFER IN/STAB	10,025.00	10,025.00	9,719.00	306.00	x
ASSESSOR CONTINUING APPR.	15,700.90	15,700.90	-	15,700.90	x
CONSERVATION FUND	1,000.00	1,000.00	1,000.00	-	x
ENTERPRISE FUND	10,000.00	10,000.00	10,000.00	-	x
SCHOOL RESOURCE OFFICER	11,164.00	11,164.00	11,164.00	-	x
STORM WATER	77,257.60	77,257.60	45,634.41	31,623.19	x
RESERVE FUND	25,000.00	25,000.00	9,367.23	15,632.77	x
INTERGOVERNMENTAL					
VETERAN'S SERVICE DISTRICT	8,502.00	8,502.00	8,502.00	-	
POLLUTION CONTROL DIST		-		-	
PV PLANNING DIST	850.04	850.04	850.04	-	
REGISTRY SERVICES		-		-	
PV TRANSIT		-		-	
TOTALS	15,644,757.11	15,644,757.11	14,548,509.90	1,096,247.21	

TOWN OF HAMPDEN
STATEMENT OF GENERAL FUND REVENUES
6/30/2020

TAXES AND EXCISES **

REAL ESTATE

2020	11,238,644.99	
2019	159,998.51	
2018	(2,377.89)	
		11,396,265.61

OTHER

ROLL BACK TAX	13,991.35	
TAX TITLES	61,319.60	
		75,310.95

PERSONAL PROPERTY

2020	1,066,240.38	
2019	(621.02)	
2018 & PRIOR	271.03	
		1,065,890.39

MOTOR VEHICLE EXCISE

2020	620,483.16	
2019	115,094.09	
2018	5,559.60	
2017	731.88	
		741,868.73

TOTAL TAXES AND EXCISES

**NET OF REFUNDS		13,279,335.68
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LOCAL REVENUES

ASSESSORS	246.00
BUILDING INSPECTOR	73,156.59
FIRE INSPECTIONS	5,768.91
PLANNING BOARD	940.70
TAX COLLECTOR	12,048.86
SELECTMEN	734.00
TOWN CLERK	4,675.66
POLICE REPORTS	4,174.29
OFF DUTY FICA	2,237.67
DISTRICT COURT	5,118.28
LATE TAX INTEREST	40,312.81
CELL TOWER	31,404.69
LICENSES & PERMITS	3,218.91
LICENSES, LIQUOR	6,525.00
TAX TITLE/INTEREST/COSTS	12,980.85
ALL OTHER LOCAL REVENUE	5,318.36
BONDS	565,444.00
INTEREST ON INVESTMENTS	9,503.47
TOTAL TRANSFERS FROM OTHER FUNDS	310,025.00

1,093,588.05

STATE REVENUES

EXEMPTS/ELDERLY-VETERANS	25,799.50
TOTAL LOCAL AID	725,054.00

750,853.50

TOTAL RECEIPTS

15,123,777.23

TOWN OF HAMPDEN MASSACHUSETTS
STATEMENT OF SPECIAL REVENUE FUND REVENUES, EXPENDITURES & CHANGE IN FUND BALANCE
COMMUNITY PRESERVATION ACT
FOR YEAR ENDED JUNE 30, 2020

REVENUES	EXPENDITURES	EXCESS OVER(UNDER)	FUND BALANCE JULY 01, 2019	FUND BALANCE JUNE 30, 2020
86,529.49	200,990.69	(114,461.20)	449,048.40	334,587.20

1) SOURCES OF REVENUES

COMMONWEALTH	10,134.00
TAX LEVY	73,457.99
INTEREST	2,937.50
	<u>86,529.49</u>

2) USES OF FUNDS

AUDIT ADJUSTMENT	18.32
MINNECHAUG FIELDUPGRADE	64,800.00
TOWN HOUSE REHAB	30,762.37
CPA COALITION	300.00
PROSPECT HILL FENCE	12,390.00
MEMORIAL PARK WELL	10,000.00
MEMPRIAL PARK FIELD REPAIR	10,000.00
MORTON PROPERTY	<u>72,720.00</u>
	200,990.69

TOWN OF HAMPDEN
STATEMENT OF UNCOLLECTED TAXES
6/30/2020

	BALANCE FWD	COMMITMENTS	COLLECTIONS	ABATES ADJUSTS	TAX TITLES	REFUNDS	LEDGER 6/30/2020	COLLECTOR 6/30/2020
REAL ESTATE TAXES								
LEVY OF 2020		11,603,009.59	11,281,384.84	67,493.01	30,223.03		266,826.94	266,826.94
LEVY OF 2019	199,845.85		160,691.68		10,263.51	621.02	29,511.68	29,511.68
LEVY OF 2018	(1,156.40)		0.50			2,377.89	1,221.99	1,221.99
LEVY OF 2017	1,178.62						1,178.62	1,178.62
LEVY OF 2016	693.09						693.09	693.09
LEVY OF 2015							-	
LEVY OF 2014 & PRIOR								
TOTAL REAL ESTATE TAXES	200,561.16	11,603,009.59	11,442,077.02	67,493.01	40,486.54	2,998.91	299,432.32	299,432.32
PERSONAL PROPERTY TAXES								
LEVY OF 2020		1,086,267.52	1,066,240.38				20,027.14	20,027.14
LEVY OF 2019	1,193.77		781.84				1,814.80	1,813.80
LEVY OF 2018	1,950.42		233.73			276.35	1,993.04	1,993.04
LEVY OF 2017	1,314.75		108.65				1,206.10	1,206.10
LEVY OF 2016	4,253.94						4,253.94	4,253.94
LEVY OF 2015							-	
LEVY OF 2013 & PRIOR								
TOTAL PERSONAL PROPERTY TAXES	8,712.88	1,086,267.52	1,067,364.60	-		276.35	29,295.02	29,294.02
MOTOR VEHICLE EXCISES								
LEVY OF 2020		800,446.11	623,507.55	7,998.71		3,024.39	171,964.24	171,964.24
LEVY OF 2019	141,358.21		121,156.88	6,433.71		5,900.08	19,667.70	19,667.70
LEVY OF 2018	13,629.22		6,168.96	498.23		548.47	7,510.50	7,510.50
LEVY OF 2017	3,040.64		872.83	166.88		250.63	2,251.56	2,251.56
LEVY OF 2016	2,441.26		35.21				2,406.05	2,406.05
LEVY OF 2015	1,014.68						1,014.68	1,014.68
LEVY OF 2014 & PRIOR	7,837.54		224.79				7,612.75	7,612.75
TOTAL MOTOR VEHICLE EXCISE	169,321.55	800,446.11	751,966.22	15,097.53		9,723.57	212,427.48	212,427.48
TAX DEFERRALS								
TAX POSSESSIONS	20,572.77	5,089.89					23,581.74	23,581.74
TAX LIENS	40,769.79						40,769.79	40,769.79
	96,688.70	44,755.92	60,625.75				80,818.87	80,818.87
TOTAL ALL LEVIES	<u>536,626.85</u>	<u>13,539,569.03</u>	<u>13,322,033.59</u>	<u>82,590.54</u>	<u>40,486.54</u>	<u>12,998.83</u>	<u>686,325.22</u>	<u>686,324.22</u>

TOWN OF HAMPDEN
COMBINING STATEMENT OF TRUST FUND REVENUES, EXPENDITURES
AND CHANGES IN FUND BALANCES TRUST FUNDS
6/30/2020

TRUST FUNDS	ADDITIONS	REVENUES	EXPENDITURES	FUND BALANCES JULY 1, 2019	EXPENDABLE FUND BALANCES 6/30/2020	NON-EXPENDABLE FUND BALANCES 6/30/2020
CEMETERY PERPETUAL CARE	2,700.00	486.23		71,035.85	3,040.76	72,081.32
BUMSTEAD FUND		50.19		7,379.17	5,429.36	2,000.00
TOWN COMMONS FUND		17.43		2,568.50	2,585.93	
CONSERVATION FUND	1,000.00	118.74		17,408.44	18,527.18	
MCCRAY FUND		10.35		1,527.08	1,537.43	
CULTURAL COUNCIL		1.90		286.61	288.51	
SCANTIC MEADOWS		405.31		59,533.16	59,938.47	
LIBRARY FUNDS						
DAY FUND		6.82		1,008.70	515.52	500.00
NEWELL FUND		26.20		3,856.00	2,382.20	1,500.00
KINDERGARTEN FUND		1,277.65	39.98	187,656.06	188,893.73	
GEORGE BALLARD FUND		6.85		1,016.96	523.81	500.00
CHARLES BALLARD FUND		8.37		1,236.99	745.36	500.00
STODDARD FUND		60.36		8,872.51	8,932.87	
HOLT FUND		15.50		2,284.79	1,300.29	1,000.00
FLYNN FUND		21.33		3,141.27	3,162.60	
ENSLIN FUND		14.82		2,186.03	2,200.85	
FAYE FLYNN FUND		22.64		3,335.41	3,358.05	
DAN FLYNN FUND		17.14		2,527.44	2,544.58	
ROBERT BOHLKE TRUST FUND		107.90		15,856.52	964.42	15,000.00
DICKINSON FUND		32.03		4,713.82	4,745.85	
WILLIAM MEUSE FUND		22.55		3,320.82	1,183.37	2,160.00
ASSESSOR STABILIZATION	14,000.00	16.14	10,025.00	1,829.48	5,820.62	
STABILIZATION FUND		15,431.09	300,000.00	1,367,958.73	1,083,389.82	
	<u>17,700.00</u>	<u>18,177.54</u>	<u>310,064.98</u>	<u>1,770,540.34</u>	<u>1,402,011.58</u>	<u>95,241.32</u>

TOWN OF HAMPDEN MASSACHUSETTES
 COMBINED STATEMENT OF ENTERPRISE FUND REVENUES, EXPENDITURES
 AND CHANGE IN FUND BALANCE
 FOR YEAR ENDED JUNE 30, 2020

	<u>REVENUES</u>	<u>EXPENDITURES</u>	<u>EXCESS, OVER (UNDER)</u>	<u>FUND BALANCE JULY 1, 2019</u>	<u>FUND BALANCE JUNE 30, 2020</u>
TRANSFER STATIONS	86,030.87	76,172.04	9,858.83	25,432.46	35,291.29
TOTALS	<u>86,030.87</u>	<u>76,172.04</u>	<u>9,858.83</u>	<u>25,432.46</u>	<u>35,291.29</u>
Revenues					
Appropriation	10,000.00				
Stickers					
Bags	76,030.87				
Recycling					
			86,030.87		
Expenditures					
Salaries	23,289.61				
Republic Services	44,333.20				
Verizon	681.34				
Supplies	5,823.68				
Mowing	1,638.21				
All Other	406.00				
			76,172.04		

TOWN OF HAMPDEN MASSACHUSETTS
STATEMENT OF SPECIAL REVENUE FUND REVENUES, EXPENDITURES & CHANGE IN FUND BALANCE
AS OF 12/31/2019

	REVENUES	EXPENDITURES	EXCESS OVER(UNDER)	FUND BALANCE 7/1/2019	FUND BALANCE 12/31/2019
HIGHWAYS					
CONTRACT #50823		334,786.41	(334,786.41)	2,575.79	(332,210.62)
STATE & FEDERAL GRANTS					
BULLET PROOF VESTS(FED)		809.00	(809.00)	(3,412.61)	(4,221.61)
E911 INCENTIVE GRANT		16,075.21	(16,075.21)		(16,075.21)
E911 TRAINING GRANT	1,638.35		1,638.35	(2,905.46)	(1,267.11)
TASK FORCE			-	3,319.52	3,319.52
COUNCIL ON AGING GRANTS	7,287.00	13,923.75	(6,636.75)	3,006.36	(3,630.39)
LIBRARY GRANTS		4,850.51	(4,850.51)	19,460.97	14,610.46
CULTURAL COUNCIL GRANT		2,346.00	(2,346.00)	4,763.87	2,417.87
COMPOST GRANT				1,007.00	1,007.00
COUNTY SIGNAGE GRANTS			-	2,207.00	2,207.00
RECYCLING GRANT				3,741.00	3,741.00
COA, CAFÉ GRANT	658.52		658.52	685.00	1,343.52
FIRE SAFE GRANT				2,540.52	2,540.52
PLAYGROUND GRANT			-	5,229.50	5,229.50
IT/ROUNDABOUT GRANT		1,750.00	(1,750.00)	23,730.00	21,980.00
OTHER					
ASSESSORS REVOLVING			-	1,539.89	1,539.89
COLLECTOR REVOLVING			-	11,270.17	11,270.17
COUNCIL ON AGING REVOLVING	24,352.75	28,006.57	(3,653.82)	5,360.94	1,707.12
CONSERVATION REVOLVING	1,662.50	660.00	1,002.50	(100.00)	902.50
LIBRARY REVOLVING	92.90	359.24	(266.34)	2,583.68	2,317.34
BOARD OF HEALTH REVOLVING	12,450.00	10,032.83	2,417.17	19,554.59	21,971.76
BUILDING INSPECTOR REVOLVING	19,051.00	14,298.30	4,752.70	4,378.00	9,130.70
FIRE INSPECTION FEES REVOLVING	500.00	119.93	380.07	5,631.46	6,011.53
CEMETERY REVOLVING	8,847.50	6,700.00	2,147.50	26,698.07	28,845.57
PARKS & RECREATION REVOLVING	30,692.00	29,215.53	1,476.47	54,302.41	55,778.88
PLANNING BOARD	2,745.00	1,185.00	1,560.00		1,560.00
RESTITUTION	14,523.67	15,797.32	(1,273.65)	17,893.54	16,619.89
ENGINEERING FEES/DRIVEWAY BONDS	4,500.00	2,454.02	2,045.98	18,500.00	20,545.98
ALARM FEES			-	4,592.49	4,592.49
POLICE/FIRE GIFTS	11,769.98	9,191.27	2,578.71	1,954.29	4,533.00
FIRE DEPARTMENT GIFTS	250.00		250.00	1,350.00	1,600.00
POLICE OFF DUTY	112,180.30	107,983.10	4,197.20	51,600.21	55,797.41
	253,201.47	600,543.99	(347,342.52)	293,058.20	(54,284.32)

TOWN OF HAMPDEN MASSACHUSETTS

STATEMENT OF SPECIAL REVENUE FUND REVENUES, EXPENDITURES & CHANGE IN FUND BALANCE

AS OF 12/31/2020

	REVENUES	EXPENDITURES	EXCESS OVER(UNDER)	FUND BALANCE 7/1/2020	FUND BALANCE 12/31/2020
HIGHWAYS					
CONTRACT #50823		282,313.00	(282,313.00)	2,681.88	(279,631.12)
STATE & FEDERAL GRANTS					
COVID GRANTS	163,670.00	94,706.84	68,963.16	-13503.77	55,459.39
BULLET PROOF VESTS(FED)			-	(829.00)	(829.00)
E911 TRAINING/INCENTIVE GRANT	2,143.09	18,861.86	(16,718.77)	(1,578.43)	(18,297.20)
TASK FORCE			-	3,319.52	3,319.52
COUNCIL ON AGING GRANTS	7,287.00	13,991.25	(6,704.25)	1,534.11	(5,170.14)
LIBRARY GRANTS		3,482.10	(3,482.10)	17,522.76	14,040.66
CULTURAL COUNCIL GRANT		1,238.00	(1,238.00)	6,663.87	5,425.87
COMPOST GRANT				1,007.00	1,007.00
COUNTY SIGNAGE GRANTS		60.00	(60.00)	2,207.00	2,147.00
RECYCLING GRANT				3,741.00	3,741.00
COA, CAFÉ GRANT			-	1,343.52	1,343.52
FIRE SAFE GRANT	7,510.00	233.54	7,276.46	997.21	8,273.67
PLAYGROUND GRANT			-	5,229.50	5,229.50
PARKS & RECREATION GRANT				5,197.34	5,197.34
IT/ROUNDABOUT GRANT		5,724.00	(5,724.00)	17,740.00	12,016.00
PVPC COVID MITIGATION GRANT		9,942.28	(9,942.28)	8,638.04	(1,304.24)
CLEAR GOV'T GRANT	24,300.00	7,175.00	17,125.00		17,125.00
SENIOR CENTER FEASIBILITY GRANT	15,000.00		-		-
MUNICIPAL VULNERABILITY GRANT	40,000.00		-		40,000.00
OTHER					
CAPITAL PROJECT BOND PREMIUM			-	43,493.80	43,493.80
ASSESSORS REVOLVING			-	1,539.89	1,539.89
COLLECTOR REVOLVING	939.00		939.00	11,270.17	12,209.17
COUNCIL ON AGING REVOLVING	3,601.09	2,143.87	1,457.22	3,900.96	5,358.18
CONSERVATION REVOLVING	3,462.50	2,450.00	1,012.50	1,440.00	2,452.50
LIBRARY REVOLVING	651.28	5.00	646.28	2,235.11	2,881.39
BOARD OF HEALTH REVOLVING	14,965.00	26,432.00	(11,467.00)	21,897.13	10,430.13
BUILDING INSPECTOR REVOLVING	14,550.00	9,364.00	5,186.00	9,449.64	14,635.64
FIRE INSPECTION FEES REVOLVING	630.00	100.00	530.00	(134.23)	395.77
CEMETERY REVOLVING	7,425.00	4,289.62	3,135.38	30,900.59	34,035.97
PARKS & RECREATION REVOLVING	16,519.00	21,022.93	(4,503.93)	34,843.94	30,340.01
PLANNING BOARD			-	1,037.50	1,037.50
RESTITUTION		200.00	(200.00)	15,251.08	15,051.08
ENGINEERING FEES/DRIVEWAY BONDS	1,500.00	1,500.00	-	21,500.00	21,500.00
ALARM FEES	225.00		225.00	4,592.49	4,817.49
POLICE/FIRE GIFTS	50.00		50.00	7,833.00	7,883.00
POLICE OFF DUTY	74,881.54	55,943.96	18,937.58	65,476.81	84,414.39
	<u>399,309.50</u>	<u>520,235.29</u>	<u>(216,869.75)</u>	<u>338,439.43</u>	<u>161,569.68</u>

TOWN OF HAMPDEN
COMBINING STATEMENT OF TRUST FUND FUND REVENUES, EXPENDITURES
AND CHANGES IN FUND BALANCES TRUST FUNDS
12/31/2020

	<u>ADDITIONS</u>	<u>REVENUES</u>	<u>EXPENDITURES</u>	<u>FUND BALANCES</u> <u>JULY 1, 2020</u>	<u>EXPENDABLE</u> <u>FUND BALANCES</u> <u>12/31/2020</u>	<u>NON-EXPENDABLE</u> <u>FUND BALANCES</u> <u>12/31/2020</u>
TRUST FUNDS						
CEMETERY PERPETUAL CARE		189.52		75,122.08	5,930.28	69,381.32
BUMSTEAD FUND		18.71		7,429.36	5,448.07	2,000.00
TOWN COMMONS FUND		6.49		2,585.93	2,592.42	
CONSERVATION FUND		46.72		18,527.18	18,573.90	
MCCRAY FUND		3.86		1,537.43	1,541.29	
CULTURAL COUNCIL		0.70		288.51	289.21	
SCANTIC MEADOWS		151.21		59,938.47	60,089.68	
LIBRARY FUNDS						
DAY FUND		2.54		1,015.52	518.06	500.00
NEWELL FUND		9.76		3,882.20	2,391.96	1,500.00
KINDERGARTEN FUND		476.58		188,893.73	189,370.31	
GEORGE BALLARD FUND		2.56		1,023.81	526.37	500.00
CHARLES BALLARD FUND		3.10		1,245.36	748.46	500.00
STODDARD FUND		22.51		8,932.87	8,955.38	
HOLT FUND		5.76		2,300.29	1,306.05	1,000.00
FLYNN FUND		7.96		3,162.60	3,170.56	
ENSLIN FUND		5.52		2,200.85	2,206.37	
FAYE FLYNN FUND		8.44		3,358.05	3,366.49	
DAN FLYNN FUND		6.40		2,544.58	2,550.98	
ROBERT BOHLKE TRUST FUND		40.25		15,964.42	1,004.67	15,000.00
DICKINSON FUND		11.94		4,745.85	4,757.79	
WILLIAM MEUSE FUND		8.41		3,343.37	1,191.78	2,160.00
ASSESSOR STABILIZATION		14.66		5,820.62	5,835.28	
STABILIZATION FUND		2,671.07		1,083,409.82	1,086,080.89	
	-		-	1,497,272.90	1,408,446.25	92,541.32

ADVISORY COMMITTEE

The Bylaws of the Town provide for an Advisory Committee, consisting of five members appointed by the Moderator, whose charge is to study the subject matter of all articles presented at town meetings and to make recommendations on all articles pertaining to appropriations, expenditure, incurring of debt and any other article deemed appropriate. We'd like to publicly recognize our recent member, Alan Fritts, who served with the Advisory Committee for several years and passed away in 2020.

The annual budget preparation for the town of Hampden is a collaborative process and relies on the cooperation and insight of all departments. Revenue projections are just that, projections, and we are generally faced with uncertainty about state and local aid. We are also challenged by increased costs for fuel, utilities, and employee benefits. The final state figures for the town and the Hampden Wilbraham Regional School District (HWRSD) are not available until well after our need to make decisions at Town Meeting.

The Advisory Committee seeks to balance the needs of the town departments and its residents with the realities of managing a small town in this fiscal environment. It should be noted that the Town's employees along with the elected and appointed officials have worked collectively to ensure the provision of essential services within the challenging fiscal environment and should be commended for their efforts, particularly as we were faced with the unique limitations due to the COVID pandemic and our reliance on electronic means of communication and meetings.

The opinions of residents provide valuable input to the Advisory Committee and are always considered in our final recommendations on the budget and other warrant articles. The various department requests will be discussed at our Public Hearing to be held in April regarding the fiscal year 2022 budget and warrant articles.

The residents are the appropriating body for the town and are able to exercise that authority at the annual Town Meeting. Please make every effort to attend this important meeting on May 10, 2021. It is the residents that make the final decisions.

Respectfully submitted:

Douglas Boyd, co-chair
Carol Fitzgerald, co-chair
Paul Gagliarducci
Kathy Pessolano
Heather Turcotte

BOARD OF ASSESSORS

The Board of Assessors would like to recognize Robert Makuch who was elected to another 3-year term.

The Board would like to welcome Kelly McCormick as the new Principal Assessor. Kelly has her MAA designation along with multiple years of experience in assessing. Kelly has also served as an elected member of the Executive Board for the Hampden and Hampshire Counties Assessors Association since 2018. She has prior experience working in the Hampden Assessor's Office and is very happy to be back assisting the residents of Hampden in her new role.

Kelly has replaced Carolyn Reed, who accepted a position in another community. Carolyn worked in the Hampden Assessor's Office for 7 years and was a wonderful asset to the town. The Board wishes her the very best in her future endeavors!

Jane Ferrentino has advanced to the position of Associate Assessor. She began in the Assessor's Office in 2018 as the Clerk. Jane now has two years of experience and has moved further along in her education. This allows her to perform additional duties beyond the scope of the Clerk's position. During the brief time without a Principal Assessor, Jane's additional knowledge was an important asset to our office. She was able to step up and keep the office running smoothly and efficiently during the transition. Jane is also working towards her MAA designation. She has already completed several of the required courses.

This Board continues to be strong supporters of education and training. Kelly McCormick and Jane Ferrentino continue with state sponsored training programs, annual meetings, and technical seminars. Continuing education ensures that we are using the best practices and follow Department of Revenue requirements by staying current with the Massachusetts General Laws.

The Assessor's Office is responsible for the determination of fair market value for all real and personal property within the Town of Hampden. Assessments in Massachusetts are based on full and fair cash value as of January 1st of each year and are subject to review every five years to attain certification by the Department of Revenue. Additionally, assessors act on all statutory exemptions, abatement applications and tax deferrals. All special assessments under forest management, agricultural/ horticultural and recreational programs classified as Chapter 61, 61A and 61B are also administered by the assessors. The Assessors Department is also responsible for developing projections of fair cash valuation and tax payments for proposed PILOT or tax agreements with electric generation (solar) companies. This provides financial information which supports the Board of Selectmen in their decision making in evaluating PILOT agreements on behalf of the Town.

All properties must be inspected on a periodic basis in order to ensure data accuracy and adhere to Massachusetts Department of Revenue guidelines. The Assessor's office continues with our cyclical inspection program to meet this requirement. The process takes only a few minutes and eliminates the necessity of estimating data.

The Board of Assessors office can be reached at 566-2151 ext. 106 and office hours are Monday through Thursday from 9:00am – 2:00pm.

The Board would like to thank all town officials and townhouse staff members who assist our office throughout the year.

Norman Charest, Chairman

Robert Makuch, Assessor

Jason Barroso, Assessor

Kelly McCormick, MAA, Principal Assessor

Jane Ferrentino, Associate Assessor

Tax Collector

The tax rate for fiscal year 2021 was set at \$19.67 per thousand dollars of assessed value, representing a decrease of \$.48 from fiscal year 2020's tax rate of \$20.15. Unfortunately, this didn't translate to lower taxes for everyone. The lower rate was due in part to a significant increase in property values, based on State assessment criteria. Higher property values mean higher taxes in most cases, even with the lower rate. We have to remember too, that property values aren't the only factor we have to consider when setting the rate. There's still a lot of thought and work that goes into the process and we can't overlook the effort made by the Board of Assessors and their staff, our Town Accountant and our Treasurer who do all they can to keep it as low as possible. Let's not forget the standard reminder that you may be able to reduce your tax obligation. Veteran's exemptions and exemptions for the blind are available to qualifying taxpayers. Information and applications about various exemptions are available online or from the Board of Assessors. The senior tax work-off program allows you to work for a tax credit of up to \$1500.00 in lieu of monetary payment. Applications are available at the Senior Center.

Don't forget our Unipay Gold on-line bill payment service. Take advantage of this secure website that offers you the opportunity to pay taxes at your convenience, at home or away, and assure that the payment is being credited to the correct account. To see how easy making a payment can be, or for more information about the services and opportunities offered, visit "hampdenma.gov".

Calendar year tax collections for 2020:

Motor Vehicle Excise Tax:	951,887.53
Personal Property Tax:	1,139,345.62
Real Estate Tax:	11,788,104.77
CPA:	76,217.48
Interest:	40,052.22
Fees:	19,092.00
Total	14,014,699.62

TREASURER'S REPORT

This has been a year of mixed ups and down. I think I shall focus on the ups. A year ago, I was reporting we had a large amount of one-time spending. This year was better, and we were able to pay down some short-term debt and put a little cash back in the stabilization fund. Our cash flow is healthy not requiring any internal borrowing this year.

Despite the restrictions we have had to work under your town employees have been pulling together to make sure the essential business of the town keeps getting done.

One upside to this year's disruption is it leads you to rethink processes to streamline them. With strict laws governing much of how towns operate we are not able to streamline every process, however the state has made some concessions due to the pandemic and we have reexamined much of what we do. Always a good exercise.

Richard Patullo
Town Treasurer

**Massachusetts Department of Revenue Division of Local Services
BUREAU OF ACCOUNTS - AUTOMATED TREASURER'S YEAR-END CASH REPORT**

Town of Hampden

, for the Year Ending Jun 30, 2020

Interest Bearing Checking Accounts

Financial Institution	Purpose	Interest Rate	Balance	Sub - Total
Monson Savings	General Fund	0.5	3,228.39	
Monson Savings	Payroll	0.5	270.93	
People's	Lock Box	0.25	10,646.04	
UniBank	Holding	0.15	116,038.12	
				\$130,183.48

Liquid Investments

Financial Institution	Purpose	Interest Rate	Balance	Sub - Total
Monson Savings	General Fund Savings		2,057,209.25	
				\$2,057,209.25

Trust Funds

Financial Institution	Purpose	Interest Rate	Balance	Sub - Total
Monson Savings	CPA	0.5	300,289.60	
Monson Savings	Stabilization	0.5	1,060,766.90	
People's	Stabilization	0.6	22,622.92	
Monson Savings	Library Trusts	0.5	242,613.50	
Monson Savings	trust funds	0.5	171,249.58	
				\$1,797,542.50

Total: All Cash and Investments

\$ 3,984,935.23

SECTION 3: PUBLIC SAFETY

Building Department/Permit
Fees

Fire Department

Highway Department

Police Department

Tree Warden

REPORT OF THE BUILDING COMMISSIONER 2020

Building Permits & Inspections		Total Permits & Inspections	
Dwelling	5	Building	233
Addition / Alteration	172		
Commercial new	2	Electrical	150
Commercial addition or alteration	3		
Pool	16	Plumbing/Gas	126
Garages	1		
Outbuilding	19		
Woodstoves	9		
Signs	3		
Fire Damage	1		
Demolition	0		
Duct Work	2		
Total Building		233	

The Building Department would like to remind you that Building Permits are required for roofing, siding, replacement windows, wood or pellet stoves, assessor buildings, renovations to existing spaces and new construction.

The Town of Hampden has approved Regulations for Outdoor Wood-fired Boilers/Furnaces. Plumbing and electrical permits are required as part of the installation process as well as a permit from the Board of Health.

More information can be found on our Town of Hampden website if needed.

Respectfully submitted,

Wendel Hulbert
Building Inspector

TOWN OF HAMPDEN PERMIT FEES

EFFECTIVE APRIL 1, 2019

BUILDING PERMITS – Wendel Hulbert – (413) 566-2151 ext. 107

COMMERCIAL

Commercial/Industrial Building/Structure New	(Min. \$250.00) \$7.00 per \$1,000.00 construction cost
Commercial Alterations/Renovations	(Min. \$250.00) \$7.00 per \$1,000.00 construction cost
Commercial Windows/ Siding/ Roofing/ Insulation	\$150.00 each
Commercial Mechanical Permits	\$125.00 each
Commercial Sign	\$75.00 each
Commercial Tent – 400 sq. ft. or larger	\$50.00

RESIDENTIAL

New House /Additions	(Min. \$150.00) \$7.00 per \$1,000.00 construction cost
Basements/ Decks/ Garage	(Min. \$150.00) \$7.00 per \$1,000.00 construction cost
Alterations/Renovations	(Min. \$150.00) \$7.00 per \$1,000.00 construction cost
Accessory Buildings over 170 sq. ft.	(Min. \$50.00) \$7.00 per \$1,000.00 construction cost
Accessory Buildings under 170 sq. ft.	\$50.00
Windows/Doors/Siding/Roofing/Ductwork/Insulation	\$60.00 each
Swimming Pool Above Ground.....	\$75.00
Swimming Pools in Ground	\$150.00
Swimming Pool Demolition	\$50.00
Solid Fuel Stoves/Chimneys	\$75.00
Residential Sign	\$35.00
Temporary Cert. of Occupancy- New Residence	\$50.00 per month
Structure Demolition.....	\$150.00
Solar System Installations Residential	\$200.00

***Cost of Construction**

to keep fees equitable for all projects, permit fees will be based on \$7.00 per \$1000.00 of the contract amount – or by using the following for value of construction as a minimum:

Residential new construction:

Living Space	\$100.00 per square foot
Basement/Garages/ Decks/Sheds/Unfinished Bonus Rooms	\$40.00 per square foot
Conversion of unfinished space to living space	\$60.00 per square foot
Commercial New Construction	\$125.00 per square foot
Commercial Accessory Buildings	\$60.00 per square foot

ELECTRICAL PERMITS – Gary Courtney – (413) 566-2151 ext. 251

Commercial/Industrial Building New, 3 inspections (\$60.00 each additional inspection)	Minimum fee \$250.00
Commercial Additions/ Renovations (\$60.00 each additional inspection)	Minimum fee \$125.00
Commercial Solar	(Min. \$200.00) or \$.05 per sq. ft. of panel
Residential New Home, 3 inspections (\$60.00 each additional inspection)	Minimum fee \$200.00
Residential Alterations/Additions with service change	\$175.00
Residential Alterations/Additions no service change	\$125.00
Change of Service/Temp Service, 1 inspection	\$60.00
In ground Swimming Pool, 2 inspections	\$160.00
Above ground Swimming Pool, 1 inspection	\$60.00
Appliances, 1 inspection	\$60.00
Generator	\$60.00 per inspection
Residential Solar System	\$150.00

PLUMBING PERMITS – Dennis Chaffee Jr. – (413) 566-2151 ext. 252

Commercial/Industrial Building New, 3 inspections (\$60.00 each additional inspection)	Minimum fee \$250.00
Commercial Additions/ Renovations (\$60.00 each additional inspection)	Minimum fee \$175.00

Commercial Gas Permit Fee (\$60.00 each additional inspection)	Minimum fee \$120.00
Residential New Home, 3 inspections (\$60.00 each additional inspection)	Minimum fee \$200.00
Residential Additions/ Renovations, 2 inspections	\$125.00
Residential Hot Water Heater Gas or Electric, 1 inspection	\$60.00
Residential Gas Permits, per inspection	\$60.00
Residential Generator 2 Inspections	\$120.00

FEES FOR PERMITS AFTER THE FACT ARE DOUBLED

REPORT OF THE FIRE DEPARTMENT

The Hampden Fire Department is a combination organization consisting of 20 on call and 3 fulltime career Firefighters/Emergency Medical Technicians (EMT's) that respond to numerous emergency calls throughout the year. All personnel are alerted to an emergency in town through a paging system that provides the emergency responders with the location and nature of the call. Emergency personnel then stop what they are doing to respond to the Fire Station to retrieve equipment and vehicles needed for the response.

Like many organizations, the fire service continues to face many challenges. Recruitment of new personnel continues to be a major concern for many small organizations. The Hampden Fire Department is always looking for anyone willing to make the commitment and join the Department so we can maintain this active organization. Ongoing training and education is a significant focus in the fire service based on the need to keep up with changing technologies and hazards encountered by our personnel. The safety of all our personnel and mutual aid partners has always been paramount and a primary focus of our mission.

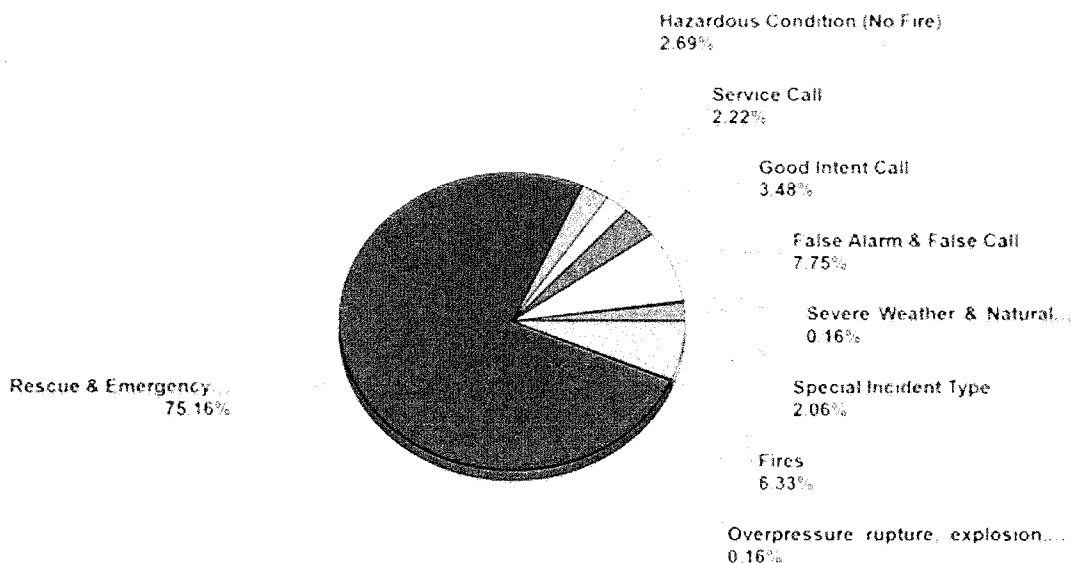
The Hampden Fire Department had another busy year in 2020 providing emergency services to the community. The Department responded to 632 calls for service this year. These calls for service were for fire suppression, emergency medical services, hazardous materials response, carbon monoxide alarm activations, motor vehicle accidents, utility wires down, residential fire alarm activations, inspections and many more. In addition to the emergency responses, personnel commit numerous hours to training and other activities for the community. Continual training is a critical component for all our members in order to keep them safe and remain competent in their skill sets throughout the year. SEE CHART NEXT PAGE

The Department's fleet of apparatus consists of a 2002 Engine, 2012 Engine, 2004 Mini Pumper, 1991 Tanker Truck, 1953 Brush Truck, 2004 UTV, 2013 Fly Car, 2017 Command Vehicle, and a 1996 ambulance. All vehicles are checked by department personnel on a weekly basis to ensure a state of operational readiness and reliability. All of these vehicles have service completed by certified Emergency Vehicle Technicians (EVT's) throughout the year with preventive maintenance to prolong the expected life-span of the vehicles and improve the safety during emergency responses. Again this year, we had all engines and the tanker professionally pump-tested to ensure adequate pump performance as determined by the manufactures. These testing procedures meet the requirements set by National Standards pertaining to Fire Apparatus.

We have been working hard and collaborated with neighboring communities to develop alarm cards for mutual aid agreements to help augment our personnel, resources, and water supply during structure fires.

The Department had all of our self-contained breathing apparatus (SCBA) service and flow tested again this year. This ensures the equipment remains safe and operational for all of our personnel. SCBA are utilized in areas that are considered immediately dangerous to life and health (IDLH). These units are an essential piece of equipment for the Fire Department personnel and are a critical resource for their safety.

All of the Department's ground ladders were tested to the National Standards, ensuring they could meet the performance requirements during emergency operations. All of these projects are critical to properly maintaining all of the equipment and ensuring the highest degree of safety for our personnel utilizing these resources.



MAJOR INCIDENT TYPE	# INCIDENTS	% of TOTAL
Fires	40	6.33%
Overpressure rupture, explosion, overheating - no fire	1	0.16%
Rescue & Emergency Medical Service	475	75.16%
Hazardous Condition (No Fire)	17	2.69%
Service Call	14	2.22%
Good Intent Call	22	3.48%
False Alarm & False Call	49	7.75%
Severe Weather & Natural Disaster	1	0.16%
Special Incident Type	13	2.06%
TOTAL	602	100%

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All 9,655 feet of our fire hose was pressure tested in 2020 for the first time. Testing was completed by a certified vendor. Fire hose must maintain highest rated pressure per hose length for 5 minutes without incident in order to pass. Roughly 1000ft of hose failed and was removed from service increasing firefighter safety.

The Fire Department continues to assist with emergency medical services at the basic life support level to the community. Our system is structured so a private ambulance service, Action Ambulance, provides transportation 24/7/365. EMT's continue to respond 24 hours a day, seven days a week.

The Fire Department was awarded \$4939.00 from the Massachusetts Emergency Management Agency to purchase hand tools, flashlights, scene lighting, 1 battery powered reciprocating saw, 3 multi-gas meters, and 3 carbon monoxide detectors for air quality monitoring. Micro grants like these continue to assist us replace outdated equipment at no cost to the Town.

This year we had a few people retire and leave the department after many years of service. Anthony Traniello left town and moved to Georgia where has recently become a Police Officer for the City of Savannah. Mike Fedora retired from position of Firefighter/EMT. Dylan Fontaine stepped back in his role as a Firefighter in Hampden as he has taken on greater roles and responsibilities with his full-time job with the CSX. All of these individuals provided a tremendous amount of service to the town and I am grateful for their time and support to the organization.

To help fill some of these vacancies and voids within the organization, promotions in 2020 consisted of Michael Hatch and Joseph Rosa to the position of call Firefighter and welcomed Gary LaMotte Jr to the position of probationary call Firefighter. We hired Brandon Kerr as a Career Firefighter in January to fill a vacancy. Firefighter Joe Borowiec graduated the Mass Fire Academy receiving his Pro Board Certification.

The members of the Hampden Fire Department continue to do much more than respond to emergencies. Throughout the year, they continued to deliver sand for seniors, get involved in community sponsored events such as the Halloween truck or treat events, attend local non-profit fundraising events, fill water tanks at the Town Cemetery, hand out lunch at the Senior Center, provide education to our schools and seniors about fire safety, and attended numerous drive-by parades. One of our most memorable events this year which was the Holiday Parade. All of the members are very dedicated and proud to serve the residents and community.

Finally, I'd like to thank all of the personnel at the Department for their continued support and dedication to the Town and the Department. To date not one Hampden Firefighter has tested positive for Covid. The members took exceptional steps in protecting themselves as they continued to answer the call throughout the pandemic. It continues to be an absolute pleasure and honor to work for all of them and be part of an organization that cares so much about their community.

Thank you and have a safe and healthy year.

Submitted,
Fire Chief Edward Poulin

REPORT OF THE HIGHWAY DEPARTMENT

Several construction and maintenance projects were completed in 2020. These projects were possible due to funding from three different sources including, a portion of the 2-million-dollar infrastructure bond passed in 2013, Hampden's annual Chapter 90 State-aid allotment, and finally, annually budgeted maintenance accounts within the Highway Department. A list of the projects completed, as well as other activities of the Highway Department are outlined below.

Due to the pandemic, last year's projects got off to a late start and continued later in the year than usual, however, all were completed. The following list of construction projects were undertaken and completed by the department, and in conjunction with outside contractors:

Pondview Drive - Checked and replace catch basins and tops as needed. Lowered all structures. Reclaimed roadway and removed berms. Graded and compacted. Installed base, raised structures, Installed berm, then top course. Adjusted lawns and driveways.

Maple Grove Road - Checked and replace catch basins and tops as needed. Lowered all structures. Reclaimed roadway and removed berms. Graded and compacted. Installed base, raised structures, Installed berm, then top course. Adjusted lawns and driveways.

Springhouse Road - Checked and replace catch basins and tops as needed. Lowered all structures. Reclaimed roadway and removed berms. Graded and compacted. Installed base, raised structures, Installed berm, then top course. Adjusted lawns and driveways.

Perennial Lane - Checked and replace catch basins and tops as needed. Lowered all structures. Reclaimed roadway and removed berms. Graded and compacted. Installed base, raised structures, Installed berm, then top course. Adjusted lawns and driveways.

Echo Valley Drive - Adjust and repair catch basins and tops as needed. Apply RS1 Tack Coat. Overlay 1.5 inches. Adjust lawns and driveways as needed.

Rocka Dundee Road - Apply RS1 Tack Coat. Overlay 1.5 inches. Adjust lawns and driveways as needed.

Each year, there are duties that are performed on a regular basis. The Public Grounds Account provides for lawns to be mowed and trimmed at the Town Hall, Fire Station, Academy Hall, Town Common, Gerrish Park, Main Street, Senior Center, Police Station, and the Transfer Station. It also funds the roadside mowing of tall grass & light brush on all roads as needed.

We were also able to complete the necessary annual tasks which consists of painting traffic markings, repairing and cleaning catch basins, replacing or fixing deteriorated culverts, patching, and repairing the roads, sweeping the streets, and roadside mowing. All town owned signs, guardrails and bridges have been maintained as well. The Highway Department also spent a considerable amount of time assisting with the removal of dead trees that were identified as posing a public safety hazard due to the recent Gypsy Moth activity.

The winter of 2019-2020 ended with 12 storms, totaling 30.75 inches of snow. The members of the Highway Department are often required to work long hours, both day and night, as well as weekends and holidays, making the roads safe for the public. I would like to thank our full-time members, John Ouellette, Lauren Comstock, Matthew Frederick, and Brandon Laux, as well as all our supplemental workers, Harold House, Jason Walbridge, Jeffery House, Albert Rosati, Stephen Powell and Robert Varanka for their committed service, support, and cooperation.

Sincerely,

Mark F. Langone
Highway Superintendent

REPORT OF THE POLICE DEPARTMENT

I SUBMIT HEREWITH, the Annual Report for the Police Department for the year ending, December 31, 2020.

During the year, the Police Department received 13,676 calls for service. Most of the calls received by this department were for assistance, complaints and for reporting crimes or accidents. The following are some of the types of complaints received and investigated by this department.

Call Action Breakdown

Call Action	Total	Call Action	Total
Building Checks	1,439	Motor Vehicle Stops	411
General Services	522	Special Attention	5,978
Medical Assist	389	Suspicious Person/Auto	189
Animal Complaints	206	Alarm Calls	229
Assist Other Agencies	235	Vacation Checks	224
Assist Citizen/Motorist	681	Disturbance General/Domestic	74
Assist other PD	93	Fraud	55

During the year, we had 252 total offenses committed, with 58 total arrests and 3 juvenile arrests.

We had 49 motor vehicle accidents this year. There was a total of 316 citations issued during the year with fines totaling \$7,775.00. The town has received \$4,063.00 from the Registry of Motor Vehicles, which represents the town's share of fines on tickets written. Of the citations issued 15 were civil infractions, 200 were warnings and 48 resulted in criminal charges. The average speed limit in Hampden is 35 MPH; the average speed of vehicles that were issued citations was 53 MPH or 18 MPH over the speed limit.

During the year \$26,030.34 was turned over to the Town Treasurer for firearms identification cards, pistol permits, alarm fees, administrative fees and various report fees.

Report of the Police Department

Your Police Department received 13,676 calls into dispatch during 2020. This represents a 6 % increase over 2019. While call totals in most areas remained similar from year to year, I would like to point out a few significant differences, likely tied to the Covid-19 pandemic.

As many people were staying home and driving less motor vehicle accidents were down from 85 in 2019 to 64 in 2020. Over the same period traffic stops also declined from 715 to 411. Vacation checks were also down from 418 to 224 as many people stayed home due to travel restrictions.

Medical calls rose 4 % from 374 to 389. I would like to recognize our Fire Department and the staff at Action Ambulance Company for the high standard of care they provide and the excellent response time.

Reports of fraud increased significantly from 12 to 55. Criminals followed the nationwide trend of "doing business" via media rather than in person. I would like to take this opportunity to remind everyone that many thieves are using the phone and e-mail attempting to obtain personal and financial information from people in order to steal assets and make fraudulent credit purchases. If you believe you may have been the target of a fraudulent scheme report it immediately to your bank or credit card company as well as to the Police Department.

Near the end of December Chief Jeff Farnsworth announced that he was accepting a position with the Massachusetts Executive Office of Public Safety and Security, thereby leaving the Hampden Police Department after serving here for 29 years, the last 15 as Chief of Police. We would like to recognize Jeff for his dedicated service and wish him well in his new position.

2020 presented some new challenges to Law Enforcement. The choice of "working from home" is not available to medical or public safety professionals including Police Officers. The perils of the pandemic had to be dealt with as business went on. The politics of law enforcement reform also was in the forefront. The men and women of this department continued to work with these challenges every day, providing the high level of police services the Town of Hampden has become accustomed.

I would like to thank the Board of Selectmen, Town Administrator, and all the other Town Departments for their support during my term here as your Interim Chief of Police. It is an honor to serve with the dedicated professionals that make up the Hampden Police Department. I would also like to thank the Town Residents for their continued support of the HPD.

Richard A. Marchese
Chief of Police

REPORT OF THE TREE WARDEN

The year 2020 was the second year of dealing with the unusually high mortality of town trees that were affected by the Gypsy Moth infestation. A total of 305 trees were removed from town property. A variety of local tree services removed 280 of those trees, National Grid removed 15, because of their close proximity to power lines, and the Highway Department removed 10. All of these trees were either dead, dying or had a defect, which made them a hazard to the general public. Due to the enormous volume of trees that had to be removed, stump grinding activities were again suspended in 2020. A breakdown of the trees removed, their location, size and type has been recorded. Should anyone like this information, I am happy to provide it upon request.

In review, over the past two years, nearly 650 town owned trees have been removed. This unusually high volume of dangerous trees required a considerable amount of time, planning and funding to complete. As was done in 2019, and again in the fall of 2020, an additional \$100K was approved for this purpose at the Special Town Meeting. I am happy to report that at the end of 2020, nearly 95% of the trees that needed to be removed have been completed. Looking ahead, I feel confident that the budget that supports the maintenance of town trees and related activities can now return to normal levels.

If anyone has any questions regarding a town tree or would like to report a tree in poor condition, please feel free to contact me.

Sincerely,

Dana S. Pixley
Tree Warden

SECTION 4: PUBLIC HEALTH

Animal Inspector

Board of Health

Scantic Valley Water District

ANIMAL INSPECTOR

As the Animal Inspector for the Town of Hampden, I would like to report the following for 2020:

The Commonwealth would not allow any barn inspections or animal counts during this year because of COVID.

In the Town we had:

- ten dog bites to humans
- two dog to dog bites
- two dogs that came into direct contact with a confirmed rabid raccoon
- One cat with wounds of unknown origin
- One cat bite to a human
- One cat scratch to a human

All of which were quarantined.

Respectfully submitted:

Shelly Sears
Animal Inspector

BOARD OF HEALTH

This year has certainly presented its challenges. The coronavirus arrived, and everyday life changed. People stayed home, wore masks, social distanced, limited social gatherings, and "bonded" with their children 24/7. Throughout it all, the Board of Health worked to enhance the lives of town residents. Indeed, the Board's Health Agent and Coordinator worked diligently to ensure that all town businesses and citizens complied with health regulations and practiced the best safety procedures.

Introducing Sheila Rucki

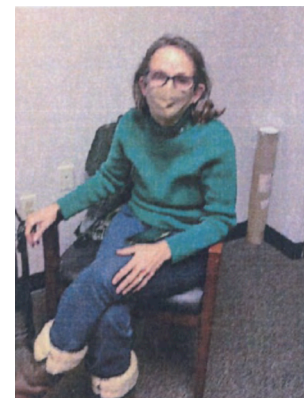
To facilitate compliance with Covid guidelines, the Selectmen acting as the Board of Health appointed a Town Nurse, Dr. Rucki. She is a resident of Longmeadow, has a doctorate from the University of Connecticut and is a faculty member at the Purdue Global University School of Nursing. Dr. Rucki will work 5-10 hours per week and is primarily responsible for the use, maintenance, and accuracy of MAVEN, a computerized system for tracking people who have been in contact with someone who has contracted Covid 19. It is her responsibility to contact and monitor those impacted by the virus to provide guidance and support. This position is funded by the CARES act that provides local communities with money to fund Covid related expenses. Hampden is fortunate to have Dr. Rucki on its team!



Thank You

Lorri McCool, a registered sanitarian, has served as the Health Agent for the last twenty years while also working for Monson and Wilbraham. During that time, her professionalism, communication skills, and ability to effect positive change was exemplary. She will be retiring in the summer of 2021. Her extensive knowledge has served Hampden well!

The Board of Health is assessing its staffing needs within the Health Department. Currently under consideration is sharing the positions of Health Agent and Public Health Nurse with neighboring towns. Above all, the goal is to provide Hampden with the highest quality of service while mitigating any financial impact.



Transfer Station & Recycling Center

In October, the Transfer Station, which is used by approximately 650 households, was inspected and rated excellent, with the report noting its physical cleanliness and the hardworking attendants. The Board of Health thanks the people that keep the Transfer Station running smoothly every week, including Dennis Hackett, Carl Paulson, and Mark Lee. Special thanks to Highway Superintendent Mark Langone and the Highway Department for the continuous help in keeping the Transfer Station repaired, plowed, shoveled, mowed, and looking beautiful. For more information on using the Transfer Station, please read the Transfer Station Information Section in the Town Report.

The Recycling Center operates out of the Transfer Station to foster the responsible disposal of waste. For convenience, the Recycling Center is open the same hours as a Transfer Station. Please be aware that the transfer station accepts rigid plastic and that a list of all acceptable items is available at the station. Look for the mailbox in the Recycling Center for the newest and most valuable information on recycling.

Doing Our Part

The Board of Health provides the residents of Hampden with a variety of support services. For example:

- The annual Rabies Clinic held at the Hampden Vet Clinic was conducted on March 31st. This year approximately 14 dogs and cats were vaccinated and licensed. The Board thanks Dr. Penny Peck, Eva Wiseman, and Sheila Slate. Their efforts in organizing and working on this event ensured success.
- In September, the C.O.A. held a flu clinic, and CVS came to the Senior Center and offered citizens a free shot and offered citizens a free clinic.
- The Board of Health and Lorri McCool are working with the Hampden County Health Coalition (HCHC) to prepare its Emergency Response Plan and secure equipment to address Covid issues.
- The Hampden Police Department provides year-round accessibility with a Drug Take-Back Box. The box is located in the lobby of the Police Station. All expired prescription drugs or over-the-counter drugs in pill form are accepted. Syringes or liquids are not permissible in the Drug Take-Back Box.

Just the Facts *(Numbers based on calendar year)

Board of Health	2018*	2019*	2020*
Annual Rabies Clinic	40	14	0
Percolation Tests	28	37	36
Septic Systems – Installed/Repaired	43	46	47
Well Permits	5	9	8
Septic Haulers Permits Issued	8	8	8
Disposal Works Installers Licenses Issued	52	41	35
Food Service Establishment Permits Issued	20	18	18
Public Swimming Pool Permits	2	2	2
Health / Nuisance Complaints	10	3	24

The Future

This year's goal will be to increase the capacity and preparedness level for routine and emergency public health events. If you are interested in volunteering, please call the Board of Health.

The Board encourages you to visit its website at www.hampdenma.gov. There you will be able to access forms required for percolation testing and disposal works construction. You will also find Title V and Transfer Station information as well as upcoming events.

We also thank Jane Budynkiewicz and Lorri McCool for their tireless hours and hours of service to the town during this very trying year.

Respectfully Submitted,

Mary Ellen Glover, Chair of the Board of Health

Donald Davenport

John D Flynn

Jane M. Budynkiewicz, Board of Health Coordinator health@hampdenma.gov

SCANTIC VALLEY WATER DISTRICT
BOARD OF WATER COMMISSIONERS

1. During 2020, the Scantic Valley Water District (SVWD) pumped 425,750 gallons of water from two (2) wells located on Massachusetts Audubon Society property, off Main Street in Hampden. There are currently nine (9) active water services in the SVWD, providing drinking water to eight (8) homes and one (1) Laughing Brook property. The SVWD is a registered community based Public Water System (PWS#1120023) in the Commonwealth and is regulated by the Massachusetts Department of Environmental Protection (DEP), Division of Water Supply.
2. The 2020 DEP water sampling for the SVWD was accomplished with twelve (12) Coliform, one (1) Nitrate, one (1) Inorganics, one (1) Iron & Manganese, one (1) Perchlorate and one (1) Volatile Organic Compounds samples taken at various locations in the distribution system and at the source for Wells #1 and #2. Documents filed with the DEP by this PWS for 2020, include monthly, quarterly, and yearly water quality state forms, Annual Statistical Report and Consumer Confidence Report.
3. Routine maintenance items accomplished include: the annual oil and filter change for the Ford Motor that powers the standby emergency generator and the three thousand (3,000) gallon underground pneumatic water storage tank was flushed monthly. The master meter reader was read monthly and nine (9) residential service meters were read at the end of June and nine (9) residential meters were read at the end of December 2020.
4. In 2020 the MassDEP conducted a remote Sanitary Survey of the Scantic Valley Water District (SVWD) public water system. A sanitary survey is a review of the water sources, facilities, equipment, operation and maintenance of its public water system to evaluate the system's ability to produce and distribute safe drinking water. No issues with water quality were identified during the survey and the water system's capacity rating remains as adequate for the district size.

Respectfully submitted, SVWD Board of Commissioners

Craig Rivest - Chair

John Plaster - Commissioner

George Bouchard - Commissioner

Robert J. Flagg - Water Operator

SECTION 5: COMMUNITY AND SOCIAL SERVICES

Cemetery Commission

Council on Aging/Friends of
Seniors

Housing Authority

Parks and Recreation

Veterans' Services

HAMPDEN CEMETERY COMMISSION

A new fence was installed along Chapin Road to mark the property. The Commissioners have been active overseeing the maintenance of Prospect Hill and Old Cemetery. Arrangements are made for the excavation and refilling of a grave at the time of internment.

The Cemetery Commissioners office is currently in the process of having a company remove some old and very large trees in both cemeteries. Our current records consist of paper maps and excel spread sheets. We also have the records on our computer system. We continue the process of reviewing the maps of both cemeteries showing the actual lot and the names of those interred. New lots will have to be added to our existing maps and our computer system. We are considering changing over to a new system for our CIMS account as per their suggestion.

Prospect Hill and Old Cemetery have been actively overseen by our commissioners this year and were responsible for making the arrangements for internments, stonework and up-keep. We have finished upgrading our Scatter Garden at Old Cemetery at the flagpole and it is now open. If you would like to use this garden, please call the Cemetery Commission Office to make prior arrangements.

A new fence was installed at Prospect Hill Cemetery to restore the appearance, solemnness and dignity of the cemetery. The new fence installed at Old Cemetery will be painted this spring. Several lots were sold, and space is still available. The new section in Old Cemetery will be sold as flat stone lots only.

Please remember that the maintenance of anything planted in the gravesites must be approved by the Cemetery Commissioners and is the responsibility of the owner. Plantings that exceed the boundaries of the gravesite should be removed. Please remove all old plants and statues from grave sites. Please dispose of your trash in the barrels provided at the cemeteries. These are country cemeteries; please do your part to maintain the beauty of these spots.

Commissioners may be contacted at anytime by calling (413) 566-2151, ext. 111 and leaving a message.

Please remember because of the COVID-19 19 pandemic we will be happy to meet with you in the Town House auditorium to discuss issues you may have. Please call for an appointment Monday-Thursday 12:30-4:30/tel 413-566-2151 x111.

Respectfully submitted:

Cemetery Commissioners

Tim Connors, Chairman

Cindi Connors

Linda Casey Ann Daly, Clerk

HAMPDEN COUNCIL ON AGING

~~Open Monday through Friday 9:00 A.M. — 3:00 P.M.~~

CURRENTLY CLOSED DUE TO COVID-19,
but staff is still working hard for the older adults of the community!

Our Mission

To identify the total needs of the community's older adult population, educate the community and enlist support and participation of all citizens concerning these needs and to design, promote and implement services to meet these needs through programs and activities.

How the COVID-19 pandemic impacted the senior center...

In March of 2020, the senior center was forced to close its doors due to the COVID-19 pandemic. Everyone was told to stay home, wear a mask, practice social distancing, use hand sanitizer and more. Many businesses were shut down including town offices, local restaurants, and shops.

Senior Center staff immediately started to pivot operations. It was imperative to continue the important work that we do so we transitioned to providing our services remotely. At the beginning of the pandemic wellness check phone calls were made on a regular basis to make sure people had food, medications and heard a friendly and familiar voice. All benefit program applications (SNAP, Fuel Assistance, Brown Bag, etc.) and SHINE insurance counseling were conducted over the phone and outside the building with safe social distancing measures in place.

Shortly after the doors closed, Greater Springfield Senior Services came up with a Grab and Go curbside lunch pick up program. Grab and Go meals have been a huge success with an average daily pick up right around 85 people, but numbers as high as 120 on some days. Grab and Go lunch provides staff an opportunity to see people, have a brief check in, and offer support during a trying time. Staff also decorated the center each week with a different theme to keep a smile on everyone's face.

In addition to grab and go, staff made sure that holiday meals were available for those that would not be able to be with family for traditional celebrations. Thanksgiving Turkey dinner and a December Lasagna feast Holiday meal were handed out to 150 people. Both meals were supported by generous donations from community partners and private donations.

The Board of Health approved the return of the Foot Care program as this is an important medical service that many people were not able to obtain due to the pandemic. Also making its return in the spring is the ever-popular AARP tax program. Many thanks to the Hampden Board of Health for working with us to bring back these important programs and for helping us navigate the pandemic and all its challenges.

This has not been an easy year for anyone, but especially the older adult community. The staff at the senior center worked hard to continue to provide services in 2020 and will continue in 2021. Programs will start to come back on a small scale as soon as we are given the green light. We miss the sounds of a building full of people enjoying many activities and we are confident that day will come again soon.

HAMPDEN COUNCIL ON AGING P2

Unwavering, Dedicated and Hardworking Staff

Becky Moriarty (Executive Director), Donna Richardson (Administrative Assistant/Volunteer Coordinator),
Nan Hurlburt (Program Coordinator), Wendy Cowles (Outreach Coordinator),
Holly Normoyle (Receptionist) and Rudie Voight (Custodian)

Amazing Volunteers

Volunteers opportunities were put on hold because of the pandemic, but so many people have reached out to offer help and support and we thank you! We appreciate all of you and look forward to getting you back into the senior center building.

The Town sponsored tax work off program has provided the senior center with some amazing, hardworking individuals who have helped us carry out our mission and our programs throughout the pandemic. We appreciate the many hours that they were able to work during 2020 and appreciate that the town is supporting this program again for 2021.

Programs and Activities in 2020

Grab and Go Meals – 11,700
Brown Bag (monthly grocery distribution) – 120 participants
Fuel Assistance Application Help – 66
Lock Boxes – on 24 homes
SNAP Application Assistance – 31
Emergency Fuel (for all ages in town) – 9 families
SHINE (Medicare insurance counseling) – 150+
Mealsite Lunches pre pandemic (January through March 15) – 1,100
139 volunteer rides were provided January 1 through March 15

Memory Café

The Memory café is a place for persons with Alzheimer's Disease and other related dementias, to come with their caregiver and enjoy quality time together. This group does not talk about dementia or issues related to dementia, but rather, participants spend quality time together doing crafts, listening to music, exercising, and enjoying the company of others. The group started with 8 people and has grown to 40. The group transitioned to ZOOM meetings on a weekly basis and continues to enjoy the group support and visiting with friends in a new way. People are always welcome to join this group.

The Fabulous Friends

Due to the pandemic, the Friends were unable to host their annual dinners and other fundraisers. Still working hard to raise funds and awareness for the senior center, the Friends supported the Grab and Go lunch program, Brown Bag, and a wonderful Intergenerational Program that brought an ice cream truck to the senior center parking lot. The Friends continue to generously pay for the mailing of the Scantic Scribe each month. The Friends also helped to fund the Senior Center feasibility study that was completed in 2020. The Friends continue to work hard to support the senior center and we appreciate all their efforts.

HAMPDEN COUNCIL ON AGING P3

Community Support: THANK YOU!

Thank you to the many corporate sponsors that provide support to us throughout the year. Assisted livings, home care agencies, financial institutions, private business sponsors and others are stepping up to provide donations of food, volunteers, monetary support, and anything else we need!

Also, many thanks to everyone in the community who sent in a donation to the Friends this past year.

Funds have been used to support our programs, activities, and outreach efforts in new ways.

We are forever grateful for this support.

Older adults in Hampden are a precious resource needing encouragement, support, and our appreciation. Thank you for your support of the Hampden Senior Center.

Respectfully Submitted:

Rebecca C. Moriarty, Certified Executive Director, SHINE Counselor, MCOA President

Council on Aging Board: Cliff Bombard, Monique Downey, Suzanna Haskins, Martin Jacque, Deborah Mahoney, Edward Norman, Deanna Vermette, and Nancy Willoughby

Area Agency on Aging Advisory Board Member: Rebecca C. Moriarty

PVTA Advisory Board Representative: Rebecca C. Moriarty

Rep to GSSSI: John Shay (through June 2020)/Anne Thomas (current)

Affiliations: Massachusetts Association of Council on Aging (MCOA) & Greater Springfield Senior Services



Friends of Hampden Senior Citizens, Inc.

The mission of The Friends of Hampden Senior Citizens, Inc., a non-profit organization with IRS 501c3 designation, is to promote, support and encourage the use of the Hampden Senior Center facility and its programs. From our incorporation papers of November 20, 1981:

The purpose of this corporation is as follows:

To raise funds for the purpose of purchasing and donating to said Senior Citizens any and all items of equipment, furniture and other tangible property deemed desirable for the furtherance of their activities; to assist in the funding of programs and activities to be conducted/sponsored by the Council on Aging in order to perpetuate the dignity and well-being of Senior Citizenry of Hampden, by our efforts, enterprise and endeavor.

To operate exclusively for the charitable, scientific, literary and educational purposes, defined in accordance with the applicable provisions of the Internal Revenue Code of the United States.

Our monies come via donations, fundraising, memberships, bank 'CD Term Share' interest, and bequests from individuals and donations from local businesses.

Programs, events and general support during 2020 were limited because of the closing of the senior center due to the Covid-19 crises. However, support continued for the online Memory Café programs, cost of insertion of the SCRIBE newsletter into the Turley Publications TIMES and for some food support programs. Additionally, an engineering feasibility study for the expansion of the senior center was done and part of this study cost was covered by the Friends.

This financial support by The Friends allows many of the senior center programs to happen without requiring extra funds from the town's tax base. We encourage all seniors to partake of the events, programs and special services that our senior center has to offer. We also encourage all to consider supporting the senior center either with your donations or time. Throughout the year, there are a variety of volunteer efforts needed and volunteers are coordinated by Senior Center Staff.

The Friends of Senior Citizens, Inc. keep a Corporate Binder at the senior center. Copies of tax forms, operational permits, Board of Directors list, minutes and treasurers report are available for review at the senior center during normal open hours. For those who may wish to check our tax statements online, filings include Federal tax form 990-EZ and Schedule A; state forms include "Annual Report" to the Secretary of the Commonwealth and form "PC" to the Office of The Attorney General.

For the Friends of Hampden Seniors, Inc.

Theodore Zebert, Treasurer

REPORT OF THE HAMPDEN HOUSING AUTHORITY

The Hampden Housing Authority meets on the fourth Thursday of every month at the Community Building at 26 Springmeadow Lane. Meetings are posted with the Town Clerk and are open to the public.

The Housing Authority Board consists of five members. Four are elected, and one is appointed by the State/Governor. The four elected members of the Board are as follows: Deanna Vermette, Carol Collins, Sheryl Peterson and Sheree Butts. The Governor's Appointee is Cliff Bombard. The Hampden Housing Authority employs three staff members. Executive Director is Lisa DiFranco; Maintenance Manager, Michael Dupuis, and Maintenance Assistant is William Kern.

It is the mission and responsibility of the Hampden Housing Authority under Mass. General Law to provide decent, safe and sanitary housing at an affordable rent. Rentals are based on 30% of net income as determined by HUD guidelines. Maximum contract rents are adjusted by HUD annually and are currently set as follows: 1 bedroom-\$633; 2 bedrooms-\$728. All eligibility and occupancy standards are in keeping with the established guidelines and regulations set forth by HUD and the Department of Housing & Community Development. All procedures and records of the Hampden Housing Authority are subject to review by the Office of the State Auditor.

We again extend our sincerest thanks to the Town of Hampden's Highway, Police and Fire Departments for their continued cooperative efforts to ensure the safety of the residents of Centennial Commons.

Applications for our housing program are available at the Hampden Housing Authority office at Centennial Commons OR by calling 566-8157. Office hours are Tuesday and Wednesday from 8:00A-3:00P and Thursday mornings from 8:00A-12:00N. We are closed Mondays and Fridays.

Respectfully,

Lisa DiFranco, Executive Director/Secretary to the Board

PARKS AND RECREATION COMMISSION

COVID-19 brought many challenges to the Parks and Recreation Department as necessary and mandatory changes were made to existing programs. Our typically busy spring and summer seasons were quieter as spring soccer and baseball were cancelled. Despite this, Memorial Park was able to remain open which offered families a nice outside reprieve from numerous pandemic restrictions. There was even a new addition of a shark fixture to the spray park!

Our Summer Recreation Program at Memorial Park was able to still operate for five weeks this year. 58 children attended, with a dozen youth from town working as counselors-in-training and counselors at the park under the guidance of returning program director Joey Varney. The program was a great success!

In the fall, the Hampden and Wilbraham rec departments were able to create an in-town soccer league for grades PK-8. The towns collaborated again in the winter to develop a basketball program for grades PK-8. As with previous programs, many changes were made to implement COVID-19 guidelines, including live-streaming basketball games as no spectators were allowed in the gyms. However, it has provided an opportunity for the kids to play basketball as well as for the Parks and Recreation Commission to employ a dozen in town youth working as scorekeepers and gym supervisors.

The goal of Parks and Recreation is to offer a wide array of age and skill appropriate programs that will develop sportsmanship and skills in a positive, nurturing atmosphere. We thank our coaches and individual sports coordinators for the support and time they give to the youth of our town. Thanks to them, hundreds of Hampden children participate in our baseball, soccer and basketball programs each year.

If you would like to get involved, please join us at our meetings, we welcome anyone with an interest in our youth sports programs and encourage volunteerism.

Respectfully submitted:

Eric Jacobson, Chair

Carrie Joseph, Vice Chair

Eric DeGray

Dave Turcotte

Dan Slattery

Kristen Gumlaw, Administrative Assistant

Veterans' Services

The year 2020 will no doubt go down in history as one of the most challenging; COVID-19, changed the way we live, the way we learn and the way we conduct our daily lives. This department is certainly no exception to the new way of doing business for our all- important veterans is to be done. An adjustment was made, keeping in mind the safety of all veterans who contact this office seeking assistance.

Wherein folks in the past, could simply walk – into our office to discuss their particular needs, they now need to call us for an appointment. The new way of doing business appears to be working well despite restrictions, by necessity, COVID-19 has placed upon us. When we do meet with veterans and or their spouse, wearing a mask is required and we are separated by at least six feet. Despite all the new restrictions, surprisingly, applications for Chapter 115 have not increased appreciably.

Because of the new restrictions, Veterans' Services has instituted a weekly call- in program. During these call-ins, veterans' agents across the state can (and do) share their concerns, their successes and their ideas for the best way to continue serving our veteran population during this national crisis.

This department, to help with a "Drive Through" luncheon for the town of East Longmeadow for Veterans Day, did a PSA (Public Service Announcement) to promote the luncheon, which by all reports and all things considered was a success. The PSA was done and shown on EL public access tv.

This department will continue to help serve the needs of eligible veterans and or their spouse.

Respectfully submitted,

John M. Comerford

Director

Department of Veterans' Services

District of Eastern Hampden count

SECTION 6: EDUCATION

Hampden Free Public Library

Hampden Wilbraham Regional
School District

Historical Commission

Annual Report 2020

Hampden Free Public Library

2020 was a very challenging year for everyone. The Hampden Town House and Hampden Public Library closed to the public on March 15, 2020, due to the Covid-19 pandemic. We adapted quickly and used a variety of resources to keep the library going. We purchased everything we needed to stay safe during this unprecedented time. We followed the Massachusetts Board of Library Commissioners recommendations regarding safe practices for libraries. We also worked closely with our town Board of Health to remain in compliance with all Covid-19 safety regulations.

Zoom was very popular for some of our programming, and still is. We created a Hampden Public Library YouTube channel for kid's story time, kid's yoga and many other programs. Our Social Media presence increased and became a great way to connect with patrons, through Facebook, Twitter and Instagram. Our employees used this time, working remotely to participate in a wide variety of diverse webinars and online resources. Our curbside pickup started in mid-June and has been going strong. Patrons adjusted quickly to our new system and we are grateful it is continuing to work out so well.

The staff continued to work passionately to pursue our mission: "The mission of the Hampden Free Public Library is to provide information, entertainment, and education to all members of the Hampden community through a variety of formats including current technology, popular materials, enriching activities, and informative programs. We seek to create lifelong learners by fostering literacy for all ages and to develop and promote the library as a resource capable of meeting the challenges today and into the future."

This spirit of collaboration has been critical to our success throughout the year. Thank you to the many volunteers that contributed to the library in many ways throughout the year. They have given generously of their time, talent and resources. Gratitude is also extended to our many town residents who have been supportive throughout the year, with their steady usage, tax dollars and generous contributions to the Friends' fund-raising efforts. Our library would not be able to operate without them!

Check out our updated website: hampden-library.org

Use your library card you to access a wide variety of eBooks and e-audiobooks through our Libby app. You can watch an awesome documentary or movie through our streaming service Kanopy. You can even learn a new language with our Mango app. All you need is your library card number and password to access all of these services for free. If you don't have a library card or forgot your password, call the library for help at 413-566-3047. Although we are not open to the public right now, we are still here for you.

Programs Highlights:

We cosponsored a Halloween Party with Bethlehem Church, The Lions Club, the Police and Fire Departments on October 31, 2020. It was a beautiful day and a huge success! Hundreds of kids came out to show off their costumes, and get tons of candy. The entire event was socially distanced and masks were required.

We also cosponsored The Light the Night Holiday Parade with the Selectmen, Police and Fire Departments on December 12, 2020. The parade was amazing! The Firefighters and Police decorated all of their vehicles with fantastic lights and decorations. Santa & Mrs. Clause rode in engine # 1 greeting all of the children and families along the route through town. Everyone was delighted and we blew up Social Media with photos and comments. This event was also socially distanced and masks required.

Children's room: YouTube Grow, Play Learn, YouTube Storybook Yoga, YouTube S.T.E.M., Zoom You & Me Music, Zoom Bingo and curbside pickup Make & Take crafts.

Young Adult: Zoom Teen Advisory Meetings, Zoom Book Clubs and Book Chats, Zoom Holiday Ugly Sweater contest and curbside pickup make & take crafts.

Adult: Zoom Book Clubs and Book Chats, Facebook Book Review Contests, Zoom Qigong, YouTube It's A Wonderful Life-The Making of a Classic, show in conjunction with the Light the Night Holiday Parade

We continue to provide *The Bookpage* – a monthly newspaper connecting patrons to great book reviews and author interviews. In an effort to make our library visible and accessible to everyone, we subscribe to *Wowbrary*, which enables our patrons to receive weekly e-mails highlighting our newly catalogued materials that are ready for circulation.

Our staff: Ellen Moriarty, Cindy Rowley, Kate Rumprik, Doria Porcello, Maxine Girard & Gracen Moriarty continue to bring great energy, enthusiasm and love of libraries to their positions. We are grateful for their continued hard work and dedication to our library.

Looking Ahead The Hampden Free Public Library will continue to operate as an essential resource for our residents. While providing information, entertainment and support for all patrons, the library serves as an important cornerstone institution for the cultural and educational needs in the town. Next year, we plan to continue focusing on our mission to provide the community with excellent services and relevant collections. We are looking forward to growing our patron usage and sharing all that your public library has to offer!

Fiscal Year 2020 Circulation Statistics

Total Circulation for FY 2020	24,052 (including e-books)
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Interlibrary Loan Circulation:

Received from other libraries	2,825
Provided to other libraries	3,697
Registered Borrowers	2,147

For Library information visit: www.hampden-library.org

Respectfully submitted by the Trustees of the Hampden Free Public Library:

Kathleen Rochford, Chair, Beth Burger & Kathy Hutchison

HAMPDEN-WILBRAHAM REGIONAL SCHOOL DISTRICT PROFILE

★ Superintendent's Statement ★

The Hampden-Wilbraham Regional School District is a fully accredited public school district educating approximately 3,000 students in PreK to 12th grade. The District maintains seven school buildings: Green Meadows School, an elementary/middle school in Hampden; Mile Tree, Stony Hill and Soule Road elementary schools in Wilbraham; and Wilbraham Middle School and Minnechaug Regional High School in Wilbraham. Thornton W. Burgess School in Hampden currently houses the District's offices and programs that provide health, safety and student support. The District is driven by a strong vision that shapes the development of school and district-wide improvement goals and improvement plans. Students, parents and staff work together as a true "community of learners" dedicated to a tradition of educational excellence. HWRSD students regularly demonstrate high levels of achievement and accomplishments in academics, athletics, community service and the arts. HWRSD parents and the wider community are actively involved in the educational process. HWRSD employees provide our students with a range of academic experiences and services, a well-coordinated and aligned program of curriculum and instruction and a firm commitment to maintaining healthy and safe learning environments. HWRSD is committed to working with all stakeholders to provide educational excellence in a cost-effective, efficient manner.

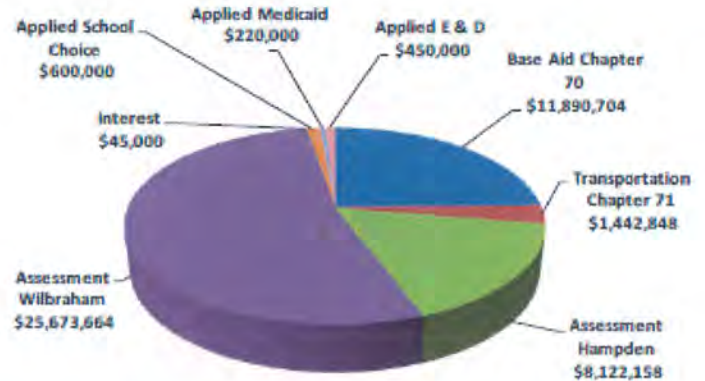
School Committee Goals

1. During the school year, the Hampden-Wilbraham Regional School Committee will improve communication with our member communities through:
 - a. Regular member attendance at Selectboard, Finance, and Capital Budget Committees through a schedule drawn up by the chair and jointly agreed upon.
 - b. Building on the regular joint budget meetings this past year, hold regular joint budget meetings with both towns through the budget season, as scheduled by the budget chair.
 - c. Promoting and holding two symposiums-one on substance abuse, one on bullying-to raise community awareness about these pressing issues.
 - d. Reporting out monthly in a written column to local press the news of the School Committee.
 - e. Creating and using a year-long agenda, in order to systematically focus on goals, evaluation, and budget over the course of the year.
2. During the creation of the FY21 budget, the Hampden-Wilbraham School Committee agrees to prioritize the following objectives based on the available resources:
 - a. Maintaining reduced class size in kindergarten through grade 5
 - b. social-emotional learning
 - c. Safe and secure schools
 - d. Equitable educational opportunities across the district that meets the needs of all students

2019-2020 Operating Budget

\$48,444,374

Base Aid Chapter 70	11,890,704
Transportation Chapter 71	1,442,848
Assessment Hampden (21.2152%)	8,122,158
Assessment Wilbraham (78.7848%)	25,673,664
Interest	45,000
Applied School Choice	600,000
Applied Medicaid	220,000
Applied E & D	450,000



Our District

School Accountability Information

Green Meadows School – Title I
 Soule Road School - Title I
 Stony Hill School - Title I
 Wilbraham Middle School – Non-Title I
 Minnechaug Regional High School - Non-Title I
 Mile Tree School – Non-Title I School

Our Schools

Elementary Schools	3
K-8 Schools	1
Middle Schools	1
High Schools	1
Total Square Feet	701,839
District Size	42.08 sq. miles

2019 Next Generation MCAS Test Results

Percent of Students Meeting or Exceeding Expectations

Grade	Math	ELA	Science
Grade 3	58	66	
Grade 4	53	56	
Grade 5	56	52	63
Grade 6	57	67	
Grade 7	44	55	
Grade 8	52	62	55
Grade 10	73	72	

Performance/Student Data

Our District Accreditation
 NEASC 2009 Accountability Rating

NEASC
 Academically Acceptable



Total Enrollment on October 1, 2019 (2019-2020) 3,003

Enrollment by Grade (2019-2020)															
	PK	K	1	2	3	4	5	6	7	8	9	10	11	12	Total
Green Meadows	26	46	36	46	41	42	42	15	15	14	0	0	0	0	323
Mile Tree	62	148	153	0	0	0	0	0	0	0	0	0	0	0	363
Minnechaug	0	0	0	0	0	0	0	0	0	0	257	283	247	261	1048
Soule Road	0	0	0	0	0	160	160	0	0	0	0	0	0	0	320
Stony Hill	0	0	0	154	171	0	0	0	0	0	0	0	0	0	325
Wilbraham Middle	0	0	0	0	0	0	0	214	198	212	0	0	0	0	624
District	88	194	190	202	215	206	207	235	220	234	266	293	258	273	3003

Nutrition Services

Lunch Price	Elem/MS \$2.75, HS \$3.00
Avg. Complete Lunches Served Daily	1,248
Avg. Equivalent Meals Served Daily	633
Avg. Total Meals Served Daily	1,960

Geographical Information

Hampden	19.65 Sq. Miles
Population (2018)	5,220
FY19 Tax Rate	\$20.15

Wilbraham	22.43 Sq. Miles
Population (2018)	14,749
FY19 Tax Rate	\$22.38

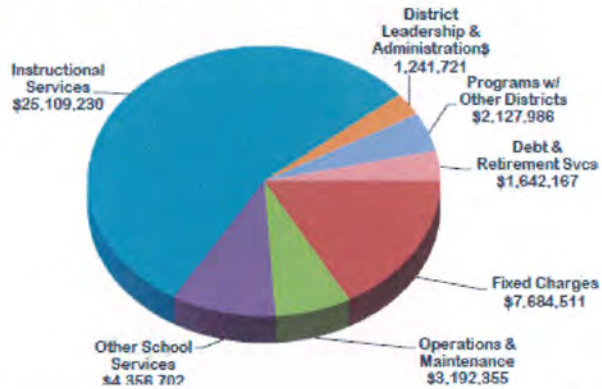
Regional Transportation

Number of Buses Running Daily	47
Cost per Bus Regular Transportation	\$60,077
Cost per Bus Special Education Transportation	\$72,945

Financial/Basic Data

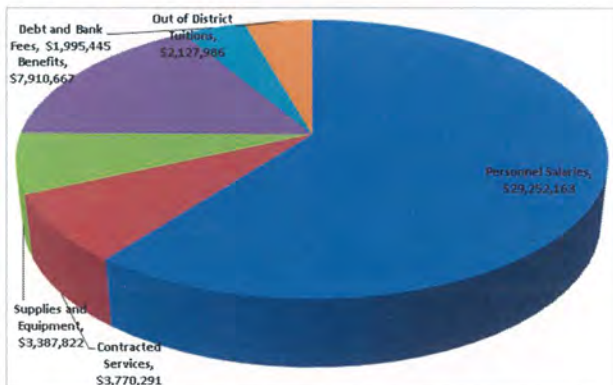
2019-2020 Expenditures

\$43,955,174



FY20 Federal Grants	\$2,213,712
State Grants	\$691,138
Per Pupil Expenditure (2018)	\$15,567
Per Pupil Expenditure State Average (2018)	\$16,945

FY20 Budget at a Glance



Our Students - Source: Department of Education

Enrollment by Gender (2019-2020)

	% District	% State
Male	49.8	51.2
Female	50.2	48.7
Total	100	99.9

Enrollment by Race/Ethnicity (2019-2020)

Race	% of District	% of State
African American	2.7	9.2
Asian	2.8	7.1
Hispanic	7.8	21.6
Native American	0.2	0.2
White	83.0	57.9
Native Hawaiian, Pacific Islander	0.1	0.1
Multi-Race, Non-Hispanic	3.5	3.9

Additional Academic Facts

2019 Number of Graduates	285
% Continuing Education	89.5

2019-2020 Employees

Total Number of Employees	539
Administrative	20
Custodial/Maintenance	25
Food Service	26
Independents	38
Nurses	9
Paraprofessionals	104
Teachers, Counselors, ETLs, Psychologists, Therapists	288
Clerical	20

Teacher Salary (BA Step 1)	\$45,648
Teacher Salary (M +30 Step 1)	\$54,690
Teacher Retention Rate	89.5%

Teacher Data (2018-19) Source: DESE	District	State
Total # of Teachers	215.6	73,878.00
% of Teachers Licensed in Teaching Assignment	100.0	97.3
% of Experienced Teachers	91.2	82.6
Student/Teacher Ratio	14.2 to 1	12.9 to 1

Debt Service Schedules

FY20

School Project:	
• \$2,738,000 Green Meadows School	\$198,000
School Building Project:	
• \$18,835,000 – Minnechaug Regional High School (Re-Bonded \$22 Million Bond October 2017)	\$700,463
• \$7,025,000 – Minnechaug Regional High School	\$440,294
• \$5,030,000 – Minnechaug Regional High School	\$281,838
Sewer Betterment:	
• \$1,351,600 – Hampden-Wilbraham RSD	\$101,370

Total FY20 Debt Service Amount \$1,721,965

FROM THE SUPERINTENDENT

Albert G. Ganem, Jr., Superintendent of Schools

The Hampden-Wilbraham Regional School District is a fully accredited public school district educating approximately 3,000 students in PreK to 12th grade. The District maintains seven school buildings: Green Meadows School, an elementary/middle school in Hampden; Mile Tree, Stony Hill and Soule Road elementary schools in Wilbraham; and Wilbraham Middle School and Minnechaug Regional High School in Wilbraham. Thornton W. Burgess School in Hampden currently houses the District's offices and programs that provide health, safety and student support.

The District is driven by a strong vision that shapes the development of school and district-wide improvement goals. Students, parents and staff work together as a true “community of learners” dedicated to a tradition of educational excellence. HWRSD students regularly demonstrate high levels of achievement and accomplishments in academics, athletics, community service and the arts. HWRSD parents and the wider community are actively involved in the educational process. HWRSD employees provide our students with a range of academic experiences and services, a well-coordinated and aligned program of curriculum and instruction and a firm commitment to maintaining healthy and safe learning environments. HWRSD is committed to working with all stakeholders to provide educational excellence in a cost-effective, efficient manner.

Reflecting upon 2020, a challenging year like no other, the first thought that comes to mind is that we in the HWRSD community have an extraordinarily strong sense of resilience – we never gave up! Our community of learners showed great patience and flexibility as we faced the many uncertainties together. The best part is that through it all we continued to learn during a global pandemic and its “forced evolution” of new ways of teaching and learning. Who would ever have thought that we would be learning remotely or know so much about hybrid, remote, synchronous and asynchronous learning; or educational programs such as Edpuzzle, Flipgrid, Hovercam, Hyperdocs, Jamboard, Kami, and Nearpod; or, of course, Google Classrooms and Slides; or, last but not least, Zoom!

As Superintendent of Schools for the Hampden-Wilbraham Regional School District, I am especially proud to provide the following reports that highlight just some of the many great things that happened in the District during 2020, a year that will certainly be one for the history books!

ANNUAL FINANCIAL REPORT

Howard G. Barber, Director of Finance, Operations and Human Resources (Through August 2020)

Aaron D. Osborne, Director of Finance, Operations and Human Resources (As of September 2020)

The Hampden-Wilbraham Regional School District annual budget is intended to support the financial decisions to ensure that the District remains focused on the safety and wellbeing of all stakeholders, improves and expands professional learning aimed at content knowledge and intervention, remains fiscally responsible, sustains our commitment to educational excellence for all learners, and continues to strengthen our approach to education using technology and 21st Century frameworks. The following continue to be the guiding principles for the budget development process:

- To sustain the District's vision and commitment to excellence
- To clearly communicate to all stakeholders
- To prioritize strategies and programs with proven cost effectiveness
- To allocate funds strategically to create an aligned system
- To develop manageable and affordable assessments to the towns of Hampden and Wilbraham
- To sustain school safety and wellbeing
- To manage student class sizes

The District continued to perform at a high level academically, while being challenged by many new instructional and technology-based initiatives and mandates where the pace and costs associated with these obligations was significant during such challenging times. The member towns have high expectations for student achievement and continued to commit to investing in education while also experiencing their own fiscal stresses. The District continued to absorb increasingly significant financial mandated costs relating to, but not limited to, union contracts, health care and benefit costs, and out-of-district costs for student services. These aspects of operations heavily influence the overall financial picture of the District.

As a result of the global pandemic, the District relied heavily on available grant resources to offer the hybrid model of teaching and learning in the new school year. While ensuring proper distancing and protocols, this model of education is by far the most expensive as it requires the same investment in technology as a fully remote model, plus all the personal protective equipment (PPE) and sanitization costs necessary for a full in-person model. These measures resulted in fully expending well over \$1 million in grant funds. These critically important funds were spent on hundreds of student computer devices, software packages, cellular wireless hotspots, health room monitors, remote instructors, substitutes, hand sanitizers, cleaning supplies, masks, Plexiglas shields, storage trailers, supplies and much more to ensure the safety of students and staff.

The District budget process continued to build upon the positive working relationship between the two towns and the schools and incorporated direct feedback from our communities in recognition of the economic realities, while ensuring the ability to meet the needs of our schools in a fiscally responsible manner. The District appreciates the efforts of Hampden and Wilbraham to contribute well above the Minimum Local Contribution (MLC) level required by the State. This level of support from our towns has allowed the District to keep its core mission intact and their investments are considered imperative to the success of our schools' educational platforms. This will ensure that the District can provide the educational experiences our communities want for their children. These objectives have been met through staffing, programmatic and operational reductions, systemic and sustainable contract negotiations, pursuit of other revenue opportunities and development of strategic cost-saving initiatives and efficiencies.

CURRICULUM, INSTRUCTION & PROFESSIONAL LEARNING

John G. Derosia, Director of Secondary Curriculum and Instruction (Through June 2020)

Julie B. Keefe, Director of Elementary Curriculum and Instruction (Through June 2020)

Thomas J. Mazza, Director of Curriculum, Instruction & Professional Learning (as of July 2020)

Across the District, our staff and students continue their teaching and learning that is aligned to the Massachusetts State Standards. HWRSD has updated the curriculum and teaching resources in

History and Social Science using Standards from the Massachusetts educational technology resources. We facilitated the curriculum updates working to integrate multiple content areas providing access to primary source documents, digital texts, maps, and multimedia resources.

Our elementary schools utilize the Workshop Model for students in grades K-5 for both Readers' and Math Workshop. As a result of the interrupted learning platforms due to the global pandemic, HWRSD revised curricular resources to best meet the needs of all students. Elementary school academic coaches worked with each grade level team to strengthen the implementation of Writers' Workshop. HWRSD established consistent weekly professional learning communities to further expand our knowledge of The Wilson Foundations, which is used to support explicit phonics and phonemic awareness instruction. Professional Learning for District staff supported the use of resources and teaching methods for Writers' Workshop, Foundations phonics and phonemic awareness and content-specific professional learning for related arts staff. Elementary teachers attended workshops pertaining to job-embedded mentoring from instructional coaches on the Workshop Model for both literacy and math initiatives.

The District continued to participate in the Project Lead The Way using the \$40,000 awarded in grants from Mass STEM Hub to support PLTW modules thus enhancing our science, technology, engineering and math (STEM) instruction within science classes. This three-year grant helps pay for professional learning and educational kits from PLTW that will continue the hands-on, minds-on learning in and out of the science lab.

During the year, the secondary curriculum level responded to the change in the Social Studies Standards and will offer an 8th grade civics course including a real world capstone project. Using resources from *We the People*, our 8th grade social studies teachers at Green Meadows and Wilbraham Middle have established this course to appropriately develop a more informed and civic-minded culture.

Teachers and administrators worked collaboratively to design a new middle school Program of Studies. The work encompassed a consistent approach to instruction, topics, and assessments to be compiled into one document. The main purpose was to develop predictable and understandable course explanations for families and students. This Program of Studies was approved and implemented for the 2020-2021 school year.

Minnechaug Regional High School enhanced their focus on creating class schedules with a change in the leveling of course options. The purpose was to provide curriculum and courses available to eligible students. The previous method of Level 1, 2, Honors and AP was consolidated into College Preparatory, Honors and Advanced Placement (AP) offerings, which allow for a more flexible schedule and the enhanced delivery of curriculum to all students.



GREEN MEADOWS SCHOOL (Grades PreK – 8)

Sharon L. Moberg, Principal

Green Meadows School serves a population of approximately 330 students in grades PreK-8. Our staff, parents and community are dedicated to helping our students achieve their full potential and strive for excellence. It is through our shared vision that we believe in fostering a respectful and challenging learning environment that cultivates interpersonal communication skills, collaboration, and a growth mindset. The staff at Green Meadows is dedicated to the implementation of the State Standards across all content areas and is focused on providing high-quality instruction that both motivates and challenges young learners. Common assessments are given throughout the year to ensure all students are taught a rigorous curriculum and to collect student learning data on priority standards. Data is used to drive reteaching and intervention strategies to ensure all students learn the foundational skills and concepts.

Green Meadows staff and students are also committed to maintaining a positive school climate. Through Morning Meeting and an advisory program, students are taught the values of team building, leadership and service learning, as well as the five social competencies of social-emotional learning. Various school enrichment opportunities exist at Green Meadows including Student Council, Yearbook, Fitness, and Art Clubs. All of these activities help to support our goal of a safe, nurturing, and respectful learning environment.



MILE TREE ELEMENTARY SCHOOL (Grades PreK – 1)

Marie E. Pratt, Principal (Through June 2020)

Chante M. Jillson (As of July 2020)

Mile Tree School strives to support and develop a love of learning for its 324 young students during their important formative years. Our experienced, dedicated staff fosters and encourages students to reach their potential in a safe, nurturing, early childhood environment. Mile Tree provides a well-rounded curriculum that supports all areas of student development. This year has changed how schools look and feel because of the COVID pandemic, but the heart of our mission remained the same.

Our community of learners embraces the school expectations of *Be Kind, Be Responsible and Be Safe*. Mile Tree uses Responsive Classroom principles and Positive Behavioral Interventions & Supports (PBIS) to help create a positive school climate promoting and enhancing students' social skills. The Second Step Curriculum, an evidence based social-emotional learning curriculum, promotes social-emotional development, safety and wellbeing.

Instruction for Reading/ELA and Math is delivered utilizing the Workshop Model. The Workshop Model includes opportunities for instruction to the whole class, small groups and individually based on student needs. Students engage in a variety of engaging, developmentally appropriate, hands-on activities that provide practice, reinforcement and mastery of skills and lessons taught. Students participate in weekly Related Arts instruction of Physical Education, Art, Music and Science.

Parents and families are strong supporters of Mile Tree. During these COVID times, that support never faltered, but as with everything, it looked different. The PTO and families continue to be Mile Tree's partners in making the challenging year as successful as possible. The PTO and school are also partners in providing a variety of academic and community-building opportunities to enhance our children's learning journey at Mile Tree Elementary School.



STONY HILL ELEMENTARY SCHOOL (Grades 2 – 3)
Monique C. Dangleis, Principal

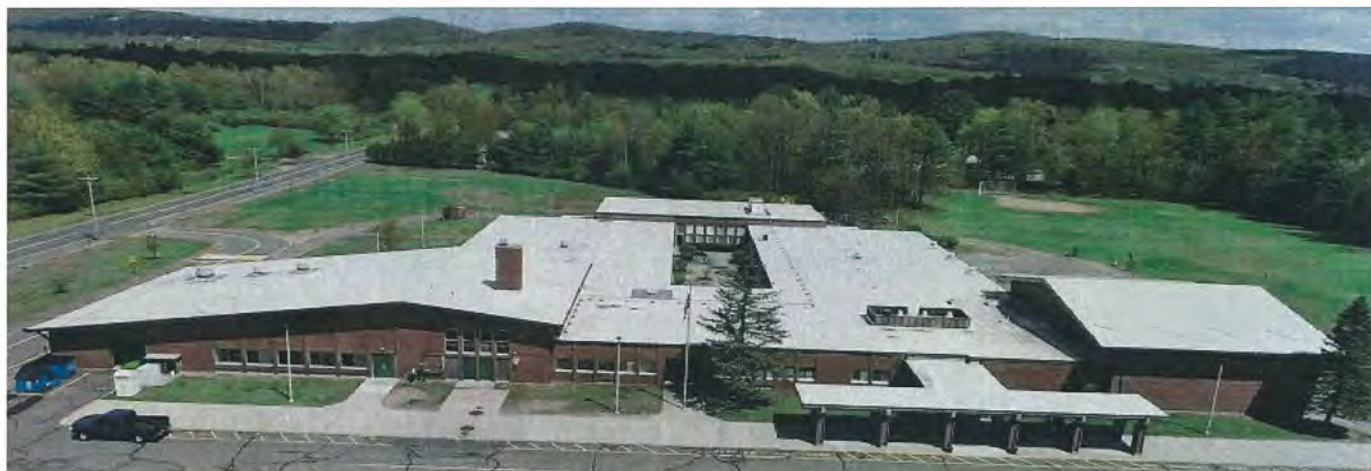
At **Stony Hill Elementary School**, we firmly believe in the potential and possibility that exists in every one of our 288 students. That core belief is what drives the decisions we make on behalf of our students. All staff work diligently and creatively to nurture our students' passion for learning and their persistence to succeed. At Stony Hill School, we build bridges between students, educators, families, and our community in order to forge strong partnerships, all with the common goal of providing an excellent education for our students. While this year has presented us all with many unique challenges, we remain committed to this mission.

We place great value on creating and maintaining a positive school climate and are keenly aware of the impact it has on student achievement. As a Responsive Classroom school, we structure our academic and social-emotional instruction using routines and activities that build classroom community, self-efficacy, and a safe, nurturing, and respectful learning environment. The five Social-Emotional Competencies of Cooperation, Assertion, Responsibility, Empathy, and Self-Control (CARES) underscore our instruction and form the foundation of our program. Students learn that they are more successful, both academically and socially, when they demonstrate these traits. Integral to the social-emotional climate is a focus on the safety, health, and well-being of our students and staff. Together, we have developed all new protocols to fully implement the requirements put forth by the CDC and the State of Massachusetts, and have made it a priority to closely monitor students' emotional wellbeing and provide multiple avenues for support.

Our curriculum is delivered by a staff of highly qualified teachers using the Workshop Model that includes direct instruction, whole-group practice, small group work, and needs-based individualized support. Our standards-based units of study are designed to continually enhance critical thinking and problem solving skills. Teachers administer common assessments and use that data, along with anecdotal observations and IXL Diagnostic data, to continually revise and refine their instruction in order to best respond to students' needs.

Technology has played a pivotal role in both our hybrid and remote instruction this year. Teachers have adapted to the ever-changing educational environment due to the pandemic by accelerating their acquisition of advanced technology skills, and increasing their digital acumen. They have proven themselves to be innovative, creative, and relentlessly committed to

maintaining the high level of excellence that our families have come to expect. This year has been difficult in many ways, but it has also created unexpected opportunities for growth and allowed us to deepen our partnership with parents. The entire Stony Hill School staff is especially grateful to the HWRSD community for its support throughout these historic times.



SOULE ROAD ELEMENTARY SCHOOL (Grades 4 – 5)

Lisa O. Curtin, Principal

Soule Road Elementary School currently enrolls 312 students in grades four and five. It is a community where students participate in challenging and engaging learning opportunities, develop critical thinking skills, demonstrate positive social behavior and grow as individuals. Staff and students meet high standards in a safe, supportive, nurturing environment where all individuals are respected and appreciated. The Soule Road School staff works diligently to provide positive learning experiences while meeting the needs of the individual child. This has been a year like no other! In response to the COVID-19 pandemic, the entire school community has come together to create both in-person and remote learning environments that support the academic and social-emotional needs of students, all while maintaining a safe and healthy facility

Remote Learning has had its challenges, but it has allowed for continued teaching and learning, even when staff and students were home. Synchronous learning, where students use Zoom to meet via their devices, has allowed classes to continue learning together, even if some students are not physically in the classroom. Teachers continue to implement reading, math and writing workshops, with modifications due to physical distance guidelines. The Workshop Model provides teachers with the opportunity to differentiate their instruction to meet the needs of all learners.

Soule Road School students have access to their own Chromebooks to use while learning in school and remotely. Faced with the increased demands of remote learning, teachers are designing engaging lessons using the technology and providing students with a wide variety of targeted learning opportunities. Both students and teachers have pushed themselves to acquire the technology skills necessary to access the curriculum, demonstrate content knowledge and communicate effectively with one another.

Despite all the challenges that come with a global pandemic, teachers continue to provide students with rich and rigorous educational experiences. Not only are students developing skills as readers, writers and mathematicians, but also life skills such as problem solving, perseverance and flexibility. This year, more than ever, we have focused on the social-emotional needs of our students. To teach and foster positive social behavior and develop classroom communities, Soule Road School continues its commitment to Responsive Classroom practices, as well as Positive Behavioral Interventions & Supports (PBIS). Teachers begin each day with a Morning Meeting designed to teach and model positive social interactions and a daily check-in to help students identify their feelings so they can be ready to learn. In addition, teachers and other school staff have prioritized checking in regularly with students and establishing the connections that support their social-emotional well-being.

During these challenging and unprecedented times, parents, grandparents, caregivers and friends have been supporting the learning at home. Communication between school and home has been essential. All of us at Soule Road School are thankful for the patience, understanding and support of our families. This year has truly been a team effort!



WILBRAHAM MIDDLE SCHOOL (Grades 6 – 8)

Thomas J. Mazza, Principal (Through June 2020)

John G. Derosia, Principal (As of July 2020)

Wilbraham Middle School (WMS) is a community where staff works collaboratively to provide a safe environment where our 581 students can reach their full potential academically, socially and emotionally. At WMS, we Work hard, Make good choices, and Stay positive. This is also the social contract for our campus.

The School Improvement Plan focused on four strategic goals in order to make progress and narrow proficiency gaps. WMS is continuing the work on Multi-Tiered System of Supports (MTSS) initiatives which include strengthening our Tier 1 behavior interventions; the launch of School-Wide Information System (SWIS) Suite, the web-based information system to collect, summarize and use student behavior data for decision making;

and the expansion of the REACH ticket incentive program (Relationships, Education, Accountability, Character and Hard Work). These social-emotional components to the school curriculum are designed to support a positive school climate and culture.

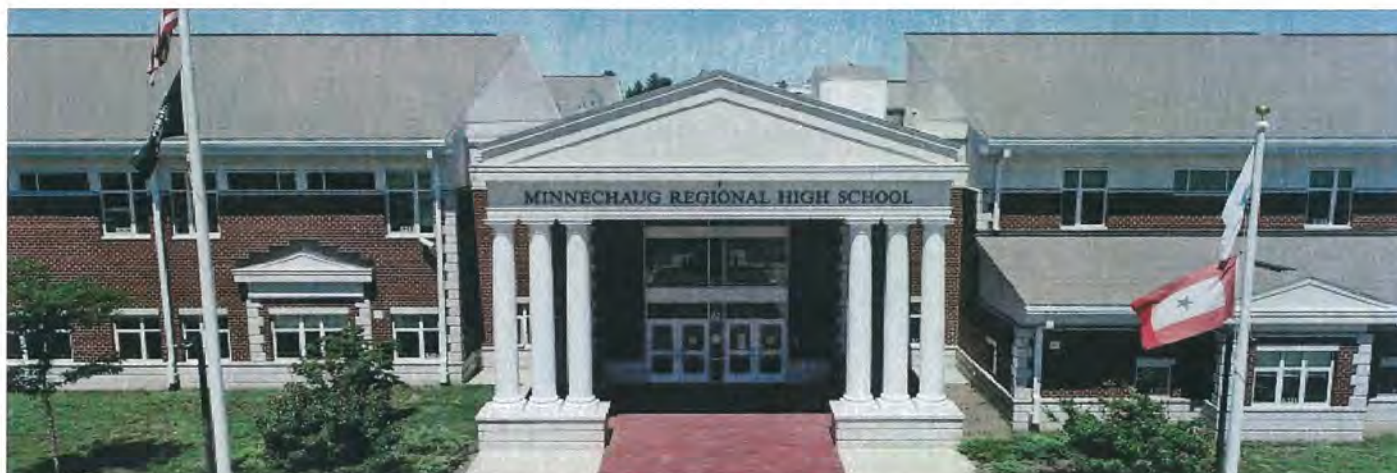
When creating goals, the baseline data was collected from staff surveys, professional development, and team meetings. MCAS data is monitored and used to direct instruction. Data from IXL Diagnostic is assessed quarterly and used to assign specific students to all Tier 2 academic programs. Informal data (tests and homework), District Curriculum Accommodation Plan (DCAP) and Positive Behavioral Intervention & Supports (PBIS) are used to support the teaching and learning throughout the school year.

During the 2020-2021 school year, making connections and communicating with students and families became vital and challenging at the same time. WMS established instructional protocols that used Zoom technology to connect with students working in hybrid and remote learning environments. Teachers had access to technology applications that made the hybrid teaching model possible and instruction and support accessible for all students.

WMS will continue to implement strategies to support the social and emotional well-being of all students at WMS. Through the efforts of faculty and staff, and using the Safe Schools/Healthy Students Grant, WMS worked to create an environment that is conducive to adult and student growth. Our baseline data was gained from the Social, Academic, and Emotional Behavior Risk Screener (SAEBRS) Universal Testing.

As part of the middle school team approach, we have reduced the reading class from 7th grade and added a STEM teacher for all students in the 7th grade. Along with the Information Technology teachers, the STEM teacher has been applying for Grant funding to access modules from Project Lead The Way. These topics allow for hands-on engagement of students while developing an understanding of coding and the engineering process.

Wilbraham Middle School is in the third year of transitioning to a true middle school model. As a result, students experience learning with a team of teachers consisting of English language arts, history, math, science, reading, and foreign language. A strong focus is placed on building a solid culture that builds a bridge between school and family. As a result of a District initiative of establishing connections, WMS worked to increase communication between staff/student and staff/families. We believe the ultimate growth of our students will be enhanced through tools such as student agenda books, parent portals, conferences, school/family events, open houses and weekly parent notifications, all of which support a collaborative relationship with all stakeholders of Wilbraham Middle School.



MINNECHAUG REGIONAL HIGH SCHOOL (Grades 9 – 12)

Stephen M. Hale, Principal

Minnechaug Regional High School continues to excel in the academic, social, and physical education of its 1,028 students. The faculty and administration remain firmly committed to the school's mission of "providing a safe and academically challenging environment that promotes the growth and well-being of all community members and assisting our students in becoming active world citizens who value integrity, citizenship, and respect." The major goals of the School Improvement Plan developed by the School Council are: 1) Increase awareness, knowledge, and implementation of a school climate team to expand upon and increase school safety measures for all students and staff; 2) Engage the staff in NEASC process and overall continuous improvement; and 3) Engage faculty and staff in the frameworks of deeper learning.

The following reports from the various departments highlight just some of the many commendable educational activities at the high school.

The **Athletics Department** began the year successfully both on and off the field. Our student athletes continued to maintain their high academic success with 97% remaining eligible for the sports that they participated in. Unfortunately, our Spring Season was cancelled altogether due to COVID, but we were able to still honor our seniors via a video tribute to a lost season. Even though a full season was cancelled, the student athletes displayed resilience in dealing with their disappointment. The coaches continued the great work they do with student athletes throughout the entire year, and we feel fortunate to have such a dedicated staff. We continue to serve over 57% of our student population within our 28 different sports and levels. The true number one goal continues to be striving to mold the best citizens we can within our program. We want them to be well-rounded people and we do that through participating in various community service projects during the year. We place great importance on giving back to our two communities that continue to support our programs and student athletes, which we greatly appreciate. We are Chaug!

English Department - To meet the needs of diverse learners, teachers continued to develop and revise curriculum, including the newest courses from the last three years: Honors Level curriculum for 9th grade English; Freshmen Foundations curriculum, focused on reading, writing, research and presentation skills; and the AP Seminar in which students explore issues from multiple perspectives, evaluate sources, form their own evidence-based arguments and

and present them. In the fall of 2020, English teachers quickly learned how to deliver instruction through multiple platforms (Edpuzzle, Mote, KAMI, Zoom, Socrative, Peardeck, Jamboard, Flipgrid, Padlet, Bitmoji) while teaching students how to use them in hybrid learning. Teachers utilized new technology without jeopardizing standards, content and skills. The Smoke Signal was redesigned for the 21st century and published online in the fall: [The Smoke Signal – The Student News Site of Minnechaug Regional High School](#). Students submitted writing to various contests, with one earning an Honorable Mention from the Scholastic Writing Awards, and our Out Loud school-wide contest winner competing in the regional competition in Springfield.

Fine Arts Department - Music - During the 2020 calendar year 12 band students took part in the Quabbin Valley Music Festival hosted at Palmer High School. In addition, 17 music students performed at UMASS in the Western District Senior Music Festival across the Honors Jazz Band, Concert Band, Chorus and Orchestra. In March, four students moved to the next step of performing with the Massachusetts All-State Band and Chorus on the stage at Boston's Symphony Hall. Two students were accepted to the All-New England Orchestra, with a sophomore receiving the highest flute score of the festival. The All-New England Concert weekend did not take place due to COVID. The strings, band and choir programs presented a winter concert to the public which featured, "The Night Before Christmas" performed by the honors wind ensemble with narration by MRHS Science teacher Julie Zanetti and MRHS Art teacher Jennifer Zera. Although Music students were unable to perform live for much of the year, their previous recordings were featured during the outdoor graduation ceremony for the class of 2020 in July. In the fall of 2020 students were able to virtually audition for both districts and all-state, with several Minnechaug students being accepted. Choir members were able to use the online digital platform "Soundtrap" to digitally record vocal collaborations with other students which were then mixed and produced into recordings released for the 2020 holiday season. In Art, the students enrolled in Art 2 classes created portraits for students in Russia and Pakistan through the Memory project and were able to share video footage of the foreign students receiving the portraits at a school-side music assembly. Two students were recognized in the Scholastic Art and Writing Competition sponsored by the Boston Globe, with one receiving a "gold medal" and the other a "silver medal." Their winning entries were displayed in Boston and the gold medalist moved on to the national level for adjudication. The entire Art staff in the HWRSD put together the "Community Connections Project," which worked to connect the community at the onset of the pandemic through universal art projects, seed planting, and art material distribution. The high school Art program submitted a first round of AP Portfolios, which had not been done in several years. Overall Art class enrollments have skyrocketed, including our largest numbers ever in clay classes, and we were able to hire another Art teacher!

Applied Arts - The Applied Arts department was able to invest in the Photography & Graphics program, more than doubling the supply of digital cameras, buying LED video lighting panels, external flash units, and drawing tablets. The department was able to offer more sections of Intro to Photography & Graphics and work was done to diversify the course content and increase critical thinking and civic-mindedness. Tech and Engineering, as well as Wood Tech, launched online learning platforms through "SimBuild" to maintain student learning and engagement during the pandemic. Although unable to host the 6th Annual Car Show in the spring of 2020, the Sports and Entertainment Marketing class was able to participate in organizing the East-of-the-River Five Town Chamber of Commerce fund-raising golf tournament held at the Wilbraham Country Club.

The Foreign Language Department continued to implement proficiency-based activities and 21st Century methods while making revisions to the curriculum and to common exams and projects. Students were provided communicative opportunities and activities to interact with one another in their second language by increasing the use of technology and authentic resources. Teachers enhanced their curriculum and increased student engagement by using Flipgrid, Edpuzzle, Quizlet Live, Mote, Padlet, Nearpod, Jamboard, Conjuguemos, Kahoot, Quia, and Flango. Making cultural connections with grammatical concepts through proficiency activities utilizing the three modes of communication - interpersonal, interpretive and presentational - teachers increased student engagement by executing creative activities using a variety of online platforms. Teachers continued to attend workshops to build on their knowledge of teaching towards proficiency. Always a popular event, Foreign Language Week was observed by the entire Minnechaug community participating in a variety of special activities to celebrate cultural differences in people around the world and to promote understanding of others. As a way to provide additional opportunities for our students to engage in different languages and to introduce them to different aspects of the culture through activities, food, arts, and entertainment in an environment outside of the classroom, we offer an International Club, French Club, and Spanish Club.

The History and Social Science Department successfully redesigned all their classes to fit the new hybrid model by learning new technology to implement it in an engaging format. The Modern World History Curriculum was redesigned to include more World History I content so students would receive a well-rounded vision of different areas of the world. Courses were aligned with the updated Massachusetts Department of Education History Curriculum, including content shifts and more literacy and practice elements, as well as the State-required offering of a Civics Project to all students. Teachers continued to update their core knowledge base and professional status by taking courses online and participating in various workshops. Other department highlights include observing Constitution Day in each class; informing the school of the various local and national elections in November and facilitating a school-wide election; hosting engaging guest speakers (through Zoom) such as Wilbraham Police Officer Dan Menard and Suffolk County Assistant District Attorney Melissa Brooks, to talk about careers in the criminal justice system. Dr. Constance Carpenter-Bixler (practicing neuropsychologist) and Dr. Christopher Hakala (cognitive psychology professor and the Director of The Center of Excellence in Teaching, Learning and Scholarship at Springfield College) spoke to Advanced Placement Psychology students about their occupations and how the students' curriculum is applied to their everyday work. The department learned ways to work virtual field trips into a student's experience. For example, 9th graders were asked to tour the Palace of Versailles while studying the building's importance in Louis XIV's reign and the eventual revolution of France. The department's clubs continue to meet virtually and compete in online competitions.

The Information and Research Commons (IRC) continued to support student and educator challenges, as well as individual curiosity. COVID 19 increased the need for IRC staff teaching and learning collaboration. These collaborations included evaluating and implementing instructional technology, providing course design guidance, and providing distance learning solutions. Students had access to all print materials using online browsing, ordering, and delivery systems, and the entire MRHS community had remote access to subscription database sources. The IRC invested in SWANK, SORA, and Oxford English Dictionary to further support teaching and learning. SWANK provides direct licensed movie

streaming; SORA, an OverDrive company, provides young adult eBooks and audiobooks; and Oxford English Dictionary provides vocabulary depth and etymology.

As a result of the certified school library teacher licensure, MRHS also qualifies for the Massachusetts Library System subscription of over 30 databases. The IRC continues to invest allocated funds in Ebsco Academic Search Ultimate, Proquest Central, Science Direct, and eight other differentiated learning Infobase sources and continues to host free academic databases from HeinOnline. All of these subscription databases are intended to support student research, educator content development, and individual learning. The IRC print collection expanded with professional development resources for online learning best practices, as well as conducting a diversity, equity, and inclusion curriculum audit. The IRC is proud to host both the Student IRC Advisory and Computer Science Club.

The **Mathematics Department** continued with curriculum revisions in all math courses. New lesson plans were developed throughout all courses to focus on the mathematical practice standards and make connections to new curricular topics. The math courses challenge students while aiding in the development of critical thinking and problem solving skills. The recent addition of a College Prep Pre-Calculus course has allowed more students to have access to advanced mathematical topics necessary to prepare students for college fields that require a Pre-Calculus foundation. For the College Prep Concepts level students, the Algebra 2 curriculum has been separated into two parts which has allowed these students to complete the Algebra 2 curriculum at a pace designed for their success. In the AP courses and Concepts courses, projects were assigned to encourage students to draw real-world connections to the concepts taught. AP Statistics and College Prep Statistics students designed a study related to a topic of personal interest and then analyzed and presented their findings using statistical procedures. The department regularly used data to drive curriculum revisions and identify areas of concern. The common final assessments in all courses provided valuable feedback to best meet the needs of the students. Students demonstrated strong math foundations in various ways and several students successfully passed AP exams in AB Calculus, BC Calculus, AP Statistics and AP Computer Science. Students were very accomplished, with four Advanced Placement BC Calculus students representing Minnechaug in the 32nd annual WPI Invitational Mathematics Meet and the Mathletes team competing against local high schools. Both the WPI team and the Mathletes team placed in the upper half of all competing schools. The department provided a student intern with the opportunity to work with a math teacher to learn about curriculum design, effective teaching strategies and overall data analysis. The department's chairperson, Kristen Miracle, was recognized with a Grinspoon Pioneer Valley Excellence in Teaching Award for her dedication to the 'Chaug community. The department quickly utilized many new teaching methods when we moved to remote learning, including a "flipped classroom" approach where lessons were recorded and posted for students to view. New technology such as Google Classroom, Screencastify, and Zoom were immediately embraced in order to continue teaching students when we could not meet in person. The commitment of the entire department to work the extra hours and to find unique ways to connect with our students during challenging times was unparalleled.

The **Physical Education/Health Department** continued to promote student-learning expectations by instilling the necessary skills to maintain personal and community wellness.

The department also continued its great working relationships with local colleges and universities to mentor students in their pre-practicum and practicum experiences. During the unexpected school closure, the department developed Google Classrooms for posting assignments and communicating with students through email.

The **School Counseling Center (Guidance Department)** continued offering a variety of programs to serve students and parents in a proactive manner. Many of these programs and activities were conducted remotely via Zoom meetings and webinars due to the pandemic. Google Classrooms were created for each academic grade cohort as a means to disseminate information and resources. An updated community resources page was also created and posted on the Counseling Center website tab of the Minnechaug website. Some of the community outreach services included workshops on writing college essays, College Financial Aid, College Night for students and their parents, College Fair, and orientation program for 8th grade students and parents. The SAT Reasoning and Subject tests, ACT, PSAT, ASVAB and AP exams were safely administered at Minnechaug. The Internship Program for seniors is considered one of the strongest in Massachusetts, but unfortunately the program was suspended due to the pandemic. The School-to-Career Specialist and School Counselors (Guidance) work with students in Developmental Guidance classes on relevant topics such as transition to high school, career readiness program and college readiness. All students use the on-line platform Naviance throughout high school to help with the process of deciding future plans, college research, and completing the college application process. School Counselors and Adjustment Counselors continued to meet individually with students to assist in developing course schedules, make career and college choices, and deal with social-emotional and personal concerns. All Counselors are members of our Student/Teacher Assistance Team (STAT), which is an early academic intervention program.

The **Science Department** highlights include the implementation of the Environmental Science course for freshmen. The course is focused on increasing science literacy with an intensive focus on the skills of observing, measuring, replicating experiments, manipulating equipment, and collecting and reporting data through engagement in laboratory activities and fieldwork. All Science teachers revised and enhanced instruction to provide students with more lab skills-based practice opportunities, data analysis and hands-on experiences. Since the spring of 2020, science teachers have worked diligently to create engaging virtual lessons using the following technologies: Nearpod, Flipgrid, Edpuzzle, Quizlet, Kami, and Jamboard. With the use of Zoom and Hovercams, science teachers have been able to improve the quality of the lab experience for the fully remote learners. In 2020, the AP Biology students had great success with 87.8% of Minnechaug AP Biology students scoring a 3 or higher, which was above the State average of 75.7% and the global average of 68.8%.

The **Student Activities Department** continued to offer over 50 co-curricular student activity programs with participants gaining experience in fundraising, community service and academic competitions with State and National awards. Students raised over \$10,000 to donate to local and national charities, provided over 3,000 hours of community service, held numerous food and clothing drives, provided over 250 hours of tutoring, and awarded over \$2,000 in scholarships. New clubs were developed based on students' interests.

Some highlights of the various clubs available to students include:

Above the Influence Club continued its work in the community raising awareness around healthy life decisions and some members were representatives on the Partners for Youth Coalition.

Art Club continued to grow and members created various forms of art to share and display throughout the school.

Basketball Tournament had good participation for another year of competition.

Celebrate Life Club completed three community service projects, including one project in collaboration with Teens Helping Teens.

Chess Club held weekly meetings and casual game-playing for its members. Students taught new members how to play.

Color Guard program continued to grow with the group performing in the Big E parade and the Homecoming Half-Time Show. The group also purchased new uniforms.

Diversity and Culture Club created a Kindness Wall that supported students of color, hosted guest speakers to bring in voices and perspectives from different cultures and experiences, hosted dine-out nights, and attended events and conversations to support social justice, and hosted a meeting with the History and Social Sciences department to work on adding more diversity to curriculum.

Dungeons and Dragons Club doubled in size this year and held meetings regularly.

French Club met during the year to celebrate French culture and language. They hosted a couple dine-out nights, held a Secret Santa activity, hosted Fondue Fridays, and donated to the Class of 2020 project.

Gay-Straight Alliance (GSA) held a Trans Remembrance Day to honor lives lost due to acts of anti-transgender violence. Students also attended regional GSA conferences over the course of the year.

National Honor Society provided tutoring for more than 150 students and completed a dozen community service projects, including IRC Homework Help Desk, MCAS Biology tutoring, Holiday Caroling, care packages for our troops, canned food drive, assistance with election set-up, and creating final exams advisory lessons for freshmen.

Student Council received the Massachusetts Association of Student Councils (MASC) Gold Council of Excellence Award, the Five-Star Award and a Top Ten Project Award, plus earned a position on the MASC State Board. Minnechaug also received the National Student Council Gold Council of Excellence Award. Minnechaug students and their advisor presented workshops at the State and National conferences with the objective of enhancing student leadership in other students and schools. Principal Hale received the 2020 Massachusetts Association of Student Council Administrator of the Year Award at the annual conference in March.

Table Tennis held its annual table tennis tournament with twelve students participating in the round robin and elimination tournament.

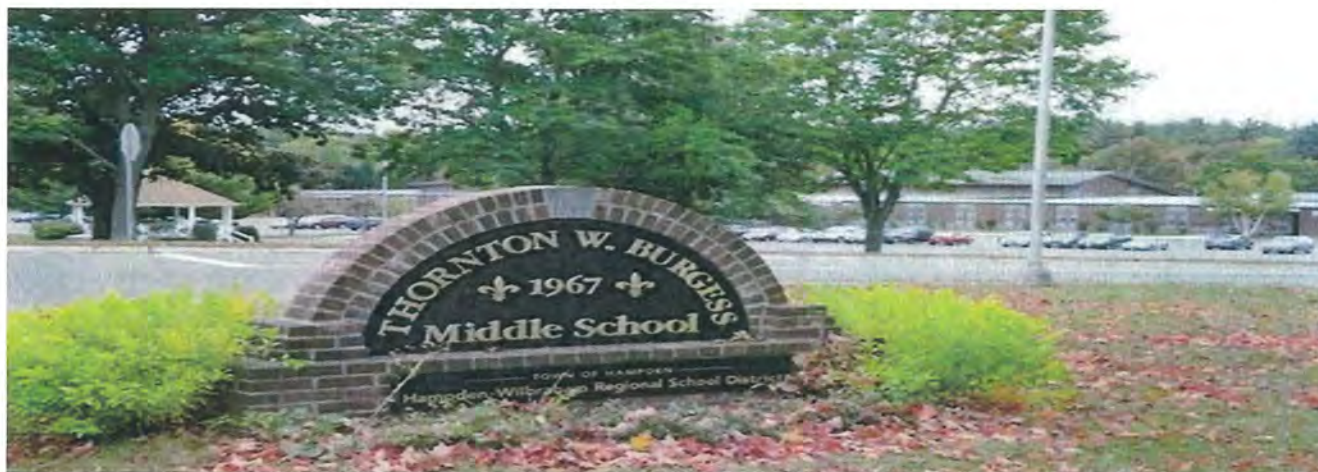
Teens Helping Teens hosted events to benefit our entire community. The club raised money for our Patty Hogan Memorial Scholarship, made Halloween treat bags to give to children in foster care, assisted with the Veteran's Day assembly, ran a cold weather drive for children in need, sponsored a foster child for holiday gifts, and worked with the ATI club on a project for the Class of 2020.

Video Game Club created opportunities for students to explore different games and gaming systems, while teaching other students.

Vocal Vibe met weekly to provide opportunities for students to arrange vocal performances for the school and its productions.

Volleyball Tournament once again ran with good participation from the student body.

World Care Club was created this year and immediately began work on encouraging school-wide recycling, starting a compost program, and planning an Earth Day event.



THORNTON W. BURGESS MIDDLE SCHOOL

Health, Safety and Student Support

STUDENT SERVICES

Gina M. Roy, Director of Student Services

The **Student Services Department**, located at Thornton W. Burgess Middle School, is responsible for the coordination of special education and counseling support services for the District. The goal of the Student Services Department is to provide each student the necessary skills and supports they need in order to function effectively in the school and community environment. In addition to special education teachers and paraprofessionals, Student Services utilizes the expertise of school psychologists, speech/language pathologists, school adjustment counselors, physical therapists, occupational therapists, vision and hearing specialists, behavior specialists and several consultants specializing in various areas of educational programming.

Initial interventions for our students begin with general education teachers who provide a continuum of instructional accommodations to assist students with diverse learning styles. Each school has its own Student/Teacher Assistance Team (S/TAT), which is comprised of building professionals dedicated to enhancing the effectiveness of the learning process for each student. In the event that the interventions provided do not result in the anticipated improvements for the student, the S/TAT will make a referral for a special education evaluation in order to determine if there is an educational disability undermining the student's ability to make effective educational progress.

As needed, specialized instruction, support services, and/or specific therapies may be recommended and provided to the student in the least restrictive environment determined.

The District continued to develop and support special education programs within our schools to meet the unique needs of our learners. Two Transition Classrooms for 18-22 year old students are based at Thornton W. Burgess Middle School. Previously these students attended out-of-district programs after high school, but this Transition Program was created so our students could learn college and career readiness skills here in their community of meaningful ties. This transition program provides access to Life Skills and Social Skills Curriculums, with opportunities to apply skills learned in various community settings; Vocational Training and experience through supervised internships; and the opportunity for some students to take classes at Holyoke Community College through the Massachusetts Inclusive Concurrent Enrollment Initiative (MAICEI) program.

For all special education providers, we continued to investigate new research-based interventions that provide further learning opportunities for students, plus we conducted all required training prior to the implementation of new programs. For all interventions we completed regular progress monitoring, assessments, and data collection in order to determine how individual students are developing and to make recommendations to the teaching staff. Student progress is communicated through TEAM meetings and/or parent/guardian conferences.

A top priority in Student Services is to continue to seek and implement new and effective educational options for all students in the Hampden-Wilbraham Regional School District.

CENTER FOR HEALTH AND SAFETY

Gina S. Kahn, Ed.D., Director – Hampden-Wilbraham Partners for Youth Coalition

The **Center for Health and Safety**, located at Thornton W. Burgess Middle School, continued to be a base for initiatives supporting school safety, school climate, substance misuse prevention and behavioral health. As a point of intersection and support for many programs, services and activities across the district with focus on our students' physical, social and emotional well-being, our work has taken on an even greater sense of urgency in the face of the year's many unique challenges.

School safety efforts, as always, remained a top priority in 2020, assisted by a second year of funding from a grant from the Department of Justice COPS Office. Many safety protocols required adaptations after the State-mandated closure in March, and the incorporation of virtual teaching and learning environments added new safety and security dynamics. Our Administrative and Safety teams worked together to incorporate public-health related measures into basic operating procedures and to anticipate and address evolving needs.

The District's commitment to social-emotional and mental health support similarly reflected the difficult realities that COVID-19 presented in the lives of our students and families. This shift was the focus of summer work at the annual School Climate Institute, where school teams gathered to refine the Social-Emotional Learning components of our District's Dynamic Learning Plan in preparation for the upcoming school year.

Utilizing funds from a 2019-2020 grant from the Massachusetts Department of Elementary and Secondary Education (DESE), we were especially fortunate to maintain a Community Support Liaison to serve as a link between school and community-based support resources. We were pleased to learn of our selection for additional DESE funding to build upon this work in the 2020-2021 school year, allowing us to continue to develop a wider range of services for students and families, as well as training opportunities for staff.

Finally, in its second year of continuation funding through the Federal Drug Free Communities (DFC) grant, the activities of the Hampden-Wilbraham Partners for Youth Coalition also reflected a significant change in its “2020 Vision” as a result of the pandemic’s impact. Nonetheless, the Coalition maintained its momentum as a collaboration of community members and organizations working to promote physical health, mental health and safety for all Hampden-Wilbraham youth through the prevention of substance misuse. Focus shifted, however, in recognition of the significant connection between community resilience, mental health/well-being, and substance misuse prevention. The “Parenting Now” series was launched to provide regularly scheduled forums for training and discussion of the challenges that families were facing in the COVID world. The ability to transition to a virtual webinar format allowed for even greater access to these types of Coalition events and related resources. The Coalition itself noted a significant transition in September with the announcement of the resignation of Coordinator Ruth DiCristoforo. Members expressed their deep gratitude to Ruth for her four years of steady leadership and tireless promotion of the Coalition’s presence in the HWRSD community. Members look forward to her successor, Jenna Swotchak, building upon this positive momentum. We encourage community members to reach out to Jenna at jswotchak@hwrso.org or to visit www.HWP4L.org for up-to-date information about the Coalition, its in-depth resources and activities, and how to become involved.

SCHOOL HEALTH SERVICES

Teri L. Brand, RN, BSN, NCSN, Nurse Leader

School nurses play a vital role in supporting a District priority of improving student learning and achievement. Our school nurses support this goal in their daily work as they assist in the efforts to keep all students safe, healthy and ready to learn. Our DESE-licensed school nurses in each school building provide comprehensive school health services to all students, promote health and safety, intervene with actual and potential health problems, provide case management services, dispense first aid and emergency care, manage students with complex health needs, monitor immunization compliance, oversee communicable disease surveillance, perform mandated health screenings and offer health counseling and education. School nurses carry out procedures for student assessment and treatment including blood glucose testing, carbohydrate/insulin calculation, medication administration, auscultation of lungs, vital signs measurement and other various medical procedures as ordered by health care providers.

For the school year ending in June 2020, and with the abrupt shift to fully remote learning in March 2020, the daily scope of the work changed with no students in the buildings. School nurses continued to support students in other ways through telephone and email check-ins with families of students with chronic health needs and by accepting referrals from teachers and counselors.

Nurses engaged in many professional development activities and programs to stay informed and up to date with the immense and ever-changing topic of COVID-19. We met virtually as a team on a regular basis and developed systems and protocols to be prepared for the return of students to school.

During the year, school nurses partnered with and assisted the Wilbraham Public Health Nurse with case investigation and contact tracing and were certified as users within the MAVEN (MA Virtual Epidemiologic Network) communicable disease surveillance system. Once the hybrid model of in-person education began in September, many of the responsibilities and daily work looked similar to years past, but with an expanded role with new responsibilities to ensure a safe educational environment is maintained. New protocols were followed, COVID-19 case investigations were performed with school-based contact tracing when warranted. Nurses utilized spreadsheets and new templates in the electronic health record system to track COVID-19 cases, close contacts, and the safe return to school and work for students and staff. There was increased communication with families and staff to answer questions and provide accurate information and guidance. Our close connections with the MDPH and our local Public Health Nurses will serve us well in years to come.

The District continues to receive Comprehensive School Health Services grant funds which provide additional support to students through the services of a Nurse Care Coordinator. This year the Care Coordinator's primary role was to monitor MAVEN for COVID-19 cases for school purposes, conduct contact tracing, and serve as a liaison to the Public Health Nurse in both towns. The funds also support school nurses with per diem nurse hours for substitutes so they can attend important student meetings and collaborate with school personnel. Professional development for school clinicians will also be financially supported.

In collaboration with the Scantic Valley Regional Health Trust (SVRHT), several wellness programs were offered to HWRSD and municipal employees including incentivized health promotion programs, exercise and relaxation programs, incentives for completing health screenings and access to smoking cessation support. The partnership with the Wilbraham CVS pharmacist continued and provided an on-site flu clinic at each school building for District employees.

The District welcomed a new School Physician in 2020, Amy Kasper M.D., F.A.A.P., a local pediatrician at Pediatric and Adolescent Medicine. Dr. Kasper quickly proved to be a strong partner with her valuable consultation and input to guide our health and safety protocols, as well as health-related decision making. Dr. Leif Nordstrom retired from serving the District after many years of dedicated service and professional consultation to the HWRSD. Fortunately, he will continue to care for students in his local private medical practice.

HAMPDEN-WILBRAHAM REGIONAL SCHOOL COMMITTEE

“A School Committee has the dual responsibility for implementing statutory requirements pertaining to public education and local citizens’ expectations for the education of the community’s youth. It also has an obligation to determine and assess citizens’ desires. When citizens elect delegates to represent them in the conduct of public education, their representatives have the authority to exercise their best judgment in determining policies, making decisions, and approving procedures for carrying out the responsibility.” *(Source: Massachusetts Association of School Committees)*

Members through June 2020

Patrick Kiernan, Chair
William Bontempi
Sherrill Caruana
Michelle Emirzian
Sean Kennedy
Maura Ryan
Heather Zanetti

Members as of July 2020

Sherrill Caruana, Chair
William Bontempi
Michal Boudreau
Michelle Emirzian
Sean Kennedy
Patrick Kiernan
Maura Ryan

RETIREMENTS FROM HWRSD

On the occasion of their retirement, the District gratefully acknowledges the following employees for their many years of service to the children, families and staff of the Hampden-Wilbraham Regional School District:

Claire Bigos	Food Service Staff	Minnechaug
Douglas Cummings	Social Studies Teacher	Wilbraham Middle
Patricia D'Amours	Paraprofessional	Green Meadows
Joanne Gernux	Paraprofessional	Green Meadows
Ellen Harris	Music Teacher	Stony Hill/Soule
Road Charles Hill	Physics Teacher	Minnechaug
Christine Jackman	2nd Grade Teacher	Green Meadows
Gina Kahn	Director, Safe Schools/Healthy Students	District
Lee Lyon	3rd Grade Teacher	Stony Hill
Catherine Mahoney	5th Grade Teacher	Soule Road
Robert McCray	Tech Support	Wilbraham Middle
Lori Mooney	PE/Health Teacher	Stony Hill
Elizabeth Morin	5th Grade Teacher	Soule Road
Rosemarie Pollard	Paraprofessional	Soule Road
Walter Tyska	Custodian	Minnechaug
Joanne Weisser	Business Teacher	Minnechaug

This special group of dedicated retirees provided a total of 403 years of service to the Hampden-Wilbraham Regional School District!

SCHOOL COUNCILS

The Hampden-Wilbraham Regional School District wishes to acknowledge the efforts of the School Councils and to thank them for volunteering their personal time to pursue a commitment to the education of young people. We would also like the community to recognize the services rendered by these parents and citizens:

Green Meadows Elementary School	Soule Road Elementary School
Sharon Moberg, Principal	Lisa Curtin, Principal
Michal Boudreau	Christine Casagrande
Brett Castellano	Danielle Dugre
Cynthia Miller	Cathy Mahoney
Becky Orr	Jennifer Powell
Melanie Patterson	Nicole Steven
Carol Winters	Special Education Parent Advisory
Mile Tree Elementary School	Kristina Guerin
Chante Jillson, Principal	Joyce Leckey
Michelle Croteau-Hall	Corrine Roberts
Karl Gates	Kristin Szpakowski
Sandy Goodale	Maggie Wurm
Pam Pearson	Stony Hill Elementary School
Lisa Person	Monique Dangleis, Principal
Stacey Rosen	Laura Britton
Amy Selvia-Smith	Dacia Hoskinson
Minnechaug Regional High School	Lynn Mayotte
Stephen Hale, Principal	Jill Pszeniczny
Lauren Beaudin	Wilbraham Middle School
Lena Buteau	John Derosia, Principal
Heidi Drawec	Serenity Greenwood
Olivia Elliott	Keri Less
Jaime Fisher	Rosemary Oldread
Donna Gregory	Carey Pace
Jennifer Kovarik	Sean Rooney
Keith Poulin	Andy Villamaino

HAMPDEN-WILBRAHAM REGIONAL SCHOOL DISTRICT DIRECTORY

Central Office

Albert G. Ganem, Jr., Superintendent of Schools
 Aaron D. Osborne, Director of Finance, Operations & Human Resources
 Thomas J. Mazza, Director of Curriculum, Instruction & Professional Learning
 621 Main Street, Wilbraham, MA 01095 – (413) 596-3884

Health, Safety and Student Support

Gina M. Roy, Director of Student Services
 85 Wilbraham Road, Hampden, MA 01036 – (413) 566-8950

Center of Health and Safety

Gina S. Kahn, Ed.D., Director, Hampden-Wilbraham Partners for Youth Coalition
 Teri L. Brand, RN, BSN, NCSN, Nurse Leader
 85 Wilbraham Road, Hampden, MA 01036 - (413) 566-5060

Green Meadows Elementary School (Grades PreK – 8)

Sharon L. Moberg, Principal
 38 North Road, Hampden, MA 01036 – (413) 566-3263

Mile Tree Elementary School (Grades PreK – 1)

Chante M. Jillson, Principal
 625 Main Street, Wilbraham, MA 01095 – (413) 596-6921

Minnechaug Regional High School (Grades 9 – 12)

Stephen M. Hale, Principal
 621 Main Street, Wilbraham, MA 01095 – (413) 596-9011

Soule Road Elementary School (Grades 4 – 5)

Lisa O. Curtin, Principal
 300 Soule Road, Wilbraham, MA 01095 – (413) 596-9311

Stony Hill School (Grades 2 – 3)

Monique C. Dangleis, Principal
 675 Stony Hill Road, Wilbraham, MA 01095 – (413) 599-1950

Wilbraham Middle School (Grades 6 – 8)

John G. Derosia, Principal
 466 Stony Hill Road, Wilbraham, MA 01095 – (413) 596-9061

Visit the District's website @ www.hwrsd.org

HISTORICAL COMMISSION

The purpose of the Historical Commission is to plan and implement programs for identifying, evaluating and protecting our town's historic resources. We work with other Town boards and commissions to achieve our goals. We are responsible for commenting on environmental review issues at the local level and are mandated to alert state and federal agencies to local preservation issues.

The commission has had contact with both the State and National Archives inquiring as to any photos or information regarding our town and work done by the Works Progress Administration (WPA). The WPA was established on May 6, 1935 and continued through June 30, 1943. At this time, we have not gained new knowledge regarding WPA projects in Hampden but we will continue our search.

The commission is also hoping to convert floppy discs containing Musings, a series of over 70 Hampden history articles written by Bill Meuse between 1996 and 2011 to CD's and print media so that these stories about Hampden can be shared with town residents. We would also like to digitize blueprints of the Town House, built in 1932 and designed by Towner & Sellew of Connecticut. This would ensure that the original blueprints would be better protected and those needing to view the blueprints could do so without handling the originals.

We have written a proposal for CPA monies in order to create a Hampden Village National Register District. The goals include documentation of 118 properties in the village through research and photos. Thereafter, the commission would submit this work to the Massachusetts Historical Commission for approval, and if approved would then be forwarded to the Keeper of the National Register of Historic Places for approval as a National Register District.

The commission is continuing to look for associate members to attend meetings and learn about the work it does. If you have an interest, please contact the Selectmen's office.

The commission has not met since March of 2020 due to the pandemic. We are a rather jolly group and have missed sharing each other's company alongside our ideas and work. We look forward to meeting again twice monthly as is our custom. We grieve for all those who have endured the loss of loved ones and hope that we all can find joy and thankfulness in life now and in the future.

Respectfully submitted,

Joyce Boisvert Dunklee
Betty Howarth, Co-Chair
Mahlon Peterson
Connie Witt, Co-chair

SECTION 7: PLANNING

Planning Board

Ridgeline Hillside

Zoning Board of Appeals

PLANNING BOARD - 2020

At the Special Town Meeting on October 26, 2020, the town voted to approve the EMT Operational Base Bylaw which allows ambulances(s) to be garaged and EMT's to work shift duties within the Commercial District.

In October, Edward Loiko resigned from the Planning Board. The Board would like to thank Mr. Loiko for his many years of service to the Town. Madison Pixley was appointed to replace Ed. Phillip Schneider was elected to the position vacated by Richard Green. As Richard Green chose not to run for reelection, he was then appointed as an Associate Member.

The Board continues administering two active subdivisions: Scantic Meadows which was approved in 2004; and Highland Road which was approved in 2018.

The Board adjusts their meeting schedule to align with the demands of the Town. As the demand goes up, the Board will adjust the schedule appropriately to meet the needs.

The Ridgeline and Hillside Committee continues to be administered admirably by John Matthews. The PVPC representative is Jason Barroso, and the CPC representative is John Matthews.

Respectfully submitted,

Judge Robert Howarth, Chair
John Matthews
Jason Barroso
Phillip Schneider
Madison Pixley

Richard Green, Associate Member

Joanne Fiore, Adm. Assistant

REPORT OF THE RIDGELINE AND HILLSIDE COMMITTEE

2020

The Ridgeline & Hillside Committee is a subcommittee of the Planning Board. Its function is to act in an advisory role, perform site reviews for the applicant, and make recommendations to the Planning Board and Building Department. The Ridgeline & Hillside District includes steep slopes averaging 15% or greater for 200 feet, and any land at an elevation of 600 feet or more above sea level. Please see Section 6 of the Town of Hampden Zoning Bylaw for more details. The Zoning Bylaw can be found on the Town's website at www.hampdenma.gov.

If you have questions as to the applicability of the bylaw to your property, please see the Ridgeline and Hillside District overlay map located on the Town's website or in the Town Hall. If your project falls within the Ridgeline & Hillside District, you must file an application for review of the project. The application can also be found on the Town's website.

Respectfully submitted,

John Matthews, Chairman

BOARD OF APPEALS

ANNUAL REPORT 2020

The Zoning Board of Appeals recognizes the profound rights of the individual to use his or her land without undue interference. This is our obligation and duty. An unjust deprivation of a property interest would violate the basic laws of our Country and our Commonwealth.

The Zoning Board also recognizes with conviction that a Town must regulate its neighborhoods and districts for the common good. This, too, is our obligation and duty since the exercise of a community's authority underscores our existence as a civilized society.

The Board of Appeals shall strive vigilantly towards achieving a proper and lawful balance between the Hampden Property Owner and its townspeople.

SECTION 8: PROTECTION OF ENVIRONMENT AND NATURAL RESOURCES

Conservation Commission

Stormwater Commission

Transfer Station and Recycling
Information

HAMPDEN CONSERVATION COMMISSION 2020

The Conservation Commission is an appointed board consisting of town residents who volunteer their time to promote stewardship of local conservation lands and to implement the Massachusetts Wetland Protection Act, The Rivers Protection Act and Regulations and the Hampden Wetland By-laws. The Conservation Commission currently has five members.

The Commission meets on the third Wednesday of every month at 7:00 pm in the Melville Room of the Town House. With COVID 19 restrictions we held meetings in the parking lot of the Town House, weather permitting. This year the Commission has held eight regular meetings as well as seven site inspections and 5 Public Hearing sessions. Meeting notices with agendas are posted inside the Town House on the bulletin board, outside in the kiosk at the rear entrance of the Town House and online at <https://www.HampdenMA.Gov>. Notices for Special Meetings and Initial Public Hearings are published in The Reminder. This year we have received and processed 6 Requests for Determinations, 2 Abbreviated Notice of Area Resource Delineations, 4 Notices of Intent, 1 Notice of Intent Extension, 2 Order of Resource Area Delineations and issued one enforcement order.

The Conservation Commission also responds to concerns from town residents regarding possible wetland violations. Site visits are complete on all concerns reported to date.

We always welcome proactive people interested in preserving our Town's natural resources. If you have any questions regarding our scope or procedures, please contact us by phone, mail, email or by attending any of our meetings.

Respectfully submitted by the Commission,

Bonnie Geromini, Chairman

Judy McKinley Brewer

Ted Zebert

Andrew Netherwood

John Cushman

Thom Page

Stormwater Committee Annual Report

Since its inception, the Stormwater Committee has continued to work on complying with and implementing the requirements of the USEPA - MS4 permit. During 2020, the Committee has worked to finalize the revisions to the Stormwater By-Law. The By-Law will be submitted for approval at the Annual Town meeting.

The Committee, working with our consultant Tighe and Bond, completed initial dry weather screening of key manholes in order to assess possible negative impacts to stormwater discharge. The Stormwater Management Plan (SWMP) for the Town was updated and Tighe and Bond, working with the Town Highway Department and the Board of Health, prepared a Stormwater Pollution Prevention Plan (SWPPP) for the Hampden Transfer Station.

In September, the Committee reviewed and submitted the Stormwater Annual Report to the Board of Selectmen. This report was approved and forwarded by the Selectmen to the E.P.A. and D.E.P. It detailed ongoing Town efforts in compliance with current U.S. Environmental Protection Agency's National Pollution Discharge Elimination System - Massachusetts Small Municipal Separate Storm Sewer System (MS4) General Permit requirements.

The Committee would urge Town residents to visit the Stormwater Committee's web site to learn more about stormwater runoff and ways to keep the Scantic River and Hampden streams clean.

I would like to take this opportunity to thank everyone serving on the Committee for their valuable time commitment, effort, and dedication in order to create a successful Stormwater Committee. Respectfully submitted,

Gary Weiner, Chairman
Dena Grochmal
Mark Langone
John Matthews
Andrew Netherwood
John Plaster
Karl Sternberg

TRANSFER STATION AND RECYCLING STATION

Cross Road, Hampden, MA 01036

HOURS OF OPERATION:

FOR HOUSEHOLD TRASH DISPOSAL: Tues: 1-4 pm; Sat: 8am-4pm

RECYCLING: Tues: 1-4 pm; Saturday: 8am-4pm

ALL VEHICLES ENTERING THE TRANSFER STATION MUST HAVE A TRANSFER STATION STICKER.

The stickers are sold at the Board of Health office.

First car sticker costs if over 65 \$20.00*; additional stickers within the same household: \$10.00

First car sticker costs if under 65 \$40.00*; additional stickers within the same household: \$20.00

Stickers are valid for one year and expire on June 30th of the following year.

HOUSEHOLD TRASH

All household trash must be disposed of in yellow preprinted bags purchased from the following locations:

- Board of Health Office
- Transfer Station
- Council on Aging / Senior Center

The bags are sold in packages of 10.

16 Gallon bags= \$10.00

33 Gallon bags= \$25.00

Massachusetts prohibits the disposal of the following items:

- ❖ Paper and cardboard
- ❖ Bottles and cans
- ❖ Narrow neck plastics
- ❖ Leaves and yard waste
- ❖ Car batteries
- ❖ TV's and computers
- ❖ Large home appliances
- ❖ Hazardous waste

Be sure to keep these items out of your trash.

What are considered hazardous items?

Products with labels that say “caustic”, “toxic”, “corrosive”, “poison”, “flammable”, “warning”, “danger”, or “caution”, are considered hazardous items.

Examples: antifreeze, mercury, creosote, chemistry kits, DDT, drain cleaners, fertilizers, pesticides, gasoline, pool chemicals, paint thinner, wood stain, lead based paint, brake fluid, etc. *Call the Board of Health office for a complete list.*

Wait for the annual Household Hazardous Waste Collection Day, held in September of every year, to dispose of these items.

Recycling Information

Recycling – It’s easier than you think!

Recycling requirements have changed over the years, making it even simpler for you to take part. You no longer have to remove labels or keep track of many other recycling rules. Most items can just be dropped in the bin!

Your efforts are making a difference!

Our town sends its recyclable materials to the Springfield Material Recycling Facility (MRF). Last year, the “MRF” collected more than 50,000 tons of recyclables from communities in Western Massachusetts. That included enough paper to save 595,000 trees and enough plastic soda bottles to make 160,000 fleece jackets. Enough energy was saved by recycling aluminum cans to run a refrigerator for 65,500 days. You have helped make our recycling program a success. With your continued commitment, we will achieve our recycling goals. Keep up the good work!

RECYCLING GUIDE

MIXED PAPER:

****All paper and cardboard must be clean & dry****

- **Junk Mail**, *including window envelopes*
- **Newspaper & Inserts**
- **Magazines & Catalogs**
- **Paper Bags**
- **Paperbacks & Phone Books**, *Remove Covers*
- **Computer Paper, White and Colored office paper**
- **Cardboard**, *flattened*
- **Cereal Boxes, Shoe Boxes, etc.**, *Remove Plastic liners*
 - **NO egg cartons, pizza boxes, or wrapping paper**
 - **NO take-out containers**
 - **NO soda or beer holders /cartons**
 - **NO waxed paper or waxed cardboard**
 - **NO Plastic Grocery Bags**

CONTAINERS:

****All containers must be rinsed to remove all residue.****

- **Glass bottles & jars**, *all colors*
- **Aluminum/Tin/Steel Cans & lids**
- **Aluminum Foil**
- **Milk & Juice Cartons (Tent-Top) Drink Boxes**, *remove straws*
- **Plastic Bottles, Jars, Tubs, less than 2 gallons** *discard plastic caps and lids*
 - **NO light bulbs, window or auto glass, dishes, glasses, Pyrex, ceramics, or broken glass**
 - **NO paint or aerosol cans or other metal objects**
 - **NO plastic bags, containers over 2 gallons, motor oil jugs, chemical containers, Styrofoam flower pots or trays**

CLEAN METAL:

- **Pipes, Aluminum Gutters, Bikes**
 - **NO appliances**
 - **NO gas engines**

YARD WASTE:

- **Leaves**
- **Grass**
- **NO branches**

Maximum Wt. per item: 25-lbs.

RIGID PLASTIC (NEWEST ADDITION)

- Plastic buckets *with* metal handles
- Plastic milk/soda crates
- Plastic laundry baskets
- Plastic lawn furniture
- Plastic landscape & microwave trays
- Plastic totes- any size (*with metal*)
- Plastic toys & playhouses
- Plastic pet carriers
- Plastic shelving
- Plastic closet organizers
- Plastic dish drainers
- Plastic flower pots (*no soil*)
- Plastic traffic signs
- Plastic recycling bins
- Empty plastic garbage cans (*any size*)
- PVC & PET blister pack
- 5 gallon plastic water bottles
- Automotive plastics:
 - Bumpers
 - Grills
 - Side-view mirrors
 - Head lights & Rear lights
 - Hub-caps, etc

MORE RECYCLING TIPS

Clothing:

Collection box at the Transfer Station, Goodwill and Salvation Army take clothes, draperies, etc.

Books:

Donate to libraries. Some bookstores buy used books.

Wire Hangers:

Accepted by many dry cleaners in the region. May be accepted in scrap metal bin if hangers have no plastic.

Plastic Bags:

Recycled at some area supermarkets

Polystyrene "Peanuts":

Call 1-800-828-2214 or 1-800-789-4623

Motor Oil and Paint Disposal

Used motor oil is accepted at Auto Zone and other stores where motor oil can be purchased. Do not bring this to the Hazardous Waste Collection Day.

Latex paints can be disposed of with your regular trash after it is allowed to dry out. See the drying procedure below.

Empty Cans:

Remove the lid and let dry completely to a solid state. Place in your trash. If it does not completely dry, treat as a partial can.

Partially Full Cans:

Remove the lid. Pour in absorbent kitty litter. Stir the mixture. Let dry to a solid state — usually happens overnight. Check to make sure that it is completely dry. If there is still liquid residue left, repeat the procedure. Once paint is completely dry, place can without lid in the trash. Place lid separately in the trash.

Stains and Lead based Paints should be saved for Hazardous Waste Collection.

WHAT ABOUT TIRES, BATTERIES, OLD CELL PHONES?

Car tires:

Remove the rim, place the rubber tire in a 33 gallon trash bag (only 1 tire per bag) and this can be disposed of as trash. You may throw the rim in the scrap metal recycling container.

Alkaline batteries can be thrown in the regular trash.

Rechargeable batteries should be recycled. Most Radio Shack stores & national hardware chains have free drop boxes.

Old cell phones must be recycled. While the toxic materials (including arsenic in semi-conductors) in a single phone are minimal, consider the number of discarded cell phones in the relatively short time the technology has been available. Throwing these devices in landfills will cause lasting damage to the environment. There are various recycling programs and drop off centers for recycling. The phones are either refurbished and used for domestic violence victims or taken apart and the various components recycled. Please call your cell phone company to get information on their recycling program or drop off center.

BULKY ITEMS

(Furniture, mattress, appliances, etc.)

Must be done by a private hauler

CONSTRUCTION DEBRIS DISPOSAL

Call **Waste Management Western Processing Facilities**, 120 Old Boston Road,
Wilbraham, MA 01095 for rates, directions and hours of operation.

Tel. 596-4635 or 1-800-545-4560

For any other questions regarding the Transfer Station operations or trash disposal
and recycling, contact the Board of Health office at **566-2151 ext. 102**

Mondays thru Thursdays, 8am—2pm.

revised 4/20/21

DRAFT 4/27/21

**TOWN OF HAMPDEN
DRAFT BUDGET FOR FISCAL YEAR 2022**

	Fiscal 2018 Expended Funds	Fiscal 2019 Expended Funds	Fiscal 2020 Expended Funds	Fiscal 2021 Funds Appropriated	Fiscal 2022 Draft Requested
GENERAL GOVERNMENT					
1.0 Accountant					
1.1 Salary	31,170	33,226	34,556	35,240	41,844
1.2 Assistant	175	6,240	3,888	6,000	10,514
1.3 Expenses	18,000	2,698	14,802	12,000	14,500
1.4 Software			6,500	7,000	7,500
Total Accountant	49,345	42,164	59,746	60,240	74,358
2.0 Advisory Committee					
2.1 Clerical	3,310	4,989	691	5,412	5,563
2.2 Expenses	79	128		200	200
Total Advisory	3,389	5,117	691	5,612	5,763
3.0 Appeals, Board of					
3.1 Clerical	4,131	4,781	5,143	5,412	6,449
3.2 Expenses	20	147		300	300
Total Appeals	4,151	4,928	5,143	5,712	6,749
4.0 Assessors, Board of					
4.1 Salaries	15,634	16,008	16,010	16,837	17,090
4.2 Principal Assessor	40,861	43,884	45,588	48,111	55,632
4.2.2 Clerical	16,493	16,654	19,969	21,304	23,835
4.3 Expenses	3,458	4,419	3,480	4,500	4,500
4.5 Software Support	7,220	7,390	7,612	8,125	8,708
4.6 Mapping Maintenance	1,650	1,750	1,750	1,850	1,950
4.7 Utility Valuations					8,000
Total Assessors	85,316	90,105	94,409	100,727	119,715

5.0	Building Department Expenses								
	5.1 Code and General Enforcement	19,193	20,510	21,394	21,862	22,216			
	5.2 Inspector	47,116	49,247	51,345	65,587	66,647			
	5.3 Clerical		10,351	22,177	27,738	25,904			
	5.4 Inspectors Expense		2,600	1,803	2,000	2,000			
	5.5 Office Expense		1,843	246	1,860	1,860			
	Total Building Dept.	66,309	84,551	96,965	119,048	118,627			
6.0	County Retirement	432,127	504,034	556,667	603,730	706,975			
7.0	Insurance								
	7.1 Property and Liability	101,698	102,491	108,147	120,200	125,000			
	7.2 Employee Benefits	255,000	266,118	300,000	314,000	314,000			
	7.3 Unemployment Compensation		2,000	9,623	10,000	10,000			
	7.4 Longevity	400	200	600	600	600			
	Total Insurance	357,098	370,809	418,370	444,800	449,600			
8.0	8.1 Law & Claims	54,980	60,000	65,000	65,000	65,000			
9.0	Moderator								
	9.1 Salary				0	0			
	9.2 Expenses				100	100			
	Total Moderator				100	100			
10.0	Planning Board								
	10.2 Clerical	13,640	17,351	19,484	26,350	28,377			
	10.3 Expenses	1,100	742	596	1,100	1,100			
	Total Planning Board	14,740	18,093	20,080	27,450	29,477			
11.0	Registrars, Board of (Voters)								
	11.1 Salaries	800	800	800	800	800			
	11.2 Election Expenses	1,929	11,000	5,500	13,100	5,000			
	11.3 Street Lists	1,442	2,301	1,882	2,500	3,000			
	Total Registrars	4,171	14,101	8,182	16,400	8,800			
12.0	Selectmen								
	12.1 Salaries	9,600	9,840	10,086	10,086	10,086			
	12.2 Administrative Asst.	43,929	46,951	48,963	50,864	50,848			

12.4 Expenses	1,509	1,897	7,713	15,000	15,000
12.5 Legal Advertising	1,283	1,973	408	3,000	3,000
12.6 Mapping Maintenance	2,400	2,400	2,400	2,400	2,400
12.7 Temporary Help	253	2,500	936	12,000	12,000
12.8 Storm Water Management			45,634	47,500	40,850
Total Selectman	58,974	65,561	116,140	140,850	134,184

13.0 Tax Collector

13.1 Salary	34,284	36,546	38,009	38,959	41,019
13.2 Clerical	17,991	19,843	20,705	24,462	26,841
13.3 Expenses	2,000	2,247	1,701	2,750	2,750
13.4 Computer Maintenance	3,500	3,289	3,289	3,750	3,750
13.5 Tax Title Work	1,046	1,650	1,219	2,500	2,500
Total Tax Collector	58,821	63,575	64,923	72,421	76,860

14.0 Town Clerk

14.1 Salary	34,284	37,047	38,009	38,959	41,019
14.2 Clerical	16,103	16,072	16,277	24,786	31,297
14.3 Record Clerk	1,119	6,192	6,244	7,681	7,796
14.3 Expenses	1,000	1,100	991	1,250	1,250
14.4 Town Publications				100	100
Total Town Clerk	52,506	60,411	61,521	72,776	81,462

15.0 Town Report

	2,910	2,661	1,798	3,000	3,000
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16.0 Treasurer

16.1 Salary	38,965	41,533	43,194	44,274	48,311
16.2 Clerical	5,710	8,502	3,010	8,922	10,514
16.3 Expenses	1,099	1,099	1,287	1,200	1,200
16.4 Certifying Notes					1,000
16.5 Interest on Loans (short term)	2,486			8,765	1,610
16.6 Tax Title Work	1,509	9,993	1,880	11,000	11,000
16.7 Payroll Service	6,999	7,500	7,500	7,500	7,500
16.10 Records Mgt				1,000	1,000
Total Treasurer	56,768	68,627	56,871	82,660	82,135

17.0 Veterans' Benefits

	18,389	13,077	7,471	20,000	20,000
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19.0	Town Administrator	86,247	75,315	100,000	87,500
TOTAL GENERAL GOVERNMENT		1,319,994	1,709,292	1,940,526	2,070,305

GENERAL TOWN SERVICES

20.0	Academy Hall Maintenance	3,000	3,799	4,500	4,500
21.0	Cemetery Commission				
	21.1 Clerical	9,787	9,906	13,049	15,301
	21.2 Expenses	334	385	500	500
	21.3 Maintenance	14,200	13,400	19,500	19,500
	21.4 Computer Maintenance	450	450	500	1,500
	Total Cemetery Commission	24,771	23,756	33,549	36,801

22.0	Conservation Commission				
	22.1 Clerical	8,407	6,820	34,006	23,365
	22.2 Expenses	500	678	750	750
	Total Conservation Commission	8,907	7,498	34,756	24,115

23.0	Transfer Station				
	23.2 Monitoring/Testing	13,993	17,178	25,000	25,000
	Total Transfer Station	13,993	17,178	25,000	25,000

24.0	School Buildings Repairs	13,148		15,000	15,000
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26.0	Library				
	26.1 Salaries, Materials, Books	129,147	144,122	147,605	172,946
	Total Library	129,147	144,122	147,605	172,946

27.0	Town Events	983	676	1,200	1,200
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29.0	Office Equipment				
	29.1 Acquisition	1,835	20,000	20,000	20,000
	29.2 Maintenance	11,510	4,186	5,000	5,000
	29.3 Supplies	3,500	7,489	10,000	10,000
	29.4 Postage	11,682	12,455	17,000	17,000

	29.5 Information Technology		29,112	28,250	30,000	30,000
	29.6 Website					2,500
	Total Office Equipment	28,527	57,825	72,380	82,000	84,500
30.0	Parks and Recreation					
	30.1 Salaries	39,902	33,578	36,705	46,753	46,875
	30.2 Operating Expenses	4,478	1,694	1,923	5,200	5,400
	30.9 Spray park	9,750	7,908	8,009	10,800	11,000
	Total Parks and Recreation	54,130	43,180	46,637	62,753	63,275
32.0	Town House Maintenance					
	32.1 Custodial	16,825	14,620	12,329	19,000	17,000
	32.2 Maintenance and Repairs	9,583	11,000	30,000	30,000	30,000
	32.3 Heat and Utilities	38,362	35,634	31,680	40,000	40,000
	Total Town House Maintenance	64,770	61,254	74,009	89,000	87,000
34.0	Ambulance					
					333,000	342,990
35.0	Gasoline					
	35.1 Purchase	37,750	38,782	38,922	50,000	50,000
	36.1 Gasoline Expenses	8,024	12,741	7,154	10,000	10,000
	Total Gasoline	45,774	51,523	46,076	60,000	60,000
36.0	Street Lighting					
		23,000	19,281	21,114	23,000	23,000
37.0	Council on Aging					
	37.1 Director's Salary	50,007	53,304	60,024	61,356	70,376
	37.2 General Salary	62,952	69,683	83,214	88,434	94,478
	37.3 Expenses	3,999	6,906	6,386	7,000	7,000
	Total Council on Aging	116,958	129,893	149,624	156,790	171,854
38.0	Senior Center					
	38.2 Utilities	21,050	20,968	21,656	21,576	22,115
	38.3 Building Maintenance	14,485	15,375	15,759	15,759	16,153
	Total Senior Center	35,535	36,343	37,415	37,335	38,268
39.0	Historical Commission					
		230	75		400	400

Total General Town Services		562,873	598,204	644,284	1,105,887	1,150,849
HIGHWAY DEPARTMENT						
40.0	Superintendent's Salary	79,438	81,424	84,681	87,221	89,838
40.1	Departmental Payroll			239,115	271,195	268,611
41.0	Tree Warden					
	41.1 Expenses	12,850	14,820	39,850	39,850	49,850
	41.1.2 Salary	5,623	5,791	6,144	6,300	6,600
	Total Tree Warden	18,473	20,611	45,994	46,150	56,450
42.0	Public Grounds	41,338	41,309	2,747	4,385	4,385
43.0	Highway Maintenance					
	43.0 Expenses	41,338	162,772	65,251	65,672	65,672
	43.1 Paving	55,000	65,000	250,000	150,000	250,000
	Total Highway Maintenance	96,338	227,772	315,251	215,672	315,672
44.0	General Highway Expense	115,889	119,100	14,608	15,645	15,645
45.0	Snow and Ice Removal	188,351	173,812	146,863	100,000	100,000
46.0	Contract Services					
	46.1 Street Sweeping	16,740	16,800	16,800	22,800	22,800
	46.2 Catch Basin Cleaning	40,900	40,900	40,900	40,900	40,900
	Total Contract Services	57,640	57,700	57,700	63,700	63,700
47.0	Other Highway Accounts					
	47.1 Road Machinery Maintenance	17,995	17,988	16,030	18,000	18,000
48.0	Building Expenses					
	48.1 Expenses and Utilities	9,938	9,176	11,758	15,000	15,000
TOTAL HIGHWAY DEPARTMENT		625,400	748,892	934,747	836,968	947,301

PROTECTION OF PERSONS AND PROPERTY

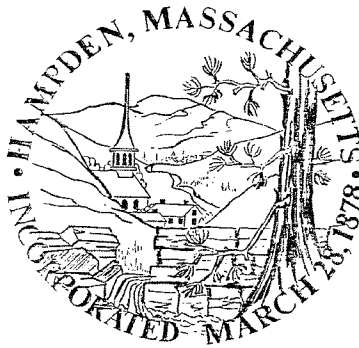
50.0	Animal Inspection						
	50.1 Salary	2,260	2,409	2,505	2,505	2,543	
	50.2 Expenses	170	240	240	240	240	
	50.4 Wildlife Control	350	783	500	2,500	2,500	
	Total Animal Inspection	2,780	3,432	3,245	5,245	5,283	
51.0	Emergency Management	6,878	7,086	7,400	8,000	5,000	
51.5	Traffic Control	4,469	7,883	10,000	15,000	15,000	
52.0	Dog Officer						
	52.1 Animal Control	11,963	11,824	11,801	12,748	12,939	
	52.2 Dog Damage Fund	700	60		700	700	
	Total Dog Officer	12,663	11,884	11,801	13,448	13,639	
53.0	Fire Department						
	53.1.1 Med Dir Emer Med Svcs		3,000	3,000	0	0	
	53.1 Fire Chief Salary			18,585	28,521	28,949	
	53.2 Fire Chief Expenses	1,497	1,021	900	1,500	1,500	
	53.3 Operation	39,999	40,000	43,603	48,200	48,200	
	53.4 Equipment	8,509	12,835	16,478	16,500	16,500	
	53.5 Training Stipend	23,772	21,382	27,601	32,000	32,000	
	53.6 Radio Service Agreement	3,945	4,421	4,221	0	0	
	015537 Call reimbursement	41,680	33,944	29,492	65,000	50,000	
	015538 FD Salaries	132,337	138,054	138,480	170,550	182,000	
	015538.1 Clerical		3,115	3,400	3,767	4,857	
	015539 Uniforms		1,381	1,998	3,500	3,500	
	53.10 EMS Supplies				3,000	3,000	
	Total Fire Department	251,739	259,153	287,758	372,538	370,506	
54.0	Forest Fire Control	1,800	1,222	1,790	1800	1,800	
56.0	Health, Board of						
	56.1 Salary	3,947	5,275	5,485	5,622	5,622	
	56.2 Clerk Salary	33,820	40,913	43,975	45,689	58,647	

56.3 Expenses		1,000	687	1,000	1,000
56.4 Health Nurse					7,800
Total Board of Health	37,767	47,188	50,147	52,311	73,069
56.5 Water District					
565.1 Operations	7,874	8,000	7,732	8,000	8,000
565.2 Testing	1,013	1,033	121	2,000	2,000
Total Water District	8,887	9,033	7,853	10,000	10,000
57.0 Police					
57.1 Chief's Salary	86,608	88,990	90,904	93,495	100,000
*Additional Salary of \$20,000 included in Career Incentive line					
57.2 General Salaries	1,035,192	1,072,240	1,127,213	1,217,274	1,217,274
57.3 Maintenance of Cruisers	11,155	11,973	12,824	12,670	12,760
57.4 General Expenses	72,320	73,838	93,709	103,680	104,405
57.5 New Cruisers	36,000	38,607	41,250	44,000	45,000
57.6 Training	27,739	26,749	22,874	32,799	33,114
57.7 Equipment	5,000	8,700	8,700	8,700	8,700
57.8 Career Incentive Pay (Quinn Bill	72,497	67,215	72,796	74,907	74,907
57.9 Building Maintenance & Exp		56,559	57,181	60,363	60,363
	1,346,511	1,444,871	1,527,451	1,647,888	1,656,523
58.0 Other Police Accounts					
58.1 Election and Town Meetings	1,202	1,086	2,912	2,986	846
58.2 Towing Clerk				100	100
58.3 WMLEC	700	750	700	750	750
	1,902	1,836	3,612	3,836	1,696
Total Police	1,348,413	1,446,707	1,531,063	1,651,724	1,658,219
59.0 Police/Fire Communications					60,663
TOTAL PROTECTION	1,675,396	1,793,588	1,911,057	2,130,066	2,213,179
SCHOOLS					
69.0 Regional School District					

69.1 Assessment	7,498,499	7,437,341	7,633,905	7,582,438	7,542,467
Total Regional School District	7,498,499	7,437,341	7,633,905	7,582,438	7,542,467
LOCAL DEBT					
70.0 Local Government Debt					
70.4 Green Meadow Bond	212,400	205,200	198,000	190,800	183,600
70.7 Infrastructure Roads	403,960	400,000			
70.8 Minnechaug Bond	506,261	502,573	498,860	495,842	493,868
70.9 Minnechaug, retro bond		69,859			
70.10 Police Dept		256,357	231,750	227,250	227,250
70.11 Highway Truck	50,000				
70.12 Air packs	43,000				
Total Local Government Debt	1,215,621	1,433,989	928,610	913,892	904,718
GRAND TOTAL		13,566,075	13,761,895	14,509,777	14,828,819

TOWN OF HAMPDEN

ANNUAL TOWN MEETING



MONDAY, May 10, 2021

7:00 P.M.

**Thornton W. Burgess Middle School
85 Wilbraham Road
Hampden, Massachusetts**

TABLE OF CONTENTS

ARTICLE 1	TOWN REPORTS.....	3
ARTICLE 2	ANNUAL OPERATING BUDGET.....	3
ARTICLE 3	PRIOR YEAR BILLS	3
ARTICLE 4	FISCAL 2022 SPENDING LIMITS FOR REVOLVING FUNDS.....	3
ARTICLE 5	ENTERPRISE FUND TRANSFER STATION	4
ARTICLE 6	COMMUNITY PRESERVATION COMMITTEE.....	4
ARTICLE 7	CONSERVATION FUND	4
ARTICLE 8	CHAPTER 90 - STATE HIGHWAY AID.....	4
ARTICLE 9	LIBRARY ADDITIONAL STATE AID.....	5
ARTICLE 10	TRANSFER TO THE ASSESSORS' STABILIZATION FUND.....	5
ARTICLE 11	TRANSFER FROM THE ASSESSORS' STABILIZATION FUND	5
ARTICLE 12	SENIOR TAX EXEMPTION.....	5
ARTICLE 13	SCHOOL RESOURCE OFFICER	5
ARTICLE 14	ADVISORY COMMITTEE RESERVE FUND.....	5
ARTICLE 15	HIGHWAY GARAGE EXPANSION PROJECT	5
ARTICLE 16	ACADEMY HALL	5
ARTICLE 17	STORMWATER BY-LAW AMENDMENT	5
ARTICLE 18	FIRE DEPARTMENT TRUCK.....	6
ARTICLE 19	TOWN WATER ARTICLE	6
ARTICLE 20	SCANTIC WATER DISTRICT EXPANSION	6
ARTICLE 21	GENERAL STABILIZATION FUND	6
ARTICLE 22	REDUCING THE TAX RATE.....	6
ARTICLE 23	CITIZEN'S PETITION	6

ANNUAL TOWN MEETING
TOWN OF HAMPDEN
COMMONWEALTH OF MASSACHUSETTS

Hampden, ss.

To: Either of the Constables of the said Town of Hampden in said County:

Greetings: In the name of the Commonwealth of Massachusetts, you are hereby required to notify and warn the inhabitants of the Town of Hampden qualified to vote in Town Affairs, to meet at **Thornton W. Burgess Middle School, 85 Wilbraham Road, Hampden**, on **Monday, May 10, 2021 at seven o'clock in the evening**, then and there to act on the following articles:

ARTICLE 1 TOWN REPORTS

To hear the Annual Town Reports of all officers of the Town and any committee whose duty it may be to report at said meeting, and act thereon; or take any other action relative thereto.

ARTICLE 2 ANNUAL OPERATING BUDGET

To see if the Town will vote to fix the salary and compensation of all elective officers of the Town as provided for by General Laws Chapter 41, Section 108 and to raise and appropriate the necessary sums to cover same, and to raise money and make appropriations to defray the expenses of the Town for the period July 1, 2021 to June 30, 2022; or take any other action relative thereto.

ARTICLE 3 PRIOR YEAR BILLS

To see if the Town will vote to authorize the payment of any departmental bills from Fiscal Year 2020 or previous years and will vote to raise and appropriate a sum of money therefor; or take any other action relative thereto.

ARTICLE 4 FISCAL 2022 SPENDING LIMITS FOR REVOLVING FUNDS

To see if the Town will vote to authorize the following total expenditures for each of the following revolving funds pursuant to General Laws Chapter 44, Section 53E ½ for the fiscal year beginning July 1, 2022 to be expended in accordance with the bylaws heretofore approved; or take any other action relative thereto.

<u>FUND</u>	<u>Approved Total Expenditures</u>
Building Department Fund	\$ 85,000
Board of Health Fund	\$ 25,000
Cemetery Commission Fund	\$ 34,386
Council on Aging Fund	\$ 21,000
Library Fund	\$ 3,000
Conservation Commission Fund	\$ 20,000

Planning Board Fund

\$ 10,000

ARTICLE 5 ENTERPRISE FUND TRANSFER STATION

To see if the Town will vote to appropriate a sum of money to fund the operations of the Transfer Station; determine whether the money shall be provided by the estimated income to be derived in Fiscal Year 2022 from the operations of the Transfer Station, by the tax levy, by transfer from available funds, including the retained earnings of relevant enterprise fund, or by any combination of these methods; or take any other action relative thereto.

ARTICLE 6 COMMUNITY PRESERVATION COMMITTEE

To see if the Town will vote to appropriate or reserve from Community Preservation annual revenues, in the amounts recommended by the Community Preservation Committee, for Committee administrative expenses, community preservation projects and other expenses in Fiscal Year 2022 with each item to be considered a separate appropriation; or take any other action relative thereto.

A) To see if the Town will vote to appropriate \$15,500 from the Community Preservation Fund for the purpose of reimbursing the Hampden Housing Authority for the replacement and improvement of exterior faucets and interior shutoff valves located within Centennial Commons; or take any other action relative thereto.

B) To see if the Town will vote to appropriate \$3,000 from the Community Preservation Fund for the purpose of regrading and drainage of a portion of the lower ball field at Memorial Park; or take any other action relative thereto.

C) To see if the Town will vote to appropriate \$10,000 from the Community Preservation Fund for the purpose of excavation and grading of the entrance to Mt. Vision located on North Road; or take any other action relative thereto.

D) To see if the Town will vote to appropriate \$9,300 from the Community Preservation Fund for the purpose of retaining a consultant to prepare and file a request for designation of a Hampden Village National Historic District; or take any other action relative thereto

ARTICLE 7 CONSERVATION FUND

To see if the Town will vote to raise and appropriate or transfer from available funds a sum of money for the Conservation Fund, said fund to be used for the purpose of acquiring available land for the Town for conservation purposes, if said purchase is voted upon and approved at an Annual or Special Town Meeting prior to such purchase; or take any other action relative thereto.

ARTICLE 8 CHAPTER 90 - STATE HIGHWAY AID

To see if the Town will vote to accept a sum of money from the Commonwealth of Massachusetts, in accordance with General Laws Chapter 90, Section 34 and the Transportation

Department's Chapter 90 Guidelines and be allowed to borrow in anticipation of reimbursement; or take any other action relative thereto.

ARTICLE 9 LIBRARY ADDITIONAL STATE AID

To see if the Town will vote that in Fiscal Year 2022, if State aid for the Library is received, this money will be made available for Library Trustees to use at their discretion; or take any other action relative thereto.

ARTICLE 10 TRANSFER TO THE ASSESSORS' STABILIZATION FUND

To see if the Town will vote to raise and appropriate or transfer from available funds, a sum of money into the Assessors' Stabilization Fund; or take any other action relative thereto.

ARTICLE 11 TRANSFER FROM THE ASSESSORS' STABILIZATION FUND

To see if the Town will transfer from the Assessor's Stabilization Fund a sum of money for the Fiscal Year 2022 Department of Revenue mandated programs; or take any other action relative thereto.

ARTICLE 12 SENIOR TAX EXEMPTION

To see if the Town will increase the maximum allowable gross receipts from all sources under General Laws Chapter 59, section 5, Clause 41C, the Senior Tax Exemption; or take any other action relative thereto.

ARTICLE 13 SCHOOL RESOURCE OFFICER

To see if the Town will vote to raise and appropriate or transfer from available funds, a sum of money to fund the School Resource Officer for Fiscal Year 2022 at Minnechaug Regional High School; or take any other action relative thereto.

ARTICLE 14 ADVISORY COMMITTEE RESERVE FUND

To see if the Town will vote to raise and appropriate or transfer from available funds a sum of money for the Advisory Committee Reserve Fund; or take any other action relative thereto.

ARTICLE 15 HIGHWAY GARAGE EXPANSION PROJECT

To see if the Town will vote to raise and appropriate, borrow, or transfer from available funds a sum of money to fund expansion of the Highway Garage; or take any other action relative thereto.

ARTICLE 16 ACADEMY HALL

To see if the Town will vote to raise and appropriate, borrow, or transfer from available funds a sum of money to fund exterior painting of Academy Hall; or take any other action relative thereto.

ARTICLE 17 STORMWATER BY-LAW AMENDMENT

To see if the Town will vote to amend the following section of the General Bylaws by removing

Chapter 14(A), Erosion and Sediment Control for Stormwater Management, and replace Chapter 14(A) with the attached; or take any other action relative thereto.

ARTICLE 18 FIRE DEPARTMENT TRUCK

To see if the Town will vote to raise and appropriate, borrow, or transfer from available funds a sum of money to purchase a new truck for the Fire Department; or take any other action relative thereto.

ARTICLE 19 TOWN WATER ARTICLE

To see if the Town will vote to raise and appropriate, borrow, or transfer from available funds a sum of money to provide uncontaminated water to certain residents of Main Street; or take any other action relative thereto.

ARTICLE 20 SCANTIC WATER DISTRICT EXPANSION

To see if the Town will vote to extend the Scantic Water District via a new water main from the Pump House at 789 Main Street, west to 575 Main Street, approximately 2,640 ft; and further, to extend an off shoot main at the intersection of Main Street and North Road, north to 19 North Road (the Fire Station), approximately 450 ft.; and further, to extend an off shoot main from 587 Main Street, North to 589 Main Street (the Highway Garage), approximately 400 ft. (map attached); or take any other action relative thereto.

ARTICLE 21 GENERAL STABILIZATION FUND

To see if the Town will vote to raise and appropriate, borrow, or transfer from available funds a sum of money to the General Stabilization Fund; or take any other action relative thereto.

ARTICLE 22 REDUCING THE TAX RATE

To see if the Town will vote to transfer from the General Stabilization Fund a sum of money for the purpose of reducing the tax rate for Fiscal Year 2022; or take any other action relative thereto.

ARTICLE 23 CITIZEN'S PETITION

To see if the town will vote to direct the Board of Selectmen in a non-binding referendum to keep Emergency Dispatch Services in the Town of Hampden, unless moving said services out of the Town of Hampden has been agreed to by a majority of voters present at a Town Meeting; and to further direct the Board of Selectmen to aggressively pursue inter-municipal Emergency Dispatch Agreements hosted by Hampden, in Hampden, or other fee-for-services Dispatch agreements hosted by Hampden, in Hampden, that may generate revenue to offset some of the cost of the Town's Emergency Dispatch, or take any other action relative thereto.

TOWN ELECTION WARRANT

And you are further required to notify and warn the inhabitants of the Town of Hampden qualified to vote in elections of Town Officers to meet at the Hampden Town House, 625 Main Street, Hampden, on Monday, May 17, 2021 AD at seven o' clock in the forenoon, then and there to give in their votes on one ballot to the election officers of said Town for the following officers, to wit:

To choose for the term of one year the following:

Town Moderator

To choose for the term of three years the following:

Board of Selectmen (1)

Board of Assessors (1)

Hampden Library Trustees (1)

Hampden Wilbraham Regional School Committee member (1)

Cemetery Commissioner (1)

Park Commissioners (2)

To choose for the term of five years the following:

Hampden Housing Authority (1)

Planning Board (1)

Also, to choose all other necessary Town Officers.

And you are directed to serve this Warrant by posting and attested copy thereof at each of the

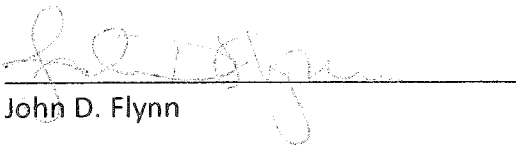
April 26, 2021

And you are directed to serve this Warrant by posting and attested copy thereof at each of the places designated by the Town. Hereof fail not and make do return of this Warrant with your doings thereon, to the Town Clerk at or before the time of meeting aforesaid. Given under our hands this 26th day of April 2021.

Board of Selectmen


Donald L. Davenport, Chairman


Mary Ellen Glover


John D. Flynn

I, Constable for the Town of Hampden, have on this date posted an original warrant for the Town Meeting to be held on _____ at ____ pm in all places as designated by the Town of Hampden Bylaw, Chapter II Town Meetings (Village Mart 43 Somers Road, Hampden Police Station 100 Main Street, Hampden Senior Center 104 Allen Street and the town website hampdenma.gov).

Constable, Town of Hampden

ATTACHMENT FOR ARTICLE 17

CHAPTER XIV (A) Erosion and Sediment Control for Stormwater Management

(Adopted April 28, 2008)

(Revised May 2021)

SECTION 1. PURPOSE AND AUTHORITY

1. Purpose

- A. The purpose of this bylaw is to better manage land development in order to protect, maintain, and enhance the public health, safety, and general welfare of the citizens of Hampden by establishing minimum requirements and procedures to control the adverse impacts associated with stormwater runoff.
- B. The proper management of stormwater runoff will meet the following objectives:
 - 1. Reduce the adverse water quality impacts of stormwater discharges to rivers, lakes, reservoirs and streams in order to attain federal water quality standards;
 - 2. Prevent the discharge of pollutants, including hazardous chemicals, into stormwater runoff;
 - 3. Minimize the volume and rate of stormwater which is discharged to rivers, streams, reservoirs, and lakes that flows from any site during and following development;
 - 4. ***Prevent erosion and sedimentation from land development, and reduce stream channel erosion caused by increased runoff;***
 - 5. Provide for the recharge of groundwater aquifers and maintain the base flow of streams;
 - 6. Provide stormwater facilities that are attractive, maintain the natural integrity of the environment, and are designed to protect public safety;
 - 7. Maintain or reduce pre-development runoff characteristics after development to the extent feasible;
 - 8. Minimize damage to public and private property from flooding;
 - 9. Encourage the use of Low Impact Development (LID) practices such as reducing impervious cover, treating and infiltrating stormwater at the source, utilizing environmentally sensitive site design, and, the preservation of open space and natural areas, to the maximum extent practicable;
 - 10. Ensure that these management controls are properly maintained.

2. Authority

The Board of Selectman, its employees or agents are designated to enforce this bylaw. The Board of Selectman shall delegate Town agencies to administer, implement and enforce this bylaw. These agencies shall be herein referred to as “Designated Agent” by powers delegated in writing by the Board of Selectmen.

SECTION 2. DEFINITIONS

The following definitions describe the meaning of the terms used in this Bylaw:

AUTHORIZED ENFORCEMENT AGENCY: The Board of Selectmen, its employees or Designated Agent to enforce this bylaw.

ADVERSE IMPACT means any deleterious effect on waters or wetlands, including their quality, quantity, surface area, species composition, aesthetics or usefulness for human or natural uses which are or may potentially be harmful or injurious to human health, welfare, safety or property, to biological productivity, diversity, or stability or which unreasonably interfere with the enjoyment of life or property, including outdoor recreation.

BEST MANAGEMENT PRACTICES (BMP) are structural or biological devices that temporarily store or treat urban stormwater runoff to reduce flooding, remove pollutants, and provide other amenities. They can also be non- structural practices that reduce pollutants at their source. BMPs are described in a stormwater design manual, Stormwater Handbook, Volume 2: Technical Guide for Compliance with Massachusetts Stormwater Management Standard (February, 2008, Massachusetts Department of Environmental Protection, as updated or amended. An unofficial copy can be obtained at <https://www.mass.gov/guides/massachusetts-stormwater-handbook-and-stormwater-standards>).

Section 1.01 CONSTRUCTION ACTIVITY is disturbance of the ground by removal of vegetative surface cover or topsoil, grading, excavation, clearing or filling.

DESIGN STORM is a rainfall event of specified size and return frequency that is used to calculate the runoff volume and peak discharge rate to a BMP.

DESIGNATED AGENT: The Building Inspector or assigned replacement in cooperation with the Board of Selectmen, Planning Board, Conservation Commission and Highway Department shall be the enforcing agent for this bylaw.

DETENTION is the temporary storage of storm runoff in a BMP, which is used to control the" peak discharge rates, and which provides gravity settling of pollutants.

DISTURBANCE is any land clearing, grading, bulldozing, digging or similar activities.

DRAINAGE AREA means that area contributing runoff to a single point measured in a horizontal plane, which is enclosed by a ridgeline.

DRYWELL is similar to an infiltration trench but smaller with inflow from a pipe; commonly covered with soil and used for drainage areas of less than 1 acre such as roadside inlets and rooftops runoff.

EASEMENT means a grant or reservation by the owner of land for the use of such land by others for a specific purpose or purposes, and which must be included in the conveyance of land affected by such easement.

FLOW ATTENUATION means prolonging the flow time of runoff to reduce the peak discharge.

HYDROLOGY MODEL may include one of the following:

- TR-20, a watershed hydrology model developed by the Natural Resources Conservation Service act that is used to route a design storm hydrograph through a pond;
- TR 55, or Technical Release 55, "Urban Hydrology for Small Watersheds" is a publication developed by the Natural Resources Conservation Service to calculate stormwater runoff and an aid in designing detention basins;
- HydroCAD.

IMPERVIOUS SURFACES are areas, such as pavement or rooftops, which prevent the infiltration of water into the soil.

INFILTRATION is the downward movement of water from the surface to the subsoil.

INFILTRATION TRENCH is a stormwater management excavation filled with aggregate which removes both soluble and particulate pollutants. Trenches are not intended to trap coarse sediments.

LOW IMPACT DEVELOPMENT (LID) is a set of approaches that seeks to mimic a site's predevelopment hydrology using design techniques that infiltrate, filter, store, evaporate and detain runoff close to its source. Instead of conveying, managing and/or treating stormwater in large, end-of-pipe facilities, LID utilizes small-scale, decentralized practices that infiltrate, treat, evaporate, and transpire rain water and snow melt including bioretention areas, grassed swales, reducing impervious areas, preservation of open space, development density, lot size and configuration, street design, parking design, and other structural stormwater treatment methods.

MUNICIPAL SEPARATE STORM SEWER SYSTEM (MS4) is the system of conveyances designed or used for collecting or conveying stormwater, including any road with a drainage system, street, gutter, curb, inlet, piped storm drain, pumping facility, retention or detention basin, natural or manmade or altered drain channel, reservoir, and other drainage structure that together comprise the storm drainage system owned, operated and maintained by the Town of Hampden.

NEW DEVELOPMENT any construction activities or land alteration on an area that has not previously been developed to include impervious cover.

OUTFALL is the terminus of a storm drain or other stormwater structure where the contents are released.

PEAK DISCHARGE is the maximum instantaneous rate of flow during a storm, usually in reference to a specific design storm event

PERMEABLE SOILS are soil materials with a sufficiently rapid infiltration rate so as to greatly reduce or eliminate surface and stormwater runoff. These soils are generally classified as U.S. Department of Agriculture (USDA) Natural Resources Conservation Service (NRCS) hydrologic soil types A and B.

PERSON is any individual, group of individuals, association, partnership, corporation, company, business, organization, trust, estate, administrative agency, public or quasi-public

corporation or body, the Commonwealth or political subdivision to the extent permitted by law thereof.

POLLUTANT is any element or property of sewage, residential, agricultural, industrial, or commercial waste, runoff, leachate, heated effluent, or other matter whether originating at a point or non-point source, that is or may be introduced into any storm drain system, waters of the United States, and/or Commonwealth. Pollutants shall include without limitation:

1. paints, varnishes, solvents;
2. oil, grease, antifreeze, other automotive fluids and/or products;
3. non-hazardous liquid and solid wastes;
4. refuse, garbage, litter, rubbish, yard wastes, or other discarded or abandoned objects, ordnances, accumulations and floatables;
5. chemicals, including but not limited to pesticides, herbicides, and fertilizers;
6. hazardous materials and wastes as defined by MGL 310 CMR 40 and 310 CMR 30;
7. sanitary waste;
8. dissolved and particulate metals;
9. metal objects or materials;
10. animal wastes;
11. rock, sand, salt, soils, or other products/materials that mobilize in surface water runoff;
12. and construction wastes and/or residues, including but not limited to, discarded building materials and concrete washout.

REDEVELOPMENT is any construction, land alteration, or improvement of impervious surfaces that does not meet the definition of new development

RETENTION is the holding of runoff in a basin without release except by means of evaporation, infiltration, or emergency bypass.

SMALL MS4 GENERAL PERMIT: EPA General Permits for Stormwater Discharges from Small Municipal Separate Storm Sewer Systems in Massachusetts, dated April 2016, as amended.

START OF CONSTRUCTION is the first land-disturbing activity associated with a development, including land preparation such as: clearing, grading and filling; installation of streets and walkways; excavation for basements; footings, piers or foundations; erection of temporary forms; and installation of accessory buildings such as garages.

SWALE is a natural depression or wide shallow ditch used to temporarily store, route, or filter runoff.

USGS HUC 12: United States Geological Survey 12-digit Hydrologic Unit Code, a geographic area representing part of all of a surface drainage basin, a combination of drainage basins, or a distinct hydrologic feature as delineated by the USGS. HUC 12 are identified and boundaries are viewable on MassGIS.

SECTION 3. APPLICABILITY

1. Applicability

Prior to the issuance of any site plan approval or development permit for any proposed development listed below, a stormwater management permit, or a waiver of the requirement for a stormwater management permit, must be approved by the Designated Agent. The Designated Agent shall coordinate with other appropriate Boards or Commission having other permit authority and review procedures for land use. The stormwater management permit waiver shall only be granted for residential projects.

No person shall, on or after the effective date of the bylaw, initiate any land clearing, land grading, earth moving or development activities without first complying with this bylaw. The following uses and activities shall be required to submit drainage reports, plans, construction drawings, specifications and as-constructed information in conformance with the requirements of this bylaw:

- A. Multi-family residential developments involving four or more units;
- B. Any new commercial, industrial, and institutional structures under the same ownership, with at least 5,000 square feet of gross floor area, 10,000 square feet of impervious surface, or that require 10 or more parking spaces.**
- C. Redevelopment or additions to existing commercial, industrial, and institutional uses which result in an additional impervious surface area or gross floor area of greater than 5,000 square feet, or which results in an increase of 10 or more parking spaces.
- D. Subdivisions and construction activities of any kind disturbing greater than 40,000 square feet.
- E. Development or redevelopment involving multiple separate activities in discontinuous locations or on different schedules if the activities are part of a larger common plan of development that all together disturbs one or more acres.

2. Exemptions

To prevent the adverse impacts of stormwater runoff, the stormwater performance standards in Section 6 must be met at all construction activity or land disturbance that individually or as part of a Common Plan of Development resulting in disturbance of land in excess of the thresholds defined in Section 3.1.

The following activities are exempt from the requirements for submittal and approval of a stormwater management plan under Section 4.

- A. Additions or modifications to existing single family structures as approved by the Designated Agent;
- B. Residential developments that do not disturb more than 40,000 square feet of land, provided that they are not part of a larger common development plan;
- C. Repairs to any stormwater treatment system deemed necessary by the Designated Agent;
- D. Any emergency activity that is immediately necessary for the protection of life, property or the environment, as determined by the Designated Agent;
- E. Any agricultural activity which is consistent with an approved soil conservation plan prepared or approved by the U.S. Department of Agriculture (USDA) Natural Resources Conservation Service (NRCS);
- F. Any logging which is consistent with a timber management plan approved under the Forest Cutting Practices Act by the Massachusetts Department of Conservation and Recreation;
- G. Work undertaken by the Hampden Highway Department; and

- H. Repairs or replacement of an existing sewage disposal system deemed necessary by the Board of Health.

3. Stormwater Design Manual

A stormwater design manual, Stormwater Handbook, Volume 2: Technical Guide for Compliance with Massachusetts Stormwater Management Standard (February, 2008, Massachusetts Department of Environmental Protection, as updated or amended) is hereby incorporated by reference as part of this bylaw, and shall furnish additional policy, criteria and information including specifications and standards, for the proper implementation of the requirements of this bylaw.

This manual includes a list of acceptable stormwater treatment practices, including the specific design criteria for each stormwater practice. The manual may be updated and expanded from time to time, based on improvements in engineering, science, monitoring and local maintenance experience, at the discretion of the Hampden Designated Agent or Massachusetts Department of Environmental Protection. Stormwater treatment practices that are designed and constructed in accordance with these design and sizing criteria will be presumed to meet the minimum water quality performance standards.

SECTION 4. PERMIT PROCEDURES AND REQUIREMENTS

1. Permit Required

No landowner shall commence land disturbance activities, without approval of a Stormwater Management Permit from the Designated Authority and meeting the requirements of this bylaw.

2. Application Requirements

Application for approval of a Stormwater Management Permit shall include the following:

- A. A stormwater management plan or an application for waiver shall be submitted to the Designated Agent for review and approval for any proposed development specified in Section 3.1. Three copies of the stormwater management plan shall be submitted, and clearly labeled, along with other documents required in this bylaw for site plan review. The plan shall contain supporting computations, drawings, and sufficient information describing the manner, location, and type of measures in which stormwater runoff will be managed from the entire development. The plan shall serve as the basis for all subsequent construction.
- B. An erosion and sediment control plan, which shall contain sufficient information to describe the nature and purpose of the proposed development.
- C. A maintenance agreement
- D. A non-refundable permit review fee

The applicant may request, and the Designated Agent may grant, a waiver from any information requirements it judges to be unnecessary to the review of a particular plan

3. Procedures for Review and Approval of Stormwater Permits

- A. The procedures for review and approval of stormwater management permits shall be consistent with review procedures of Town Boards, as appropriate for the use.

- B. The Designated Agent shall refer all major stormwater management permit applications to the appropriate Board, Commission and/or Department for review and shall consider any comments submitted by Board, Commission and/or Department during the review period. Within 21 days of receipt of a complete application the Designated Agent will distribute and notify the appropriate agencies.

4. Criteria for Review of Stormwater Permits

In addition to other criteria used by the Designated Agent in making permit decisions, for the uses specified in this bylaw, the Agent must also find that the Stormwater Management Plan submitted with the permit application meets the following criteria:

- A. the Stormwater Management Plan and the Erosion and Sediment Control Plan are consistent with the Purposes and Objectives of this Bylaw in Section 1;
- B. the Stormwater Management Plan meets the Performance Standards described in Section 6;
- C. the Erosion and Sediment Control plan must meet the Design Requirements in Section 7.

5. Designated Agent Action

The Designated Agent's action, rendered in writing, shall consist of either:

- A. Approval of the Stormwater Management Permit Application based upon determination that the proposed plan meets the purposes in Section 1 and the standards in Section 6 and will adequately protect the water resources of the community and is in compliance with the requirements set forth in this by-law;
- B. Approval of the Stormwater Management Permit Application subject to any conditions, modifications or restrictions required by the Board or Designated Agent which will ensure that the project meets the purposes in Section 1 and the standards in Section 6 and adequately protects water resources, set forth in this by-law;
- C. Disapproval of the Stormwater Management Permit Application based upon a determination that the proposed plan, as submitted, does not meet the purposes in Section 1 and the standards in 6 or adequately protect water resources, as set forth in this by-law.

Failure of the Designated Agent to take final action upon an Application within 90 days shall be deemed to be approval of said Application unless extended by mutual agreement. Upon certification by the Town Clerk that the allowed time has passed without Designated Agent action, the Designated Agent must issue a Stormwater Management Permit.

6. Inspections

No plan will be approved without adequate provision for inspection of the property before development activity commences. The applicant shall arrange with the Designated Agent for scheduling inspections, or upon request by the Designated Agent, shall have a qualified third-party inspector, as determined by the Designated Agent, perform the inspections and submit a detailed report as to their findings. A qualified inspector is a person knowledgeable in the principles and practice of erosion and sediment controls and pollution prevention, who possesses the skills to assess conditions at the construction site that could impact stormwater quality, and the skills to assess the effectiveness of any stormwater controls selected and installed to meet the requirements of this permit. The applicant shall arrange with the Designated Agent for scheduling the following inspections:

- A. Initial inspection: prior to approval of any plan
- B. Erosion Control Inspections: after site clearing, rough grading and final grading to ensure erosion control practices are in accord with the plan.
- C. Bury inspection: prior to backfilling of any underground drainage or stormwater conveyance structures;
- D. Final Inspection: when all work, including construction of stormwater management facilities and landscaping have been completed. Final inspection shall include a full inspection of all stormwater pipes installed provided by the applicant.

The Designated Agent shall inspect the work and either approve it or notify the applicant in writing in what respects there has been a failure to comply with the requirements of the approved plan. Any portion of the work which does not comply shall be promptly corrected by the applicant or the applicant will be subject to the bonding provisions of Section 9 or the penalty provisions of Section 10. The Town may conduct random inspections to ensure effective control of erosion and sedimentation during all phases of construction.

7. Right-of-Entry for Inspection

When any new drainage control facility is installed on private property, or when any new connection is made between private property and a public drainage control system, the filing of an application shall be deemed as the property owner's permission to the Designated Agent for the right to enter the property at reasonable times and in a reasonable manner for the purpose of the inspection. This includes the right to enter a property when it has a reasonable basis to believe that a violation of this bylaw is occurring or has occurred, and to enter when necessary for abatement of a public nuisance or correction of a violation of this bylaw.

8. Application Review Fees

The fee for review of any land development application shall be based on the amount of land to be disturbed and site complexity. The fee structure shall be established by the Hampden Board of Selectmen. All of the monetary contributions shall be credited to the General Fund or Revolving Stormwater Fund and shall be made prior to issuance of any building permit for development.

The Board of Selectmen, Designated Agent, Planning Board, and Conservation Commission are authorized to retain a Registered Professional Engineer (PE) or other professional consultant to advise the Board of, Designated Agent, Planning Board, and Conservation Commission on any or all aspects of the application and/or the project's compliance with conditions of a Review or Permit. The Board of Selectmen, Designated Agent, Planning Board, and Conservation Commission may require the applicant to pay reasonable costs to be incurred by the Board of Selectmen, Designated Agent, Planning Board, and Conservation Commission for the employment of outside consultants pursuant to stormwater management regulations as authorized by G.L. c. 44, § 53G.

SECTION 5. THE STORMWATER MANAGEMENT AND EROSION CONTROL PLAN

1. Contents of the Stormwater Management and Erosion Control Plan

The application for a stormwater management permit shall consist of submittal of a stormwater management and erosion control plan, prepared by a professional engineer licensed by the Commonwealth of Massachusetts, which meets the design requirements provided by this Bylaw. The plan shall include sufficient information to evaluate the environmental characteristics of the affected areas, the potential impacts of the proposed development on water resources; and the effectiveness and acceptability of measures proposed for managing stormwater runoff. The Plan must be designed to meet the Massachusetts Stormwater Management Standards as set forth in Section 6 of this bylaw and the Massachusetts Department of Environmental Protection Stormwater Handbook Volumes 1 and 2. The applicant shall certify on the drawings that all clearing, grading, drainage, construction, and development shall be conducted in strict accordance with the plan. The minimum information submitted for support of a stormwater management plan shall be as follows:

- A. A locus map,
- B. The existing zoning, and land use at the site,
- C. The proposed land use,
- D. The location(s) of existing and proposed easements,
- E. The location of existing and proposed utilities,
- F. The site's existing & proposed topography with contours at 2-foot intervals,
- G. The existing site hydrology,
- H. A description & delineation of existing stormwater conveyances, impoundments, and wetlands on or adjacent to the site or into which storm water flows.
- I. A delineation of 100-year flood plains, if applicable
- J. Estimated seasonal high groundwater elevation (November to April) in areas to be used for stormwater retention, detention, or infiltration.
- K. The existing and proposed vegetation and ground surfaces with runoff coefficient for each,
- L. A drainage area map showing pre and post construction watershed boundaries, drainage area and storm water flow paths,
- M. A description and drawings of all components of the proposed drainage system including:
 - (1) locations, cross sections, and profiles of all brooks, streams, drainage swales and their method of stabilization,
 - (2) all measures for the detention, retention or infiltration of water,
 - (3) all measures for the protection of water quality,
 - (4) the structural details for all components of the proposed drainage systems and storm water management facilities,
 - (5) notes on drawings specifying materials to be used, construction specifications, and typical.
 - (6) expected hydrology with supporting calculations.
 - (7) proposed improvements including location of buildings or other structures, impervious surfaces, and drainage facilities, if applicable,
 - (8) a description of construction and waste materials expected to be stored on-site, and a description of controls to reduce pollutants from these materials including storage practices to minimize exposure of the materials to storm water, and spill prevention and response.
 - (9) timing, schedules, and sequence of development including clearing, stripping, rough grading, construction, final grading, and vegetative stabilization.
 - (10) a maintenance schedule for the period of construction.

SECTION 6. STORMWATER MANAGEMENT PERFORMANCE STANDARDS

1. Minimum Control Requirements

Projects must meet the Small MS4 General Permit requirements and Massachusetts Stormwater Management Standards as follows.

- A. No new stormwater conveyances (e.g., outfalls) may discharge untreated stormwater directly to or cause erosion in wetlands or water of the Commonwealth.
- B. Stormwater management systems must be designed so that post-development peak discharge rates do not exceed pre-development peak discharge rates.
- C. Loss of annual recharge to groundwater should be minimized through the use of infiltration measures to the maximum extent practicable. The annual recharge from the post-development site should approximate the annual recharge rate from the pre-development or existing site conditions, based on soil types.
- D. Stormwater management systems on new development shall be designed to meet an average annual pollutant removal equivalent to 90% of the average annual load of Total Suspended Solids (TSS) related to the total post-construction impervious area on the site AND 60% of the average annual load of Total Phosphorus (TP) related to the total post-construction impervious surface area on the site. Average annual pollutant removal requirements are achieved through one of the following methods:
 - (1) Installing BMPs that meet the pollutant removal percentages based on calculations developed consistent with EPA Region 1's BMP Accounting and Tracking Tool (2016) or other BMP performance evaluation tool provided by EPA Region 1, where available. If EPA Region 1 tools do not address the planned or installed BMP performance, then any federally or State-approved BMP design guidance or performance standards (e.g., State stormwater handbooks and design guidance manuals) may be used to calculate BMP performance; or
 - (2) Retaining the volume of runoff equivalent to, or greater than, one (1.0) inch multiplied by the total post-construction impervious surface area on the site; or
 - (3) Meeting a combination of retention and treatment that achieves the above standards; or
 - (4) Utilizing offsite mitigation that meets the above standards within the same USGS HUC 12 as the new development site.
- E. Stormwater management systems on redevelopment sites shall be designed to meet an average annual pollutant removal equivalent to 80% of the average annual post-construction load of TSS related to the total post-construction impervious area on the site AND 50% of the average annual load of TP related to the total post-construction impervious surface area on the site. Average annual pollutant removal requirements are achieved through one of the following methods:
 - (1) Installing BMPs that meet the pollutant removal percentages based on calculations developed consistent with EPA Region 1's BMP Accounting and Tracking Tool (2016) or other BMP performance evaluation tool provided by EPA Region 1, where available. If EPA Region 1 tools do not address the planned or installed BMP performance, then any federally or State-approved BMP design guidance or performance standards (e.g., State stormwater handbooks and design guidance manuals) may be used to calculate BMP performance; or
 - (2) Retaining the volume of runoff equivalent to, or greater than, 0.8 inch multiplied by the total post-construction impervious surface area on the redeveloped site; or
 - (3) Meeting a combination of retention and treatment that achieves the above standards; or
 - (4) Utilizing offsite mitigation that meets the above standards within the same USGS HUC 12 as the redevelopment site.
- F. Redevelopment activities that are exclusively limited to maintenance and improvement of existing roadways, (including widening less than a single lane, adding shoulders, correcting substandard intersections, improving existing drainage systems, and repaving projects) shall improve existing conditions unless infeasible and are exempt from 6.E. Roadway widening or improvements that increase the amount of impervious area on the redevelopment site by greater than or equal to a single lane width shall meet the requirements of 6.E.
- G. Stormwater discharges from areas with higher potential pollutant loads require the use of specific stormwater management BMPs (see Massachusetts Stormwater Handbook Volume 1: Overview of

Massachusetts Stormwater Standards). The use of infiltration practices without pretreatment is prohibited.

- H. Stormwater discharges to critical areas must utilize certain stormwater management BMPs approved for critical areas (see Massachusetts Stormwater Handbook Volume 1: Overview of Massachusetts Stormwater Standards). Critical areas are Outstanding Resource Waters (ORWs), swimming beaches, cold water fisheries and recharge areas for public water supplies.
- I. Erosion and sediment controls must be implemented to prevent impacts during disturbance and construction activities.
- J. All stormwater management systems must have an operation and maintenance plan to ensure that systems function as designed.
- K. New development and redevelopment stormwater management BMPs should be optimized for nitrogen removal and removal of other pollutants in accordance with the Small MS4 General Permit where discharges are to a water listed as impaired on the Massachusetts Integrated List of Waters published by Massachusetts Department of Environmental Protection.
- L. When the proposed discharge may have an impact upon a sensitive receptor, including streams or storm sewers, the Designated Agent may require an increase in these minimum requirements, based on existing stormwater system capacity.

2. Stormwater Management Measures

- A. Stormwater management measures shall be required to satisfy the minimum control requirements and shall be implemented in the following order of preference:
 - 1. Infiltration, flow attenuation, and pollutant removal of runoff on-site to existing areas with grass, trees, and similar vegetation and through the use of open vegetated swales and natural depressions;
 - 2. Use of stormwater on-site to replace water used in industrial processes or for irrigation;
 - 3. Stormwater detention structures for the temporary storage of runoff which is designed so as not to create a permanent pool of water; and
 - 4. Stormwater retention structures for the permanent storage of runoff by means of a permanent pool of water.
 - 5. Retention and evaporation of stormwater on rooftops or in parking lots;
- B. Infiltration practices shall be utilized to reduce runoff volume increases. A combination of successive practices may be used to achieve the applicable minimum control requirements. Justification shall be provided by the applicant for rejecting each practice based on site conditions.
- C. Best Management Practices shall be employed to minimize pollutants in stormwater runoff prior to discharge into a separate storm drainage system or water body.
- D. All stormwater management facilities shall be designed to provide an emergency overflow system, and incorporate measures to provide a non-erosive velocity of flow along its length and at any outfall.
- E. The designed release rate of any stormwater structure shall be modified if any increase in flooding or stream channel erosion would result at a downstream dam, highway, structure, or normal point of restricted stream flow.

3. Specific Design Criteria

Additional policy, criteria, and information including specifications and design standards may be found in the Stormwater Design Manual.

- A. Low Impact Development (LID) site planning and design strategies must be implemented unless infeasible in order to reduce the discharge of stormwater from development sites, per the Small MS4 General Permit.

- B. Infiltration systems
 1. Infiltration systems shall be equipped with clean stone and or filter fabric adjacent to the soil or other sediment removal mechanisms;
 2. Infiltration systems greater than 3 feet deep shall be located at least 10 feet from basement walls;
 3. Due to the potential for groundwater contamination from dry wells, they shall not be an acceptable method for management of runoff containing pollutants;
 4. Infiltration systems designed to handle runoff from commercial or industrial impervious parking areas shall be a minimum of 100 feet from any drinking water supply well;
 5. Infiltration systems shall not be used as sediment control basins during construction unless specific plans are included to restore or improve the basin surface;
 6. Infiltration basins shall be constructed with a three foot minimum separation between the bottom of the structure and the seasonal high groundwater elevation, as determined by a certified soil evaluator; and
 7. Provisions shall be made for safe overflow passage, in the event of a storm which exceeds the capacity of an infiltration system.
- C. Retention and detention ponds shall be designed and constructed in accordance with the criteria of the Stormwater Handbook, Volume Two: Technical Guide for Compliance with Massachusetts Stormwater Management Standard February, 2008, Massachusetts Department of Environmental Protection, as updated or amended).
- D. The applicant shall give consideration in any plan to incorporating the use of natural topography and land cover such as natural swales, and depressions as they exist prior to development to the degree that they can accommodate the additional flow of water.
- E. The Designated Agent shall give preference to the use of swales in place of the traditional use of curbs and gutters based on a case by case review of stormwater management plans.
- F. The applicant shall consider public safety in the design of any stormwater facilities. The banks of detention, retention, and infiltration basins shall be sloped at a gentle grade into the water as a safeguard against personal injury, to encourage the growth of vegetation and to allow the alternate flooding and exposure of areas along the shore. Basins shall have a 4:1 slope to a depth two feet below the control elevation. Side slopes must be stabilized and planted with vegetation to prevent erosion and provide pollutant removal. The banks of detention and retention areas shall be designed with sinuous rather than straight shorelines so that the length of the shoreline is maximized, thus offering more space for the growth of vegetation;
- G. Where a stormwater management plan involves direction of some or all runoff off of the site, it shall be the responsibility of the applicant to obtain from adjacent property owners a easements or other necessary property interests concerning flowage of water. Approval of a stormwater management plan does not create or affect any such rights.
- H. All applicants for projects which involve the storage or use of hazardous chemicals shall incorporate handling and storage "best management practices" that prevent such chemicals from contaminating runoff discharged from a site into infiltration systems, receiving water bodies or storm drains, and shall include a list of such chemicals in the application.
- I. Runoff from parking lots shall be treated by oil and water separators or other controls to remove oil and sediment;
- J. The basic design criteria methodologies, and construction specifications, subject to the approval of the Designated Agent, shall be consistent with, or more stringent than, the most current edition of the Stormwater Handbook, Volume 2: Technical Guide for Compliance with Massachusetts Stormwater Management Standard (February, 2008, Massachusetts Department of Environmental Protection, as updated or amended).

SECTION 7. DESIGN REQUIREMENTS FOR EROSION AND SEDIMENT CONTROL PLAN

1. The design requirements of the Erosion and Sediment Control Plan are:

- A. Minimize total area of disturbance
- B. Sequence activities to minimize simultaneous areas of disturbance.
- C. Minimize peak rate of runoff in accordance with the Massachusetts Department of Environmental Protection Stormwater Management Standards.
- D. Minimize soil erosion and control sedimentation during construction. Prevention of erosion is preferred over sedimentation control.
- E. Divert uncontaminated water around disturbed areas
- F. Maximize groundwater recharge.
- G. Install, and maintain all Erosion and Sediment Control measures in accordance with the manufacturers and designers specifications and good engineering practices
- H. Prevent off-site transport of sediment.
- I. Protect and manage on and off-site material storage areas (overburden and stockpiles of dirt, borrow areas, or other areas used solely by the permitted project are considered a part of the project).
- J. Comply with applicable Federal, State and local laws and regulations including waste disposal, sanitary sewer or septic system regulations, and air quality requirements, including dust control.
- K. Prevent adverse impact from the proposed activities to habitats mapped by the Massachusetts Natural Heritage & Endangered Species Program as Endangered, Threatened or of Special concern, Estimated Habitats of Rare Wildlife and Certified Vernal Pools, and Priority Habitats of Rare Species.
- L. Institute interim and permanent stabilization measures. The measures shall be instituted on a disturbed area as soon as practicable but no more than 14 days after construction activity has temporarily or permanently ceased on that portion of the site.
- M. Properly manage on-site construction and waste materials. Construction site operators shall control wastes, including but not limited to, discarded building materials, concrete truck washout, chemicals, litter, and sanitary wastes. These wastes may not be discharged to the MS4.
- N. Prevent off-site vehicle tracking of sediments.

SECTION 8. MAINTENANCE

1. Operation, Maintenance and Inspection Agreement

- A. Prior to issuance of any building permit for which stormwater management is required, the Designated Agent shall require the applicant or owner to execute an operation, maintenance and inspection agreement binding on all subsequent owners of land served by the private stormwater management facility. The agreement shall be designed to ensure that water quality standards are met in all seasons and throughout the life of the system. Such agreement shall provide for access to the facility at reasonable times for regular inspections by the Town or its authorized representative and for regular or special assessments of property owners to ensure that the facility is maintained in proper working condition to meet design standards and any provision established. The agreement shall include:
 - (1) The name(s) of the owner(s) for all components of the system.
 - (2) Maintenance agreements that specify:
 - (a) The names and addresses of the person(s) responsible for operation and maintenance.
 - (b) The person(s) responsible for financing maintenance and emergency repairs.
 - (c) A detailed Maintenance Schedule for all drainage structures, including swales and ponds.
 - (d) A list of easements with the purpose and location of each.
 - (e) The signature(s) of the owner(s).
 - (3) Stormwater management easements as necessary for:
 - (a) Access for facility inspections and maintenance.
 - (b) Preservation of stormwater runoff conveyance, infiltration, and detention areas and facilities,

- including flood routes for the 100-year storm event.
 - (c) Direct maintenance access by heavy equipment to structures requiring regular cleanout.
 - (4) Stormwater management easement requirements:
 - (a) The purpose of each easement shall be specified in the maintenance agreement signed by the property owner.
 - (b) Stormwater management easements are required for all areas used for off-site stormwater control, unless a waiver is granted by the Town.
 - (c) Easements shall be recorded with the Registry of Deeds prior to issuance of a Certificate of Completion.
 - (5) Changes to Operation and Maintenance Plans
 - (a) The owner(s) of the stormwater management system must notify the Designated Agent of changes in ownership or assignment of financial responsibility.
 - (b) The maintenance schedule in the Maintenance Agreement may be amended to achieve the purposes of this by-law by mutual agreement of the Designated Agent and the Responsible Parties. Amendments must be in writing and signed by all Responsible Parties. Responsible Parties must include owner(s), persons with financial responsibility, and persons with operational responsibility.
 - B. The agreement shall be recorded by the applicant and/or owner in the land records of the Registry of Deeds.
 - C. The agreement shall also provide that, if after notice by the Designated Agent to correct a violation requiring maintenance work, satisfactory corrections are not made by the owner(s) within thirty days, the Designated Agent may perform all necessary work to place the facility in proper working condition. The owner(s) of the facility shall be assessed the cost of the work and any penalties.
2. Maintenance Responsibility
- A. The owner of the property on which work has been done pursuant to this Bylaw for private stormwater management facilities, or any other person or agent in control of such property, shall maintain in good condition and promptly repair and restore all grade surfaces, walls, drains, dams and structures, vegetation, erosion and sediment control measures and other protective devices. Such repairs or restoration and maintenance shall be in accordance with approved plans.
 - B. A maintenance schedule shall be developed for the life of any stormwater management facility and shall state the maintenance to be completed, the time period for completion, and who shall be legally responsible to perform the maintenance. This maintenance schedule shall be printed on the stormwater management plan.
 - C. The owner of the property on which work has been done pursuant to this Bylaw for private stormwater management facilities, or any other person or agent in control of such property, shall submit, by February 1 of each calendar year, an annual report to the Board of Selectman, detailing maintenance and inspection activities conducted in conjunction with the stormwater management facilities.

SECTION 9. PERFORMANCE BOND

The Designated Agent or the appropriate Board or Commission shall require from the developer a surety or cash bond, irrevocable letter of credit, or other means of security acceptable to the Designated Agent prior to the issuance of any building permit for the construction of a development requiring a stormwater management facility. The amount of the security shall not be less than the total estimated construction cost of the stormwater management facility. The bond so required in this section shall include provisions relative to forfeiture for failure to complete work specified in the approved stormwater management plan, compliance with all of the provisions of this Bylaw and other applicable laws and

regulations, and any time limitations. The bond shall not be fully released without a final inspection of the completed work by the Designated Agent, submission of "As-built" plans, and certification of completion by the Designated Agent of the stormwater management facilities being in compliance with the approved plan and the provisions of this Bylaw. As-built plans shall be provided no later than two (2) years after completion of construction projects.

SECTION 10. ENFORCEMENT AND PENALTIES

1. Violations
Any development activity that has commenced or is conducted contrary to this Bylaw may be restrained by injunction or otherwise abated in a manner provided by law.
2. Notice of Violation
When the Designated Agent determines that an activity is not being carried out in accordance with the requirements of this Bylaw, it shall issue a written notice of violation to the owner of the property. The notice of violation shall contain:
 - A. the name and address of the owner applicant;
 - B. the address when available or the description of the building, structure, or land upon which the violation is occurring;
 - C. a statement specifying the nature of the violation;
 - D. a description of the remedial measures necessary to bring the development activity into compliance with this Bylaw and a time schedule for the completion of such remedial action;
 - E. a statement of the penalty or penalties that shall or may be assessed against the person to whom the notice of violation is directed;
 - F. a statement that the determination of violation may be appealed to the municipality by filing a written notice of appeal within fifteen (15) days of service of notice of violation.
3. Stop Work Orders
Persons receiving a notice of violations will be required to halt all construction activities. This "stop work order" will be in effect until the Designated Agent confirms that the development activity is in compliance and the violation has been satisfactorily addressed. Failure to address a notice of violation in a timely manner can result in civil, criminal, or monetary penalties in accordance with the enforcement measures authorized in this Bylaw.
4. Criminal and Civil Penalties
Any person who violates any provision of this bylaw, valid regulation, or the terms or conditions in any permit or order prescribed or issued thereunder, shall be subject to a fine not to exceed \$300.00 for each day such violation occurs or continues or subject to a civil penalty, which may be assessed in an action brought on behalf of the Town in any court of competent jurisdiction.
5. Non-Criminal Disposition
As an alternative to criminal prosecution or civil action, the Town of Hampden may elect to utilize the non-criminal disposition procedure set forth in the Town of Hampden General Bylaws, Chapter XI. The Designated Agent shall

be the enforcing entity. Each day or part thereof that such violation occurs or continues shall constitute a separate offense, applicable penalties to apply.

6. Restoration of Lands

Any violator may be required to restore land to its undisturbed condition. In the event that restoration is not undertaken within a reasonable time after notice, the Designated Agent may take necessary corrective action, the cost of which shall become a lien upon the property until paid. Within thirty (30) days after the Designated Agent completes all measures necessary for corrective action, the violator and property owner will be notified of the costs incurred by the Town, including administrative costs. The violator or property owner may file a written protest objecting to the amount or basis of cost with the Designated Agent within thirty (30) days of receipt of the notification of the costs incurred. If the amount due is not received by the expiration of the time in which to file a protest or within thirty (30) days following a decision of the Designated Agent affirming or reducing the costs, or from a final decision of a court of competent jurisdiction, the cost shall become a special assessment against the property owner of said costs. Interest shall begin to accrue on any unpaid costs at the statutory rate provided in M.G.L. Chapter 59, s 57 after the thirtieth (30) day at which the costs first become due.

7. Holds on Occupancy Permits

Occupation permits will not be granted until corrections to all stormwater practices have been made and accepted by the Designated Agent.

8. Entry to Perform Duties Under this Bylaw

To the extent permitted by state law, or if authorized by the owner or other party in control of the property, Designated Agent may enter upon privately owned property for the purpose of performing their duties under this bylaw and regulations and may make or cause to be made such examinations, surveys or sampling as the Designated Agent deems reasonably necessary

9. Appeals

The decisions or orders of the Designated Agent shall be final. Further relief shall be to a court of competent jurisdiction.

10. Remedies Not Exclusive

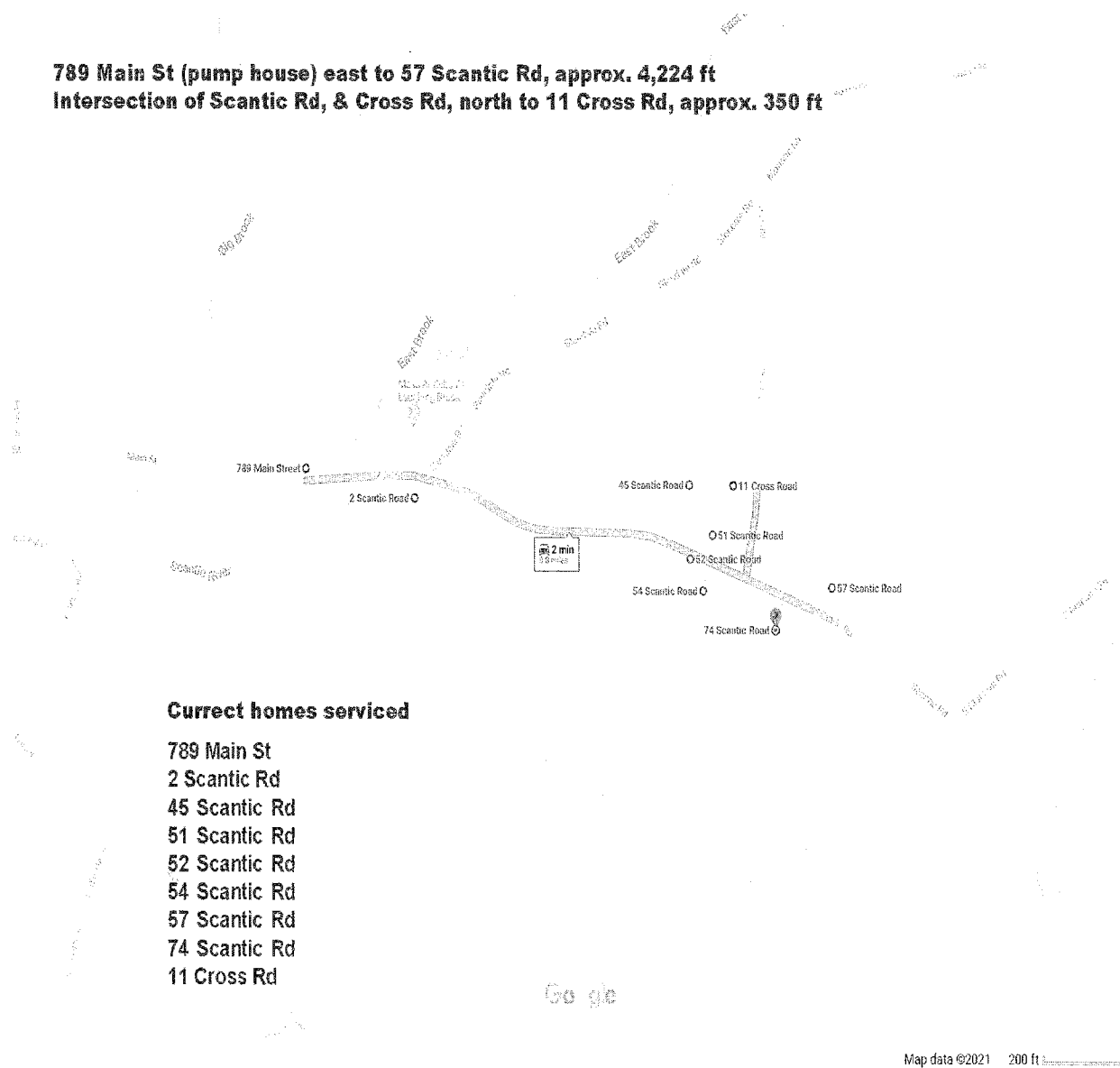
The remedies listed in this bylaw are not exclusive of any other remedies available under any applicable federal, state, or local bylaw.

SECTION 11. SEVERABILITY

The invalidity of any section or provision of this Bylaw shall not invalidate any other section or provision thereof.

TWO ATTACHMENTS FOR ARTICLE 20

**789 Main St (pump house) east to 57 Scantic Rd, approx. 4,224 ft
Intersection of Scantic Rd, & Cross Rd, north to 11 Cross Rd, approx. 350 ft**





N

Proposed Water District - May 10, 2021

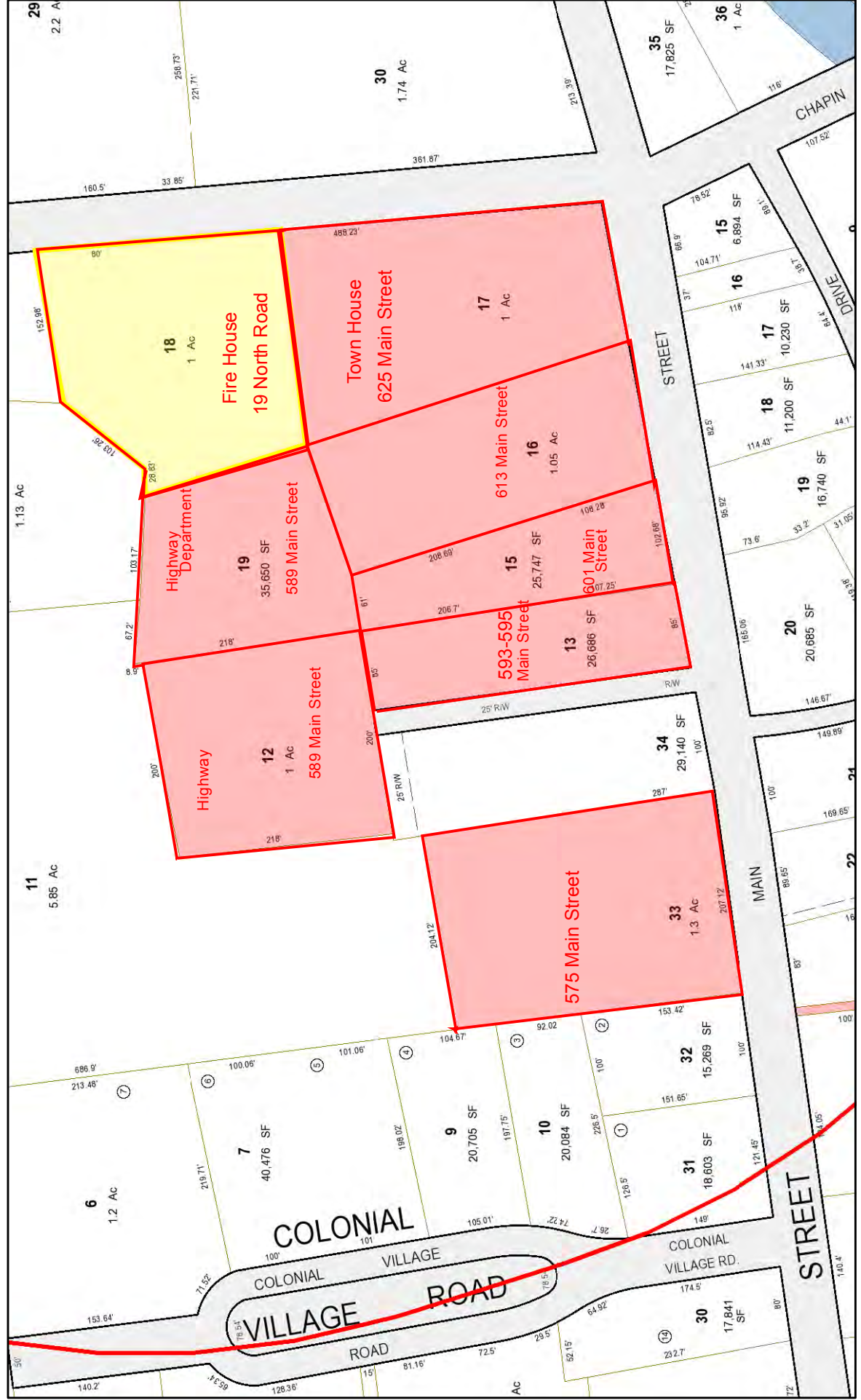
Hampden, MA



1 inch = 139 Feet



April 29, 2021



Data shown on this map is provided for informational purposes only. The municipality and CAI Technologies are not responsible for any use for other purposes or misuse or misrepresentation of this map. AbuttersDisclaimer>Data shown on this report is provided for informational purposes only. The municipality and CAI Technologies are not responsible for any use for other purposes or misuse or misrepresentation of this report.

INFORMATION & EMERGENCY TELEPHONE NUMBERS

Town Government	
POLICE Department EMERGENCY	911
Chief Scott Trombly Business Office	566-8011
FIRE Department EMERGENCY	911
Chief Ed Poulin Business Office	566-3314
Selectmen/Administrative Asst.: Pamela Courtney	566-2151 x100
Highway: Mark Langone	566-8842
Library: Ellen Moriarty	566-3047
Council on Aging: Becky Moriarty	566-5588
Dog Officer/Animal Inspector: Shelley Sears	566-8011
Veterans' Agent: John Comerford, 110 Main St., Monson	267-4140
Building Inspector: Wendel Hulbert	566-2151 x250
Electrical Inspector: Gary Courtney	566-2151 x251
Plumbing Inspector: Dennis Chaffee, Jr.	566-2151 x252
Board of Health Agent: Lorri McCool	566-2151 x102
Board of Health Coordinator: Jane Budynkiewicz	566-2151 x102
Schools	
Green Meadows Elementary School, N. Rd, Sharon Moberg	566-3263
Thornton W. Burgess School, Wilbraham Rd.	566-8950
Minnechaug Regional High School, Main St., Wilbraham	596-9011
Superintendent's Office: Al Ganem	596-3884
Churches	
Bethlehem Baptist Church, Allen St.: Sr. Pastor, Darrin Ray	566-5572
Federated Community Church, Main St	566-3711
Parsonage: Pastor Patricia Miller Fernandes	
St. Mary's Church, Somers Rd.: Rev. Michael Lillpopp	566-8843
Utilities	
Bay State Gas: Business Office	781-9200
Bay State Gas: Billing	781-9200 x 4
GAS LEAK EMERGENCY	800-525-8222
Massachusetts Electric – Customer Service & Emergency	800-322-3223
Massachusetts Electric – Power Outage Only	800-465-1212
Verizon - Residential	800-870-9999
Verizon - Repair - 24 hour	800-446-8946
Charter Communications - Cable Company	888-557-1115
Hospitals	
AMBULANCE: Action Ambulance- 24 hour service	911
Baystate Medical Center - Springfield	794-0000
Mercy Medical Center - Springfield	748-9000
Health South Rehabilitation Hospital - Ludlow	308-3300
Wing Memorial Hospital - Palmer	283-7651
U.S. Post Office, Main St.	566-5393
Poison Control Center	800-222-1212
Department of Social Services	205-0500