

ANNUAL TOWN REPORT



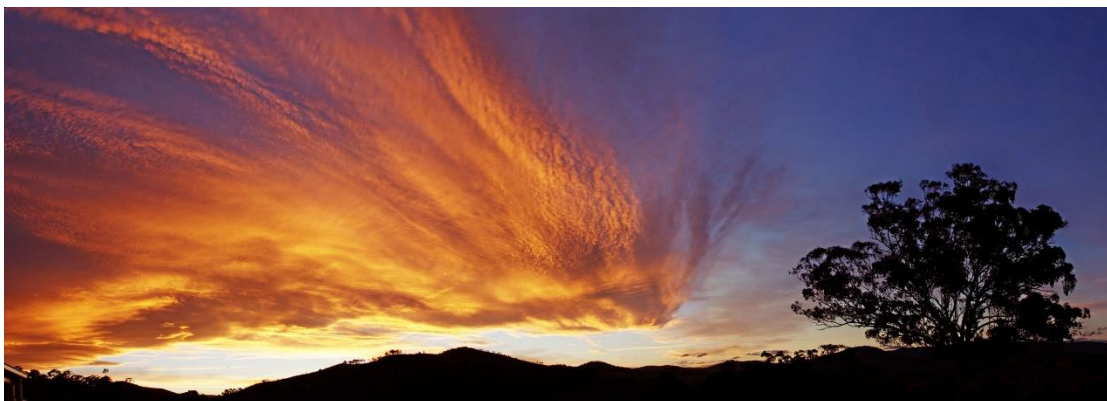
**HAMPDEN, MASSACHUSETTS
2019**

INDEX
IN MEMORIAM
IN RECOGNITION
INFORMATION AND BUSINESS HOURS
BUSINESS HOURS OF TOWN OFFICES AND COMMITTEES/EMAILS
ELECTED OFFICIALS 2019/2020
APPOINTED TOWN OFFICIALS 2020
APPOINTED POLICE OFFICERS
APPOINTED VOLUNTEER FIRE DEPARTMENT
SECTION 1 ADMINISTRATION
Board of Selectmen
Board of Registrars
Town Administrator
Town Clerk
SECTION 2 FINANCE
Accountant
Advisory Committee
Board of Assessors
Tax Collector
Treasurer
SECTION 3 PUBLIC SAFETY
Building Department and Permit Fees
Fire Department
Highway Department
Police Department
Tree Warden
SECTION 4 PUBLIC HEALTH
Animal Inspector
Board of Health
Scantic Valley Water District
SECTION 5 COMMUNITY AND SOCIAL SERVICES
Cemetery Commission
Council on Aging/Senior Center
Housing Authority
Parks and Recreation
Veterans' Services
SECTION 6 EDUCATION
Hampden Free Public Library
Hampden Wilbraham Regional School District
Historical Commission
SECTION 7 PLANNING
Planning Board
Ridgeline Hillside
Solar Bylaw Committee
Zoning Board of Appeals
SECTION 8 PROTECTION OF ENVIRONMENT AND NATURAL RESOURCES
Conservation Commission
Stormwater Commission
Transfer Station and Recycling Information
TOWN BUDGET
WARRANT
INFORMATION & EMERGENCY NUMBERS – Back Cover

Aerial picture of the Hampden Senior Center, celebrating its 20th year.

Photo courtesy of Craig Rivest Creative - www.craigrivest.com

2019 IN MEMORIAM



Aline "Tiny" Burt

Hampden Senior Center
Friends of Hampden Seniors
Hampden Tenants Association

William Chechile

Hampden Police Department

Cecilia Melville

Hampden Senior Center
Hampden Public Library

Dorothy Messier

Hampden School Substitute Teacher

Shirley Ouimet

Hampden Senior Center

Raymond Schmuck

Hampden Police Department

Judith Schwabe

Green Meadows Teacher

Carolyn Siano

Hampden Senior Center

Hampden School Teacher

Barbara Thomas

Citizen of the Year

Mary Wiencek

Hampden Senior Center

Senior Center Volunteer Knitter



IN RECOGNITION



For their years of service to the Town of Hampden, the Board of Selectmen wishes to acknowledge their appreciation to the following individuals:



Arthur Booth
Board of Registrars
Veterans' Grave Officer

Norman Charest
Board of Selectmen

Matt Fisher
Advisory Committee

Terry Ford
Park and Rec Commissioner

Mike Framarin
Certified Water Operator

Michael Gorski
Fire Chief

Phil Grant
Conservation Commission

Robert L. Howarth
Town Moderator

Lucretia Hembdt
Hampden Housing Authority



IN RECOGNITION



For their years of service to the Town of Hampden, the Board of Selectmen wishes to acknowledge their appreciation to the following individuals:



Ed Loiko
Zoning Board of Appeals

David Markham
1st Deputy Chief

Dave Paradis
Park and Rec

Phillip Schneider
Planning Board

Rita Vail
HWRSD School Committee

Vincent J. Villamaino
Board of Selectmen

Stanley Witkop
Board of Assessors

INFORMATION AND BUSINESS HOURS

POPULATION OF HAMPDEN

Federal Census	1/1/01	5,189
State Census	1/1/85	4,762
Town Census	1/1/10	5,139

GEOGRAPHIC AREA

19.64 square miles

COUNTY

Hampden County

TAX RATE

\$20.15 for Fiscal 2020

ANNUAL TOWN MEETING

Second Monday in May at 7:00 pm

ANNUAL ELECTION OF OFFICERS

Third Monday in May, 7am-8pm

GOVERNOR

Charlie Baker
Office of the Governor
Boston, MA 02133
Phone: 617-727-9173

CONGRESSMAN

Richard E. Neal
2208 Rayburn House Bldg.
Washington, DC 20515
Phone: 202-225-5601

OR

U.S SENATORS

Edward J. Markey
U.S. Senate
218 Russell Senate Office Bldg.
Washington, DC 20510
Phone: 202-224-2742

District Office
Federal Building
300 State St. Suite 200
Springfield, MA 01103
Phone: 413-785-0325

OR

1550 State Street, Suite 304
Springfield, MA 01103
Phone: 413-785-4610

STATE SENATOR

Eric P. Lesser, Hampden District
State House, Room 309
Boston, MA 02133
Phone: 617-722-1291

OR

Elizabeth Warren
U.S. Senate
317 Hart Senate Office Bldg.
Washington, DC 20510
Phone: 202-224-4543

District Office: 60 Shaker Road
Longmeadow, MA 01056
Phone: 413-526-6501

OR

145 State Street, Room 504
Springfield, MA 01103
Phone: 413-785-4610

REPRESENTATIVE

Brian M. Ashe
2nd Hampden District
State House, Room 540
Boston, MA 02133
Phone: 617-722-2425

INFORMATION FOR HAMPDEN RESIDENTS
BUSINESS HOURS OF TOWN OFFICES AND COMMITTEES

BOARD OF SELECTMEN

Monday-Thursday, 9am-4:00pm

Phone: 566-2151 ext.100

TOWN ADMINISTRATOR

Monday-Wednesday by appt. only

Phone: 566.2151 x 118

BOARD OF HEALTH

Monday-Thursday, 7:30 - 3:00 pm

Phone: 566-2151 ext. 102

ADVISORY COMMITTEE

3RD Monday 6pm, or as necessary
during budget process

TOWN CLERK – Eva Wiseman

Monday–Thursday, 9am-3pm

Phone: 566-2151 ext. 103

TOWN TREASURER–Richard Patullo

Tues-Thurs, 10am-2:00pm

Phone: 566-2151 ext. 105

TAX COLLECTOR – Eva Wiseman

Monday–Thursday, 9am-3pm

Phone: 566-2151 ext. 104

BOARD OF ASSESSORS

Mon-Thurs, 9am-2:00pm

Phone: 566-2151 ext. 106

CONSERVATION COMMISSION

Monday & Tuesday 8-2pm

Phone: 566-2151 ext. 110

PLANNING BOARD

Mon-Thurs 9:30-1:30pm

Phone: 566-2151 ext. 109

WATER COMMISSION COMMITTEE

Meet 1st Tuesday of month 10:00 am Phone: 566-2035

HAMPDEN-WILBRAHAM

REGIONAL

SCHOOL COMMITTEE

Meet 1st & 3rd Thursday, 7:00 pm

596-3884

CEMETERY COMMISSION

Mon-Thurs, 12:30-4:30

Phone: 566-2151 ext. 111

COUNCIL ON AGING

Mon-Fri, 9:00am-3:00pm

Phone: 566-5588

HAMPDEN HOUSING

AUTHORITY

Centennial Commons

Phone: 566-8157

BUILDING INSPECTOR

Monday-Thursday 8:30-1:30

Phone: 566-2151 ext. 107

HAMPDEN LIBRARY TRUSTEES

3rd Saturday 9:00 AM

HAMPDEN PUBLIC LIBRARY

Monday-Wednesday 10-5 pm

Thursday 1-8, Saturday 10-2 pm

Phone: 566-3047

HIGHWAY DEPARTMENT

Monday-Friday, 7:00am-3:30pm

Phone: 566-8842

TRANSFER STATION

Saturday, 8am-4pm,

Tuesday 12-4pm

Recycling: Same Hours

INFORMATION FOR HAMPDEN RESIDENTS
BUSINESS HOURS OF TOWN OFFICES AND COMMITTEES

BOARD OF APPEALS

Applications available from Town Clerk
Meet as needed

PARK AND RECREATION

Mon-Thurs 8:00am-2:00 pm
Phone: 566-2151 ext. 108

VETERAN'S SERVICES- John Comerford

Municipal Offices of Monson, MA 01057
Phone: 413.267-4140

RIDGELINE & HILLSIDE COMMITTEE

Phone: 566-2151 ext. 109
Meet as needed

HISTORICAL COMMISSION

Phone: 566-8327

HAMPDEN CULTURAL COUNCIL

Meet as posted

STORMWATER COMMISSION

Meet as posted

BUSINESS HOURS OF TOWN OFFICES AND COMMITTEES

Board of Assessors	9:00-2:00	Monday thru Thursday assessors@hampdenma.gov	566-2151 ext. 106
Board of Appeals	9:30-1:30	Monday thru Thursday planning@hampdenma.gov	566-2151 ext. 109
Board of Health	7:30-3:00	Monday thru Thursday health@hampdenma.gov	566-2151 ext. 102
Board of Selectmen	9:00-3:30	Monday thru Thursday selectmen@hampdenma.gov	566-2151 ext. 100
Building Department	8:30-12:00	Monday thru Thursday inspector@hampdenma.gov	566-2151 ext. 107
Cemetery Commission	12:30-4:30	Monday thru Thursday Cemetery@hampdenma.gov	566-2151 ext. 111
Conservation Comm.	2:00-4:00 8:00-9:00	Monday/Wednesday Tuesday/Thursday conservation@hampdenma.gov	566-2151 ext. 110
Highway Department	7:00-3:30	Monday thru Friday highway@hampdenma.gov	566-8842
Housing Authority	8:00-3:00 8:00-12:00	Tuesday/Wednesday Thursday hamphousing@verizon.net	566-8157
HWRSD	7:30-2:05	Monday thru Friday	596-9011
District Office	7:00-4:00	Monday thru Friday	596-3884
Library	10:00-5:00 1:00-8:00 10:00-2:00	Monday thru Wednesday Thursday Saturday emoriarty@hampdenma.gov	566-3047
Park and Rec	8:00-2:00	Monday thru Thursday parks@hampdenma.gov	566-2151 ext. 108
Planning Board	9:30-1:30	Monday thru Thursday planning@hampdenma.gov	566-2151 ext. 109
Police Department	24/7	Monday thru Sunday	566-8011
Ridgeline/Hillside	9:30-1:30	Monday thru Thursday planning@hampdenma.gov	566-2151 ext. 109

Senior Center	9:00-3:00	Monday thru Friday coa@hampdenma.gov	566-5588
Tax Collector	9:00-3:00	Monday thru Thursday	566-2151 ext. 104
Town Administrator	by appt. only	Monday thru Friday townadmin@hampdenma.gov	566-2151 x118
Town Clerk	9:00-3:00	Monday thru Thursday townclerk@hampdenma.gov	566-2151 ext. 103
Treasurer	10:00-2:00	Tuesday thru Thursday treasurer@hampdenma.gov	566-2151 ext. 105

ELECTED TOWN OFFICIALS – 2019

BOARD OF SELECTMEN/HEALTH

Donald L. Davenport	2022
*John D. Flynn	2020
Mary Ellen Glover, BOH Chair	2021

TRUSTEES, HAMPDEN LIBRARY

*Beth E. Burger	2020
Kathleen Hutchison	2022
Kathleen Rochford	2021

MODERATOR

*Richard R. Green	2020
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HAMPDEN HOUSING AUTHORITY

*Deanna Vermette	2020
Carol Collins	2021
Sheryl Ann Peterson	2023
Sheree I Butts	2024
Cliff Bombard, State Appointed	

TOWN CLERK

Eva Wiseman	2022
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TOWN TREASURER

Richard Patullo	2022
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CONSTABLES

Dennis L. Hackett, Sr.	2022
David J. Lussier	2022
Andrew Netherwood	2022

TAX COLLECTOR

Eva Wiseman	2022
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BOARD OF ASSESSORS

*Robert C. Makuch	2020
Norman F. Charest	2021
**Jason Barroso	2020

CEMETERY COMMISSIONERS

*Cynthia Connors	2020
Timothy Connors	2021
Linda Casey	2022

HAMPDEN-WILBRAHAM REGION

SCHOOL DISTRICT COMMITTEE

*Maura Ryan	2020
Heather Zanetti	2021

PLANNING BOARD

Richard R Green	2020
Edward L Loiko	2021
John L. Mathews III	2022
Robert L. Howarth	2023
Jason Barroso	2024

PARK COMMISSIONERS

*Carrie Joseph	2020
* Eric C. Jacobson	2020
Eric DeGray	2021
**Dan Slattery	2020
David John Turcotte	2022

*up for re-election

**fill position left open from resignation

APPOINTED TOWN OFFICIALS 2019/2020

INTERIM TOWN ADMINISTRATOR

Robert T. Markel

TOWN ACCOUNTANT

Cliff Bombard

FIRE CHIEF/FOREST FIRE WARDEN

Edward Poulin, Interim

DOG OFFICER/INSPECTOR OF ANIMALS

Shelley Sears

SUPT OF INSECT/PEST CONTROL

Dana Pixley

BOARD OF HEALTH AGENT

Lorri McCool

VETERANS' GRAVE OFFICER

Arthur A. Booth (retired)

VETERANS' SERVICE OFFICER

John Comerford

SUPERINTENDENT OF STREETS

Mark Langone

TREE WARDEN

Dana Pixley

CULTURAL COUNCIL

Diane Mackie, Chair

Pamela Courtney

Barbara Quinn

Holly Tuttle

Virginia Blake

WATER COMMISSIONERS

George Bouchard

John Plaster

BUILDING COMMISSIONER

Wendel Hulbert

ELECTRICAL INSPECTOR

Gary Courtney

Eric Foisy, Alt

PLUMBING INSPECTOR

Dennis Chaffee, Sr.

Bernie Sears, Alt.

ADVISORY COMMITTEE

Doug Boyd, Co-Chair

Carol Fitzgerald, Co-Chair

Heather Turcotte

Alan Fritts

Paul Gagliarducci, Ed. D.

BOARD OF APPEALS

L. Jed Berliner, Chair

Richard E. Patullo

Duane Mosier

Mark R. Barba

Fred Lesniak, Alt.

Thomas Addicks, Alt.

HISTORICAL COMMISSION

Connie Witt, Co-Chair

Betty Howarth, Co-Chair

Joyce Boisvert Dunklee

Mahlon Peterson

APPOINTED POLICE OFFICERS – 2019/2020

POLICE DEPARTMENT, CHIEF

Jeff Farnsworth

SERGEANTS

Michael Cooney

Tawrin Seega

Thomas Yvon

DETECTIVE

Scott Trombly

POLICE OFFICERS

Todd Ely

Jason Roath

William Jacques

Michael Meaney

Nichole Gura

Jeffrey Beattie

RESERVE OFFICERS

Robert Robinson

Mark Galarneau

Radcliffe Kenison

Michael Kane

Michael Gralinski

James Gormally

James Galeas

William Joy

Gerald Beltran

Christopher Driscoll

Jeffrey Wojcik

Todd Schneider

AUXILIARY OFFICERS

Robert Lauer

Michael Lynch

David Goodrich

Thomas Cardano

Anthony Moriarty

Mathieu Mercier

Kristopher Gobeille

DISPATCHERS (full time)

Radcliffe Kenison

Julie Zimmerman

Robert Lauer

Kelsey Green

Stephanie Cusson

DISPATCHERS (part time)

Michele Moorhouse

Todd Schneider

Mathieu Mercier

POLICE MATRON

Julie Zimmerman

Tracey Farnsworth

Kelsey Green

Stephanie Cusson

Michele Moorhouse

ADMINISTRATIVE ASSISTANT

Kathy Zanetti

ADMINISTRATIVE CLERK

Michele Moorhouse

MAINTENANCE

Thomas Landry

**HAMPDEN VOLUNTEER FIRE DEPARTMENT
2019/2020**

OFFICERS

Edward Poulin, Chief
Patrick Farrow, Deputy Chief
Scott Rumprik, Captain
Matthew Sterling, 1st Lieutenant
Mark Barba, 2nd Lieutenant
Timothy Evans, Fire Prevention Lieutenant

FIRE FIGHTERS

Connor Courtney
Michael Fedora
Michael Hatch
Peter Hatch
Brandon Kerr
Jason McCarthy
Derrick Merrill
John Moriarty
Andrew Netherwood
Sharon Paquette
Meaghan Rogers
Evan Rugani
Joshua Sterling
Anthony Traniello

PROVISIONAL FIRE FIGHTERS

Joseph Borowiec
Dylan Fontaine
Daniel Loftus
Joseph Rosa
Michal Woz

SECTION 1: ADMINISTRATION

Board of Selectmen

Board of Registrars

Town Administrator

Town Clerk

BOARD OF SELECTMEN

2019 was a year of transition and change for the Board of Selectmen and the general administration of the Town. A new Selectman was elected at the annual town election in May, and after a resignation from the Board, a special election was held, and a second Selectman was elected in September to complete the unexpired term.

In addition, we saw the resignation of the Town Administrator and the Fire Chief. The Board voted to appoint Mr. Edward Poulin as interim Fire Chief, and because of the increased demands and responsibilities of the Fire Department, the Board, with Town meeting approval, increased the salary of the Fire Chief to reflect part-time status. In addition, with Town Meeting approvals, the recognition of increased duties provided for a modest salary for officers of the Fire Department.

The Board also appointed Mr. Robert Markel, an experienced Town Administrator to be interim Town Administrator. While serving on a part time basis, Mr. Markel has helped guide the Board and other departments through several projects. Those include Town Meeting approved projects; the new Police and Fire Communications System, the expansion of the Highway Department garage, The Senior Center expansion feasibility study, and the selection of an architect to conduct the Fire Department addition feasibility study.

One extraordinary costly situation was the more than 400 dead trees in Town that posed a safety threat. With the guidance of the Tree Warden, support of the Advisory Committee, and Town Meeting approval, we were able to meet that challenge by appropriating additional funds to remove the trees that posed the most immediate threat to public safety. Going forward the remaining trees will be removed.

In other areas, the Board revived the Capital Planning Committee, appointed an American with Disabilities (ADA) Commission (which allows us to apply for grants), is concluding work on a Policy and Procedure Manual for the Board, moved the Board meetings to a larger room in the Town House and established an Ambulance Study Committee.

As we look to 2020, the Board already has a full agenda of items. The two most pressing are decisions to be made on an ambulance service and emergency dispatch. Also, recommendations should be coming back to the board on the expansion of the Fire Station, the Senior Center, a permanent Fire Chief appointment and a new job classification and compensation for Town employees' study. In addition, the school litigation is still outstanding.

It is the mission of the Board of Selectmen to provide all citizens with the highest quality service, as defined by the needs of the community, in the most fiscally responsible manner. The Board of Selectmen is dedicated to providing leadership that preserves the character of Hampden while providing continual improvement in the quality of life of its residents.

The Board is very grateful to all of our neighbors who continue to volunteer their time on various elected and appointed committees and boards. These combined efforts keep Hampden moving forward. We encourage everyone to share their ideas and opinions.

The Board thanks former Selectmen, Mr. Vinnie Villamaino for his 12 years of service and Mr. Norman Charest for his 7 years of service and their dedication to the Town of Hampden.

The Board also wishes to thank former Fire Chief, Michael Gorski for his dedication of 33 years serving in the Fire Department, the last 10 as our Fire Chief. He worked tirelessly to promote membership and provide necessary training for all personnel which included having staff trained as Emergency Medical Technicians.

The Board wishes to thank all the elected and appointed officials with whom we serve and their staffs. Additionally, thanks to our staff, Pam Courtney and Jane Budynkiewicz in the Board of Health office and other staff members in our Town offices that keep the town running “behind the scenes”. We appreciate their continued commitment to a high level of service to the Town. And we thank you, the residents of Hampden, who have placed your confidence in us and given us the honor to serve you and the Town.

Donald L. Davenport, Chairman

John D. Flynn

Mary Ellen Glover

Board of Registrars

Registered voters on Jan. 1, 2019 – 3892, December 31, 2019 - 3839
Voter attendance during 2019:

Annual Town Meeting, May 13, 2019	397
Annual Town Election, May 20, 2019	1051
Special Town Election, September 30, 2019	944
Special Town Meeting, October 28, 2019	114

Inspectors And Tellers

Republican

Beth Burger
Edith Casey
Irene Cutting
Beryl Doten
Gerald Doten
Mary Dunklee
Barbara Dunwoody
Kathleen Duquette
Beth Fatse
Rebecca Gibb
Mary Hamel
Joyce Libby
David Kingsbury
Elaine Kingsbury
Nancy Salerno
Carolyn Whipple
Philip Schneider, Jr

Democratic

Brenda Ahlberg
Ann Burian
Mary Cesan
Carol Collins
Sophie Davenport
Sheila Flynn
Judith Jackson
Dorothy Kibbe
Gail Lefebvre
Kathleen Rochford
Rita Southworth

Unenrolled

Mary Lou Black
Aline Burt
Catherine Herchel
Deborah O'Brien
Doris Ouimet
Doreen Rauch
Donna Easton-Vicalvi
Lynn Zanolli

Election Officials

Warden
Michele LaVallee-Specht
Deputy Warden
Ben Bump
Clerk
Helen LaVallee
Deputy Clerk
Kathleen Rochford

Respectfully submitted,

Board of Registrars

Antionietta Smith
Mary Haseltine
Michael Budynkiewicz
Eva Wiseman, Clerk

TOWN ADMINISTRATOR ANNUAL REPORT

My tenure as interim Town Administrator began in September 2019. I was hired on an interim basis to replace the outgoing Town Administrator. Several important projects begun by my predecessor have been continued during my tenure. Upgrading of the Town's Human Resources program, which includes an overhaul of the Town's Personnel Policy Manual; a review of job descriptions and a new position classification and compensation plan were all begun in 2019.

The Capital Committee has been revived and charged by the Selectmen with preparing a five-year Capital Improvement Plan coordinated with a long-range financial forecast.

There are nine ground mounted solar projects in varying stages of development. Following passage of a moratorium at the Special Town Meeting in October 2018, a committee spent seven months developing a new by-law intended to ensure better regulation of solar projects. Projects that are currently moving forward include 296 Ames Road, Thresher Road, 220 Mill Road, Somers Road and the AMERESCO project on the Town landfill. In a community where homeowners provide 85.2% of the tax base, solar projects bring in significant new revenue and provide a measure of relief to the residential taxpayer.

Ambulance services is a critical issue in Hampden. When East Longmeadow municipalized their ambulance service in 2018, the private company that served Hampden and East Longmeadow moved its ambulance into Springfield, which increased response times in Hampden to 20 minutes and often longer. The state standard for ambulance response time is 10 minutes. Long ambulance response times risk the lives of residents in severe medical or trauma circumstances.

The Administrator and Board of Selectmen discussed the issue of response time with the Police Chief, the East Longmeadow Fire Chief and with the Chief of the Division of Pre-hospital and Disaster Medicine at Bay State Medical Center. The contract for ambulance service in Hampden was put out to bid, and the Selectmen decided to contract with Action Ambulance to station an Advanced Life Support (ALS) ambulance in Hampden on a 24/7 basis.

The Tree Warden reported a serious threat to public safety in September. He had expended his budget of \$35,000 to remove dead trees, and he estimated that \$400,000 more would be needed to remove dead and hazardous trees along the public way. At the Special Town Meeting in October, the Tree Warden was given an additional \$100,000 from the Stabilization Fund to continue the work. Much more tree work will be necessary in 2020 to protect the public from dead and hazardous trees.

The Town is moving forward with plans to expand the Fire Station, Highway garage and the Senior Center. Planning began in 2019, and all three projects should get underway in 2020.

The Town Administrator worked with the Health Department and Selectmen to address the new costs associated with the collapse of the market for recycled products. The state-owned Materials Recycling Facility (MRF) in Springfield notified member communities in November that there would be a new charge of \$93.50 per ton to dispose of recyclables. Also, the Town was informed by the current hauling company that the cost per ton for hauling trash and recyclables would be tripled in 2020. The Town re-bid the hauling contract, and the Selectmen approved a contract with a new company beginning July 1, 2020 at a significantly lower cost. The lower

TOWN ADMINISTRATOR ANNUAL REPORT

cost for hauling will partially offset the new cost for disposal of recycled materials at the Springfield MRF.

Other significant activities involving the Town Administrator in 2019 included the purchase of a new police and fire radio system; the establishment of a Commission on Disabilities which will develop a plan for ensuring that all public buildings in Hampden are handicapped accessible and development of a Policies and Procedures Manual for the Board of Selectmen.

Finally, the Town received a financial audit from independent auditor, Scanlon and Associates, of South Deerfield, MA. The audit showed that the Town's finances are sound. The accompanying Management Letter had a few minor recommendations, but otherwise, there were no significant management deficiencies in Hampden's Town government.

Robert T. Markel, PhD
Interim Town Administrator

Town Clerk

Our website is a convenient and easy way to find almost anything you're looking for when it comes to the Town. It provides access to the bylaws, property assessments, mapping, various forms and applications and more. You can find events being offered by different departments, including Parks and Recreation and Council on Aging and Library activities. Follow any one of a number of links to related sites. For a user friendly site that can be beneficial to new and potential residents, visit "hampdenma.gov".

Money remitted to the Treasurer in 2019:

Dog Licenses	1115.00
Certified Copies	1685.00
Publications	60.00
Marriages	390.00
Trade Names	340.00
Miscellaneous	895.00
	<u>\$4295.00 Total</u>

* Because of changes made to the method of issuance, the Town Clerk's Office no longer offers Massachusetts hunting or fishing licenses.

Available in the Town Clerk's Office:

Dog licenses <u>\$5.00</u> spay/neuter, <u>OR</u>	10.00
Marriage Licenses	15.00
Trade Name in Business (D/B/A)	20.00
Subdivision Control Law	10.00
Zoning By-Laws	10.00
Zoning Map	20.00
General By-laws	5.00
Certified Copies (vital records)	5.00
Street List	10.00
Voter's List	10.00
Voter's List on diskette	10.00
Voter Registration Card	5.00

Vital Statistics recorded in Hampden:

	2011	2012	2013	2014	2015	2016	2017	2018	2019
Births	21	20	22	29	23	30	21	30	26
Deaths	70	71	86	77	68	84	103	103	74
Marriages	13	13	14	14	13	25	21	22	23

SECTION 2: FINANCE

Accountant

Advisory Committee

Board of Assessors

Tax Collector

Treasurer

REPORT OF THE
TOWN ACCOUNTANT

RESPECTFULLY SUBMITTED

CLIFFORD E. BOMBARD
CERTIFIED MUNICIPAL ACCOUNTANT

TOWN OF HAMPDEN MASSACHUSETTS
Combined Balance Sheet - All Fund Types and Account Groups
as of June 30, 2019

ASSETS

	General	Special Revenue	CPA FUND	Enterprise Fund	Trust Funds	Long-term Debt	Memorandum (Only)
Cash and cash equivalents	1,207,612	311,981	449,048	25,868	1,770,540		3,765,049
Receivables:							-
Personal property taxes	11,089						11,089
Real estate taxes	204,600		1,033				205,633
Deferred taxes	20,572						20,572
Allowance for abatements and exemptions	(178,572)						(178,572)
Tax liens	96,688		716				97,404
Tax foreclosures	40,769						40,769
Motor vehicle excise	66,774						66,774
Amounts to be provided - payment of bonds						2,825,000	2,825,000
Total Assets	<u>1,469,532</u>	<u>311,981</u>	<u>450,797</u>	<u>25,868</u>	<u>1,770,540</u>	<u>2,825,000</u>	<u>6,853,718</u>

LIABILITIES AND FUND EQUITY

Liabilities:							
Deferred revenue							-
Real and personal property taxes	37,117						37,117
Deferred taxes	20,572		1,033				21,605
Tax liens	96,688		716				97,404
Tax foreclosures	40,769						40,769
Motor vehicle excise	66,774						66,774
Warrants payable	253,923	16,204		485			270,612
Accrued payroll and withholdings	(178)						(178)
Other liabilities	5,002						5,002
Notes payable							-
Total Liabilities	<u>520,667</u>	<u>16,204</u>	<u>1,749</u>	<u>485</u>	<u>-</u>	<u>-</u>	<u>539,105</u>

Fund Equity:

Reserved for continuing appropriations	137,838						137,838
Reserved for appropriation deficit		(6,999)					(6,999)
Reserved for snow and ice deficit	(73,812)					2,825,000	(73,812)
Reserved for debt Service							2,825,000
Reserved for premiums	68,344			25,383	1,770,540		68,344
Reserved fund balance	816,495	302,776	449,048				2,547,747
Undesignated fund balance							816,495
Total Fund Equity	<u>948,865</u>	<u>295,777</u>			<u>1,770,540</u>	<u>2,825,000</u>	<u>6,314,613</u>
Total Liabilities and Fund Equity	<u>1,469,532</u>	<u>311,981</u>	<u>450,797</u>	<u>25,868</u>	<u>1,770,540</u>	<u>2,825,000</u>	<u>6,853,718</u>

STATEMENT OF APPROPRIATION EXPENDITURES
7/1/2018 THRU 6/30/2019

	APPROPRIATIONS	TRANSFERS	TOTAL AVAILABLE	EXPENDED	BALANCE
GENERAL GOVERNMENT					
ACCOUNTANT					
SALARY	33,226.96		33,226.96	33,226.96	-
CLERICAL	6,240.00		6,240.00	6,240.00	-
EXPENSES	5,500.00		5,500.00	2,697.78	2,802.22
ADVISORY COMMITTEE					-
CLERICAL	5,077.28		5,077.28	4,988.52	88.76
EXPENSES	200.00		200.00	128.87	71.13
APPEALS BOARD					-
CLERICAL	4,931.68		4,931.68	4,781.46	150.22
EXPENSES	250.00		250.00	147.42	102.58
ASSESSORS					-
SALARY	16,025.00		16,025.00	16,008.00	17.00
PRINCIPAL ASSESSOR	44,034.64		44,034.64	43,884.45	150.19
CLERICAL	17,715.36		17,715.36	16,654.21	1,061.15
EXPENSES	4,500.00		4,500.00	4,419.48	80.52
SOFTWARE SUPPORT	7,390.00		7,390.00	7,390.00	-
MAPPING MAINT	1,750.00		1,750.00	1,750.00	-
BUILDING DEP'T					-
CODE ENFORCEMENT	20,509.84		20,509.84	20,509.84	-
INSPECTOR SALARY	49,247.68		49,247.68	49,247.68	-
BUILDING DEP'T CLERICAL	10,560.16		10,560.16	10,351.47	208.69
BUILDING DEP'T EXPENSES	2,600.00		2,600.00	2,600.00	-
BUILDING DEP'T OFFICE EXPENSE	1,860.00		1,860.00	1,843.95	16.05
COUNTY RETIREMENT	510,344.00		510,344.00	504,034.00	6,310.00
INSURANCE					-
PROPERTY AND CASUALTY	104,900.00		104,900.00	102,491.00	2,409.00
EMPLOYEE BENEFITS	267,800.00		267,800.00	266,118.31	1,681.69
UNEMPLOYMENT	2,000.00		2,000.00	2,000.00	-
LONGEVITY	600.00		600.00	200.00	400.00
LAW AND CLAIMS	60,000.00		60,000.00	60,000.00	-
MODERATOR					
EXPENSES	100.00		100.00		100.00
PLANNING BOARD					
CLERICAL	17,863.04		17,863.04	17,351.87	511.17
EXPENSES	1,100.00		1,100.00	742.07	357.93
REGISTRARS					
SALARIES	800.00		800.00	800.00	-
ELECTION EXPENSES	11,000.00		11,000.00	11,000.00	-
STREET LISTS	2,500.00		2,500.00	2,301.76	198.24
SELECTMEN					
SALARIES	9,840.00		9,840.00	9,840.00	-
ADMINISTRATIVE ASS'T	46,950.80		46,950.80	46,950.80	-
EXPENSES	2,000.00		2,000.00	1,896.89	103.11
LEGAL ADVERTISING	2,500.00		2,500.00	1,973.20	526.80
MAPPING MAINTENANCE	2,400.00		2,400.00	2,400.00	-
TEMPORARY HELP	2,500.00		2,500.00	2,500.00	-
TOWN ADMINISTRATOR	90,000.00		90,000.00	86,247.08	3,752.92
TAX COLLECTOR					
SALARY	36,546.64		36,546.64	36,546.64	-
CLERICAL	19,853.60		19,853.60	19,843.66	9.94
EXPENSES	2,250.00		2,250.00	2,247.31	2.69
COMPUTER MAINTENANCE	3,750.00		3,750.00	3,289.00	461.00
TAX TITLE WORK	2,500.00		2,500.00	1,650.00	850.00

TOWN CLERK				
SALARY	37,047.94	37,047.94	37,047.94	-
CLERICAL	17,773.60	17,773.60	16,071.85	1,701.75
EXPENSES	598.70	598.70	1,100.00	(501.30)
TOWN PUBLICATIONS	100.00	100.00		100.00
RECORDS OFFICER	7,198.88	7,198.88	6,192.79	1,006.09
TOWN REPORT	3,000.00	3,000.00	2,661.00	339.00
TREASURER				
SALARY	41,533.44	41,533.44	41,533.44	-
CLERICAL	8,501.84	8,501.84	8,501.84	-
EXPENSES	1,100.00	1,100.00	1,099.30	0.70
PAYROLL SERVICE	7,500.00	7,500.00	7,500.00	-
TAX TITLE ADMINISTRATION	11,500.00	11,500.00	9,993.16	1,506.84
SHORT TERM INTEREST				-
RECORDS MANAGEMENT	1,000.00	1,000.00		1,000.00
VETERANS BENEFITS	20,000.00	20,000.00	13,077.68	6,922.32
GENERAL SERVICES				
ACADEMY HALL MAINT	3,000.00	3,000.00	2,157.85	842.15
CEMETERY COMMISSIONERS				
CLERICAL	12,251.20	12,251.20	9,901.07	2,350.13
EXPENSES	600.00	600.00	384.66	215.34
MAINTENANCE	16,500.00	16,500.00	14,500.00	2,000.00
COMPUTER MAINTENANCE	450.00	450.00	450.00	-
CONSERVATION COMMITTEE				
CLERICAL	13,454.48	13,454.48	13,454.48	-
EXPENSES	500.00	500.00	410.00	90.00
TRANSFER STATION				
MONITORING & TESTING	25,000.00	25,000.00	17,343.40	7,656.60
SCHOOL BUILDING REPAIRS	15,000.00	15,000.00	4,206.00	10,794.00
LIBRARY	134,845.72	134,845.72	134,834.92	10.80
TOWN EVENTS	1,200.00	1,200.00	1,189.57	10.43
OFFICE EQUIPMENT				
ACQUISITION	2,500.00	2,500.00	1,979.15	520.85
MAINTENANCE	11,000.00	11,000.00	7,154.48	3,845.52
SUPPLIES	4,000.00	4,000.00	3,675.60	324.40
POSTAGE	17,000.00	17,000.00	15,905.41	1,094.59
INFORMATION TECHNOLOGY	30,000.00	30,000.00	29,111.60	888.40
PARKS AND RECREATION				
SALARIES	46,148.48	46,148.48	33,578.72	12,569.76
EXPENSES	5,000.00	5,000.00	1,694.69	3,305.31
SPRAY PARK	10,000.00	10,000.00	7,908.27	2,091.73
TOWN HOUSE MAINTENANCE		-		-
CUSTODIAL	19,000.00	19,000.00	14,620.00	4,380.00
MAINT & REPAIRS	11,000.00	11,000.00	11,000.00	-
UTILITIES	45,000.00	45,000.00	35,634.43	9,365.57
GASOLINE		-		-
PURCHASE	62,258.80	62,258.80	38,781.90	23,476.90
EXPENSE	12,741.20	12,741.20	12,741.20	-
STREET LIGHTING	23,000.00	23,000.00	19,281.81	3,718.19
COUNCIL ON AGING				
DIRECTOR	53,454.96	53,454.96	53,304.56	150.40
CLERICAL	18,286.32	18,286.32	18,232.88	53.44
EXPENSES	7,000.00	7,000.00	6,905.27	94.73
OUTREACH COORDINATOR	22,648.64	22,648.64	23,335.32	(686.68)
RECEPTIONIST	15,983.76	15,983.76	15,938.72	45.04

SENIOR CENTER				
CUSTODIAL	12,448.80	12,448.80	12,178.89	269.91
UTILITIES	21,576.00	21,576.00	20,968.26	607.74
MAINTENANCE	15,375.00	15,375.00	15,375.00	-
HISTORICAL COMMISSION	400.00	400.00	74.53	325.47
HIGHWAYS				
HIGHWAY SUPT	81,424.00	81,424.00	81,424.00	-
TREE WARDEN EXPENSE	14,820.00	14,820.00	14,819.90	0.10
TREE WARDEN SALARY	5,791.00	5,791.00	5,791.00	-
PUBLIC GROUNDS	43,923.00	43,923.00	41,308.98	2,614.02
HIGHWAY MAINTENANCE	162,772.00	162,772.00	162,772.00	-
PAVING	65,000.00	65,000.00	65,000.00	-
GENERAL HIGHWAYS	119,534.00	119,534.00	119,099.41	434.59
SNOW & ICE	100,000.00	100,000.00	173,812.62	(73,812.62)
STREET SWEEPING	16,800.00	16,800.00	16,800.00	-
CATCH BASIN CLEANING	40,900.00	40,900.00	40,900.00	-
ROAD MACHINERY REPAIR	18,000.00	18,000.00	17,988.45	11.55
TOWN GARAGE	11,585.00	11,585.00	9,175.66	2,409.34
HIGHWAY INFRASTRUCTURE	453,012.86	453,012.86	416,172.77	36,840.09
PROTECTION OF PERSONS AND PROPERTIES				
ANIMAL INSPECTIONS				
SALARY	2,409.68	2,409.68	2,409.68	-
EXPENSES	240.00	240.00	240.00	-
WILDLIFE CONTROL				
EMERGENCY MANAGEMENT	8,000.00	8,000.00	7,086.23	913.77
TRAFFIC CONTROL	17,000.00	17,000.00	7,882.63	9,117.37
WILDLIFE CONTROL	2,500.00	2,500.00	782.68	1,717.32
DOG OFFICER				
DOG OFFICER	12,438.00	12,438.00	11,824.21	613.79
DOG DAMAGE FUND	700.00	700.00	60.00	640.00
FIRE DEPT				
CHIEF'S EXPENSES	1,500.00	1,500.00	1,021.24	478.76
FIRE DEPT MEDICAL DIRECTOR	3,000.00	3,000.00	3,000.00	-
FIRE DEPT CLERICAL	4,160.00	4,160.00	3,115.50	1,044.50
FIRE DEPARTMENT SALARIES	138,723.00	138,723.00	138,054.08	668.92
OPERATIONS	40,000.00	40,000.00	40,000.00	-
FIRE TRAINING STIPEND	33,000.00	33,000.00	21,381.85	11,618.15
FIRE DEPT UNIFORMS	2,000.00	2,000.00	1,380.99	619.01
EQUIPMENT	16,500.00	16,500.00	12,835.00	3,665.00
RADIO SERVICE AGREEMENT	5,000.00	5,000.00	4,421.60	578.40
CALL FIRE REIMBURSEMENT	65,000.00	65,000.00	33,944.06	31,055.94
FOREST FIRES	1,800.00	1,800.00	1,222.65	577.35
BOARD OF HEALTH				
SALARY	5,274.88	5,274.88	5,274.88	-
CLERICAL	40,913.60	40,913.60	40,913.60	-
EXPENSES	1,000.00	1,000.00	1,000.00	-
WATER DISTRICT				
OPERATION	8,000.00	8,000.00	8,000.00	-
TESTING	2,000.00	2,000.00	1,033.23	966.77
POLICE				
CHIEF'S SALARY	88,990.00	88,990.00	88,989.69	0.31
OFFICER SALARIES	1,072,864.76	1,072,864.76	1,072,239.92	624.84
CRUISER MAINTENANCE	12,115.00	12,115.00	11,973.02	141.98
EXPENSES	75,667.00	75,667.00	73,838.15	1,828.85
NEW CRUISER	39,000.00	39,000.00	38,607.60	392.40
TRAINING	28,027.00	28,027.00	26,749.28	1,277.72
NEW EQUIPMENT	8,700.00	8,700.00	8,700.00	-
CAREER INCENTIVE	67,216.00	67,216.00	67,215.72	0.28
WMLEC	750.00	750.00	750.00	-
ELECTIONS	2,773.00	2,773.00	1,086.46	1,686.54
TOWING	100.00	100.00		100.00

BUILDING MAINTENANCE	59,191.00	59,191.00	56,558.60	2,632.40
SCHOOLS				
SCHOOL DISTRICT				
REGIONAL ASSESSMENT	7,437,341.00	7,437,341.00	7,437,341.00	-
DEBT				
LOCAL GOVERNMENT DEBT SERVICE				
MINNECHAUG RETRO-ACTIVE	69,859.00	69,859.00	69,859.00	-
MINNECHAUG BOND	502,573.00	502,573.00	502,573.44	(0.44)
GREEN MEADOW DEBT	205,200.00	205,200.00	205,200.00	-
POLICE STATION BOND	256,375.00	256,375.00	256,375.00	-
INFRASTRUCTURE ROADS	400,000.00	400,000.00	400,000.00	-
CARRY OVER ACCOUNTS AND SPECIAL TOWN MEETINGS				
SPECIAL TOWN MEETING 10/21/02		-		
ART#1 STORM WATER	44,427.51	44,427.51	28,169.91	16,257.60
SPECIAL TOWN MEETING 10/28/2013				-
ART#2 DRY HYDRANTS	696.88	696.88		696.88
ANNUAL TOWN MEETING 4/28/2014				
ART#18 DEFIBRILATORS	6,099.00	6,099.00	3,564.00	2,535.00
ANNUAL TOWN MEETING 4/27/2015				
ART#27 FIRE HOUSE ROOF	5,400.00	5,400.00		5,400.00
ANNUAL TOWN MEETING 4/26/2016				
ART#15 MAIN STREET WATER	11,641.85	11,641.85	693.55	10,948.30
SPECIAL TOWN MEETING 10/24/2016				
ART#2 NEW CRUISER	1,832.36	1,832.36		1,832.36
ART#4 TOWN HOUSE MAINT.	742.00	742.00		742.00
ART#5 COA CARPETING	818.96	818.96		818.96
ANNUAL TOWN MEETING 5/8/2017				
ART#5 CONSERVATION FUND	1,000.00	1,000.00	1,000.00	-
ART#11 HIGHWAY EQUIPMENT		-		-
ART#18 FIRE HOUSE ENGINEERING	5,000.00	5,000.00	4,750.00	250.00
ART#23 SCHOOL RESOURCE	11,202.00	11,202.00	11,202.00	-
SPECIAL TOWN MEETING 11/6/2017				
ART#1 SCHOOL LEGAL FEES	62,913.27	62,913.27	29,659.88	33,253.39
ART#2 COA AIRCONDITIONING	1,813.00	1,813.00		1,813.00
ART#3 HIGHWAY TRUCK PAYOFF	65,000.00	65,000.00	54,250.05	10,749.95
ART#4 STABILIZATION FUND	270,299.64	270,299.64	270,299.64	-
ART#5 TRANSFER STATION	10,000.00	10,000.00	10,000.00	-
ART#7 HIGHWAY GASBOY	10,607.00	10,607.00	10,607.00	-
ASSESSOR TRANSFERS IN				
ASSESSOR TRANSFER OUT/STAB	24,000.00	24,000.00		
ASSESSOR CONTINUING APPR.	15,700.90	15,700.90		15,700.90
RESERVE FUND	25,000.00	25,000.00	25,000.00	-
INTERGOVERNMENTAL				
VETERAN'S SERVICE DISTRICT	8,502.20	8,502.20	8,502.20	-
TO1 PV PLANNING DIST	829.33	829.33	829.33	-
	14,732,183.12	-	14,732,183.12	14,440,818.66
				267,364.46

STATEMENT OF GENERAL FUND REVENUES
6/30/2019

TAXES AND EXCISES **

REAL ESTATE

2019	10,922,256.57
2018	154,972.96
2017	11,354.13

11,088,583.66

OTHER

TAX TITLES	74,229.02
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74,229.02

PERSONAL PROPERTY

2019	1,048,835.96
2018	31.06

1,048,867.02

MOTOR VEHICLE EXCISE

2019	712,809.97
2018	99,359.39
2017	4,237.31
2016	(525.94)
2015 & PRIOR	616.36

816,497.09

TOTAL TAXES AND EXCISES

13,028,176.79

****NET OF REFUNDS**

LOCAL REVENUES

ASSESSORS	658.00
BUILDING INSPECTOR	41,228.16
FIRE INSPECTIONS	6,945.75
PLANNING BOARD	1,160.58
TAX COLLECTOR	15,459.94
SELECTMEN	759.00
TOWN CLERK	4,565.00
POLICE REPORTS	2,616.42
OFF DUTY FICA	3,326.22
DISTRICT COURT	4,824.19
LATE TAX INTEREST	45,904.56
CELL TOWER	26,817.84
LICENSES	2,685.00
LICENSES, LIQUOR	7,445.00
TAX TITLE/INTEREST	13,716.63
ALL OTHER LOCAL REVENUE	4,893.34
LIEU OF TAXES	6,800.93
INTEREST ON INVESTMENTS	10,537.22
TRANSFERS FROM OTHER FUNDS	28,450.00

TOTAL LOCAL REVENUE

228,135.78

STATE REVENUES

EXEMPTS/ELDERLY-VETERANS	14,996.00
LOCAL AID	761,361.00

TOTAL STATE REVENUES

776,357.00

TOTAL RECEIPTS

14,032,669.57

TOWN OF HAMPDEN MASSACHUSETTS
STATEMENT OF SPECIAL REVENUE FUND REVENUES, EXPENDITURES & CHANGE IN FUND BALANCE
COMMUNITY PRESERVATION ACT
FOR YEAR ENDED JUNE 30, 2019

REVENUES	EXPENDITURES	EXCESS OVER(UNDER)	FUND BALANCE JULY 01, 2018	FUND BALANCE JUNE 30, 2019
88,637.99	75,134.74	13,503.25	435,545.15	449,048.40

1) SOURCES OF REVENUES

COMMONWEALTH	13,172.00
TAX LEVY	72,591.29
INTEREST	2,874.70
	<u>88,637.99</u>

2) USES OF FUNDS

MT. VISION LAND ACQUISITION	50,744.42
TOWN HOUSE REHAB	20,890.32
MORTON PROPERTY	3,500.00
	<u>75,134.74</u>

TOWN OF HAMPDEN
STATEMENT OF UNCOLLECTED TAXES
6/30/2019

	BALANCE FWD	COMMITMENTS	COLLECTIONS	ABATES ADJUSTS	TAX TITLES	REFUNDS	LEDGER 6/30/2019	COLLECTOR 6/30/2019
REAL ESTATE TAXES								
LEVY OF 2019		11,245,562.12	10,951,814.51	65,538.89	57,920.81	29,557.94	199,845.85	199,845.85
LEVY OF 2018	184,651.33		154,972.96		29,102.77		575.60	575.60
LEVY OF 2017	12,532.75		11,354.13				1,178.62	1,178.62
LEVY OF 2016	693.09						693.09	693.09
LEVY OF 2015	1,165.37						1,165.37	1,165.37
LEVY OF 2014& PRIOR	579.60						579.60	579.60
TOTAL REAL ESTATE TAXES	199,622.14	11,245,562.12	11,118,141.60	65,538.89	87,023.58	29,557.94	204,038.13	204,038.13
PERSONAL PROPERTY TAXES								
LEVY OF 2019		1,050,935.67	1,048,835.96	905.94			1,193.77	1,193.77
LEVY O5 2018	1,986.84		36.42				1,950.42	1,950.42
LEVY OF 2017	1,314.75						1,314.75	1,314.75
LEVY OF 2016	4,253.94						4,253.94	4,253.94
LEVY OF 2015	2,376.16						2,376.16	2,376.16
LEVY OF 2013 & PRIOR	731.59			731.59		-	-	
TOTAL PERSONAL PROPERTY TAXES	10,663.28	1,050,935.67	1,048,872.38	1,637.53		-	11,089.04	11,089.04
MOTOR VEHICLE EXCISES								
LEVY OF 2019		774,469.63	721,434.30	15,069.55		8,624.73	46,590.51	46,590.51
LEVY OF 2018	39,718.41	80,307.98	105,436.22	6,967.78		6,006.83	13,629.22	13,629.22
LEVY OF 2017	7,361.70		4,237.31	83.75			3,040.64	3,040.64
LEVY OF 2016	3,042.82		601.56	1,127.50		1,127.50	2,441.26	2,441.26
LEVY OF 2015	1,104.68		90.00				1,014.68	1,024.68
LEVY OF 2014 & PRIOR	21,450.87			21,450.87			-	
TOTAL MOTOR VEHICLE EXCISE	25,598.37	854,777.61	831,799.39	44,699.45		15,759.06	66,716.31	66,726.31
TAX DEFERRALS	12,011.37							
TAX POSSESSIONS	40,769.79	8,561.40					23,581.74	23,581.74
TAX LIENS	84,446.47	86,373.54	74,131.31				40,769.79	40,769.79
							96,688.70	96,688.70
TOTAL ALL LEVIES	361,100.05	13,246,210.34	13,072,944.68	111,875.87	87,023.58	45,317.00	442,883.71	442,893.71

TOWN OF HAMPDEN MASSACHUSETTES
**COMBINED STATEMENT OF CAPITAL PROJECT FUND REVENUES, EXPENDITURES
AND CHANGE IN FUND BALANCE**
FOR YEAR ENDED JUNE 30, 2019

	<u>REVENUES</u>	<u>EXPENDITURES</u>	<u>EXCESS, OVER (UNDER)</u>	<u>FUND BALANCE JULY 1, 2018</u>	<u>FUND BALANCE JUNE 30, 2019</u>
ALL PROJECTS		442,468.80 *	(442,468.80)	442,468.80	-
TOTALS	-	442,468.80 *	(442,468.80)	442,468.80	-

EXPENDITURES*

Balance transferred to General Fund for expenditure]

TOWN OF HAMPDEN
COMBINING STATEMENT OF TRUST FUND FUND REVENUES, EXPENDITURES
AND CHANGES IN FUND BALANCES TRUST FUNDS
6/30/2019

TRUST FUNDS	<u>ADDITIONS</u>	<u>REVENUES</u>	<u>EXPENDITURES</u>	<u>FUND BALANCES</u> <u>JULY 1, 2018</u>	<u>EXPENDABLE</u> <u>FUND BALANCES</u> <u>JUNE 30, 2018</u>	<u>NON-EXPENDABLE</u> <u>FUND BALANCES</u> <u>JUNE 30, 2019</u>
CEMETERY PERPETUAL CARE	2,700.00	523.08		67,812.77	1,654.53	69,381.32
BUMSTEAD FUND		72.29	6,217.45	13,524.33	5,379.17	2,000.00
TOWN COMMONS FUND		19.14		2,549.36	2,568.50	
CONSERVATION FUND	1,000.00	123.20		16,285.24	17,408.44	
MCCRAY FUND		11.34		1,515.74	1,527.08	
CULTURAL COUNCIL		2.10		284.51	286.61	
SCANTIC MEADOWS		444.62		59,088.54	59,533.16	
GREAT HORSE TRUST			1.39	1.39	-	
BOULDER HILL TRUST		7.95	2,509.56	2,501.61	-	
LIBRARY FUNDS						
DAY FUND		7.47		1,001.23	508.70	500.00
NEWELL FUND		28.75		3,827.25	2,356.00	1,500.00
KINDERGARTEN FUND		1,426.39	3,637.00	189,866.67	187,656.06	
GEORGE BALLARD FUND		7.54		1,009.42	516.96	500.00
CHARLES BALLARD FUND		9.18		1,227.81	736.99	500.00
STODDARD FUND		66.21		8,806.30	8,872.51	
HOLT FUND		17.00		2,267.79	1,284.79	1,000.00
FLYNN FUND		23.40		3,117.87	3,141.27	
ENSLIN FUND		16.27		2,169.76	2,186.03	
FAYE FLYNN FUND		24.86		3,310.55	3,335.41	
DAN FLYNN FUND		18.81		2,508.63	2,527.44	
ROBERT BOHLKE TRUST FUND		118.38		15,738.14	856.52	15,000.00
DICKINSON FUND		35.16		4,678.66	4,713.82	
WILLIAM MEUSE FUND		24.75		3,296.07	1,160.82	2,160.00
ASSESSOR STABILIZATION	24,000.00	31.67	28,450.00	6,247.81	1,829.48	
STABILIZATION FUND	270,299.64	7,744.32		1,082,243.04	1,360,287.00	
	<u>297,999.64</u>	<u>10,803.88</u>	<u>40,815.40</u>	<u>1,494,880.49</u>	<u>1,670,327.29</u>	<u>92,541.32</u>

TOWN OF HAMPDEN MASSACHUSETTS
STATEMENT OF SPECIAL REVENUE FUND REVENUES, EXPENDITURES & CHANGE IN FUND BALANCE
6/30/2019

	REVENUES	EXPENDITURES	EXCESS OVER(UNDER)	FUND BALANCE 7/1/2018	FUND BALANCE 6/30/2019
HIGHWAYS					
CONTRACT #50823	253,058.27	253,058.27	-	2,575.79	2,575.79
STATE & FEDERAL GRANTS					
BULLET PROOF VESTS(FED)	31,164.00	29,285.54	1,878.46	1,127.90	3,006.36
E911 INCENTIVE/TRAINING GRANT	32,718.17	34,675.79	(1,957.62)	(947.84)	(2,905.46)
TASK FORCE			-	3,319.52	3,319.52
VESTS	2,075.00	4,867.79	(2,792.79)	(619.82)	(3,412.61)
LIBRARY GRANTS	6,708.48	6,099.74	608.74	18,852.23	19,460.97
CULTURAL COUNCIL GRANT	4,800.00	4,555.00	245.00	4,518.87	4,763.87
COMPOST GRANT				1,007.00	1,007.00
COUNTY SIGNAGE GRANTS			-	2,207.00	2,207.00
RECYCLING GRANT				3,741.00	3,741.00
COA, CAFÉ GRANT	4,884.44	4,280.00	604.44	54.08	658.52
FIRE SAFE GRANT				2,540.52	2,540.52
PLAYGROUND GRANT			-	5,229.50	5,229.50
IT/ROUND-ABOUT/SIDEWALK GRANT	59,369.00	35,639.00	23,730.00		23,730.00
OTHER					
ASSESSORS REVOLVING	611.00	576.00	35.00	1,504.89	1,539.89
COLLECTOR REVOLVING	1,032.00	10,180.00	(9,148.00)	20,418.17	11,270.17
COUNCIL ON AGING REVOLVING	18,906.75	20,502.53	(1,595.78)	6,956.72	5,360.94
CONSERVATION REVOLVING	15,724.90	16,470.98	(746.08)	646.08	(100.00)
LIBRARY REVOLVING	1,162.26	1,487.31	(325.05)	2,908.73	2,583.68
BOARD OF HEALTH REVOLVING	22,070.00	17,896.00	4,174.00	15,380.59	19,554.59
BUILDING INSPECTOR REVOLVING	18,710.00	14,332.00	4,378.00		4,378.00
PLANNING BOARD	9,900.00	7,155.00	2,745.00		2,745.00
FIRE INSPECTION FEES REVOLVING	1,410.00	2,895.56	(1,485.56)	7,117.02	5,631.46
CEMETERY REVOLVING	20,108.75	14,948.15	5,160.60	21,537.47	26,698.07
PARKS & RECREATION REVOLVING	55,820.48	53,460.06	2,360.42	51,941.99	54,302.41
RESTITUTION	18,010.39	12,639.83	5,370.56	12,522.98	17,893.54
ENGINEERING FEES	6,750.00	6,000.00	750.00	17,750.00	18,500.00
ALARM FEES	225.00		225.00	4,367.49	4,592.49
POLICE/FIRE GIFTS	2,805.00	869.92	1,935.08	1,369.21	3,304.29
POLICE OFF DUTY	247,953.26	216,724.83	31,228.43	20,371.78	51,600.21
	835,977.15	768,599.30	67,377.85	228,398.87	295,776.72

TOWN OF HAMPDEN MASSACHUSETTES
COMBINED STATEMENT OF ENTERPRISE FUND REVENUES, EXPENDITURES
AND CHANGE IN FUND BALANCE
FOR YEAR ENDED JUNE 30, 2019

	<u>REVENUES</u>	<u>EXPENDITURES</u>	<u>EXCESS, OVER (UNDER)</u>	<u>FUND BALANCE JULY 1, 2018</u>	<u>FUND BALANCE JUNE 30, 2019</u>
TRANSFER STATIONS	79,006.62	70,161.87	8,844.75	17,023.54	25,868.29
TOTALS	<u>79,006.62</u>	<u>70,161.87</u>	<u>8,844.75</u>	<u>17,023.54</u>	<u>25,868.29</u>
Revenues	Appropriation 10,000.00 Stickers 19,520.00 Bags 46,770.00 Recycling 2,716.62 <u>79,006.62</u>				
Expenditures	Salaries 19,799.77 Republic Services 43,818.20 Verizon 624.02 Longmeadow 2,826.00 Tighe & Bond 816.63 Mowing 1,888.75 Abacus 388.50 <u>70,161.87</u>				

STATEMENT OF APPROPRIATION EXPENDITURES
7/1/2019 THRU 12/31/2019

	APPROPRIATIONS	TRANSFERS	TOTAL AVAILABLE	EXPENDED	BALANCE
GENERAL GOVERNMENT					
ACCOUNTANT					
SALARY	34,556.00		34,556.00	16,439.50	18,116.50
CLERICAL	8,000.00		8,000.00		8,000.00
EXPENSES	15,500.00		15,500.00	1,523.33	13,976.67
COMPUTER SOFTWARE	6,500.00		6,500.00	6,500.00	-
ADVISORY COMMITTEE					-
CLERICAL	5,280.00		5,280.00	78.75	5,201.25
EXPENSES	200.00		200.00		200.00
APPEALS BOARD					-
CLERICAL	5,143.00		5,143.00	2,814.50	2,328.50
EXPENSES	250.00		250.00		250.00
ASSESSORS					-
SALARY	16,426.00		16,426.00	7,797.86	8,628.14
PRINCIPAL ASSESSOR	45,965.00		45,965.00	21,750.00	24,215.00
CLERICAL	20,382.00		20,382.00	9,077.10	11,304.90
EXPENSES	4,500.00		4,500.00	1,833.68	2,666.32
SOFTWARE SUPPORT	7,612.00		7,612.00	7,612.00	-
MAPPING MAINT	1,750.00		1,750.00	875.00	875.00
BUILDING DEPT					-
CODE ENFORCEMENT	21,394.00		21,394.00	10,227.50	11,166.50
INSPECTOR SALARY	51,345.00		51,345.00	24,546.00	26,799.00
CLERICAL	22,177.00		22,177.00	10,632.00	11,545.00
EXPENSES	2,000.00		2,000.00	1,942.56	57.44
OFFICE EXPENSES	2,860.00		2,860.00	147.99	2,712.01
COUNTY RETIREMENT	556,667.00		556,667.00	556,667.00	-
INSURANCE					-
PROPERTY AND CASUALTY	110,145.00		110,145.00	108,076.92	2,068.08
EMPLOYEE BENEFITS	300,000.00		300,000.00	135,492.09	164,507.91
UNEMPLOYMENT	10,000.00		10,000.00	4,843.73	5,156.27
LONGEVITY	600.00		600.00	400.00	200.00
LAW AND CLAIMS	65,000.00		65,000.00	33,031.69	31,968.31
MODERATOR					
EXPENSES	100.00		100.00		100.00
PLANNING BOARD					
CLERICAL	23,539.00		23,539.00	9,115.31	14,423.69
EXPENSES	1,100.00		1,100.00	316.40	783.60
REGISTRARS					
SALARIES	800.00		800.00		800.00
ELECTION EXPENSES	5,500.00		5,500.00	2,108.92	3,391.08
STREET LISTS	2,500.00		2,500.00	868.14	1,631.86
SELECTMEN					
SALARIES	10,086.00		10,086.00	5,043.00	5,043.00
ADMINISTRATIVE ASST	48,963.00		48,963.00	23,407.50	25,555.50
EXPENSES	25,000.00		25,000.00	2,254.82	22,745.18
LEGAL ADVERTISING	3,000.00		3,000.00	408.60	2,591.40
MAPPING MAINTENANCE	2,400.00		2,400.00	2,400.00	-
TEMPORARY HELP	17,000.00		17,000.00		17,000.00
TAX COLLECTOR					
SALARY	38,009.00		38,009.00	19,002.00	19,007.00
CLERICAL	20,705.00		20,705.00	11,183.77	9,521.23
EXPENSES	2,500.00		2,500.00	949.86	1,550.14
COMPUTER MAINTENANCE	3,750.00		3,750.00	3,289.00	461.00

TAX TITLE WORK	2,500.00	2,500.00	694.27	1,805.73
TOWN CLERK				
SALARY	38,009.00	38,009.00	19,002.00	19,007.00
CLERICAL	18,468.00	18,468.00	6,116.57	12,351.43
EXPENSES	1,100.00	1,100.00	376.86	723.14
TOWN PUBLICATIONS	100.00	100.00		100.00
RECORDS OFFICER	7,494.00	7,494.00	3,149.03	4,344.97
TOWN REPORT	3,000.00	3,000.00		3,000.00
TREASURER				
SALARY	43,194.00	43,194.00	21,594.00	21,600.00
CLERICAL	8,704.00	8,704.00		8,704.00
EXPENSES	1,200.00	1,200.00	327.99	872.01
PAYROLL SERVICE	7,500.00	7,500.00	3,154.98	4,345.02
TAX TITLE ADMINISTRATION	11,500.00	11,500.00	1,260.85	10,239.15
RECORDS MANAGEMENT	1,000.00	1,000.00		1,000.00
VETERANS BENEFITS	20,000.00	20,000.00	2,532.70	17,467.30
TOWN ADMINISTRATOR	100,000.00	100,000.00	37,935.76	62,064.24
GENERAL SERVICES				
ACADEMY HALL MAINT	4,500.00	4,500.00	495.57	4,004.43
CEMETERY COMMISSIONERS				
CLERICAL	12,776.00	12,776.00	4,042.76	8,733.24
EXPENSES	500.00	500.00		500.00
MAINTENANCE	16,500.00	16,500.00	8,200.00	8,300.00
COMPUTER MAINTENANCE	500.00	500.00		500.00
CONSERVATION COMMITTEE				
CLERICAL	34,006.00	34,006.00	4,160.00	29,846.00
EXPENSES	750.00	750.00	592.98	157.02
TRANSFER STATION				
MONITORING & TESTING	25,000.00	25,000.00	4,947.40	20,052.60
SCHOOL BUILDING REPAIRS	15,000.00	15,000.00		15,000.00
LIBRARY	144,324.00	144,324.00	67,849.96	76,474.04
TOWN EVENTS	1,200.00	1,200.00	201.42	998.58
OFFICE EQUIPMENT				
ACQUISITION	20,000.00	20,000.00	14,721.87	5,278.13
MAINTENANCE	5,000.00	5,000.00	1,260.89	3,739.11
SUPPLIES	10,000.00	10,000.00	2,768.45	7,231.55
POSTAGE	17,000.00	17,000.00	1,227.96	15,772.04
INFORMATION TECHNOLOGY	28,250.00	28,250.00	10,359.90	17,890.10
PARKS AND RECREATION				-
SALARIES	44,615.00	44,615.00	17,992.15	26,622.85
EXPENSES	5,200.00	5,200.00	609.34	4,590.66
SPRAY PARK	10,400.00	10,400.00	4,661.85	5,738.15
PUBLIC GROUNDS	4,385.00	4,385.00	805.34	3,579.66
TOWN HOUSE MAINTENANCE		-		-
CUSTODIAL	19,000.00	19,000.00	6,479.61	12,520.39
MAINT & REPAIRS	30,000.00	30,000.00	21,640.07	8,359.93
UTILITIES	45,000.00	45,000.00	11,395.11	33,604.89
GASOLINE		-		-
PURCHASE	50,000.00	50,000.00	12,432.20	37,567.80
EXPENSE	10,000.00	10,000.00	126.60	9,873.40
STREET LIGHTING	23,000.00	23,000.00	3,108.48	19,891.52

COUNCIL ON AGING				
DIRECTOR	60,024.00	60,024.00	28,700.00	31,324.00
GENERAL PAYROLL	88,048.00	88,048.00	38,474.76	49,573.24
EXPENSES	7,000.00	7,000.00	2,141.91	4,858.09
SENIOR CENTER				
UTILITIES	22,115.00	22,115.00	4,575.20	17,539.80
MAINTENANCE	15,759.00	15,759.00	9,519.98	6,239.02
HISTORICAL COMMISSION	400.00	400.00		400.00
HIGHWAYS				
HIGHWAY SUPT	84,681.00	84,681.00	40,712.50	43,968.50
TREE WARDEN EXPENSE	39,850.00	39,850.00	39,850.00	-
TREE WARDEN SALARY	6,144.00	6,144.00	2,560.00	3,584.00
DPW PAYROLL	260,000.00	260,000.00	116,820.68	143,179.32
HIGHWAY MAINTENANCE	65,672.00	65,672.00	12,218.48	53,453.52
PAVING	250,000.00	250,000.00	190,069.41	59,930.59
GENERAL HIGHWAYS	15,645.00	15,645.00	7,138.20	8,506.80
SNOW & ICE	100,000.00	100,000.00	27,007.04	72,992.96
STREET SWEEPING	16,800.00	16,800.00	5,400.00	11,400.00
CATCH BASIN CLEANING	40,900.00	40,900.00		40,900.00
ROAD MACHINERY REPAIR	18,000.00	18,000.00	5,604.40	12,395.60
TOWN GARAGE	11,895.00	11,895.00	2,463.91	9,431.09
PROTECTION OF PERSONS AND PROPERTIES				
ANIMAL INSPECTIONS				
SALARY	2,505.00	2,505.00	1,252.50	1,252.50
EXPENSES	240.00	240.00	100.00	140.00
WILDLIFE CONTROL	2,500.00	2,500.00	500.00	2,000.00
EMERGENCY MANAGEMENT	8,000.00	8,000.00	7,400.00	600.00
TRAFFIC CONTROL	10,000.00	10,000.00	10,116.63	(116.63)
DOG OFFICER				
ANIMAL CONTROL	12,438.00	12,438.00	4,988.94	7,449.06
DOG DAMAGE FUND	700.00	700.00		700.00
FIRE DEPT				
MEDICAL DIRECTOR	3,900.00	3,900.00	3,000.00	900.00
CHIEF'S EXPENSES	1,500.00	1,500.00	900.00	600.00
OPERATIONS	44,000.00	44,000.00	21,080.83	22,919.17
FIRE TRAINING STIPEND	32,000.00	32,000.00	150.00	31,850.00
EQUIPMENT	16,500.00	16,500.00	320.50	16,179.50
RADIO SERVICE AGREEMENT	5,000.00	5,000.00	4,221.60	778.40
CALL FIRE REIMBURSEMENT	65,000.00	65,000.00	9,669.04	55,330.96
FIRE DEPARTMENT SALARIES	144,269.00	144,269.00	59,048.07	85,220.93
UNIFORMS	2,000.00	2,000.00		2,000.00
CLERICAL	3,400.00	3,400.00	1,738.86	1,661.14
FOREST FIRES				
EXPENSES	1,800.00	1,800.00		1,800.00
BOARD OF HEALTH				
SALARY	5,486.00	5,486.00	2,285.80	3,200.20
COORDINATOR	43,975.00	43,975.00	21,026.25	22,948.75
EXPENSES	1,000.00	1,000.00	678.64	321.36
WATER DISTRICT				
OPERATION	8,000.00	8,000.00	3,119.67	4,880.33
TESTING	2,000.00	2,000.00	60.75	1,939.25
POLICE				
CHIEF'S SALARY	91,437.00	91,437.00	43,459.40	47,977.60
OFFICER SALARIES	1,179,190.00	1,179,190.00	539,487.50	639,702.50
CRUISER MAINTENANCE	12,920.00	12,920.00	4,999.85	7,920.15
EXPENSES	99,760.00	99,760.00	50,099.15	49,660.85
NEW CRUISER	41,250.00	41,250.00	29,719.20	11,530.80
TRAINING	30,839.00	30,839.00	12,215.26	18,623.74
NEW EQUIPMENT	8,700.00	8,700.00	2,932.58	5,767.42
CAREER INCENTIVE	72,796.00	72,796.00	63,689.82	9,106.18
WMLEC	750.00	750.00	700.00	50.00
ELECTIONS	2,913.00	2,913.00	703.15	2,209.85
TOWING	100.00	100.00		100.00
BUILDING MAINTENANCE	60,071.00	60,071.00	18,165.64	41,905.36
SCHOOLS				
SCHOOL DISTRICT				

REGIONAL ASSESSMENT	7,633,905.00		7,633,905.00	3,822,256.52	3,811,648.48
DEBT					
LOCAL GOVERNMENT DEBT SERVICE					
POLICE STATION DEBT	231,750.00		231,750.00	40,875.00	190,875.00
MINNECHAUG Bond	498,861.00		498,861.00	185,055.47	313,805.53
GREEN MEADOW DEBT	198,000.00		198,000.00	190,800.00	7,200.00
CARRY OVER ACCOUNTS AND SPECIAL TOWN MEETINGS					
SPECIAL TOWN MEETING 10/28/2013 DRY HYDRANTS	696.88		696.88		696.88
ANNUAL TOWN MEETING 4/28/2014 ART#18 DEFIBRILATORS	2,535.00		2,535.00		2,535.00
ANNUAL TOWN MEETING 4/27/2015 ART#27 FIRE HOUSE ROOF	5,400.00		5,400.00		5,400.00
ANNUAL TOWN MEETING 4/26/2016 ART#15 MAIN STREET WATER	10,948.30		10,948.30	2,008.30	8,940.00
SPECIAL TOWN MEETING 10/24/2016 TOWN HOUSE MAINTENANCE	742.00		742.00		742.00
COA CARPETING	818.96		818.96		818.96
ANNUAL TOWN MEETING 5/8/2017 SCHOOL LEGAL FEES	33,253.39		33,253.39	2,359.26	30,894.13
COA AIR CONDITIONING	1,813.00		1,813.00		1,813.00
ANNUAL TOWN MEETING 5/14/2018 HIGHWAY TRUCK	10,749.95		10,749.95		10,749.95
SCHOOL RESOURCE	11,164.00		11,164.00	11,164.00	-
FIRE HOUSE	250.00		250.00		250.00
ANNUAL TOWN MEETING 5/13/2019 HIGHWAY TRUCK REPLACEMENT	248,000.00		248,000.00		248,000.00
HIGHWAY BUILDING ADDITION	300,000.00		300,000.00	5,147.50	294,852.50
NEW CRUISER	51,500.00	1,832.36	53,332.36	49,666.43	3,665.93
SPECIAL TOWN MEETING 10/27/2019 FIRE CHIEFS SALARY	20,000.00		20,000.00	4,200.00	15,800.00
FIRE OFFICERS SALARY	10,000.00		10,000.00		10,000.00
TREE REMOVAL	100,000.00		100,000.00	63,433.18	36,566.82
RESCUE EXTRACTION EQUIPMENT	38,000.00		38,000.00		38,000.00
POLICE/FIRE RADIO SYSTEM	517,443.00		517,443.00		517,443.00
FIRE HOUSE FEASABILITY STUDY	40,000.00		40,000.00		40,000.00
HIGHWAY INFRASTRUCTURE	36,840.09		36,840.09		36,840.09
ANNUALLY RENEWING APPROPRIATIONS					
ASSESSOR TRANSFER OUT/STAB	14,000.00		14,000.00		14,000.00
ASSESSOR TRANSFER IN/STAB	10,025.00		9,719.00		306.00
ASSESSOR CONTINUING APPR.	15,700.90		15,700.90		15,700.90
CONSERVATION FUND	1,000.00		1,000.00		1,000.00
STORM WATER	77,257.60		77,257.60	10,172.50	67,085.10
RESERVE FUND	25,000.00		25,000.00		25,000.00
INTERGOVERNMENTAL					
VETERAN'S SERVICE DISTRICT			-	8,502.20	(8,502.20)
POLLUTION CONTROL DIST			-		-
PV PLANNING DIST			-	850.04	(850.04)
REGISTRY SERVICES			-		-
PV TRANSIT			-		-
TOTALS	15,625,405.07	1,832.36	15,627,237.43	7,186,457.94	8,440,779.49

TOWN OF HAMPDEN MASSACHUSETTS
STATEMENT OF SPECIAL REVENUE FUND REVENUES, EXPENDITURES & CHANGE IN FUND BALANCE
AS OF 12/31/2019

	REVENUES	EXPENDITURES	EXCESS OVER(UNDER)	FUND BALANCE 7/1/2019	FUND BALANCE 12/31/2019
HIGHWAYS					
CONTRACT #50823		334,786.41	(334,786.41)	2,575.79	(332,210.62)
STATE & FEDERAL GRANTS					
BULLET PROOF VESTS(FED)		809.00	(809.00)	(3,412.61)	(4,221.61)
E911 INCENTIVE GRANT		16,075.21	(16,075.21)		(16,075.21)
E911 TRAINING GRANT	1,638.35		1,638.35	(2,905.46)	(1,267.11)
TASK FORCE			-	3,319.52	3,319.52
COUNCIL ON AGING GRANTS	7,287.00	13,923.75	(6,636.75)	3,006.36	(3,630.39)
LIBRARY GRANTS		4,850.51	(4,850.51)	19,460.97	14,610.46
CULTURAL COUNCIL GRANT		2,346.00	(2,346.00)	4,763.87	2,417.87
COMPOST GRANT				1,007.00	1,007.00
COUNTY SIGNAGE GRANTS			-	2,207.00	2,207.00
RECYCLING GRANT				3,741.00	3,741.00
COA, CAFÉ GRANT	658.52		658.52	685.00	1,343.52
FIRE SAFE GRANT				2,540.52	2,540.52
PLAYGROUND GRANT			-	5,229.50	5,229.50
IT/ROUNDABOUT GRANT		1,750.00	(1,750.00)	23,730.00	21,980.00
OTHER					
ASSESSORS REVOLVING			-	1,539.89	1,539.89
COLLECTOR REVOLVING			-	11,270.17	11,270.17
COUNCIL ON AGING REVOLVING	24,352.75	28,006.57	(3,653.82)	5,360.94	1,707.12
CONSERVATION REVOLVING	1,662.50	660.00	1,002.50	(100.00)	902.50
LIBRARY REVOLVING	92.90	359.24	(266.34)	2,583.68	2,317.34
BOARD OF HEALTH REVOLVING	12,450.00	10,032.83	2,417.17	19,554.59	21,971.76
BUILDING INSPECTOR REVOLVING	19,051.00	14,298.30	4,752.70	4,378.00	9,130.70
FIRE INSPECTION FEES REVOLVING	500.00	119.93	380.07	5,631.46	6,011.53
CEMETERY REVOLVING	8,847.50	6,700.00	2,147.50	26,698.07	28,845.57
PARKS & RECREATION REVOLVING	30,692.00	29,215.53	1,476.47	54,302.41	55,778.88
PLANNING BOARD	2,745.00	1,185.00	1,560.00		1,560.00
RESTITUTION	14,523.67	15,797.32	(1,273.65)	17,893.54	16,619.89
ENGINEERING FEES/DRIVEWAY BONDS	4,500.00	2,454.02	2,045.98	18,500.00	20,545.98
ALARM FEES			-	4,592.49	4,592.49
POLICE/FIRE GIFTS	11,769.98	9,191.27	2,578.71	1,954.29	4,533.00
FIRE DEPARTMENT GIFTS	250.00		250.00	1,350.00	1,600.00
POLICE OFF DUTY	112,180.30	107,983.10	4,197.20	51,600.21	55,797.41
	253,201.47	600,543.99	(347,342.52)	293,058.20	(54,284.32)

TOWN OF HAMPDEN
COMBINING STATEMENT OF TRUST FUND FUND REVENUES, EXPENDITURES
AND CHANGES IN FUND BALANCES TRUST FUNDS
12/31/2019

	<u>ADDITIONS</u>	<u>REVENUES</u>	<u>EXPENDITURES</u>	<u>FUND BALANCES</u> <u>JULY 1, 2019</u>	<u>EXPENDABLE</u> <u>FUND BALANCES</u> <u>12/31/2019</u>	<u>NON-EXPENDABLE</u> <u>FUND BALANCES</u> <u>12/31/2019</u>
TRUST FUNDS						
CEMETERY PERPETUAL CARE		268.96		71,035.85	1,923.49	69,381.32
BUMSTEAD FUND		27.92		7,379.17	5,407.09	2,000.00
TOWN COMMONS FUND		9.69		2,568.50	2,578.19	
CONSERVATION FUND		65.88		17,408.44	17,474.32	
MCCRAY FUND		4.79		1,527.08	1,531.87	
CULTURAL COUNCIL		1.06		286.61	287.67	
SCANTIC MEADOWS		225.42		59,533.16	59,758.58	
LIBRARY FUNDS						
DAY FUND		3.80		1,008.70	512.50	500.00
NEWELL FUND		14.58		3,856.00	2,370.58	1,500.00
KINDERGARTEN FUND		710.60		187,656.06	188,366.66	
GEORGE BALLARD FUND		3.80		1,016.96	520.76	500.00
CHARLES BALLARD FUND		4.65		1,236.99	741.64	500.00
STODDARD FUND		33.57		8,872.51	8,906.08	
HOLT FUND		25.62		2,267.79	1,293.41	1,000.00
FLYNN FUND		11.87		3,141.27	3,153.14	
ENSLIN FUND		8.25		2,186.03	2,194.28	
FAYE FLYNN FUND		12.60		3,335.41	3,348.01	
DAN FLYNN FUND		9.54		2,527.44	2,536.98	
ROBERT BOHLKE TRUST FUND		60.01		15,856.52	916.53	15,000.00
DICKINSON FUND		17.82		4,713.82	4,731.64	
WILLIAM MEUSE FUND		37.29		3,296.07	1,173.36	2,160.00
ASSESSOR STABILIZATION		6.89		1,829.48	1,836.37	
STABILIZATION FUND				1,360,287.00	1,360,287.00	
	<u>-</u>	<u>1,564.61</u>	<u>-</u>	<u>1,762,826.86</u>	<u>1,671,850.15</u>	<u>92,541.32</u>

ADVISORY COMMITTEE

The Bylaws of the Town provide for an Advisory Committee, consisting of five members appointed by the Moderator, whose charge is to study the subject matter of all articles presented at town meetings and to make recommendations on all articles pertaining to appropriations, expenditure, incurring of debt and any other article deemed appropriate. In 2019, Committee member Matt Fisher stepped down after many years of service. We want to thank Matt for his contributions and commitment to the Town.

The annual budget preparation for the town of Hampden is a collaborative process and relies on the cooperation and insight of all departments. Revenue projections are just that, projections, and we are generally faced with uncertainty about state and local aid. We are also challenged by increased costs for fuel, utilities, and employee benefits. The final state figures for the town and the Hampden Wilbraham Regional School District (HWRSD) are not available until well after our need to make decisions at Town Meeting.

The Advisory Committee seeks to balance the needs of the town departments and its residents with the realities of managing a small town in this fiscal environment. It should be noted that the Town's employees along with the elected and appointed officials have worked collectively to ensure the provision of essential services within the challenging fiscal environment and should be commended for their efforts.

The opinions of residents provide valuable input to the Advisory Committee and are always considered in our final recommendations on the budget and other warrant articles. The various department requests will be discussed at our Public Hearing to be held in April regarding the fiscal year 2021 budget and warrant articles.

The residents are the appropriating body for the town and are able to exercise that authority at the annual Town Meeting. Please make every effort to attend this important meeting on May 11, 2020. It is the residents that make the final decisions.

Respectfully submitted:

Douglas Boyd, co-chair

Carol Fitzgerald, co-chair

Alan Fritts

Heather Turcotte

Paul Gagliarducci

BOARD OF ASSESSORS

The Board of Assessors would like to recognize Stanley Witkop who was elected to another 3-year term. In September 2019, Stanley informed the Board that he wished to retire from his position on the Board of Assessors. Stanley served as an Assessor for the Town of Hampden for almost 50 years. The Board would like to recognize Stanley for his dedication to the Town. Stan's knowledge of the Town and commitment to his position was a true asset to the Board. The Board wishes Stanley the best in his well-deserved retirement!

Jason Barroso was appointed to fill the vacancy created by Stan's retirement. Jason brings experience in municipal government and a strong desire to learn. The Board looks forward to working with Jason and would like to welcome him to the Board of Assessors!

The Assessor's Office is responsible for the determination of fair market value for all real and personal property within the Town of Hampden. Assessments in Massachusetts are based on full and fair cash value as of January 1st of each year and are subject to review every five years to attain Certification by the Department of Revenue. Additionally, assessors act on all statutory exemptions, abatement applications and tax deferrals. All special assessment under forest management, agricultural/horticultural and recreational programs classified as Chapter 61, 61A and 61B are also administered by the assessors. The Assessors department is also responsible for developing projections of fair cash valuation and tax payments for proposed PILOT or tax agreements with electric generation (i.e. solar) companies. This provides financial information which supports the Select Board in their decision making in evaluating PILOT agreements on behalf of the Town.

All properties must be inspected on a periodic basis in order to ensure data accuracy and adhere to Massachusetts Department of Revenue guidelines. The Assessor's office continues with our cyclical inspection program to meet this requirement. The process takes only a few minutes and eliminates the necessity of estimating data.

This board continues to be strong supporters of education and training. Jane Ferrentino and Carolyn Reed continue with state sponsored training programs, annual meetings and technical seminars. Continuing education ensures we are using best practices and follow Department of Revenue requirements.

The Board of Assessors office can be reached at 566-2151 ext. 106 and office hours are Monday through Thursday from 9:00am – 2:00pm.

The Board would like to thank all town officials and townhouse staff members who assist our office throughout the year.

Norman Charest, Chairman
Robert Makuch, Assessor
Jason Barroso, Assessor
Carolyn Reed, MAA Principal Assessor
Jane Ferrentino, Assessing Clerk

Tax Collector

The tax rate for fiscal year 2020 was set at \$20.15 per thousand dollars of assessed value, representing a small increase of \$.46 from fiscal year 2019's tax rate of \$19.69. Once again, we have to thank the Board of Assessors and their staff, our Town Accountant and our Treasurer for the significant joint effort they've made to keep the rate down to a minor increase.

A reminder to qualifying taxpayers who may be missing out on an opportunity to reduce their tax obligation. If you haven't looked into the various exemptions offered, information and applications are available online or from the Board of Assessors.

The senior tax work-off program continues to be a win; a win for both the participants and the departments that take advantage of this opportunity. You may be able to work for a tax credit of up to \$1500.00 in lieu of monetary payment. Applications are available at the Senior Center.

Don't forget our Unipay Gold on-line bill payment service. Take advantage of this secure website that offers you the opportunity to pay taxes at your convenience, at home or away, and assure that the payment is being credited to the correct account.

To see how easy making a payment can be, or for more information about the services and opportunities offered, visit hampdenma.gov.

Calendar year tax collections for 2019:

Motor Vehicle Excise Tax:	846,212.19
Personal Property Tax:	1,015,218.58
Real Estate Tax:	11,242,077.29
CPA:	73,314.76
Interest:	39,154.79
Fees:	12,510.00
Total	13,228,487.61

TREASURER'S REPORT

This has been a little bit more difficult year financially. FY2020 had about a million dollars in capital or one-time expenses. The town meeting decided to split these expenditures between current year taxes, taking for stabilization and short-term borrowing. Cash flow is good however and delinquent taxes are low.

The financial health of the Town is a team effort. I must give great thanks and praise to the Town Accountant, Tax Collector and Assessors office. The coordination and teamwork have been vital in our success.

Richard Patullo
Town Treasurer

Massachusetts Department of Revenue Division of Local Services
BUREAU OF ACCOUNTS - AUTOMATED TREASURER'S YEAR-END CASH REPORT

Town of Hampden

, for the Year Ending Jun 30, 2019

C. Interest Bearing Checking Accounts

Collateral'd Y or N	Financial Institution	Purpose	Interest Rate	Balance	Sub - Total
	Monson Saving	General Fund	0.5	139154.92	
	Monson Saving	Payroll	0.5	166.08	
	People's	Lock Box	0.25	10273.33	
	UniBank	Holding	0.8	62602.82	
					\$212,197.15

D. Liquid Investments

Collateral'd Y or N	Financial Institution	Purpose	Interest Rate	Balance	Sub - Total
	Monson Savings	General Fund	0.75	1,344,960.15	
					\$1,344,960.15

F. Trust Funds

Collateral'd Y or N	Financial Institution	Purpose	Interest Rate	Balance	Sub - Total
	Monson Saving	CPA	0.75	437,352.10	
	Monson Saving	Stabilization	0.75	357,664.44	
	People's	Stabilization	2.01	1,010,294.29	
	Monson Saving	Library Trusts	0.75	241,013.32	
	Monson Saving	trust funds	0.75	161,568.29	
					\$2,207,892.44

Part I Total: All Cash and Investments	\$ 3,765,049.74
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SECTION 3: PUBLIC SAFETY

Building Department/Permit Fees

Fire Department

Highway Department

Police Department

Tree Warden

REPORT OF THE BUILDING COMMISSIONER 2019

Building Permits & Inspections

Dwelling	4
Addition / Alteration	160
Commercial new	1
Commercial addition or alteration	1
Pool	7
Garages	2
Outbuilding	16
Woodstoves	10
Signs	5
Fire Damage	0
Demolition	4
Duct Work	0

Total Permits & Inspections

Building	210
Electrical	122
Plumbing/Gas	120

Total Building

210

The Building Department would like to remind you that Building Permits are required for roofing, siding, replacement windows, wood or pellet stoves, assessor buildings, renovations to existing spaces and new construction.

The Town of Hampden has approved Regulations for Outdoor Wood-fired Boilers/Furnaces. Plumbing and electrical permits are required as part of the installation process as well as a permit from the Board of Health.

More information can be found on our Town of Hampden website if needed.

Respectfully submitted,

Wendel Hulbert
Building Inspector

TOWN OF HAMPDEN PERMIT FEES

EFFECTIVE APRIL 1, 2019

BUILDING PERMITS – Wendel Hulbert – (413) 566-2151 ext. 107

COMMERCIAL

Commercial/Industrial Building/Structure New	(Min. \$250.00) \$7.00 per \$1,000.00 construction cost
Commercial Alterations/Renovations	(Min. \$250.00) \$7.00 per \$1,000.00 construction cost
Commercial Windows/ Siding/ Roofing/ Insulation	\$150.00 each
Commercial Mechanical Permits	\$125.00 each
Commercial Sign	\$75.00 each
Commercial Tent – 400 sq. ft. or larger	\$50.00

RESIDENTIAL

New House /Additions	(Min. \$150.00) \$7.00 per \$1,000.00 construction cost
Basements/ Decks/ Garage	(Min. \$150.00) \$7.00 per \$1,000.00 construction cost
Alterations/Renovations	(Min. \$150.00) \$7.00 per \$1,000.00 construction cost
Accessory Buildings over 170 sq. ft.	(Min. \$50.00) \$7.00 per \$1,000.00 construction cost
Accessory Buildings under 170 sq. ft.	\$50.00
Windows/Doors/Siding/Roofing/Ductwork/Insulation	\$60.00 each
Swimming Pool Above Ground	\$75.00
Swimming Pools in Ground	\$150.00
Swimming Pool Demolition	\$50.00
Solid Fuel Stoves/Chimneys	\$75.00
Residential Sign	\$35.00
Temporary Cert. of Occupancy- New Residence	\$50.00 per month
Structure Demolition	\$150.00
Solar System Installations Residential	\$200.00

***Cost of Construction**

to keep fees equitable for all projects, permit fees will be based on \$7.00 per \$1000.00 of the contract amount – or by using the following for value of construction as a minimum:

Residential new construction:

Living Space	\$100.00 per square foot
Basement/Garages/ Decks/Sheds/Unfinished Bonus Rooms	\$40.00 per square foot
Conversion of unfinished space to living space	\$60.00 per square foot
Commercial New Construction	\$125.00 per square foot
Commercial Accessory Buildings	\$60.00 per square foot

ELECTRICAL PERMITS – Gary Courtney – (413) 566-2151 ext. 251

Commercial/Industrial Building New, 3 inspections (\$60.00 each additional inspection)	Minimum fee \$250.00
Commercial Additions/ Renovations (\$60.00 each additional inspection)	Minimum fee \$125.00
Commercial Solar	(Min. \$200.00) or \$.05 per sq. ft. of panel
Residential New Home, 3 inspections (\$60.00 each additional inspection)	Minimum fee \$200.00
Residential Alterations/Additions with service change	\$175.00
Residential Alterations/Additions no service change	\$125.00
Change of Service/Temp Service, 1 inspection	\$60.00
In ground Swimming Pool, 2 inspections	\$160.00
Above ground Swimming Pool, 1 inspection	\$60.00
Appliances, 1 inspection	\$60.00
Generator	\$60.00 per inspection
Residential Solar System	\$150.00

PLUMBING PERMITS – Dennis Chaffee Sr. – (413) 566-2151 ext. 252

Commercial/Industrial Building New, 3 inspections (\$60.00 each additional inspection)	Minimum fee \$250.00
Commercial Additions/ Renovations (\$60.00 each additional inspection)	Minimum fee \$175.00
Commercial Gas Permit Fee (\$60.00 each additional inspection)	Minimum fee \$120.00
Residential New Home, 3 inspections (\$60.00 each additional inspection)	Minimum fee \$200.00
Residential Additions/ Renovations, 2 inspections	\$125.00
Residential Hot Water Heater Gas or Electric, 1 inspection	\$60.00
Residential Gas Permits, per inspection	\$60.00
Residential Generator 2 Inspections	\$120.00

FEES FOR PERMITS AFTER THE FACT ARE DOUBLED

HAMPDEN FIRE DEPARTMENT

2019

The Hampden Fire Department responded to 539 calls in 2019; 147 were fire/ rescue runs and 392 were emergency medical service runs. During medical calls the fire department's EMT's work with the Hampden Police Department to provide assessment and treatment during the time period prior to the arrival of an ambulance. Fire Department EMT's may administer lifesaving medications through protocols overseen by a physician Medical Director. At least 4 Hampden residents are alive due to actions taken in 2019 by these EMT's.

The run breakdown is as follows:

• Fire	40
• Overpressure	2
• Motor Vehicle Accident	21
• Hazardous Condition	14
• Service Call	16
• Good Intent Call	1
• False Alarm	51
• Special Incident	2
• EMS	392

At the end of June 2019, I became the interim Fire Chief. I have been on the Hampden Fire department for 31 years. I want every Hampden resident to know that it is a true honor to work for you both as a firefighter and an officer of this department. It is also a distinct privilege to work with the brave and dedicated firefighters and EMT's of the Hampden Fire Department as well as the Hampden Police Department.

Hampden Fire Department - 2019

The Hampden Fire Department provides emergency services for, fire, medical, auto extrication, ice and cold-water rescue, hazardous materials, and nonemergency public assistance calls. Community services are provided as well such as, SAFE program, code enforcement, school fire drills, public safe night out, tours of the fire department for schools during fire prevention week, participation on Memorial Day for parade, hot dog social and the annual Christmas tree lighting.

The Hampden Fire Department purchased and received new battery powered extrication equipment which is commonly used at motor vehicle accidents. These tools include spreaders, cutters, ram and windshield cutter. This purchase was approved at Special Town Meeting and is currently in service. Thank you to the residents of Hampden for their continued support.



Throughout the year the Fire Department performs training consistently on every Monday evening and the occasional weekend. These trainings are to exercise our skills in order to continually protect and serve our town. Some of the trainings held this year were drafting from static water sources, search and rescue, ladders, pump operations, communications, CPR- AED, and EMT continuing education.



Hampden Fire Department - 2019

In 2019, the Hampden Fire Department was awarded a Grant from MEMA of \$2,700.00. These funds were used to purchase two battery powered tripod LED lighting stands and one battery powered ground LED fixture to be used for illumination of emergency scenes. We also applied for and received a Grant from the Massachusetts Fire Service for the sum of \$7,510.00. This Grant is for the protection of Firefighters which included \$5,000.00 for Firefighter turnout gear washer and \$2,510.00 for Nomex hoods and structural Firefighting gloves.



A feasibility study of the Hampden Fire Station on North Road was approved at Annual Town meeting in May of 2019. With the help of Pioneer Valley Planning Commission, an RFQ was created and posted by the Board of Selectmen. The qualifying Company that was chosen is Mitchell Associates Architects, PLLC from New York State and I look forward to working with them moving forward.

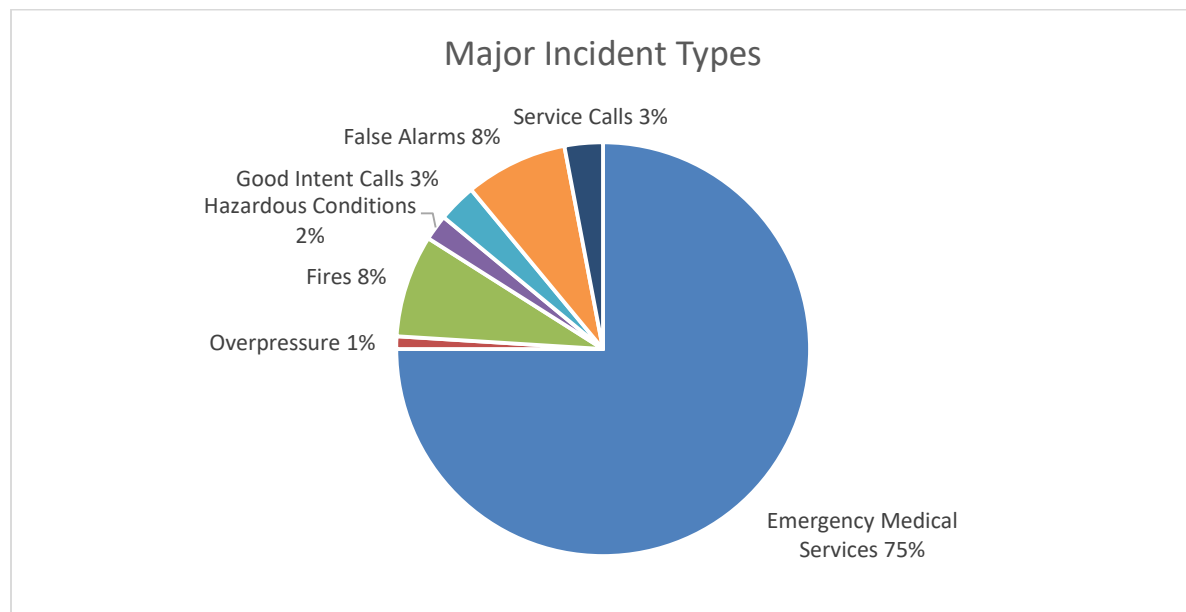
Hampden Fire Department - 2019

In August 2019 I accepted the resignation from Firefighter Brett Hebert. Brett was one of our Fulltime Firefighters and I wish him the best of luck in his future endeavors. With this Firefighter position now vacant, a job description, posting and interviews took place. I am pleased to announce our new fulltime Firefighter/EMT is Brandon Kerr who will be starting towards the end of the 2019.

On June 30, 2019, the Hampden Fire Department Chief Michael Gorski retired with 33 years of dedicated service to the Town of Hampden. Shortly afterwards Deputy Chief David Markham retired with 29 years of dedicated service to the Town of Hampden. These two men were true assets to the town and their contributions will be missed.

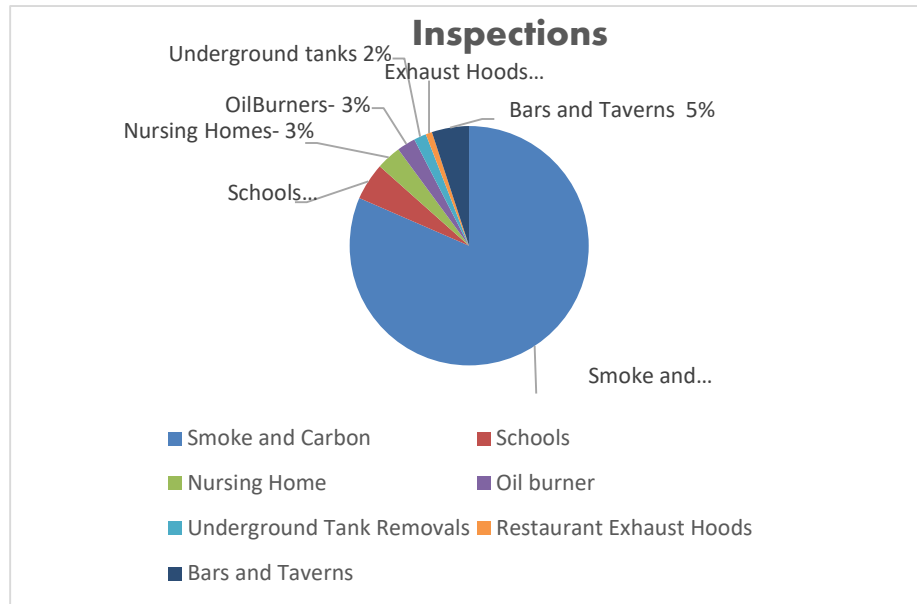
I would like to say thank you to Hampden Police Department and their Dispatchers, for the continuity and support of our two departments. I would also like to say thank you to the Highway Department which has assisted the Fire Department whenever needed.

The Hampden Fire Department responded to 539 calls in 2019; 147 were Fire/Rescue and 392 were Emergency Medical Service runs. During medical calls, the Fire Department's EMT's work with the Hampden Police Department to provide assessment and treatment during the time period prior to the arrival of an Ambulance. Fire Departments EMT's may administer lifesaving medications through protocols overseen by a Physician Medical Director. At Least 4 Hampden residents are alive due to actions taken in 2019 by these EMT's.



Hampden Fire Department - 2019

The Hampden Fire Department performed 122 inspections for code enforcement in 2019 which are categorized below.



At the end of June 2019, I became the Interim Fire Chief for the Town of Hampden. I have been a member of the Fire Department for 31 years. I would like the Hampden residents to know that it is a true honor to work for you both as a Firefighter and an officer of this department. It has also been a distinct privilege to work with the brave and dedicated Firefighters and EMT's of the Hampden Fire Department. I would like to say thank you to them for all their hard work and support throughout the year.

Respectfully submitted,

Edward Poulin
Interim Fire Chief

REPORT OF THE HIGHWAY DEPARTMENT

Several construction and maintenance projects were completed in 2019. These projects were possible due to funding from three different sources including, a portion of the 2-million-dollar infrastructure bond passed in 2013, Hampden's annual Chapter 90 State-aid allotment, and finally, annually budgeted maintenance accounts within the Highway Department. A list of the projects completed, as well as other activities of the Highway Department are outlined below.

The following list of construction projects were undertaken and completed by the department, and in conjunction with outside contractors:

Wilbraham Road Reconstruction and Resurface (From Allen Street to Raymond Drive)

This section of roadway was reclaimed, re-graded and compacted. A base course of bituminous concrete was installed, 9,600 linear feet of berm, and finally the top course. Traffic lines were painted, and driveways and lawns were repaired and adjusted as needed.

North Road Drainage/ Reconstruction & Resurface

The Highway Department replaced and adjusted 16 existing catch basin tops from Mountain Road to house #192. The roadway was reclaimed, graded and compacted. A base course of bituminous concrete was installed, then 5,600 linear feet of berm, and finally the top course. We then repaired and adjusted driveways and lawns as needed.

Each year, there are duties that are performed on a regular basis. The Public Grounds Account provides for lawns to be mowed and trimmed at the Town Hall, Fire Station, Academy Hall, Town Common, Gerrish Park, Main Street, Senior Center, Police Station and the Transfer Station. It also funds the roadside mowing of tall grass & light brush on all roads as needed.

We were also able to complete the necessary annual tasks which consists of painting all traffic markings, repairing and cleaning catch basins, replacing or fixing deteriorated culverts, patching and repairing the roads, sweeping the streets, and roadside mowing. All town owned signs, guardrails and bridges have been maintained as well. The Highway Department also spent a considerable amount of time assisting with the removal of dead trees that were identified as posing a public safety hazard due to the recent Gypsy Moth activity.

The winter of 2018-2019 ended with 15 storms, totaling 37 inches of snow. The members of the Highway Department are often required to work long hours, both day and night, as well as weekends and holidays, making the roads safe for the public. I would like to thank our full-time members, John Ouellette, Lauren Comstock, Matthew Frederick, and Kristopher Barnes, as well as all our supplemental workers, Harold House, Jason Walbridge, Jeffery House, Albert Rosati, Stephen Powell and Robert Varanka for their committed service, support and cooperation.

Sincerely,

Mark F. Langone
Highway Superintendent

REPORT OF THE POLICE DEPARTMENT

I SUBMIT HEREWITH, the Annual Report for the police department for the year ending, December 31, 2019.

During the year, the Police Department received 12,841 calls for service. Most of the calls received by this department were for assistance, complaints and for reporting crimes or accidents. The following are some of the types of complaints received and investigated by this department.

Call Action Breakdown

Call Action	Total	Call Action	Total
Building Checks	1,410	Motor Vehicle Stops	715
General Services	539	Special Attention	5,549
Medical Assist	374	Suspicious Person/Auto	196
Animal Complaints	208	Alarm Calls	293
Assist Other Agencies	141	Vacation Checks	418
Assist Citizen/Motorist	444	Disturbance General/Domestic	48
Assist other PD	48	Fraud	12

During the year, we had 250 total offenses committed, with 87 total arrests and 3 juvenile arrests.

We had 66 motor vehicle accidents this year. There was a total of 842 citations issued during the year with fines totaling \$14,690.00. The town has received \$4,346.00 from the Registry of Motor Vehicles, which represents the town's share of fines on tickets written. Of the citations issued 15.5% were civil infractions, 58.1 % were warnings and 2.6% resulted in criminal charges. The average speed limit in Hampden is 35 MPH; the average speed of vehicles that were issued citations was 52 MPH or 17 MPH over the speed limit.

During the year \$29,399.37 was turned over to the Town Treasurer for firearms identification cards, pistol permits, alarm fees, administrative fees and various report fees.



Report of the Police Department

During 2019 we received 12,841 calls into dispatch, this was a slight increase due to our acceptance of wireless 911 calls directly into dispatch. Now when a cell phone user dials 911 in Hampden all calls will come directly to our dispatch center and not to the State Police in Northampton then transferred back to Hampden. Text to 911 is also in use in our dispatch center, we want to remind everyone that a call is the preferred method to get help, however if you are unable to speak, text to 911 will work. The updates in technology is a great move forward allowing our residents and visitors to our community quicker access to First Responders in an emergency. The job of dispatching is more complex and as a community we need to begin the process of staffing more than one dispatch on duty at peak call periods, we now have increased coverage in the evening and during peak daytime hours.

We want to thank our residents for the replacement of our Police and Fire radio systems, the current systems are in excess of 20 years old and failing. Our vendor, Marcus Communication, has begun the process of installing a new communications system for public safety. Once all FCC licensing is complete, we are hoping to have the system fully operational by July.

Remember to sign up for our emergency notification system, SMART 911. You may sign up at WWW.Hampdenpolice.com. You can enroll your **home phone and/or cell phone** to receive emergency notifications in the form of calls, texts and/or emails from the police department and other town agencies.

I encourage all home and business owners who have alarm systems to please log onto the Police Departments website, WWW.Hampdenpolice.com and download and complete an alarm sheet then send it back to the department, the most current information is needed in the event the we need to contact you for an issue. I would like to remind everyone that our by-law allows for up to three (3) false alarms each year and then a \$25 fine for each alarm received thereafter.

In closing, I would like to thank all the men and women of the Police department for their continued dedicated service to our residents. Also, a special thanks to the Hampden Volunteer Fire Department and the Hampden Highway Department for their continued support and assistance this past year.

Jeff W Farnsworth
Chief of Police

REPORT OF THE TREE WARDEN

In 2019, a total of 383 trees were removed from town property. The Highway Department removed 52 trees, 331 were removed by an outside tree service and National Grid removed 18 trees because of their close proximity to power lines. All trees were either dead, dying or had a defect, which made them a hazard to the general public. In addition, 9 stumps were ground at various locations. These areas were cleaned, loamed and seeded by the Highway Department.

In past years I have shown a breakdown of all the trees removed, their general locations and their type. This year, due to the sheer number of removals, I am not listing them in this report. However, should anyone like this information, I am happy to provide it upon request.

On average, tree removals were generally in the range of 70 trees per year. Early in 2019, a sharp increase in tree mortality, due primarily to Gypsy Moth infestation for two consecutive years, became apparent. I inspected all roads in town, marked and cataloged every tree that was completely dead. Trees that showed any life at all were not recorded, in hopes that they may recover. The number of town trees in need of removal exceeded 400. Most of these trees were the older, larger trees. Several of these require a crane to remove due to their location and/or size. There were also a large number of private trees overhanging public ways, which posed a hazard as well. Those trees were not recorded due to the extreme number of trees that are the primary obligation of the town.

Prior to becoming aware of the increase in the dead tree population, another dilemma presented itself. Safety regulations outlined in the American National Safety Standards became enforceable against municipalities through OSHA (Occupational Safety & Health Administration) for the first time. The regulations limit the ability of town employees to work with a hired tree crew. This resulted in an unforeseen increase in costs that made the normal annually appropriated funding in the Tree Warden's Expense Account insufficient. In 2019, my estimated funding request to mitigate the hazards of town trees alone was in the area of 400K. In response to this, an additional 100K was approved at the STM last fall. All approved funding was expended and approximately 125 trees from the original list of dead trees remain. I expect this list to grow again when I begin to canvas the roads in the spring and identify trees that have failed after my last inspection.

In the past several months, I have attended informational meetings in Worcester and Sturbridge that focused on this regional issue. At this time the State has provided no revenue stream for assistance. I will continue to monitor this going forward.

If anyone has any questions regarding a town tree or would like to report a tree in poor condition, please feel free to contact me.

Sincerely,

Dana S. Pixley
Tree Warden

SECTION 4: PUBLIC HEALTH

Animal Inspector

Board of Health

Scantic Valley Water District

ANIMAL INSPECTOR

As the Animal Inspector for the Town of Hampden, I would like to report the following for 2019:

	<u>Adult</u>	<u>Young</u>
Cattle: (Adult= 2 years + over)		
Dairy	0	0
Beef	19	10
Goats (Adult= 1 year + over)	40	3
Sheep (Adult= 1 year + over)	10	6
Swine	16	20
Llamas/Alpacas	8	0
Equines: Horse/Ponies	161	2
Donkeys/Mules	12	1
Poultry: Chickens	676	
Turkey	1	
Waterfowl	34	
Gamebirds	0	
Rabbits	15	
Emu	1	

There were twelve dog bites to humans, one cat with wounds of unknown origin, four dog to dog bites and three dogs that came into direct contact with a suspect rabid animal. All of which were quarantined.

Respectfully submitted:

Shelly Sears
Animal Inspector



Board of Health

It has been a busy year for the Board of Health! In addition to the normal duties that fall within its area of responsibility, there are new matters of concern surrounding the Transfer Station and the town's ambulance service.

In November of 2019, the Springfield Material Recovery Facility (MRF) informed the town that the market for recycling materials had become unstable and that, as a result, the fees for the disposal of these materials would be raised significantly. Given that the Transfer Station is used by roughly 650 households, the Board of Health immediately began an active search for a viable solution. To that end, the Board quickly decided to sponsor a Community Forum to discuss the town's options for the future. These measures could include cutting costs, raising fees, increasing taxes, or even closing the Transfer Station all together. In partnership with the town's many concerned citizens, the Board of Health is confident that Hampden will progress toward a workable option that will meet the needs of, and support, our community.

There are also significant concerns about the future of Hampden's ambulance service. Town Administrator Robert Markel has established an Ambulance Advisory Committee that met with representatives from several firms interested in contracting with our town. Of the many concerns surrounding this important service, particular attention will be given to both response times and costs. Although, in emergencies, Hampden can access services from other towns, a timely decision is being sought to ensure that residents are best served.

On the state level, Hampden has been recognized for its excellent recycling program. In order to make it most convenient for residents, the Recycling Center is open during the same hours as the Transfer Station. For a complete list of acceptable items, which includes rigid plastics, visit the Transfer Station. Also, when you get a minute, you can check the mailbox in the recycling center for the newest and most valuable information.

The Transfer Station also has a clothing donation box from Hartsprings, Big Brother, Big Sister. In fact, your continued generosity has made it necessary to have this box emptied on a weekly basis. Great job, Hampden!

The Board of Health would like to thank Dennis Hackett, Carl Paulson, and Mark Lee for keeping the Transfer Station running smoothly on a weekly basis. The Board is also grateful to Highway Superintendent Mark Langone and the Highway Department for their continued help in keeping the Transfer Station repaired, plowed, shoveled, mowed and looking beautiful.

For more information on how to use the Transfer Station, please refer to the Transfer Station information section of this Town Report. We also encourage you to visit our website, www.hampdenma.gov where you will be able to access the forms required for percolation testing. You will also find the Title 5 and Transfer Station information, as well as upcoming events.

On April 6, 2019 the Board held the annual rabies clinic at the Hampden Vet Clinic. This year approximately 14 dogs/cats were vaccinated and licensed. We thank Dr. Penny Peck, Town Clerk Eva Wiseman and Sheila Slate for their work on this important event.

On September 15th, our last Regional Household Hazardous Waste Day was held at Minnechaug Regional High School. During this event Hampden had a record-breaking 986 gallons of hazardous waste that was disposed of properly. There were six towns involved in this event with a total of 10,178 gallons disposed.

The Council on Aging (C.O.A.) held a flu clinic in November with CVS coming to the Senior Center to accommodate residents.

The Board of Health and Lorri McCool, Hampden Board of Health agent, continue to work with the Hampden County Health Coalition (HCHC) in preparing our emergency response plans and securing equipment for our town.

The Hampden Police Department provides year-round accessibility to a Drug Take Back Box. The box is located in the lobby of the police station on Allen Street and is available 24 hours a day. Any drugs being put in the box must be in pill form; *syringes or liquids are not acceptable*. All prescription drugs or over the counter drugs that are expired will be accepted.

The Board of Health has also been actively involved in resolving an area of concern surrounding septic disposal at the Allen Street mini-mall. A commitment was received from representatives of the property owner to install a new system at the site, and the Board is receiving monthly updates on the progress on this project.

The Board of Health is pleased to serve the citizens of the Town of Hampden and is open to any questions, concerns, or suggestions you may have. Please feel free to contact Jane M. Budynkiewicz, Board of Health Coordinator at health@hampdenma.gov or the members of the Board with your questions or concerns. Working together, we will remain the small welcoming community that we are proud to call home. Thank you for your support!

	2017*	2018*	2019*
Annual Rabies Clinic	40	14	
Percolation Tests	31	29	37
Septic Systems - Installed/Repaired	48	43	46
Well Permits	13	5	9
Septic Haulers Permits Issued	8	8	8
Disposal Works Installers Licenses Issued	19	52	41
Food Service Establishment Permits Issued	20	20	18
Public Swimming Pool Permits	2	2	2
Health/Nuisance complaints	14	10	3

*(Numbers based on calendar year)

Respectfully submitted,

Mary Ellen Glover, Board of Health Chair
Donald Davenport
John D Flynn

Jane M. Budynkiewicz, Board of Health Coordinator
health@hampdenma.gov

BOARD OF WATER COMMISSIONERS
SCANTIC VALLEY WATER DISTRICT

During 2019, the Scantic Valley Water District (SVWD) pumped 344,789 gallons of water from two (2) wells on Massachusetts Audubon Society property, off Main Street in Hampden. There are currently nine (9) active water services in the SVWD, providing drinking water to eight (8) homes and one (1) Laughing Brook property. The SVWD is a registered community based Public Water System (PWS#1120023) in the Commonwealth and is regulated by the Massachusetts Department of Environmental Protection (DEP), Division of Water Supply.

The 2019 DEP water sampling for the SVWD was accomplished with twelve (12) Coliform, one (1) Nitrate, five (5) Lead & Copper and one (1) Volatile Organic Compounds samples taken at various locations in the distribution system and at the source for Wells #1 and #2. Documents filed with the DEP by this PWS for 2019, include monthly, quarterly, and yearly water quality state forms, Annual Statistical Report and Consumer Confidence Report.

Routine maintenance items accomplished include: the annual oil and filter change for the Ford Motor that powers the standby emergency generator and the three thousand (3,000) gallon underground pneumatic water storage tank was flushed monthly. The master meter reader was read monthly and nine (9) residential service meters were read in June and nine (9) residential meters were read in December.

Respectfully Submitted,

George Bouchard
John Plaster

Robert J. Flagg, Water Operator

SECTION 5: COMMUNITY AND SOCIAL SERVICES

Cemetery Commission

Council on Aging/Senior Center

Housing Authority

Parks and Recreation

Veterans' Services

HAMPDEN CEMETERY COMMISSION

Town Report 2019

The Commissioners have been actively overseeing the maintenance of Prospect Hill and Old Cemetery. Arrangements are made for the excavation and refilling of a grave at the time of interment.

The Cemetery Commissioners office is currently accepting bids for lawn maintenance at both cemeteries. Our current records consist of paper maps and excel spread sheets. We also have the records on our computer system. We continue the process of reviewing the maps of both cemeteries showing the actual lot and the names of those interred. New lots will have to be added to our existing maps and our computer system.

Prospect Hill and Old Cemetery have been actively overseen by our commissioners this year and were responsible for making the arrangements for internments, stonework and up-keep. We have finished upgrading our Scatter Garden at Old Cemetery at the flagpole and it is now open. If you would like to use this garden, please call the Cemetery Commission Office to make prior arrangements.

A new fence was installed along Chapin Road to mark the property line. A new fence will be installed at Prospect Hill Cemetery to restore the appearance, solemnness and dignity of the cemetery. The new fence installed at Old Cemetery will be painted this spring. Several lots were sold, and space is still available. The new section in Old Cemetery will be sold as flat stone lots only.

Please remember that the maintenance of anything planted in the gravesites must be approved by the Cemetery Commissioners and is the responsibility of the owner. Plantings that exceed the boundaries of the gravesite should be removed. Please dispose of your trash in the barrels provided at the cemeteries. These are country cemeteries; please do your part to maintain the beauty of these spots.

Commissioners may be contacted at anytime by calling (413) 566-2151, ext. 111 and leaving a message.

Respectfully submitted:

Cemetery Commissioners:

Tim Connors, Chairman

Cindi Connors

Linda Casey

Ann Daly, Clerk

HAMPDEN COUNCIL ON AGING

Open Monday through Friday 9:00 A.M. – 3:00 P.M.

**** CELEBRATING 20 YEARS of fulfilling our mission at the
Hampden Senior Center 104 Allen Street location! ****

Our Mission

To identify the total needs of the community's older adult population, educate the community and enlist support and participation of all citizens concerning these needs and to design, promote and implement services to meet these needs through programs and activities.

Here's what's great about the Hampden Senior Center:

Awesome Staff

Becky Moriarty (Director), Donna Richardson (Admin Clerk/Volunteer Coordinator),
Nan Hurlburt (Program Coordinator), Wendy Turer (Outreach Coordinator),
Holly Normoyle (Receptionist) and Rudie Voight (Custodian)

In 2019, Doreen Rauch retired after 20 years of dedicated service to the town, and most importantly, the Hampden Senior Center! Thank you, Doreen!

Amazing Volunteers helping in so many ways

Too numerous to list by name, the senior center is blessed to have over 70 dedicated volunteers helping with the front desk, set-up/clean-up of events, the meal site, collating the newsletter, gardening, programs & activities, Brown Bag preparation and delivery, transportation, the COA Board and much, much more!

Wonderful Meal Site

Lunch is served daily at 11:30 under the direction of meal site manager Karen Jones.
Greater Springfield Senior Services funds and caters the congregate meal site.

Programs and Activities in 2019

Brown Bag (monthly grocery distribution) – 85 participants

Fuel Assistance Application Help (for all ages) – 56

Lock Boxes – on 24 homes

Emergency Fuel (for all ages in town) – 4

Monetary donations to this fund are always accepted and appreciated. Please stop in if you can help

SHINE (Medicare insurance counseling) – 160+

RMV Near Me (for all ages) – 24

Over 5100 Lunches served to over 480 people

Over 600 rides were provided by volunteer drivers to over 42 people

Over 4,000 people visited the senior center in 2019 and took part in community education, special events, fitness and exercise classes, evidence based programs, health screenings, recreation, breakfast, lunch and dinners, to have taxes prepared, for assistance through the outreach office, and to volunteer. For a complete list of programs and activities being offered, please stop by the senior center for a copy of the newsletter or we would be happy to email it to you, just call and let us know.

HAMPDEN COUNCIL ON AGING P2

Memory Café

The senior center is home to “The Journey: A Memory Café”. The café is a place for persons with Alzheimer’s Disease and other related dementias, to come with their caregiver and enjoy quality time together. This group does not talk about dementia or issues related to dementia, but rather, participants spend time doing crafts, listening to music, exercising and enjoying the company of others. Please call the senior center if this group could be helpful to you or someone you know.

In addition, we are working hard to make Hampden a Dementia Friendly community in 2020.

DTA Outreach Partner

The Hampden Senior Center is now a DTA (Department of Transitional Assistance) Outreach Partner. This means that anyone, any age, can come to the senior center and have their application for SNAP (formerly food stamps) processed online. Since the program started, 30 new applications have been submitted and 6 people have been assisted with recertification.

Veterans

Every Wednesday, Michelle Barrett, a representative from the Disabled American Veterans is at the senior center and is available to meet with anyone by appointment. Michelle, an Army Veteran, volunteers her time to ensure that all Veteran’s are receiving benefits they are entitled to.

The Fabulous Friends

The Friends of Hampden Seniors continue to support the senior center by raising money at delicious dinners and annual craft sales. The Friends generously pay for the mailing of the Scantic Scribe each month. Friends support this year included an upgraded sound system, new computer desks, kitchen and office supplies, entertainment, scholarship funds and more. The Friends continue to work hard to support the senior center and we appreciate all their efforts.

Community Support: THANK YOU!

Thank you, Hampden Lions Club, for providing the paper we use to print the Scantic Scribe newsletter.

Thank you to the many corporate sponsors that provide support to us throughout the year. Assisted livings, home care agencies, financial institutions, private business sponsors and others are stepping up to provide donations of food, volunteers, monetary support and anything else we need!

We are forever grateful for this support.

Older adults in Hampden are a precious resource needing encouragement, support and our appreciation.

Thank you for your support of the Hampden Senior Center.

Respectfully Submitted:

Rebecca C. Moriarty, Certified Executive Director, SHINE Counselor, MCOA President

Council on Aging Board: Cliff Bombard, Monique Downey, Suzanna Haskins, Martin Jacque, Deborah Mahoney, Edward Norman, Deanna Vermette, and Nancy Willoughby

Area Agency on Aging Advisory Board Member: Rebecca C. Moriarty

PVTA Advisory Board Representative: Rebecca C. Moriarty

Rep to GSSSI: John Shay

Affiliations: Massachusetts Association of Council on Aging (MCOA) & Greater Springfield Senior Services, Department of Transitional Assistance (DTA)

REPORT OF THE HAMPDEN HOUSING AUTHORITY

The Hampden Housing Authority meets on the fourth Thursday of every month at the Community Building at 26 Springmeadow Lane. Meetings are posted with the Town Clerk and are open to the public.

The Housing Authority Board consists of five members. Four are elected, and one is appointed by the State/Governor. The four elected members of the Board are as follows: Deanna Vermette, Carol Collins, Sheryl Peterson and Sheree Butts. The Governor's Appointee is Cliff Bombard. The Hampden Housing Authority employs three staff members. Executive Director is Lisa DiFranco; Maintenance Manager, Michael Dupuis, and Maintenance Assistant is William Kern.

It is the mission and responsibility of the Hampden Housing Authority under Mass. General Law to provide decent, safe and sanitary housing at an affordable rent. Rentals are based on 30% of net income as determined by HUD guidelines. Maximum contract rents are adjusted by HUD annually and are currently set as follows: 1 bedroom-\$633; 2 bedrooms-\$728. All eligibility and occupancy standards are in keeping with the established guidelines and regulations set forth by HUD and the Department of Housing & Community Development. All procedures and records of the Hampden Housing Authority are subject to review by the Office of the State Auditor.

We again extend our sincerest thanks to the Town of Hampden's Highway, Police and Fire Departments for their continued cooperative efforts to ensure the safety of the residents of Centennial Commons.

Applications for our housing program are available at the Hampden Housing Authority office at Centennial Commons OR by calling 566-8157. Office hours are Tuesday and Wednesday from 8:00A-3:00P and Thursday mornings from 8:00A-12:00N. We are closed Mondays and Fridays.

Respectfully,

Lisa DiFranco, Executive Director/Secretary to the Board

PARKS AND RECREATION COMMISSION

The Hampden Parks and Recreation Commission welcomed two new members; Dave Turcotte and Dan Slattery.

Spring and summer are very busy seasons for Parks and Recreation, as Memorial Park and TWB fields are busy with baseball and soccer practices and games, and basketball on the outdoor courts. In late spring, the Memorial Park Spray Park opens, and many families host parties at the pavilions.

Our Summer Recreation Program at Memorial Park was open for six weeks this year. 91 children attended, with more than a dozen youth from town working as counselors-in-training and counselors at the park under the guidance of returning program director Joey Varney.

This summer we hosted our 3rd annual Wiffleball tournament which is open to all ages.

Over the winter our gyms were filled with our third through eighth grade teams practicing for weekend games that are held at TWB. Hosting these games allows the Parks and Recreation Commission to employ over a dozen in town youth working as scorekeepers and gym attendants. We have also introduced a new soccer program called Futsol, which in its first session has been incredibly successful.

The goal of Parks and Recreation is to offer a wide array of age and skill appropriate programs that will develop sportsmanship and skills in a positive, nurturing atmosphere. We thank our coaches and individual sports coordinators for the support and time they give to the youth of our town. Thanks to them, hundreds of Hampden children participated in our baseball, basketball, and soccer programs this year.

If you would like to get involved, please join us at our meetings, we welcome anyone with an interest in our youth sports programs and encourage volunteerism.

In closing, we are pleased with where we have been in 2019 and look ahead to an even more successful 2020.

Respectfully submitted:

Eric Jacobson, Chairman

Carrie Joseph, Vice Chairman

Eric DeGray

Dave Turcotte

Dan Slattery

Kristen Gumlaw, Administrative Assistant

Department of Veterans' Service
District of Eastern Hampden County

The year 2019 was a very busy year for this department. We assisted veterans and/or their spouses in finding housing, getting medical attention, including dental and hearing aids at the VA clinic(s) and the Holyoke Soldiers Home and from private concerns. This assistance was prevalent most especially with their financial needs under Chapter 115.

With the commencement of FY 20, we are happy to report the inclusion of the Town of Wales into the district once again. Welcome back Wales, we are glad you can join us, and we are happy to be of assistance to your veterans.

In October of 2019, weeklong annual training was held in Leominster Ma. Training included changes in VSMIS (computer case submission) which were highlighted and were well received.

We also attended and spoke at the annual Veterans' Day Salute at The Granite Valley Middle School in Monson and ceremonies put together at Wales Elementary School. The children are being taught of the sacrifices our veterans make each and every day to ensure our freedom.

Efforts to serve our veterans will continue into 2020.

Respectfully submitted,

John M. Comerford

Director

SECTION 6: EDUCATION

Hampden Free Public Library

Hampden Wilbraham Regional
School District

Historical Commission

Annual Report 2019

Hampden Free Public Library

In 2019, The Hampden Public Library continued its ongoing commitment to excellence by providing traditional library services as well as a host of programming options for patrons of every age. Along with the dedicated support from the Library Trustees, Friends of the Hampden Public Library, the Hampden Cultural Council, the residents of Hampden and the State of Massachusetts, the staff has spent the year working passionately to pursue our mission: “The mission of the Hampden Free Public Library is to provide information, entertainment, and education to all members of the Hampden community through a variety of formats including current technology, popular materials, enriching activities, and informative programs. We seek to create lifelong learners by fostering literacy for all ages and to develop and promote the library as a resource capable of meeting the challenges today and into the future.”

This spirit of collaboration has been critical to our success throughout the year. Thank you to the many volunteers that contributed to the library in many ways throughout the year. They have given generously of their time, talent and resources. Gratitude is also extended to our many town residents who have been supportive throughout the year, with their steady usage, tax dollars and generous contributions to the Friends’ fund-raising efforts. Our library would not be able to operate without them!

Programs and Resources for Everyone

This past year saw the library offering many new programs and some old favorites as well! For our adult patrons, the library hosted Adult Monthly Book Clubs, meet the Author events, Yoga, Walking Club, Cook Book-Book Club, Music Meditation, Seed Library, Annual Bagshare Sewing Day, Themed Make & Takes, Summer Reading and celebration party. Our director continues monthly deliveries of library materials to the residents of Centennial Commons.

The Hampden Cultural Council was very generous with their support by sponsoring an Author Talk with Roland Merullo. HCC also provided grants for “Boston Science Museums Traveling Planetarium”, “Toe Jam Puppet Band” and “Magic by Scott Jameson”, who performed for a zealous audience during summer vacation.

We continue to provide *The Bookpage* – a monthly newspaper connecting patrons to great book reviews and author interviews. In an effort to make our library visible and accessible to everyone, we subscribe to *Wowbrary*, which enables our patrons to receive weekly e-mails highlighting our newly catalogued materials that are ready for circulation.

For our youngest patrons, the Library hosts weekly Preschool Lunch Bunch Story time and infant & toddler Play & Grow activity Group. Some examples of our awesome programs for children were: S.T.E.A.M. workshops, Chess Club/ class, Lego builds at our new Lego Wall, Movie Nights, Summer Reading programs, Musical Petting Zoo, 1,000 Books Before Kindergarten, Town Hall Trick-or-Treating & Holiday caroling, Holiday Crafts & Santa visit. The Children's events were very well attended with eager & enthusiastic participants.

We've enjoyed providing a quiet study area, homework assistance and opportunities for students to meet and work on projects and research.

Community Service projects for the year included: Food Drive, Mitten Tree & PJ drive to benefit the Survival Center. It is heartwarming to see all of our community come together and generously give of their time, talents and resources to help others.

Our staff: Ellen Moriarty, Cindy Rowley, Kate Rumprik, Doria Porcello & Stephany Burzdak continue to bring great energy, enthusiasm and love of libraries to their positions. We are grateful for their continued hard work and dedication to our library.

Looking Ahead: The Hampden Free Public Library will continue to operate as an essential resource for our residents. While providing information, entertainment and support for all patrons, the library serves as an important cornerstone institution for the cultural and educational needs in the town. Next year, we plan to continue focusing on our mission to provide the community with excellent services and relevant collections. We are looking forward to growing our patron usage and sharing all that your public library has to offer!

Fiscal Year 2019 Circulation Statistics

Total Circulation for FY 2019	28,380 (including e-books)
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Interlibrary Loan Circulation:

Received from other libraries	3,450
Provided to other libraries	4,620
Registered Borrowers	2,412

For Library information visit: www.hampden-library.org

Respectfully submitted by the Trustees of the Hampden Free Public Library:

Kathy Hutchison, Chair, Beth Burger & Kathleen Rochford

HAMPDEN-WILBRAHAM REGIONAL SCHOOL DISTRICT PROFILE

Superintendent's Statement

The Hampden-Wilbraham Regional School District is a fully accredited public school district educating approximately 3,000 students in PreK to 12th grade. HWRSD maintains six school buildings: one elementary/middle school in Hampden, and three elementary, one middle and the regional high school in Wilbraham. The District is driven by a strong vision that shapes the development of school and district-wide improvement goals and improvement plans. Students, parents and staff work together as a true "community of learners" dedicated to a tradition of educational excellence. HWRSD students regularly demonstrate high levels of achievement and accomplishments in academics, athletics, community service and the arts. HWRSD parents and the wider community are actively involved in the educational process. HWRSD employees provide our students with a range of academic experiences and services, a well-coordinated and aligned program of curriculum and instruction and a firm commitment to maintaining healthy and safe learning environments. HWRSD is committed to working with all stakeholders to provide educational excellence in a cost-effective, efficient manner.

2019-2020 School Committee Goals

- During the 2019-2020 school year, the Hampden-Wilbraham Regional School Committee will improve communication with our member communities through:
 - Regular member attendance at Selectboard, Finance, and Capital Budget Committees through a schedule drawn up by the chair and jointly agreed upon.
 - Building on the regular joint budget meetings this past year, hold regular joint budget meetings with both towns through the budget season, as scheduled by the budget chair.
 - Promoting and holding two symposiums-one on substance abuse, one on bullying-to raise community awareness about these pressing issues.
 - Reporting out monthly in a written column to local press the news of the School Committee.
 - Creating and using a year-long agenda, in order to systematically focus on goals, evaluation, and budget over the course of the year.
- During the creation of the FY21 budget, the Hampden-Wilbraham School Committee agrees to prioritize the following objectives based on the available resources:
 - Maintaining reduced class size in kindergarten through grade 5
 - Social emotional learning
 - Safe and secure schools
 - Equitable educational opportunities across the district that meets the needs of all students

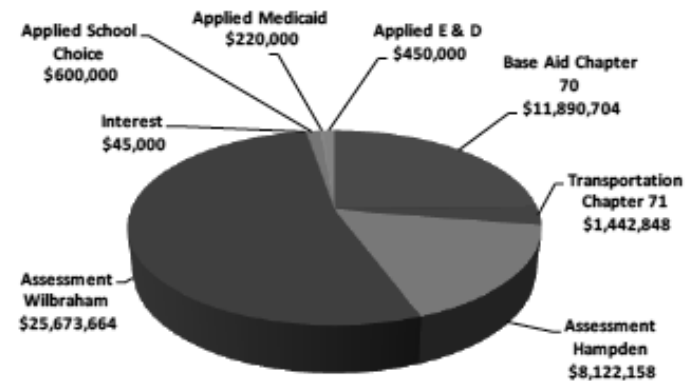
Goal: By March 26, 2020 present a budget based on the above information to the school committee and approve no later than April 26, 2020.



2019-2020 Operating Budget

\$48,444,374

Base Aid Chapter 70	11,890,704
Transportation Chapter 71	1,442,848
Assessment Hampden (21.2152%)	8,122,158
Assessment Wilbraham (78.7848%)	25,673,664
Interest	45,000
Applied School Choice	600,000
Applied Medicaid	220,000
Applied E & D	450,000



Our District

School Accountability Information

Green Meadows School – Title I
 Soule Road School - Title I
 Stony Hill School - Title I
 Wilbraham Middle School – Non-Title I
 Minnechaug Regional High School - Non-Title I
 Mile Tree School – Non-Title I School

Our Schools

Elementary Schools	3
K-8 Schools	1
Middle Schools	1
High Schools	1
Total Square Feet	701,839
District Size	42.08 sq. miles

2019 Next Generation MCAS Test Results

Percent of Students Meeting or Exceeding Expectations

Grade	Math	ELA	Science
Grade 3	58	66	
Grade 4	53	56	
Grade 5	56	52	63
Grade 6	57	67	
Grade 7	44	55	
Grade 8	52	62	55
Grade 10	73	72	

Performance/Student Data

Our District Accreditation
 NEASC 2009 Accountability Rating

NEASC
 Academically Acceptable

Total Enrollment on October 1, 2019 (2019-2020) 3,003

Enrollment by Grade (2019-2020)																
	PK	K	1	2	3	4	5	6	7	8	9	10	11	12	Total	
Green Meadows	26	46	36	46	41	42	42	15	15	14	0	0	0	0	323	
Mile Tree	62	148	153	0	0	0	0	0	0	0	0	0	0	0	363	
Minnechaug	0	0	0	0	0	0	0	0	0	0	257	283	247	261	1048	
Soule Road	0	0	0	0	0	160	160	0	0	0	0	0	0	0	320	
Stony Hill	0	0	0	154	171	0	0	0	0	0	0	0	0	0	325	
Wilbraham Middle	0	0	0	0	0	0	0	214	198	212	0	0	0	0	624	
District	88	194	190	202	215	206	207	235	220	234	266	293	258	273	3003	

Nutrition Services

Lunch Price	Elem/MS \$2.75, HS \$3.00
Avg. Complete Lunches Served Daily	1,248
Avg. Equivalent Meals Served Daily	633
Avg. Total Meals Served Daily	1,960

Geographical Information

Hampden	19.65 Sq. Miles
Population (2018)	5,220
FY19 Tax Rate	\$20.15

Wilbraham	22.43 Sq. Miles
Population (2018)	14,749
FY19 Tax Rate	\$22.38

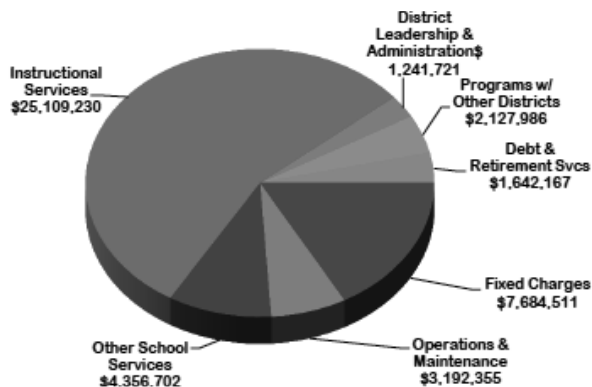
Regional Transportation

Number of Buses Running Daily	47
Cost per Bus Regular Transportation	\$60,077
Cost per Bus Special Education Transportation	\$72,945

Financial/Basic Data

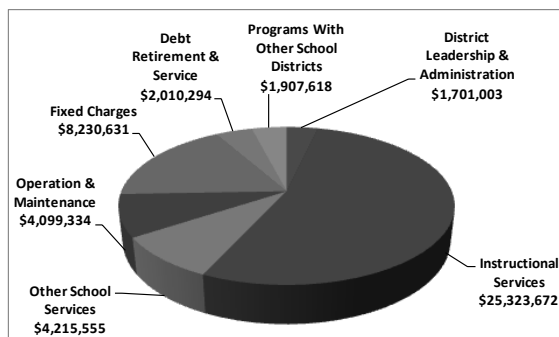
2019-2020 Expenditures

\$43,955,174



FY20 Federal Grants	\$2,213,712
State Grants	\$691,138
Per Pupil Expenditure (2018)	\$15,567
Per Pupil Expenditure State Average (2018)	\$16,945

FY20 Budget at a Glance



Our Students - Source: Department of Education

Enrollment by Gender (2019-2020)

	% District	% State
Male	49.8	51.2
Female	50.2	48.7
Total	100	99.9

Enrollment by Race/Ethnicity (2019-2020)

Race	% of District	% of State
African American	2.7	9.2
Asian	2.8	7.1
Hispanic	7.8	21.6
Native American	0.2	0.2
White	83.0	57.9
Native Hawaiian, Pacific Islander	0.1	0.1
Multi-Race, Non-Hispanic	3.5	3.9

Additional Academic Facts

2019 Number of Graduates	285
% Continuing Education	89.5

2019-2020 Employees

Total Number of Employees	539
Administrative	20
Custodial/Maintenance	25
Food Service	26
Independents	38
Nurses	9
Paraprofessionals	104
Teachers, Counselors, ETLs, Psychologists, Therapists	288
Clerical	20

Teacher Salary (BA Step 1)	\$45,648
Teacher Salary (M +30 Step 1)	\$54,690
Teacher Retention Rate	89.5%

Teacher Data (2018-19) Source: DESE	District	State
Total # of Teachers	215.6	73,878.00
% of Teachers Licensed in Teaching Assignment	100.0	97.3
% of Experienced Teachers	91.2	82.6
Student/Teacher Ratio	14.2 to 1	12.9 to 1

Debt Service Schedules

FY20

School Project:	
• \$2,738,000 Green Meadows School	\$198,000
School Building Project:	
• \$18,835,000 – Minnechaug Regional High School (Re-Bonded \$22 Million Bond October 2017)	\$700,463
• \$7,025,000 – Minnechaug Regional High School	\$440,294
• \$5,030,000 – Minnechaug Regional High School	\$281,838
Sewer Betterment:	
• \$1,351,600 – Hampden-Wilbraham RSD	\$101,370
Total FY20 Debt Service Amount	\$1,721,965

FROM THE SUPERINTENDENT

Albert G. Ganem, Jr., Superintendent of Schools

The Hampden-Wilbraham Regional School District is a fully accredited public school district educating approximately 3,000 students in grades PreK to 12. HWRSD maintains six school buildings: in Hampden, Green Meadows School, an elementary/middle school; in Wilbraham, three elementary schools - Mile Tree Elementary, Stony Hill Elementary and Soule Road Elementary; one middle school - Wilbraham Middle School; and Minnechaug Regional High School.

The District is driven by a strong vision that shapes the development of school and district-wide improvement goals. Students, parents and staff work together as a true “community of learners” dedicated to a tradition of educational excellence. HWRSD students regularly demonstrate high levels of achievement and accomplishments in academics, athletics, community service and the arts. HWRSD parents and the wider community are actively involved in the educational process. HWRSD employees provide our students with a range of academic experiences and services, a well-coordinated and aligned program of curriculum and instruction and a firm commitment to maintaining healthy and safe learning environments. HWRSD is committed to working with all stakeholders to provide educational excellence in a cost-effective, efficient manner.

As Superintendent of Schools for the Hampden-Wilbraham Regional School District, I am proud to provide the following reports that highlight just some of the many great things happening in the District.

ANNUAL FINANCIAL REPORT

Howard G. Barber, Director of Finance, Operations and Human Resources

The Hampden-Wilbraham Regional School District annual budget is intended to support the District Improvement Goals by ensuring that the District remains focused on the safety and wellbeing of all stakeholders, improves and expands professional learning aimed at content knowledge and intervention, remains fiscally responsible, sustains our commitment to educational excellence for all learners, and continues to strengthen our approach to education using technology and 21st Century frameworks. The following are the guiding principles for the budget development process:

- To sustain the District’s vision and commitment to excellence
- To prioritize strategies and programs with proven cost effectiveness
- To develop manageable and affordable assessments to the towns of Hampden and Wilbraham
- To clearly communicate to all stakeholders
- To allocate funds strategically to create an aligned system
- To sustain school safety and wellbeing
- To manage student class sizes

The District continued to perform at a high level academically, while being challenged by many new instructional and technology-based initiatives and mandates where the pace and costs associated with these obligations was significant during difficult economic times. The member towns have high expectations for student achievement and continue to commit to investing in education while also experiencing their own fiscal stresses. The District continued to absorb increasingly significant financial mandated costs relating to, but not limited to, union contracts, health care and benefit costs, and out-of- district costs for student services. These aspects of operations heavily influence the overall financial picture of the District.

The District incorporated direct feedback from our communities in recognition of the economic realities of the District and two towns, while ensuring its ability to meet the needs of our schools in a fiscally responsible

way. The District appreciates the efforts of Hampden and Wilbraham to contribute above the Minimum Local Contribution (MLC) level required by the State. This level of support from our towns has allowed the District to keep the core mission intact and recognize in the budget cycle their investments are imperative to the success of our schools' educational platforms. This will ensure that the District can provide the educational experiences our communities want for their children. These objectives have been met through staffing, programmatic and operational reductions, systemic and sustainable contract negotiations, pursuit of other revenue opportunities and development of strategic cost-saving initiatives and efficiencies.

CURRICULUM & PROFESSIONAL LEARNING

John G. Derosia, Director of Secondary Curriculum and Instruction

Julie B. Keefe, Director of Elementary Curriculum and Instruction

Across the District, our staff and students continue their teaching and learning that is aligned to the Massachusetts State Standards. With the recent update of History and Social Science Standards from the State, curriculum revisions and new resources have been added. Educational technology resources, in conjunction with physical resources, are integrated across content areas providing access to primary source documents, digital texts, maps, and multimedia resources.

The Workshop Model has been in place in grades K-5 for both Readers' and Math Workshop. Over the course of the year, curricular resources have been piloted with a cohort of teachers to strengthen Writers' Workshop with plans to expand further in the fall of 2020. The Wilson Foundations, which is explicit phonics and phonemic awareness instruction, has been expanded to students in Grade 2.

The District was awarded \$40,000 in grants from Mass STEM Hub to support Project Lead the Way modules thus enhancing our science, technology, engineering and math (STEM) instruction within science classes. This three-year grant will pay for professional learning and educational kits from Project Lead the Way that will continue our hands-on, minds-on learning in and out of the science lab.

Chromebooks have provided 1:1 access for students in grades 3-7 and the plan is to expand this to 8th grade next fall. Existing devices and carts will be reallocated to allow for device sharing in other grades. Teachers are using Edulastic, an online assessment tool, to get timely feedback on student understanding in order to better guide instruction.

Professional Learning for District staff has supported the use of resources and teaching methods for Writers' Workshop, Foundations phonics and phonemic awareness and content-specific professional learning for related arts staff. Elementary teachers attended workshops and received job-embedded coaching from instructional coaches on the Workshop Model for both literacy and math.

At the secondary curriculum level, we introduced the first 8th grade civics class in response to the change in the Social Studies Standards. With the purchase of the *We the People* text and the commendable work done by our 8th grade social studies teachers at Green Meadows and Wilbraham Middle, the course seeks to develop more informed and civic-minded students.

In the fall, all middle school teachers and administrators began designing a new middle school Program of Studies. The work encompassed a consistent approach to instruction, topics, and assessments to be compiled into one document. The main purpose was to develop predictable and understandable course explanations for families and students. This Program of Studies is expected to be approved and implemented for the 2020-2021 school year.

After countless hours of work by the high school administration and staff, the students at Minnechaug Regional High School have a new focus on their class schedules with a change in the leveling of course options. The

purpose of this was to condense and “right size” the curriculum and courses available to students. The previous method of Level 1, 2, Honors and AP was consolidated into College Preparatory, Honors and Advanced Placement (AP) offerings, which allow for a more flexible schedule and the enhanced delivery of curriculum to all students.



GREEN MEADOWS SCHOOL (Grades PreK – 8)

Sharon L. Moberg, Principal

Green Meadows School serves a population of 323 students in grades PreK-8. Our staff, parents and community are dedicated to helping our students to achieve their full potential and to strive for excellence. It is through our shared vision that we believe in fostering a respectful and challenging learning environment that cultivates interpersonal communication skills, collaboration, and a growth mindset.

The staff at Green Meadows is dedicated to the implementation of the State Standards across all content areas and focused on providing high-quality instruction that both motivates and challenges young learners. Common assessments are administered throughout the year to ensure that all students are taught a rigorous curriculum and to collect student learning data on priority standards. Data is used to focus re-teaching and intervention strategies to ensure all students learn foundational skills and concepts.

Green Meadows staff and students are also committed to maintaining a positive school climate. Through Morning Meeting and Advisory Program, students are taught the values of team building, leadership and service learning, as well as the five social competencies of social-emotional learning. Various after- school enrichment opportunities offered at Green Meadows include Student Council, Yearbook, Fitness Club, and Art Club. These activities support our goal of a safe, nurturing, and respectful learning environment at Green Meadows School.



MILE TREE ELEMENTARY SCHOOL (Grades Pre-K – 1)

Joanne C. Wilson, Principal (Through June 2019)/Marie E. Pratt, Principal (As of August 2019)

Mile Tree School strives to instill a love of learning in its 363 young students during their important formative years. Our experienced, dedicated staff fosters and encourages students to reach their potential in a safe, nurturing early childhood setting.

This community of learners embraces the school expectations of *Be Kind, Be Responsible and Be Safe*. Using tenets of Responsive Classroom and Positive Behavioral Interventions & Supports (PBIS), teachers create a positive school climate promoting and enhancing students' social skills. The Second Step Program, an evidence based social emotional learning curriculum, was implemented to promote social emotional development, safety and wellbeing.

In Kindergarten and First Grade, using the Workshop Model in reading and math, students are taught at their individual level. There are opportunities for both whole class and small group lessons. Students are engaged in a variety of hands-on activities that provide practice, reinforcement and extension of lessons taught.

Parents and families are strong supporters of Mile Tree through volunteering in classrooms, involvement in the PTO and attending the many family engagement activities. The PTO and school are partners in providing a variety of academic and community-building opportunities to enhance our children's learning journey at Mile Tree Elementary School.



STONY HILL ELEMENTARY SCHOOL (Grades 2 – 3)

Monique C. Dangleis, Principal

At **Stony Hill School**, we see our 325 students as full of possibilities and potential. By instilling a passion for learning, we develop their persistence to succeed and opportunities to shine. We see ourselves as bridge

builders, striving to bridge ideas and relationships between our students, colleagues and families, as well as our district and community. We build bridges through community outreach events such as our annual Thanksgiving Festival where families contribute to a food drive for local soup kitchens and participate in several activities to celebrate the spirit of giving. We also invite community members into our classrooms to present at our Math Matters event. Each presenter shares real-world examples of how math is used in their careers. This helps children see the value and relevance of learning math skills early in life. Another bridge building event is having parent volunteers present a classroom activity that integrates science, technology, engineering, arts and math during our STEAM Ahead Week.

Stony Hill staff and students are committed to maintaining a positive school climate. Students learn C.A.R.E.S. traits that help them realize that they are most successful when they **Cooperate**, **Assert** themselves, act **Responsibly**, have **Empathy** for others and demonstrate **Self-control**. We believe that students' social-emotional learning is paramount to their academic success. As a Responsive Classroom school, we utilize Morning Meetings, Closing Circles, and Academic Choice to build community and self-efficacy among our classroom teams. Students facilitate frequent assemblies, presentations, and celebrations that focus on character traits. Our mascot, Junior Falcon, is always present to promote enthusiasm and leadership. Our team approach of analyzing social-emotional data includes our School Psychologist, Adjustment Counselor and Responsive Classroom trainers. Together, we support teachers in their efforts to identify students' needs and provide targeted interventions that lead to a safe, nurturing and respectful learning environment.

The Stony Hill staff continually seeks ways to improve literacy and math teaching and learning. We use the Workshop Model that focuses on the development of critical thinking skills. Teachers utilize standards-aligned units of study, district-wide common assessments, and the data cycle in a concentrated school-wide effort to ensure student success. Our highly qualified staff implements a multi-tiered approach to literacy that develops students' independence and fosters their ability to listen, speak, read, write and comprehend multiple genres of text. They also focus math instruction on the Eight Standards of Mathematical Practice in a workshop culture that fosters discourse and promotes mathematical habits of mind, thus allowing students to grow in their ability to identify and carry out multiple approaches to solving problems. Enhanced technology has played an integral part in the implementation of 21st Century thinking and learning at Stony Hill. All students use Chromebooks to access Google Classroom and other programs where teachers assign specific tasks and activities based on each child's needs. Evidence of our efforts to ensure a high-quality education for our students is seen in our scores on nationally normed screenings and statewide testing. Every member of our school community shares the common goal and vision of nurturing safe, healthy, happy learners at Stony Hill School.



SOULE ROAD ELEMENTARY SCHOOL (Grades 4 – 5)

Lisa O. Curtin, Principal

Soule Road Elementary School currently enrolls 320 students in grades four and five. It is a community where students participate in challenging and engaging learning opportunities, develop critical thinking skills, demonstrate positive social behavior and grow as individuals. Staff and students meet high standards in a safe, supportive, nurturing environment where all individuals are respected and appreciated. The entire Soule Road School staff works diligently to provide positive learning experiences while meeting the needs of the individual child.

To teach and foster positive social behavior, Soule Road School continues its commitment to Responsive Classroom practices, as well as Positive Behavioral Interventions & Supports (PBIS). Teachers begin each day with a Morning Meeting designed to teach and model positive social interactions and to help students learn how to solve school-related problems. Throughout the day they incorporate lessons based on the five Social-Emotional Competencies to enhance students' ability to integrate skills and behaviors so they can effectively navigate social and academic settings.

In an effort to provide 21st Century teaching and learning, Soule Road School students have access to their own Chromebooks to use throughout the school day. Teachers are designing engaging lessons using various technologies and providing students with a wide variety of targeted learning opportunities. In addition to providing rich, student-centered instruction across content areas, teachers have focused considerable effort on implementing reading, math and writing workshops. The Workshop Model provides teachers with the opportunity to differentiate their instruction to meet the needs of all learners. The goal is to provide students with rich and rigorous educational experiences that will result in proficient readers, writers and mathematicians with interpersonal skills to successfully navigate the 21st Century.

An active home-school connection is an essential component to a successful school community. From fundraising and volunteering in the classroom, to promoting the implementation of our School Improvement Plan, the Soule Road School Council and PTO provide endless support to the students and staff. The PTO organized several fundraising events throughout the year, including the popular Scholastic Book Fair. The PTO volunteers were instrumental in the production of Souleto, which is our combination spring open house and creative arts festival. This well-attended school event celebrates the arts, student performances and the entire school community. The PTO's themed gift basket fundraiser is always a huge success! Proceeds fund educational programs presented at school, as well as field trips to locations such as the Connecticut Science Center, Old Sturbridge Village, and the Sons and Daughters of Liberty Tour in Boston. Soule Road School is very grateful for the many volunteers who give their time and talent to enrich the lives of our students.

In addition to the awesome learning inside our school, Soule Road School underwent an exterior door replacement project and now has beautiful, energy efficient, secure doors.



WILBRAHAM MIDDLE SCHOOL (Grades 6 – 8)
Mazza, Principal

Thomas J.

Wilbraham Middle School (WMS) is a community where staff works collaboratively to provide a safe environment where our 624 students can reach their full potential academically, socially and emotionally. At WMS, we Work hard, Make good choices, and Stay positive. This is also the social contract for our campus.

The School Improvement Plan focused on four strategic goals in order to make progress and narrow proficiency gaps. WMS is continuing the work on our Multi-Tiered System of Supports (MTSS) initiatives which include strengthening our Tier 1 behavior interventions; the launch of School-Wide Information System (SWIS) Suite, the web-based information system to collect, summarize and use student behavior data for decision making; and the expansion of the REACH ticket incentive program (Relationships, Education, Accountability, Character and Hard Work). These social-emotional components to our school curriculum are designed to support a positive school climate and culture.

When creating our goals, the baseline data was collected from staff surveys, professional development, and team meetings. MCAS data is monitored and used to direct current instruction. Diagnostic data from FastBridge is assessed quarterly and data is used to assign specific students to all Tier 2 academic programs. Informal data (tests and homework), District Curriculum Accommodation Plan (DCAP) and Positive Behavioral Intervention & Supports (PBIS) are used to support the teaching and learning throughout the school year.

Goal 1: WMS will work through the Instructional Leadership Team (ILT) to increase implementation of identified Tier I teaching strategies in all classes in all content areas. WMS will utilize research-based strategies and provide training and support on a consistent basis during the school year. Tier 1 strategies will include, but are not limited to, close reading, increased student discourse and conferencing. With an academic strategic goal in place, we expect an increase in teaching pedagogy and student achievement in order to support progress in narrowing proficiency gaps. This goal has been designed to increase student learning in all content areas.

Goal 2: WMS will continue to implement strategies to support the social and emotional well-being of all students at WMS. We work hard to support the social-emotional well-being of all students. Through the efforts of faculty and staff and the Safe Schools/Healthy Students Grant, we work to create an environment that is conducive to adult and student growth. Our baseline data was gained from the Social, Academic, and Emotional Behavior Risk Screener (SAEBRS) Universal Testing.

Goal 3: WMS will work to increase family and community engagement throughout the school year. WMS will host several school-sponsored events to increase communication with all WMS stakeholders. Events include fall festival, parent open house, winter music performances, student postcard recognition program and student after-school programs.

Goal 4: As part of the district-wide initiative, an Instructional Leadership Team (ILT) has been developed at WMS to support the faculty and students. The primary role of the ILT is to help lead the school's effort at supporting the improvement of teaching and learning. Our focus is to create targeted professional development for the staff at WMS by identifying, learning and using effective instructional practices. All WMS teachers were trained in the Close Reading Strategy and implemented it within their classrooms.

Wilbraham Middle School is in the second year of transitioning to a true middle school model. As a result, students experience learning with a team of teachers consisting of English language arts, history, math, science, reading, and foreign language. A strong focus is placed on building a solid culture that builds a bridge between school and family. As a result of the District initiative of establishing connections, WMS worked to increase communication between staff/student and staff/families. We believe the ultimate growth of our students will be enhanced through tools such as student agenda books, parent portals, conferences, school/family events, open houses and weekly parent notifications, all of which support a collaborative relationship with all stakeholders of Wilbraham Middle School.



MINNECHAUG REGIONAL HIGH SCHOOL (Grades 9 – 12)

Stephen M. Hale, Principal

Minnechaug Regional High School continues to excel in the academic, social, and physical education of its 1,050 students. The faculty and administration remain firmly committed to the school's mission of "providing a safe and academically challenging environment that promotes the growth and well-being of all community members and assisting our students in becoming active world citizens who value integrity, citizenship, and respect." The major goals of the School Improvement Plan developed by the School Council are: 1) Increase awareness, knowledge, and implementation of a school climate team to expand upon and increase school safety measures for all students and staff; 2) Engage the staff in NEASC process and overall continuous improvement; and 3) Engage faculty and staff in the frameworks of deeper learning.

The following reports from the various departments highlight just some of the many commendable educational activities at the high school.

The **Athletics Department** carried on the tradition of excellence both on the field and in the classroom, with 98% of our student athletes meeting the academic expectations for team membership. Data indicated that over 55% of the student population participated in at least one sport. We offered 28 different sports and levels and are proud to offer a no-cut option each season, which increases our participation rate. The Multi-Purpose Turf Field Project, funded through the Booster Club and contributions from our communities, was completed in time for the fall season and was a huge success. Many of our teams had successful seasons and qualified for post-season play. The true success of our program, however, was demonstrated through the daily work of our coaches, student athletes and families and the lessons learned on and off the field to create a well-rounded student athlete. As always, we appreciate the support from both towns and hope the increased attendance at our events continues. *We are Chaug!*

Highlights in the **Business Department** include the Sports and Entertainment Marketing class tour of Fenway Park where they learned about the history of the stadium, sponsorships, sports marketing opportunities, and how the park utilizes the stadium for entertainment purposes. The Future Business Leaders of America Club attended the State Conference and Competition Leadership Conference at Bentley University and four students won top prizes. The Management and Marketing class held the 5th Annual Minnechaug Car Show and raised approximately \$7,000! The Sports and Entertainment Marketing class engaged in a media guide project for a sports team at Minnechaug that included creating a media guide brochure, trading cards for seniors, and a video that included the use of media storynomics as a way to tell the highlights of the sport, team, players, and coaches. The Introduction to Business classes engaged in a stock market simulation game where each student competed for a chance to win prizes.

English Department highlights include: MCAS English Language Arts (ELA) scores continued to hold strong at 99% scoring Exceeds or Meets expectations; developed honors level curriculum for 9th grade English; completed second year of Freshman Foundations by redeveloping curriculum and instruction to benefit courses across subject areas; focused on reading, writing, research and presentation skills; and completed the second year of implementing AP Seminar in which students explore issues from multiple perspectives, evaluate their sources, form their own evidence-based arguments and are assessed through team presentations, individual written essays, individual presentations, and AP exam.

Fine Arts Department Chairperson and Band Director, Margaret Reidy, was chosen to receive the Massachusetts Music Educators Association 2019 “Distinguished Service Award”. The award is presented annually to one educator in recognition of exceptional support and outstanding accomplishments towards the advancement of music education in the schools of Massachusetts, both public and private grades K-college. The art faculty presented an Art Show for grades 9-12, featuring students’ work in photography, graphics, ceramics and AP work. The 25th Annual Jazz Showcase featured jazz students in grades 6-12 and the bands and string ensemble competed in the Baltimore Festival of Music. The wind ensemble achieved the overall 1st place grand prize among all bands and orchestras and the string ensemble received a rating of “superior.” The marching band, along with choir students, participated in Hampden Memorial Day and Wilbraham Veterans Day ceremonies and the marching band participated in the Big E parade. Band members welcomed 8th graders to a “tailgate” picnic before their Elton John Halftime Show (pictured below).

Minnechaug’s music program was well represented when 18 students participated in the Western District Music Festival, three students were accepted to All-State, 13 students performed in the Quabbin Valley Music Festival, and two students were accepted to the All-New England Orchestra.



MRHS Band Elton John Halftime Show on the new multi-purpose turf field.

The **Foreign Language Department** continued its efforts to implement proficiency-based activities and 21st Century methods into the curriculum. Students were provided communicative opportunities and activities to interact with one another in their second language by increasing the use of technology and authentic resources. Making cultural connections with grammatical concepts through proficiency activities utilizing the three modes of communication - interpersonal, interpretive and presentational - teachers increased student engagement by executing creative activities such as student-centered projects, scavenger hunts, and Edpuzzle assessments using videos, pen pal exchanges and multi-media presentations. In addition to revising curriculum and updating common exams, teachers created common benchmark exams to administer to students each term. Teachers continued to attend workshops to build on their knowledge of teaching towards proficiency. Always a popular event, Foreign Language Week was observed by the entire Minnechaug community participating in a variety of

special activities to celebrate cultural differences in people around the world and to promote understanding of others. As a way to provide additional opportunities for our students to engage in different languages and to introduce them to different aspects of the culture through activities, food, arts, and entertainment in an environment outside of the classroom, we offer an International Club, French Club, and Spanish Club.

The **History and Social Science Department** had a busy year aligning courses with the updated Massachusetts Department of Education History Curriculum, including content shifts and more literacy and practice elements. Many of the department's educators attended workshops on how to unpack the new requirements and implement them successfully in the classroom. Teachers revised lessons to prepare students with more skills-based practice, primary document analysis and hands-on experiences. Teachers continued to update their core knowledge base and professional status by taking courses online and participating in various workshops. Other department highlights include observing Constitution Day in each class; hosting engaging guest speakers; and taking field trips to the Newport mansions, Boston's Freedom Trail and Massachusetts Statehouse. Our department's clubs continue to thrive at local competitions including the AIC Model Congress Joint Session and the MA Law Association Mock Law Competition.

The **Information and Research Commons (IRC)** continued to support student and educator challenges, as well as individual curiosity. The IRC added new InfoBas subscription databases to its collection that allows for educators to better differentiate reading levels while focusing on content understanding. The IRC also updated its Massachusetts Library Systems database offerings that support career and vocational interests and skills. In addition to instructional collaborations, the IRC's certified librarian instructs seniors in the AP Research course where students are able to conduct an original research study. The print collection continues to grow to keep pace with students' reading interests, as well as expanding knowledge beyond the curriculum. The IRC hosts both the Student Library Advisory and Computer Science Clubs. The IRC had a large projector system installed to enhance its capabilities for hosting school and community events. The project was partially funded by a generous grant from the Wilbraham Hampden Academic Trust (W.H.A.T.).

The **Mathematics Department** remained actively involved with curriculum revisions in order to "Step Up" our curriculum in our new Honors and College Prep level courses. For the first time, a College Prep Pre-Calculus course was taught in order to prepare students for college fields that require a Pre-Calculus foundation. A Carnegie Algebra 2 Part 2 course was added to allow Carnegie students to complete the Algebra 2 curriculum at a pace designed for them. New lesson plans were developed throughout our courses that focused on the mathematical practice standards and make connections to new curricular topics. In both the AP courses and Carnegie courses, projects were assigned to allow the students to draw real-world connections to the concepts taught; and in the AP Statistics course, students researched and designed a study related to a topic of personal interest. The department created common benchmark assessments in order to gain data regarding students' growth of conceptual knowledge and problem-solving skills in our math courses. Data analysis related to the common final assessments in all courses provided valuable feedback to best meet the needs of the students and allow for curriculum revisions to be identified. All math courses challenge students while aiding in the development of critical thinking and problem solving skills. The Mathematics Department was accepted into the Amazon Future Engineer program in partnership with Edhesive. This program creates learn-to-work opportunities for students through AP Computer Science courses, college tuition scholarships and Amazon Future Engineer internships in software design. Our students were very accomplished with four Advanced Placement BC Calculus students representing Minnechaug in the 32nd annual WPI Invitational Mathematics Meet and the Mathletes competing against local high schools. Both the WPI team and the Mathletes placed in the upper half of all competing schools. Lastly, the Department provided two student interns with the opportunity to work with a math teacher to learn about curriculum design, effective teaching strategies and overall data analysis.

The **Physical Education/Health Department** continued to promote student-learning expectations by instilling the necessary skills to maintain personal and community wellness. The department also continued its great working relationships with local colleges and universities to mentor students in their pre-practicum and practicum experiences.

The **School Counseling Center** (Guidance Department) continued offering a variety of programs to serve students and parents in a proactive manner. Some of the community outreach services include workshop on writing college essays, College Financial Aid Night, College Night for juniors and their parents, Career Fair for students and parents, College Fair, orientation program for 8th grade students and parents, and reception for transfer students. The SAT Reasoning and Subject tests, ACT, PSAT, ASVAB and AP exams were all administered at Minnechaug. The Internship Program for seniors continued as one of the strongest in Massachusetts, with almost 90 Minnechaug students working at their job placement every day for an entire semester. The School-to-Career Specialist and School Counselors (Guidance) work with students on relevant topics in Developmental Guidance classes such as transition to high school, four-day career readiness program, college readiness and financial planning through the Credit for Life program. Every student uses the on-line platform Naviance throughout high school to help with the process of deciding future plans and college research. School Counselors and Adjustment Counselors meet individually with students to assist in developing course schedules, make career and college choices, and deal with personal issues and concerns. All Counselors are members of our Student/Teacher Assistance Team (S/TAT), which is an early academic intervention program. A Guidance Advisory Council consisting of students, teachers and parents meets each term to review Guidance Department services and provide input on how to better meet the needs of all students.

The **Science Department** highlights include the development and implementation of a new Environmental Science course for freshman. In 2019, our AP students had great success: AP Environmental Science students had an average score of 3.56, which was above the state average of 3.00 and the national average of 2.68; AP Biology students had an average score of 3.43, which was above the state average of 3.17 and the national average of 2.93; and AP Chemistry students had an average score of 3.19, which is above the state average of 3.11 and the national average of 2.74.

Student Activities Department continued to offer over 50 co-curricular student activity programs with participants gaining experience in fundraising, community service, and academic competitions with State and National awards. Students raised over \$12,000 to donate to local and national charities, provided over 5,000 hours of community service, held numerous food and clothing drives, provided over 250 hours of tutoring, and awarded over \$2,000 in scholarships. New clubs were developed based on students' interests.

Some highlights of the various clubs available to students include:

Above the Influence Club continued its work in the community raising awareness around healthy life decisions and some members were representatives on the Partners for Youth Coalition.

Art Club continued to grow, and members created various forms of art to share and display throughout the school.

Canine Club organized dog walks throughout the school year and hosted its annual dog show for the community.

Celebrate Life Club completed three community service projects.

Chess Club hosted competitions with other schools, while holding weekly chess games for Minnechaug members.

Color Guard program continued to grow with the group performing in the Big E parade, Homecoming Half-Time Show, PAVAS Talent Show, and the Hampden Memorial Day Parade.

Emeralds Literary Magazine received the Columbia Scholastic Gold Award.

Falcon Yearbook had another successful year that included advanced student staff training and a well-received yearbook.

Fashion Club hosted their first Fashion Extravaganza where local small clothing businesses had the opportunity to present their merchandise.

Future Business Leaders of America (FBLA) received many awards including 1st place for the STCC Business Plan competition, the community service award, journalism award, and the organizational leadership award.

Gay-Straight Alliance (GSA) hosted events for our school community and combined with other schools for a Potluck Movie Night. Members attended trainings in the region, and one served on the State GSA Board.

Key Club participated in numerous local community service projects and donated to various charities.

Lumberjack Club provided community service within the school district and at local charities.

Mock Law program competed in two trials this year, with two students receiving perfect scores.

Model Congress participated in the AIC competition and received an Award of Distinction for their involvement.

Model UN participated in two competitions this year.

National Honor Society provided tutoring for more than 150 students and completed a dozen community service projects.

One Act Plays traveled to the State competition and three student directors had the opportunity to present their selected plays.

Smoke Signal published four newspapers during the year, all while learning the elements of running a newspaper with experience in selling advertisements, taking photos, writing articles, and laying out issues.

Student Council received the Massachusetts Association of Student Councils (MASC) Gold Council of Excellence Award, the Five-Star Award and a Top Ten Project Award, plus earned a position on the MASC State Board. Minnechaug also received the National Student Council Gold Council of Excellence Award. Minnechaug students and their advisor presented workshops at the State and National conferences with the objective of enhancing student leadership in other students and schools.

Technical Theater Club assisted school and community events with lighting, sound, and stage crews.

Teens Helping Other Teens program hosted events to benefit our entire community. The club also organized a scholarship in memory of Patricia Hogan, former department chair of the History and Social Sciences department.

Video Game Club, a new club, created opportunities for students to explore different games and gaming systems, while teaching other students.

In the **Special Education Department**, the Barton Reading and Spelling program, which is a research and evidence-based program influenced by the Orton-Gillingham multi-sensory approach, was added to our intensive reading intervention program. A Transitions Class was also added for our senior students to take in their final semester. The Transitional Seminar provides seniors on IEPs with direct instruction in the areas that focus on skills related to post-secondary transition and independent living and is designed to guide them as they plan to move on to vocations, trade schools, college or military service. Class topics included self-advocacy, problem solving, goal setting, decision making, managing finances, college application process, health and well-being, effective communication, employability, and interpersonal skills.

In the **Tech Ed Department**, the Graphic Communications class began accepting in-house design work such as completing advertisement posters for the Annual Car Show run by students in the Business Department; creating MCAS movie posters to communicate information about MCAS in a fun, engaging way; and designing assets for the "Step Up" campaign across Minnechaug. The Photography courses began to work hand-in-hand with yearbook staff, photographing school events for use in the Falcon Yearbook's design. Graphic Communications and Photography classes participated in the school-wide art show for the first time.



THORNTON W. BURGESS MIDDLE SCHOOL

Health, Safety and Student Support

STUDENT SERVICES

Gina M. Roy, Director of Student Services

The **Student Services Department**, currently located at Thornton W. Burgess Middle School, is responsible for the coordination of special education and support services for the District. The goal of the Student Services Department is to provide each student the necessary skills and supports they need in order to function effectively in the school and community environment. In addition to special education teachers and paraprofessionals, Student Services utilizes the expertise of school psychologists, speech/language pathologists, school adjustment counselors, physical therapists, occupational therapists, vision and hearing specialists, behavior specialists and several consultants specializing in various areas of educational programming.

Initial interventions for our students begin with general education teachers who provide a continuum of instructional accommodations to assist students with diverse learning styles. Each school has its own Student/Teacher Assistance Team (S/TAT), which is comprised of building professionals dedicated to enhancing the effectiveness of the learning process for each student. In the event that the interventions provided do not result in the anticipated improvements for the student, the S/TAT will make a referral for a special education evaluation in order to determine if there is an educational disability undermining the student's ability to make effective educational progress. As needed, specialized instruction, support services, and/or specific therapies may be recommended and provided to the student in the least restrictive environment determined.

As a District, we continue to develop and support special education programs within our schools to meet the unique needs of our learners. A new Transition Program for 18-22-year-old students was introduced in the fall of 2019 and is based at Thornton W. Burgess Middle School. Previously these students attended out-of-district programs after high school, but we preferred keeping our students here in the HWRSD if possible. This new program provides access to Life Skills and Social Skills Curriculums, with opportunities to apply skills learned in various community settings; Vocational Training and experience through supervised internships; and the opportunity for some students to take classes at Holyoke Community College through the Massachusetts Inclusive Concurrent Enrollment Initiative (MAICEI) program.

For all special education providers, we continue to investigate new research-based interventions that will provide further learning opportunities for our students, plus we conduct all required training prior to the implementation of new programs. With all interventions, we complete regular progress monitoring, assessments, and data collection in order to determine how individual students are developing and to make

recommendations to the teaching staff. Student progress is communicated through TEAM meetings and/or parent/guardian conferences.

Our goal in Student Services is to continue to seek and implement new and effective educational options for all students in the Hampden-Wilbraham Regional School District.

CENTER FOR HEALTH AND SAFETY

Gina S. Kahn, Ed.D., Director – Safe Schools/Healthy Students

The **Center for Health and Safety**, located at Thornton W. Burgess Middle School, continues to serve as a connecting point for the wide range of programs, services and activities across the HWRSD focused on our students' physical, social and emotional well-being. The Center is home base for initiatives in support of school safety, school climate, substance misuse prevention and behavioral health.

This was a milestone year for a number of the grant-funded programs that have had a role in promoting this important work. We applied for two significant competitive grants to improve safety and security in our schools and were successful in receiving both. The first was a \$60,000 award from the Massachusetts Executive Office of Public Safety that enabled the expansion of safety and security measures, such as additional cameras and radios, perimeter protection, and supplies needed to advance the “Stop the Bleed” project, an innovative collaboration between first responders and school district personnel that included training for District staff to be able to respond quickly to critical injuries involving traumatic bleeding. HWRSD was also notified that it was the only school district in New England selected to receive a grant from the Department of Justice’s COPS office. This \$411,911 award allowed an even greater expansion of our safety and security infrastructure, with a special focus on training, technology and tools that could prevent school violence. Initial efforts in this two-year project emphasized planning, assessment, and acquisition of materials and supplies. The District Safety and Emergency Advisory Team (SEAT), a multi-disciplinary and inter-agency group that has been a fixture in school safety planning since 2003, continues to coordinate these new resources within its efforts to identify health, safety and security concerns that impact the school environment and to recommend best-practices that will increase safety assets and reduce vulnerabilities. Quarterly, the team incorporates a focus on the District’s wellness agenda, further supporting policies, practices and strategies that promote the safety and well-being of the District’s students and staff.

In the realm of social-emotional and mental health support, sustainability was the focus of efforts for the District’s landmark five-year School Climate Transformations Grant that is scheduled to conclude at the end of March 2020. Towards its mission, *to strengthen and expand the District-wide tiered model of social-emotional learning and positive behavioral supports that give students the tools for success in their school and life experiences*, the District has formalized the role of school teams in the use of data to identify areas of concern and develop and monitor effective interventions. Training in social-emotional learning-based programs such as Advisory, Responsive Classroom and Second Step will allow these practices to continue in order to promote safe and supportive environments where empathy, respect, responsibility and caring relationships are fostered every day. Recognizing the importance of community partnerships in the development of a continuum of services for our students, the District also applied for and obtained a \$110,000 grant from the Massachusetts Department of Elementary and Secondary Education to expand access to both school and community-based mental health resources.

Equally relevant to the vision of community collaboration and partnerships, the Hampden-Wilbraham Partners for Youth Coalition continues to be a growing network of community members and organizations working to promote physical health, mental health and safety for all Hampden-Wilbraham youth through the prevention of substance misuse. In anticipation of the conclusion of the Coalition’s funding from SAMSHA’s Federal Drug Free Communities (DFC) grant in September 2019, the Coalition applied for and was awarded an additional five-year

funding cycle. This will provide an additional \$125,000 per year to focus on a coordinated, comprehensive approach to substance misuse prevention among our youth. While the Coalition continues its broad-based environmental and educational strategies, special emphasis was given to increasing community awareness and prevention efforts related to the emerging problem of electronic nicotine delivery devices, typically referred to as vaping. Also recognizing the importance of behavioral health in the prevention equation, the Coalition continued to offer Youth Mental Health First Aid training to all interested adults who interact with youth. Through these readily available courses, over 350 participants have learned the warning signs of adolescent mental health concerns and how to help with a mental health or substance misuse challenge. A wealth of Coalition materials to help promote safe, healthy and drug-free youth development are available upon request, and most can also be downloaded from www.HWP4Y.org, a website providing up-to-date information about the Coalition, its in-depth resources and activities, and how to become involved.

In June, Gina Kahn, Director of Safe and Healthy Students Programs, announced her intention to retire. In her retirement message, Dr. Kahn described a transition plan that included completion of current grant project commitments during the 2019-2020 school year, and expressed her deepest appreciation to the countless District and community partners for the privilege of their connection to the vital work done every day on behalf of our Hampden-Wilbraham students, families and communities.



Members of the Hampden-Wilbraham Partners for Youth Coalition

SCHOOL HEALTH SERVICES

Teri L. Brand, RN, BSN, NCSN, Nurse Leader

The **School Health Services** school nurses play a vital role in supporting a District priority of improving student learning and achievement. Our school nurses support this goal in their daily work as they assist in the efforts to keep all students safe, healthy and ready to learn. Our DESE-licensed school nurses in each school building administer comprehensive school health services to all students, promote health and safety, intervene with actual and potential health problems, provide case management services, dispense first aid and emergency care,

manage students with complex health needs, monitor immunization compliance, oversee communicable disease surveillance, perform mandated health screenings and offer health counseling and education.

For the school year ending in June 2019, there were 42,482 student health encounters for nursing services. With a calculated return-to-class rate of 94%, nursing care interventions assist students to remain in school. School nurses carry out procedures for student assessment and treatment including blood glucose testing, carbohydrate/insulin calculation, medication administration, auscultation of lungs, vital signs measurement and scoliosis brace care. Health screenings at prescribed intervals were conducted including vision, hearing, and height/weight (BMI). Additionally, the Universal Screening, Brief Intervention and Referral to Treatment (SBIRT) was conducted with 7th and 9th graders.

The District was awarded a Comprehensive School Health Services grant that will provide additional support to students through the services of a nurse care coordinator. The funds will also support school nurses with per diem nurse hours so they can attend important student meetings and collaborate with school personnel. Professional development for school clinicians will also be augmented.

In collaboration with the Scantic Valley Regional Health Trust (SVRHT), several wellness programs were offered to HWRSD and municipal employees including an employee health fair, incentivized health promotion programs, exercise and relaxation programs, incentives for completing health screenings and access to smoking cessation support. We continued our partnership with the Wilbraham CVS pharmacist to provide an on-site flu clinic at each school building for District employees.

School nurses are grateful to members of the Wilbraham Women's Club who volunteered to assist with performing mandated vision and hearing screenings in select grades. We also appreciate all the help from parents who assisted in administering the fluoride mouth rinse program for students in select grades at Mile Tree, Stony Hill, Soule Road and Green Meadows.

HAMPDEN-WILBRAHAM REGIONAL SCHOOL COMMITTEE

"A School Committee has the dual responsibility for implementing statutory requirements pertaining to public education and local citizens' expectations for the education of the community's youth. It also has an obligation to determine and assess citizens' desires. When citizens elect delegates to represent them in the conduct of public education, their representatives have the authority to exercise their best judgment in determining policies, making decisions, and approving procedures for carrying out the responsibility." (*Source: Massachusetts Association of School Committees*)

Members through June 2019

Patrick Kiernan, Chair
William Bontempi
Sherrill Caruana
Michelle Emirzian
Sean Kennedy
Rita Vail
Heather Zanetti

Members as of July 2019

Patrick Kiernan, Chair
William Bontempi
Sherrill Caruana
Michelle Emirzian
Sean Kennedy
Maura Ryan
Heather Zanetti

RETIREMENTS FROM HWRSD

On the occasion of their retirement, the District gratefully acknowledges the following employees for their many years of service to the children, families and staff of the Hampden-Wilbraham Regional School District:

Bea Abrahamson	Paraprofessional	Mile Tree
Steve Allosso	Special Education Teacher	Minnechaug
Amy Basile	Kindergarten Teacher	Mile Tree
Kathy Charest	Paraprofessional	Green Meadows
Ellen Collins	2 nd Grade Teacher	Green Meadows
Donna Dinelle	Paraprofessional	Green Meadows
Christine Dodd	Paraprofessional	Green Meadows
Bob Doyle	Mail Courier	District Office
Mike Fauteux	Custodian	Wilbraham Middle
Mary Gardner	Foreign Language Teacher	Minnechaug
Deb Gelinas	Special Education Teacher	Stony Hill
Denise Gendron	Music Teacher	Soule Road
Donna Goff	2 nd Grade Teacher	Stony Hill
Diane Grady	8th Grade Foreign Language Teacher	Wilbraham Middle
Sharon Jolicoeur	Paraprofessional	Green Meadows
Darlene Maconi	Title 1 Teacher	Green Meadows
Gary Manuel	Tech Ed Teacher	Minnechaug
Pat O'Reilly	Math Teacher	Minnechaug
Beth Perkins	Administrative Assistant	Minnechaug
Donna Pratte	Food Service	Minnechaug
Donna Rhodes	Executive Assistant	District Office
Richard Scott	Tech Ed Teacher	Minnechaug
Ila Smith	1st Grade Teacher	Green Meadows
Pat Williford	3rd Grade Teacher	Stony Hill
Terry Wilson	8th Grade Science Teacher	Wilbraham Middle

This group of dedicated retirees provided a total of 491 years of service to the Hampden-Wilbraham Regional School District!

SCHOOL COUNCILS

The Hampden-Wilbraham Regional School District wishes to acknowledge the efforts of the School Councils and to thank them for volunteering their personal time to pursue a commitment to the education of young people. We would also like the community to recognize the services rendered by these parents and citizens:

Green Meadows Elementary School	Soule Road Elementary School
Sharon Moberg, Principal	Lisa Curtin, Principal
Michal Boudreau	Christine Casagrande
Brett Castellano	Danielle Dugre
Cynthia Miller	Cathy Mahoney
Becky Orr	Jennifer Powell
Melanie Patterson	Nicole Steven
Andy Villamaino	Special Education Parent Advisory
Carol Winters	Kristina Guerin

Mile Tree Elementary School	Joyce Leckey
Marie Pratt, Principal	Anne Mole
Michelle Croteau-Hall	Kristin Szpakowski
Karl Gates	Maggie Wurm
Sandy Goodale	Stony Hill Elementary School
Pam Pearson	Monique Dangleis, Principal
Lisa Person	Laura Britton
Stacey Rosen	Dacia Hoskinson
Amy Selvia-Smith	Lynn Mayotte
Minnechaug Regional High School	Jill Pszeniczny
Stephen Hale, Principal	Wilbraham Middle School
Lauren Beaudin	Tom Mazza, Principal
Lena Buteau	Mara Colon
Heidi Drawec	Serenity Greenwood
Olivia Elliott	Keri Lee
Jaime Fisher	Rosemary Oldread
Donna Gregory	Carey Pace
Jacob Hulseberg	Sean Rooney
Jennifer Kovarik	
Keith Poulin	

HAMPDEN-WILBRAHAM REGIONAL SCHOOL DISTRICT DIRECTORY

Central Office

Albert G. Ganem, Jr., Superintendent of Schools
Howard G. Barber, Director of Finance, Operations & Human Resources
John G. Derosia, Director of Secondary Curriculum & Instruction
Julie B. Keefe, Director of Elementary Curriculum & Instruction
621 Main Street, Wilbraham, MA 01095 – (413) 596-3884

Health, Safety and Student Support

Gina M. Roy, Director of Student Services
85 Wilbraham Road, Hampden, MA 01036 – (413) 566-8950

Gina S. Kahn, Ed.D., Director, Safe Schools/Healthy Students Program
Teri L. Brand, RN, BSN, NCSN, Nurse Leader
85 Wilbraham Road, Hampden, MA 01036 - (413) 566-5060

Green Meadows Elementary School (Grades PreK – 8)

Sharon L. Moberg, Principal
38 North Road, Hampden, MA 01036 – (413) 566-3263

Mile Tree Elementary School (Grades PreK – 1)

Marie E. Pratt, Principal
625 Main Street, Wilbraham, MA 01095 – (413) 596-6921

Minnechaug Regional High School (Grades 9 – 12)

Stephen M. Hale, Principal
621 Main Street, Wilbraham, MA 01095 – (413) 596-9011

Soule Road Elementary School (Grades 4 – 5)

Lisa O. Curtin, Principal
300 Soule Road, Wilbraham, MA 01095 – (413) 596-9311

Stony Hill School (Grades 2 – 3)

Monique C. Dangleis, Principal
675 Stony Hill Road, Wilbraham, MA 01095 – (413) 599-1950

Wilbraham Middle School (Grades 6 – 8)

Thomas J. Mazza, Principal
466 Stony Hill Road, Wilbraham, MA 01095 – (413) 596-9061

Visit the District's website @ www.hwrtd.org

HISTORICAL COMMISSION

The purpose of the Historical Commission is to plan and implement programs for identifying, evaluating and protecting our town's historic resources. We work with other Town boards and commissions to achieve our goals. We are responsible for commenting on environmental review issues at the local level and are mandated to alert state and federal agencies to local preservation issues.

This year we completed cataloguing albums of photos of historic homes and barns of Hampden taken by our commission in 2002.

The commission has a collection of other architectural photos both old and new along with newspaper articles, interviews etc. on Hampden houses. If you are interested in finding information on your house we may be able to help. Please contact any one of our members for assistance.

This year we have tried something new – we now have a co-chair and it has greatly improved the running of our commission.

The commission has been supplying the *Wilbraham-Hampden Times* with historical articles from the Hampden Free Public Library's scrapbook collection. These short news items on Hampden will give you a glimpse into Hampden's past (circa 1900-1960).

Connie Witt serves as our representative on the Community Preservation Committee.

We are looking for a new member to replace Mark Casey who recently resigned from the commission. The Selectmen have given us permission to have associate members and we are looking for two people to fill those positions also.

Our concerns are not just old buildings and archaeological sites. We are also concerned with preserving what little remains of our rural heritage through preservation of farmlands, scenic roads, conservation and smart growth.

Respectfully submitted,

Connie Chapin Witt, Co-Chairman
Betty Howarth, Co-Chairman
Joyce Boisvert Dunklee
Mahlon Peterson

SECTION 7: PLANNING

Planning Board

Ridgeline Hillside

Solar Bylaw Committee

Zoning Board of Appeals

PLANNING BOARD - 2019

In January 2019, the Solar Bylaw Review Committee was formed as a sub-committee of the Planning. The members of the sub-committee included Donna Hatch, Chair; John Matthews, liaison between the committee and the Planning Board; Maura Ryan, Caroline Cabrini, and Donald Davenport. Their purpose was to propose a new Solar Bylaw to be presented at Fall Town Meeting as the one-year solar moratorium would expire in October 2019. The proposed bylaw was presented and approved at the October 28, 2019 Fall Town Meeting.

The Board continues administering two active subdivisions: Scantic Meadows which was approved in 2004; and Highland Road which was approved in 2018.

The Board adjusts their meeting schedule to align with the demands of the Town. As the demand goes up, the Board will adjust the schedule appropriately to meet the needs.

The Ridgeline and Hillside Committee continues to be administered admirably by John Matthews. The PVPC representative is Jason Barroso, and the CPC representative is Edward Loiko.

Respectfully submitted,

Judge Robert Howarth, Chair
Richard R. Green, Vice Chair
John Matthews
Edward Loiko
Jason Barroso

Associate Member: Phillip Schneider

Joanne Fiore, Adm. Assistant

REPORT OF THE RIDGELINE AND HILLSIDE COMMITTEE

2019

The Ridgeline & Hillside Committee is a subcommittee of the Planning Board. Its function is to act in an advisory role, perform site reviews for the applicant, and make recommendations to the Planning Board and Building Department. The Ridgeline & Hillside District includes steep slopes averaging 15% or greater for 200 feet, and any land at an elevation of 600 feet or more above sea level. Please see Section 6 of the Town of Hampden Zoning Bylaws for more details. The Zoning Bylaws can be found on the Town's website at www.hampdenma.gov.

If you have questions as to the applicability of the bylaw to your property, please see the Ridgeline and Hillside District overlay map located on the Town's website or in the Town Hall. If your project falls within the Ridgeline & Hillside District, you must file an application for review of the project. The application can also be found on the Town's website.

Respectfully submitted,

John Matthews, Chairman

Annual Town Report

Solar Bylaw Review Committee – 2019

At the 2018 Special Town Meeting, Hampden's citizens voted to add a new section 7.17 to the Zoning Bylaws which provisioned a temporary one-year moratorium on the issuance of permits for the use of land for ground-mounted solar photovoltaic energy systems not for residential accessory use. During the moratorium one-year period, the Town would review bylaws of towns of similar size and character, undertake a planning process to address the potential impacts of ground-mounted solar photovoltaic energy systems in Hampden, consider the long-term objectives for such systems and their impact on health safety and welfare of Hampden's citizenry, and determine how the town should reasonably regulate such systems by amending Zoning Bylaws Section 7.16 accordingly.

In December 2018, the Planning Board created and appointed members to the Solar Bylaw Review Committee -Caroline Cabrini, Donald Davenport, Donna Hatch, John Matthews, and Maura Ryan. Knowing that nine large-scale, ground-mounted solar energy systems had been approved in our town of less than 20 square miles and comprising about 5 percent of our land, the Committee began work in February 2019. Open meetings were held twice monthly, at a minimum. The Committee reviewed the Mass. General Law Chapter 40A, Section 3, the state's Model Zoning for Regulation of Solar Energy Systems as well as the Attorney-General approved bylaws of six local cities and towns. The Committee did not address residential, roof-mounted or small-scale systems as those fell under the purview of existing Town zoning. The new Section 7.16 would be pertinent to large-scale, ground-mounted solar energy systems and would protect the health, safety and welfare of our community, set standards for placement, design, construction, maintenance and removal, while at the same time, would not prohibit or unreasonably regulate the installation of such facilities. With a draft in place, comments were solicited from all relevant Town departments, from the community during an open-to-the-public informational Q/A session in August 2019, and from Town attorneys who also had opportunity to scrutinize the document. The proposed bylaws, which would replace the existing 1.5 pages of Section 7.16 in its entirety, were once again reviewed and updated to final form for presentation to the Town for vote on October 28, 2019 as Warrant Article #3. After a nearly unanimous affirmative vote, the Town amended the zoning bylaws by deleting the existing Section 7.16 and inserting the new Section 7.16.

The new zoning bylaw Section 7.16 sets forth reasonable regulations for the siting, construction, and operation of large-scale, ground-mounted solar energy systems by

- requiring uniformity and establishing standards in applications for such facilities,
- enhancing setbacks and greater protections for abutters,
- giving voice to emergency services personnel and critical town departments during the approval, construction, and operational phases,
- setting environmental standards and overseeing the cutting of trees,
- increasing fire protection by requiring an accessible underground water storage tank(s) outside of the facility,
- monitoring operations and ongoing maintenance by necessitating the installation's owner to submit an annual report, the requirements for which are outlined in the bylaws, and
- improving the Town's financial protections by requiring a surety and setting decommissioning and abandonment parameters.

Given its service to the Town was complete, the Planning Board disbanded the Solar Bylaw Review Committee on December 11, 2019. Going forward, the Planning Board will comply with the provisions of this new zoning bylaw section 7.16 and will protect the Town's resources and abutting properties by minimizing any undue disturbance from noise, traffic, lighting, hazardous materials, signage, glare or stormwater runoff and will integrate the proposed facility into the existing landscape through design features such as vegetative buffers, retention of open space, and agricultural land.

On January 31, 2020, the Commonwealth of Massachusetts, Office of the Attorney General, approved Article 3 from the Special Town Meeting thereby amending the zoning bylaws for Section 7.16, Solar Energy Systems.

REPORT OF THE BOARD OF APPEALS: 2020

In 2019 the Zoning Board of Appeals had three variance requests, zero special permit requests, and zero appeals.

Variance: Request for setback variance. Withdrawn after Petitioner requested an adjournment to locate a boundary iron pin. 1 Howlett Hill Road

Variance: Request for setback variance to place solar collectors. Denied. 39 Stony Hill Road

Variance: Request for setback variance to place solar collectors. Denied. 61 Stony Hill Road

The Hampden Board of Appeals is charged by the Massachusetts Zoning Act and the Hampden Zoning Bylaw with four areas of responsibilities: Variances, Special Permits, Appeals and Comprehensive Permits for subsidized housing. We make each decision at a public hearing following a posted notice, mailings to abutters, and advertising. We consider the impact on the neighborhood, the intent of the Zoning Bylaw, and input from all persons attending the meeting. The Board strives vigilantly to achieve a proper and lawful balance between the Hampden property owner and its townspeople.

Variances are rarely granted, if at all. There is no right to one. A variance requires a unique hardship due to shape, soil conditions or topography which will not substantially disregard the Zoning Bylaws intent or purpose. Special Permits regulate new uses and structures. They also evaluate any increased neighborhood detriment from requested changes to non-conforming uses and structures that had been permitted (grandfathered) under older requirements. Appeals review actions or inactions related to zoning by any administrative official. Comprehensive Permits are designed under the Anti-Snob Zoning Act to encourage subsidized housing.

Ed Loiko's term of office recently expired. We often disagreed, as we should, but no one was more committed to the good of our Town than Ed. I valued his contributions to these reported decisions and the others in years past.

Gary Weiner just joined us as an Associate Member. Gary is a well-known figure in the Hampden land use world. His input is eagerly anticipated.

Respectfully submitted,
L. Jed Berliner, Chair
Richard E. Patullo, Vice Chair
Mark R. Barba, Member
Duane Mosier, Member
Fred Losniak, Member
Ed Loiko, former Associate Member
Thomas Addicks, Associate Member
Gary Weiner, Associate Member
Joanne Fiore, Administrative Asst.

SECTION 8: PROTECTION OF ENVIRONMENT AND NATURAL RESOURCES

Conservation Commission

Stormwater Commission

Transfer Station and Recycling
Information

HAMPDEN CONSERVATION COMMISSION

The Conservation Commission is an appointed board consisting of town residents who volunteer their time to promote stewardship of local conservation lands and to implement the Massachusetts Wetland Protection Act, the Riverfront Protection Act and Regulations, and Hampden Wetland Protection By-Law and Regulations. The commission currently has five regular members and one associate member.

The commission meets on the third Wednesday of each month at 7:00 pm in the Melville room of the Town House. This year the commission had twelve regular meetings, five special meetings, and eighteen site inspections. Meeting notices with agendas are posted inside the Town House on the outside in the kiosk at the back door, and online at <https://www.hampdenma.gov>. Notices for hearings and meetings are published in the Reminder. This year we received and processed ten Requests for Determination, four Notices of Intent, one Abbreviated Notice of Resource Area Delineation (ANRAD) and five Certificates of Compliance (COC).

The commission attempts to respond to all concerns from town residents regarding possible wetland violations in a timely manner. Site visits are complete on all concerns reported to date.

We always welcome proactive individuals interested in preserving our towns natural resources. Please contact us with any questions or concerns. We can be reached by phone, email, or attending any of our meetings.

Respectfully submitted by the Commission

Bonnie Geromini, Chair

Ted Zebert, Co-Chair

Judy McKinley-Brewer

Andrew Netherwood

John Cushman

Tim Hanley, Associate Member

STORMWATER COMMITTEE

In the fall of 2018, the Board of Selectmen reenergized the Stormwater Committee to address new Federal regulations and Hampden's compliance requirements for the USEPA/Mass DEP – MS4 permit. Some of the requirements and submittals addressed by the Committee and its consultant Tighe & Bond during the past year included G.I.S. mapping of the stormwater system in the urbanized area of Town, submittal of a Notice of Intent (NOI) to the E.P.A., preparation of a Stormwater Management Plan (SMP), and preparation of an Illicit Discharge Detection and Elimination written program. Also included in the requirements was preparation of written procedures for Good Housekeeping and Pollution Prevention as well as submission of an Annual Report to the E.P.A. All of the above listed requirements had E.P.A. submittal deadlines.

All of the above deadlines were met, and in April of 2019 the U.S.E.P.A. notified the Town that they had reviewed the Town's N.O.I. and authorized the Town to discharge stormwater through 2022.

In addition to the deadline work, the Committee has also been working on revising the Hampden Stormwater By-Law to incorporate the additional E.P.A. regulations and to provide a written format for stormwater permits for the residents of Hampden. At Town Meeting in 2020, residents will have an opportunity to vote on the changes.

The Committee also conducted a number of educational outreach programs to inform the residents of the importance of stormwater management.

I would like to take this opportunity to thank everyone serving on the Committee for their valuable time commitment, effort, and dedication in order to create a successful Stormwater Committee.

Respectfully submitted,

Gary Weiner, Chairman
Dena Grochmal
Mark Langone
John Matthews
Andrew Netherwood
John Plaster
Karl Sternberg

TRANSFER STATION AND RECYCLING STATION

Cross Road, Hampden, MA 01036

HOURS OF OPERATION:

FOR HOUSEHOLD TRASH DISPOSAL: Tues: 1-4 pm; Sat: 8am-4pm

RECYCLING: Tues: 1-4 pm; Saturday: 8am-4pm

ALL VEHICLES ENTERING THE TRANSFER STATION MUST HAVE A TRANSFER STATION STICKER.

The stickers are sold at the Board of Health office.

First car sticker costs if over 65 \$20.00*; additional stickers within the same household: \$10.00

First car sticker costs if under 65 \$40.00*; additional stickers within the same household: \$20.00

Stickers are valid for one year and expire on June 30th of the following year.

HOUSEHOLD TRASH

All household trash must be disposed of in yellow preprinted bags purchased from the following locations:

- Board of Health Office
- Transfer Station
- Council on Aging / Senior Center

The bags are sold in packages of 10.

16 Gallon bags= \$10.00

33 Gallon bags= \$25.00

Massachusetts prohibits the disposal of the following items:

- ❖ Paper and cardboard
- ❖ Bottles and cans
- ❖ Narrow neck plastics
- ❖ Leaves and yard waste
- ❖ Car batteries
- ❖ TV's and computers
- ❖ Large home appliances
- ❖ Hazardous waste

Be sure to keep these items out of your trash.

What are considered hazardous items?

Products with labels that say “**caustic**”, “**toxic**”, “**corrosive**”, “**poison**”, “**flammable**”, “**warning**”, “**danger**”, or “**caution**”, are considered hazardous items.

Examples: antifreeze, mercury, creosote, chemistry kits, DDT, drain cleaners, fertilizers, pesticides, gasoline, pool chemicals, paint thinner, wood stain, lead based paint, brake fluid, etc. *Call the Board of Health office for a complete list.*

Wait for the annual Household Hazardous Waste Collection Day, held in September of every year, to dispose of these items.

Recycling Information

Recycling – It’s easier than you think!

Recycling requirements have changed over the years, making it even simpler for you to take part. You no longer have to remove labels or keep track of many other recycling rules. Most items can just be dropped in the bin!

Your efforts are making a difference!

Our town sends its recyclable materials to the Springfield Material Recycling Facility (MRF). Last year, the “MRF” collected more than 50,000 tons of recyclables from communities in Western Massachusetts. That included enough paper to save 595,000 trees and enough plastic soda bottles to make 160,000 fleece jackets. Enough energy was saved by recycling aluminum cans to run a refrigerator for 65,500 days. You have helped make our recycling program a success. With your continued commitment, we will achieve our recycling goals. Keep up the good work!

RECYCLING GUIDE

MIXED PAPER:

****All paper and cardboard must be clean & dry****

- **Junk Mail, including window envelopes**
- **Newspaper & Inserts**
- **Magazines & Catalogs**
- **Paper Bags**
- **Paperbacks & Phone Books, Remove Covers**
- **Computer Paper, White and Colored office paper**
- **Cardboard, flattened**
- **Cereal Boxes, Shoe Boxes, etc., Remove Plastic liners**
 - ***NO egg cartons, pizza boxes, or wrapping paper***
 - ***NO take-out containers***
 - ***NO soda or beer holders /cartons***
 - ***NO waxed paper or waxed cardboard***
 - ***NO Plastic Grocery Bags***

CONTAINERS:

****All containers must be rinsed to remove all residue.****

- **Glass bottles & jars, all colors**
- **Aluminum/Tin/Steel Cans & lids**
- **Aluminum Foil**
- **Milk & Juice Cartons (Tent-Top) Drink Boxes, remove straws**
- **Plastic Bottles, Jars, Tubs, less than 2 gallons discard plastic caps and lids**
 - ***NO light bulbs, window or auto glass, dishes, glasses, Pyrex, ceramics, or broken glass***
 - ***NO paint or aerosol cans or other metal objects***
 - ***NO plastic bags, containers over 2 gallons, motor oil jugs, chemical containers, Styrofoam flower pots or trays***

CLEAN METAL:

- **Pipes, Aluminum Gutters, Bikes**
 - ***NO appliances***
 - ***NO gas engines***

YARD WASTE:

- **Leaves**
- **Grass**
- ***NO branches***

Maximum Wt. per item: 25-lbs.

RIGID PLASTIC (NEWEST ADDITION)

- Plastic buckets *with* metal handles
- Plastic milk/soda crates
- Plastic laundry baskets
- Plastic lawn furniture
- Plastic landscape & microwave trays
- Plastic totes- any size (*with metal*)
- Plastic toys & playhouses
- Plastic pet carriers
- Plastic shelving
- Plastic closet organizers
- Plastic dish drainers
- Plastic flower pots (*no soil*)
- Plastic traffic signs
- Plastic recycling bins
- Empty plastic garbage cans (*any size*)
- PVC & PET blister pack
- 5 gallon plastic water bottles
- Automotive plastics:
 - Bumpers
 - Grills
 - Side-view mirrors
 - Head lights & Rear lights
 - Hub-caps, etc

MORE RECYCLING TIPS

Clothing:

Collection box at the Transfer Station, Goodwill and Salvation Army take clothes, draperies, etc.

Books:

Donate to libraries. Some bookstores buy used books.

Wire Hangers:

Accepted by many dry cleaners in the region. May be accepted in scrap metal bin if hangers have no plastic.

Plastic Bags:

Recycled at some area supermarkets

Polystyrene "Peanuts":

Call 1-800-828-2214 or 1-800-789-4623

Motor Oil and Paint Disposal

Used motor oil is accepted at Auto Zone and other stores where motor oil can be purchased. Do not bring this to the Hazardous Waste Collection Day.

Latex paints can be disposed of with your regular trash after it is allowed to dry out. See the drying procedure below.

Empty Cans:

Remove the lid and let dry completely to a solid state. Place in your trash. If it does not completely dry, treat as a partial can.

Partially Full Cans:

Remove the lid. Pour in absorbent kitty litter. Stir the mixture. Let dry to a solid state — usually happens overnight. Check to make sure that it is completely dry. If there is still liquid residue left, repeat the procedure. Once paint is completely dry, place can without lid in the trash. Place lid separately in the trash.

Stains and Lead based Paints should be saved for Hazardous Waste Collection.

WHAT ABOUT TIRES, BATTERIES, OLD CELL PHONES?

Car tires:

Remove the rim, place the rubber tire in a 33 gallon trash bag (only 1 tire per bag) and this can be disposed of as trash. You may throw the rim in the scrap metal recycling container.

Alkaline batteries can be thrown in the regular trash.

Rechargeable batteries should be recycled. Most Radio Shack stores & national hardware chains have free drop boxes.

Old cell phones must be recycled. While the toxic materials (including arsenic in semi-conductors) in a single phone are minimal, consider the number of discarded cell phones in the relatively short time the technology has been available. Throwing these devices in landfills will cause lasting damage to the environment. There are various recycling programs and drop off centers for recycling. The phones are either refurbished and used for domestic violence victims or taken apart and the various components recycled. Please call your cell phone company to get information on their recycling program or drop off center.

BULKY ITEMS
(Furniture, mattress, appliances, etc.)

Must be done by a private hauler

CONSTRUCTION DEBRIS DISPOSAL

Call **Waste Management Western Processing Facilities**, 120 Old Boston Road,
Wilbraham, MA 01095 for rates, directions and hours of operation.

Tel. 596-4635 or 1-800-545-4560

For any other questions regarding the Transfer Station operations or trash disposal
and recycling, contact the Board of Health office at **566-2151 ext. 102**
Mondays thru Thursdays, 8am—2pm.

5/29/20

**TOWN OF HAMPDEN
BUDGET FOR FISCAL YEAR 2021**

	Fiscal 2019 Expended Funds	Fiscal 2020 Appropriated Funds	Fiscal 2021 Funds Requested	Fiscal 2021 Draft Recommendations
GENERAL GOVERNMENT				
1.0 Accountant				
1.1 Salary	33,226	34,556	35,240	35,240
1.2 Assistant	6,240	8,000	6,000	6,000
1.3 Expenses	2,698	15,500	12,000	12,000
1.4 Software	0	6,500	7,000	7,000
Total Accountant	42,164	64,556	60,240	60,240
2.0 Advisory Committee				
2.1 Clerical	4,989	5,280	5,412	5,412
2.2 Expenses	128	200	200	200
Total Advisory	5,117	5,480	5,612	5,612
3.0 Appeals, Board of				
3.1 Clerical	4,781	5,143	5,412	5,412
3.2 Expenses	147	250	300	300
Total Appeals	4,928	5,393	5,712	5,712
4.0 Assessors, Board of				
4.1 Salaries	16,008	16,426	16,837	16,837
4.2 Principal Assessor	43,884	45,965	48,111	48,111
4.2.2 Clerical	16,654	20,382	21,304	21,304
4.3 Expenses	4,419	4,500	4,500	4,500
4.5 Software Support	7,390	7,612	8,125	8,125
4.6 Mapping Maintenance	1,750	1,750	1,850	1,850
Total Assessors	90,105	96,635	100,727	100,727
5.0 Building Department Expenses				
5.1 Code and General Enforcement	20,510	21,394	21,862	21,862
5.2 Inspector	49,247	51,345	65,587	65,587
5.3 Clerical	10,351	22,177	27,738	27,738
5.4 Inspectors Expense	2,600	2,000	2,000	2,000
5.5 Office Expense	1,843	2,860	1,860	1,860
Total Building Dept.	84,551	99,776	119,048	119,048
6.0 County Retirement	504,034	556,667	603,730	603,730
7.0 Insurance				
7.1 Property and Liability	102,491	110,145	120,200	120,200
7.2 Employee Benefits	266,118	300,000	314,000	314,000
7.3 Unemployment Compensation	2,000	10,000	10,000	10,000

	7.4 Longevity	200	600	600	600
	Total Insurance	370,809	420,745	444,800	444,800
8.0	8.1 Law & Claims	60,000	65,000	65,000	65,000
9.0	Moderator				
	9.1 Salary	0	0	0	0
	9.2 Expenses	0	100	100	100
	Total Moderator	0	100	100	100
10.0	Planning Board				
	10.2 Clerical*	17,351	23,539	26,350	26,350
	10.3 Expenses	742	1,100	1,100	1,100
	Total Planning Board	18,093	24,639	27,450	27,450
11.0	Registrars, Board of (Voters)				
	11.1 Salaries	800	800	800	800
	11.2 Election Expenses	11,000	5,500	13,100	13,100
	11.3 Street Lists	2,301	2,500	2,500	2,500
	Total Registrars	14,101	8,800	16,400	16,400
12.0	Selectmen				
	12.1 Salaries	9,840	10,086	10,086	10,086
	12.2 Administrative Asst.	46,951	48,963	50,864	50,864
	12.4 Expenses	1,897	25,000	20,000	20,000
	12.5 Legal Advertising	1,973	3,000	3,000	3,000
	12.6 Mapping Maintenance	2,400	2,400	2,400	2,400
	12.7 Temporary Help	2,500	17,000	12,000	12,000
	12.8 Storm Water Management		61,000	47,500	47,500
	Total Selectman	65,561	167,449	145,850	145,850
13.0	Tax Collector				
	13.1 Salary	36,546	38,009	38,959	38,959
	13.2 Clerical	19,843	20,705	24,462	24,462
	13.3 Expenses	2,247	2,500	2,750	2,750
	13.4 Computer Maintenance	3,289	3,750	3,750	3,750
	13.5 Tax Title Work	1,650	2,500	2,500	2,500
	Total Tax Collector	63,575	67,464	72,421	72,421
14.0	Town Clerk				
	14.1 Salary	37,047	38,009	38,959	38,959
	14.2 Clerical	16,072	18,468	24,786	24,786
	14.3 Record Clerk	6,192	7,494	7,681	7,681
	14.3 Expenses	1,100	1,100	1,250	1,250
	14.4 Town Publications		100	100	100
	Total Town Clerk	60,411	65,171	72,776	72,776
15.0	Town Report	2,661	3,000	3,000	3,000
16.0	Treasurer				
	16.1 Salary	41,533	43,194	44,274	44,274

	16.2 Clerical	8,502	8,704	8,922	8,922
	16.3 Expenses	1,099	1,200	1,200	1,200
	16.5 Interest on Loans (short term)		0	0	
	16.6 Tax Title Work	9,993	11,500	11,000	11,000
	16.7 Payroll Service	7,500	7,500	7,500	7,500
	16.10 Records Mgt		1,000	1,000	1,000
	Total Treasurer	68,627	73,098	73,895	73,895
17.0	Veterans' Benefits	13,077	20,000	20,000	20,000
19.0	Town Administrator	86,247	100,000	100,000	100,000
TOTAL GENERAL GOVERNMENT		1,554,061	1,843,973	1,936,761	1,936,761

GENERAL TOWN SERVICES

20.0	Academy Hall Maintenance	2,158	4,500	4,500	4,500
21.0	Cemetery Commission				
	21.1 Clerical	9,901	12,776	13,049	13,049
	21.2 Expenses	385	500	500	500
	21.3 Maintenance	14,500	16,500	25,000	25,000
	21.4 Computer Maintenance	450	500	500	500
	Total Cemetery Commission	25,236	30,276	39,049	39,049
22.0	Conservation Commission				
	22.1 Clerical	13,454	34,006	34,006	34,006
	22.2 Expenses	410	750	750	750
	Total Conservation Commission	13,864	34,756	34,756	34,756
23.0	Transfer Station				
	23.2 Monitoring/Testing	17,343	25,000	25,000	25,000
	Total Transfer Station	17,343	25,000	25,000	25,000
24.0	School Buildings Repairs	4,206	15,000	15,000	15,000
26.0	Library				
	26.1 Salaries, Materials, Books	134,834	144,324	147,605	147,605
	Total Library	134,834	144,324	147,605	147,605
27.0	Town Events	1,189	1,200	1,200	1,200
29.0	Office Equipment				
	29.1 Acquisition	1,979	20,000	20,000	20,000
	29.2 Maintenance	7,154	5,000	5,000	5,000
	29.3 Supplies	3,675	10,000	10,000	10,000
	29.4 Postage	15,905	17,000	17,000	17,000
	29.5 Information Technology	29,112	28,250	30,000	30,000
	Total Office Equipment	57,825	80,250	82,000	82,000

30.0	Parks and Recreation				
	30.1 Salaries	33,578	44,615	46,753	46,753
	30.2 Operating Expenses	1,694	5,200	5,200	5,200
	30.9 Spray park	7,908	10,400	10,800	10,800
	Total Parks and Recreation	43,180	60,215	62,753	62,753
32.0	Town House Maintenance				
	32.1 Custodial	14,620	19,000	19,000	19,000
	32.2 Maintenance and Repairs	11,000	30,000	30,000	30,000
	32.3 Heat and Utilities	35,634	45,000	40,000	40,000
	Total Town House Maintenance	61,254	94,000	89,000	89,000
34.0	Ambulance	0	0	330000	330000
35.0	Gasoline				
	35.1 Purchase	38,782	50,000	50,000	50,000
	36.1 Gasoline Expenses	12,741	10,000	10,000	10,000
	Total Gasoline	51,523	60,000	60,000	60,000
36.0	Street Lighting	19,281	23,000	23,000	23,000
37.0	Council on Aging				
	37.1 Director's Salary	53,304	60,024	61,356	61,356
	37.2 General Salary	69,683	88,048	88,434	88,434
	37.3 Expenses	6,906	7,000	7,000	7,000
	Total Council on Aging	129,893	155,072	156,790	156,790
38.0	Senior Center				
	38.2 Utilities	20,968	22,115	21,576	21,576
	38.3 Building Maintenance	15,375	15,759	15,759	15,759
	Total Senior Center	36,343	37,874	37,335	37,335
39.0	Historical Commission	75	400	400	400
Total General Town Services		598,204	765,867	1,108,387	1,108,387

HIGHWAY DEPARTMENT

40.0	Superintendent's Salary	81,424	84,681	87,221	87,221
40.1	Departmental Payroll		260,000	271,195	271,195
41.0	Tree Warden				
	41.1 Expenses	14,820	39,850	139,850	39,850
	41.1.2 Salary	5,791	6,144	6,300	6,300
	Total Tree Warden	20,611	45,994	146,150	46,150
42.0	Public Grounds	41,309	4,385	4,385	4,385
43.0	Highway Maintenance				

43.0 Expenses	162,772	65,672	65,672	65,672
43.1 Paving	65,000	250,000	250,000	150,000
Total Highway Maintenance	227,772	315,672	315,672	215,672
44.0 General Highway Expense	119,100	15,645	15,645	15,645
45.0 Snow and Ice Removal	173,812	100,000	100,000	100,000
46.0 Contract Services				
46.1 Street Sweeping	16,800	16,800	22,800	22,800
46.2 Catch Basin Cleaning	40,900	40,900	40,900	40,900
Total Contract Services	57,700	57,700	63,700	63,700
47.0 Other Highway Accounts				
47.1 Road Machinery Maintenance	17,988	18,000	18,000	18,000
48.0 Building Expenses				
48.1 Expenses and Utilities	9,176	11,895	15,000	15,000
TOTAL HIGHWAY DEPARTMENT	748,892	913,972	1,036,968	836,968

PROTECTION OF PERSONS AND PROPERTY

50.0 Animal Inspection				
50.1 Salary	2,409	2,505	2,505	2,505
50.2 Expenses	240	240	240	240
50.4 Wildlife Control	783	2,500	2,500	2,500
Total Animal Inspection	3,432	5,245	5,245	5,245
51.0 Emergency Management	7,086	8,000	8,000	8,000
51.5 Traffic Control	7,883	10,000	15,000	15,000
52.0 Dog Officer				
52.1 Animal Control	11,824	12,438	12,748	12,748
52.2 Dog Damage Fund	60	700	700	700
Total Dog Officer	11,884	13,138	13,448	13,448
53.0 Fire Department				
53.1.1 Med Dir Emer Med Svcs	3,000	3,900	0	0
53.1 Fire Chief Salary			28,521	28,521
53.2 Fire Chief Expenses	1,021	1,500	1,500	1,500
53.3 Operation	40,000	44,000	48,200	48,200
53.4 Equipment	12,835	16,500	16,500	16,500
53.5 Training Stipend	21,382	32,000	32,000	32,000
53.6 Radio Service Agreement	4,421	5,000	0	0
015537 Call reimbursement	33,944	65,000	65,000	65,000
015538 FD Salaries	138,054	144,269	170,550	170,550
015538.1 Clerical	3,115	3,400	3,767	3,767
015539 Uniforms	1,381	2,000	3,500	3,500

53.10 EMS Supplies	0	0	3,000	3,000
Total Fire Department	259,153	317,569	372,538	372,538

54.0 Forest Fire Control	1,222	1,800	1800	1,800
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56.0 Health, Board of				
56.1 Salary	5,275	5,486	5,622	5,622
56.2 Clerk Salary	40,913	43,975	45,689	45,689
56.3 Expenses	1,000	1,000	1,000	1,000
Total Board of Health	47,188	50,461	52,311	52,311

56.5 Water District				
565.1 Operations	8,000	8,000	8,000	8,000
565.2 Testing	1,033	2,000	2,000	2,000
Total Water District	9,033	10,000	10,000	10,000

57.0 Police				
57.1 Chief's Salary	88,990	91,437	93,495	93,495
*Additional Salary of \$18,000 for Career Incentive, \$2,900 for Emergency Management				
57.2 General Salaries	1,072,240	1,179,190	1,217,274	1,217,274
57.3 Maintenance of Cruisers	11,973	12,920	12,670	12,670
57.4 General Expenses	73,838	99,760	103,680	103,680
57.5 New Cruisers	38,607	41,250	44,000	0
57.6 Training	26,749	30,839	32,799	32,799
57.7 Equipment	8,700	8,700	8,700	8,700
57.8 Career Incentive Pay (Quinn Bill)	67,215	72,796	74,907	74,907
57.9 Building Maintenance & Exp	56,559	60,071	60,363	60,363
	1,444,871	1,596,963	1,647,888	1,603,888

58.0 Other Police Accounts				
58.1 Election and Town Meetings	1,086	2,913	2,986	2,986
58.2 Towing Clerk		100	100	100
58.3 WMLEC	750	750	750	750
	1,836	3,763	3,836	3,836

Total Police	1,446,707	1,600,726	1,651,724	1,607,724
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TOTAL PROTECTION	1,793,587.84	2,016,939.00	2,130,065.74	2,086,065.74
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SCHOOLS

69.0 Regional School District				
69.1 Assessment	7,437,341	7,633,905	7,582,438	7,582,438
Total Regional School District	7,437,341	7,633,905	7,582,438	7,582,438

70.0 Local Government Debt				
70.4 Green Meadow Bond	205,200	198,000	190,800	190,800
70.7 Infrastructure Roads	400,000	-	0	0
70.8 Minnechaug Bond	502,573	498,861	495,842	495,842

70.9 Minnechaug, retro bond	69,859	-	0	0
70.10Police Dept	256,357	231,750	227,250	227,250
Short Term Debt			8,765	8,765
(Dump Truck, Police Radio)				
Total Local Government Debt	1,433,989	928,611	922,657	922,657

GRAND TOTAL	13,566,075	14,103,267	14,717,277	14,473,277
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TOWN OF HAMPDEN

ANNUAL TOWN MEETING



MONDAY, June 15, 2020

7:00 P.M.

**Thornton W. Burgess Middle School
85 Wilbraham Road
Hampden, Massachusetts**

TABLE OF CONTENTS

ARTICLE 1	TOWN REPORTS	3
ARTICLE 2	ANNUAL OPERATING BUDGET.....	3
ARTICLE 3	PRIOR YEAR BILLS	3
ARTICLE 4	FISCAL YEAR 2021 SPENDING LIMITS FOR REVOLVING FUNDS	3
ARTICLE 5	ENTERPRISE FUND TRANSFER STATION	4
ARTICLE 6	COMMUNITY PRESERVATION COMMITTEE.....	4
ARTICLE 7	CONSERVATION FUND	4
ARTICLE 8	HIGHWAY STATE AID	4
ARTICLE 9	LIBRARY ADDITIONAL STATE AID.....	4
ARTICLE 10	ASSESSORS	4
ARTICLE 11	ASSESSORS	5
ARTICLE 12	SCHOOL RESOURCE OFFICER	5
ARTICLE 13	RESERVE FUND	5
ARTICLE 14	GENERAL STABILIZATION FUND.....	5
ARTICLE 15	REDUCING THE TAX RATE.....	5

ANNUAL TOWN MEETING
TOWN OF HAMPDEN
COMMONWEALTH OF MASSACHUSETTS

Hampden, ss.

To: Either of the Constables of the said Town of Hampden in said County:

Greetings: In the name of the Commonwealth of Massachusetts, you are hereby required to notify and warn the inhabitants of the Town of Hampden qualified to vote in Town Affairs, to meet at **Thornton W. Burgess Middle School, 85 Wilbraham Road, Hampden**, on **Monday, June 15, 2020 at seven o'clock in the evening**, then and there to act on the following articles:

ARTICLE 1 TOWN REPORTS

To hear the Annual Town Reports of all officers of the Town and any committee whose duty it may be to report at said meeting, and act thereon; or take any other action relative thereto.

ARTICLE 2 ANNUAL OPERATING BUDGET

To see if the Town will vote to fix the salary and compensation of all elective officers of the Town as provided for by Section 108 of Chapter 41, General Laws and to raise and appropriate the necessary sums to cover same, and to raise money and make appropriations to defray the expenses of the Town for the period July 1, 2020 to June 30, 2021; or take any other action relative thereto.

ARTICLE 3 PRIOR YEAR BILLS

To see if the Town will vote to authorize the payment of any departmental bills of Fiscal Year 2019 or previous years and will vote to raise and appropriate a sum of money therefor; or take any other action relative thereto.

ARTICLE 4 FISCAL YEAR 2021 SPENDING LIMITS FOR REVOLVING FUNDS

To see if the Town will vote to authorize the following total expenditures for each of the following revolving funds pursuant to G.L. c44 Section 53E ½ for the fiscal year beginning July 1, 2021 to be expended in accordance with the bylaws heretofore approved; or take any other action relative thereto.

<u>FUND</u>	<u>Approved Total Expenditures</u>
Building Department Fund	\$ 85,000
Board of Health Fund	\$ 20,000
Cemetery Commission Fund	\$ 30,000
Council on Aging Fund	\$ 21,000
Library Fund	\$ 3,000
Conservation Commission Fund	\$ 2,600

Planning Board Fund

\$ 10,000

ARTICLE 5 ENTERPRISE FUND TRANSFER STATION

To see if the Town will vote to appropriate a sum of money to fund the operations of the Transfer Station; determine whether the money shall be provided by the estimated income to be derived in FY2021 from the operations of the Transfer Station, by the tax levy, by transfer from available funds, including the retained earnings of relevant enterprise fund, or by any combination of these methods; or take any other action relative thereto.

ARTICLE 6 COMMUNITY PRESERVATION COMMITTEE

To see if the Town will vote to appropriate or reserve from the Community Preservation Annual revenues in the amounts recommended by the Community Preservation Committee for committee administrative expenses, community preservation projects and other expenses in Fiscal Year 2021 with each item to be considered a separate appropriation, or take any other action relative thereto.

- a) To see if the Town will vote to appropriate or reserve from the Community Preservation annual revenues in the amount recommended by the Community Preservation Committee for the annual dues to the Community Preservation Coalition; or take any other action relative thereto.

ARTICLE 7 CONSERVATION FUND

To see if the Town will vote to raise and appropriate and/or transfer from available funds a sum of money for the Conservation Fund, said fund to be used for the purpose of acquiring available land for the Town for conservation purposes, if said purchase is voted upon and approved at an Annual or Special Town Meeting prior to such purchase; or take any other action relative thereto.

ARTICLE 8 HIGHWAY STATE AID

To see if the Town will vote to accept a sum of money from the Commonwealth of Massachusetts under the provisions of local aid fund distribution, in accordance with Chapter 90 Section 34 of the MGL's and the Transportation Department's Chapter 90 Guidelines and be allowed to borrow in anticipation of reimbursement, or take any other action relative thereto.

ARTICLE 9 LIBRARY ADDITIONAL STATE AID

To see if the Town will vote that in Fiscal Year 2021, if State aid for the Library is received, this money will be made available for Library Trustees to use at their discretion; or take any other action relative thereto.

ARTICLE 10 ASSESSORS

To see if the Town will vote to raise and appropriate and/or transfer from available funds, a sum of money into the Assessors' Stabilization Fund, to meet all Department of Revenue mandated requirements; or take any other action relative thereto.

ARTICLE 11 ASSESSORS

To see if the Town will transfer from the Assessor's Stabilization Fund a sum of money for the FY2021 Department of Revenue mandated programs; or take any other action relative thereto.

ARTICLE 12 SCHOOL RESOURCE OFFICER

To see if the Town will vote to raise and appropriate and/or transfer from available funds, a sum of money to fund the School Resource Officer for FY2020 at Minnechaug Regional High School; or take any other action relative thereto.

ARTICLE 13 RESERVE FUND

To see if the Town will vote to raise and appropriate and/or transfer from available funds, a sum of money for the Reserve Fund; or take any other action relative thereto.

ARTICLE 14 GENERAL STABILIZATION FUND

To see if the Town will vote to raise and appropriate and/or transfer from available funds, a sum of money to the General Stabilization Fund; or take any other action relative thereto.

ARTICLE 15 REDUCING THE TAX RATE

To see if the Town will vote to transfer from the General Stabilization Fund, a sum of money for the purpose of reducing the tax rate for Fiscal Year 2021; or take any other action relative thereto.

And you are further required to notify and warn the inhabitants of the Town of Hampden qualified to vote in elections of Town Officers to meet at the Hampden Town House, 625 Main Street, Hampden, on Monday 22, 2020 AD at seven o'clock in the forenoon, then and there to give in their votes on one ballot to the election officers of said Town for the following officers, to wit:

To choose for the term of one year the following:

Town Moderator

Park Commissioner

To choose for the term of two years the following:

Board of Assessors

To choose for the term of three years the following:

Board of Selectmen

Board of Assessors

Hampden Library Trustees

Hampden Wilbraham Regional School Committee member

Cemetery Commissioner

Park Commissioners (2)

To choose for the term of five years the following:

Hampden Housing Authority

Planning Board

Also, to choose all other necessary Town Officers.

May 30, 2020

And you are directed to serve this Warrant by posting and attested copy thereof at each of the places designated by the Town. Hereof fail not, and make due return of this Warrant with your doings thereon, to the Town Clerk at or before the time of meeting aforesaid. Given under our hands this 1st day of June 2020.

Board of Selectmen

Donald L. Davenport, Chairman

Mary Ellen Glover

John D Flynn

I, Constable for the Town of Hampden, have on this date posted copies of the warrant for the Town Meeting to be held on June 15, 2020 at 7:00 pm in all places as designated by the Town of Hampden.

Constable, Town of Hampden

Date

INFORMATION & EMERGENCY TELEPHONE NUMBERS

Town Government	
POLICE Department EMERGENCY	911
Chief Farnsworth Business Office	566-8011
FIRE Department EMERGENCY	911
Interim Chief Ed Poulin Business Office	566-3314
Selectmen/Administrative Asst.: Pamela Courtney	566-2151 x100
Highway: Mark Langone	566-8842
Library: Ellen Moriarty	566-3047
Council on Aging: Becky Moriarty	566-5588
Dog Officer: Shelley Sears	566-8011
Veterans' Agent: John Comerford, 110 Main St., Monson	267-4140
Building Inspector: Wendel Hulbert	566-2151 x250
Electrical Inspector: Gary Courtney	566-2151 x251
Plumbing Inspector: Dennis Chaffee	566-2151 x252
Board of Health Agent: Lorri McCool	566-2151 x102
Board of Health Coordinator: Jane Budynkiewicz	566-2151 x102
Schools	
Green Meadows Elementary School, North. Rd,	566-3263
Principal's Office: Sharon Moberg	566-3931
Minnechaug Regional High School, Main St., Wilbraham	596-9011
Superintendent's Office: Al Ganem	596-3884
Churches	
Bethlehem Church, Allen St.: Rev. Brian MacLeod	566-5572
Federated Community Church, Main St	566-3711
Parsonage: Pastor Patricia Miller Fernandes	566-3402
St. Mary's Church, Somers Rd.: Rev. Michael Lillpopp	566-8843
Utilities	
Columbia Gas of Massachusetts	800-688-6160
GAS LEAK EMERGENCY	800-525-8222
National Grid	800-465-1212
Verizon - Residential	800-870-9999
Verizon - Repair - 24 hour	800-446-8946
Spectrum Cable	833-267-6094
Hospitals	
AMBULANCE: AMR - 24 hour service	533-3362
Baystate Medical Center - Springfield	794-0000
Mercy Medical Center - Springfield	748-9000
Healthsouth Rehabilitation - Ludlow	589-7581
Wing Memorial Hospital - Palmer	283-7651
U.S. Post Office, Main St.	566-5393
Poison Control Center	800-222-1212
Department of Social Services	205-0500