

HAMPDEN



2018

ANNUAL TOWN REPORT

INDEX
IN MEMORIAM
IN RECOGNITION
INFORMATION AND BUSINESS HOURS
BUSINESS HOURS OF TOWN OFFICES AND COMMITTEES
EMAIL and WEBSITES
ELECTED OFFICIALS 2017
APPOINTED OFFICIALS 2018
APPOINTED VOLUNTEER FIRE DEPARMENT
TOWN OF HAMPDEN PERMIT FEES
HAMPDEN TRANSFER STATION/RECYCLING GUIDE
ANIMAL INSPECTOR
BOARD OF APPEALS
BOARD OF ASSESSORS
BOARD OF HEALTH
BOARD OF REGISTRARS
BOARD OF SELECTMEN
BUILDING COMMISSIONER
CEMETERY COMMISSION
CONSERVATION COMMISSION
COUNCIL ON AGING
FIRE DEPARTMENT
HAMPDEN-WILBRAHAM REGIONAL SCHOOL DISTRICT
HAMPDEN FREE PUBLIC LIBRARY
HIGHWAY DEPARTMENT
HOUSING AUTHORITY
PARKS AND RECREATION
PLANNING BOARD
POLICE DEPARTMENT
RIDGELINE AND HILLSIDE COMMITTEE
SCANTIC VALLEY WATER DISTRICT
TAX COLLECTOR
TOWN CLERK
TOWN MEETING MINUTES
TREASURER
TREE WARDEN
VETERANS' SERVICES
TOWN ACCOUNTANT
ADVISORY COMMITTEE
TOWN BUDGET
WARRANT
INFORMATION & EMERGENCY NUMBERS – Inside Back Cover

Front Cover Photo: Craig Rivest Photography
www.craigrivest.com

2018 IN MEMORIAM



Walter Black

Volunteer Fire Department

Edwin Cilley

Federated Church Property Committee

Helen Colling

Hampden Elementary Teacher

David DeFlorio

Hampden Police Auxiliary

Arlene Fisher

Senior Center Volunteer, Friend of Hampden Seniors

George Fisher

Postmaster, Volunteer Fire Department, Senior Center Volunteer

Judith Gerrish

Garden Club, Historical Society, Senior Center Volunteer

David Grant

Senior Center Volunteer, Friends of Hampden Seniors Board Member

Adina Johnson

Historical Society, Senior Center Volunteer, Friends of Hampden Seniors

Judy Mikkola

Senior Center Director, Treasurer, Garden Club

John Sianno

Senior Center Volunteer

Larry Smith

Senior Center Volunteer and Board Member

Cynthia Stewart

Paraprofessional Hampden Wilbraham Regional School District

George Stone

Police Chief, Housing Authority, Constable, Senior Center Volunteer

Judith Thomas

Lions/Lioness 2016 Citizen of the Year

Alice Willcutt

Senior Center Volunteer Knitter

John Wilkinson Sr

Cemetery Commissioner

James Whipple

Parks and Recreation Commissioner

Volunteer Fire Fighter



IN RECOGNITION



Of their years of service to the Town of Hampden, the Board of Selectmen wishes to acknowledge their appreciation to the following individuals:



Cheryl Cudnick
Zoning Board of Appeals

Bill Gouzounis
Personnel Committee

Mary Ellen Glover
HWRSD School Committee

Carroll Willey
Transfer Station Attendant

Heath Joseph
Park and Recreation Commissioner

Barbara Bennett
Cultural Council

Mindy Meeker
Cemetery Commissioner
Cultural Council

Kelly McCormick
Board of Assessors
Conservation Commission Assistant

Phil Tarsi
Park and Recreation Commissioner

INFORMATION AND BUSINESS HOURS

POPULATION OF HAMPDEN

Federal Census	1/1/01	5,189
State Census	1/1/85	4,762
Town Census	1/1/10	5,139

GEOGRAPHIC AREA

19.64 square miles

COUNTY

Hampden County

TAX RATE

\$19.29 for Fiscal 2017

ANNUAL TOWN MEETING

Second Monday in May at 7:00 pm

ANNUAL ELECTION OF OFFICERS

Third Monday in May, 7am-8pm

GOVERNOR

Charlie Baker
Office of the Governor
Boston, MA 02133
Phone: 617-727-9173

CONGRESSMAN

Richard E. Neal
2208 Rayburn House Bldg.
Washington, DC 20515
Phone: 202-225-5601

OR

U.S SENATORS

Edward J. Markey
U.S. Senate
218 Russell Senate Office Bldg.
Washington, DC 20510
Phone: 202-224-2742

District Office
Federal Building
300 State St. Suite 200
Springfield, MA 01103
Phone: 413-785-0325

OR

1550 State Street, Suite 304
Springfield, MA 01103
Phone: 413-785-4610

STATE SENATOR

Eric P. Lesser, Hampden District
State House, Room 309
Boston, MA 02133
Phone: 617-722-1291

OR

Elizabeth Warren
U.S. Senate
317 Hart Senate Office Bldg.
Washington, DC 20510
Phone: 202-224-4543

District Office: 60 Shaker Road
Longmeadow, MA 01056
Phone: 413-526-6501

OR

145 State Street, Room 504
Springfield, MA 01103
Phone: 413-785-4610

REPRESENTATIVE

Brian M. Ashe
2nd Hampden District
State House, Room 540
Boston, MA 02133
Phone: 617-722-2425

INFORMATION FOR HAMPDEN RESIDENTS
BUSINESS HOURS OF TOWN OFFICES AND COMMITTEES

BOARD OF SELECTMEN

Monday-Thursday, 9am-4:00pm
Phone: 566-2151 ext.100

TOWN ADMINISTRATOR

Monday-Thursday by appt. only
Phone: 566.2151 x 118

BOARD OF HEALTH

Monday-Thursday, 7:30 - 3:00 pm
Phone: 566-2151 ext. 102

ADVISORY COMMITTEE

3RD Monday 6pm, or as necessary
during budget process

TOWN CLERK – Eva Wiseman

Monday–Thursday, 9am-3pm
Phone: 566-2151 ext. 103

TOWN TREASURER–Richard Patullo

Tues-Thurs, 10am-2:00pm
Phone: 566-2151 ext. 105

TAX COLLECTOR – Eva Wiseman

Monday–Thursday, 9am-3pm
Phone: 566-2151 ext. 104

BOARD OF ASSESSORS

Mon-Thurs, 9am-2:00pm
Phone: 566-2151 ext. 106

CONSERVATION COMMISSION

Mon & Tues 8-2pm
Phone: 566-2151 ext. 110

PLANNING BOARD

Mon-Thurs 9:30-1:30pm
Phone: 566-2151 ext. 109

WATER COMMISSION COMMITTEE

HAMPDEN-WILBRAHAM

REGIONAL

SCHOOL COMMITTEE

Meet 1st & 3rd Thursday, 7:00 pm
596-3884

CEMETERY COMMISSION

Mon-Thurs, 12:30-4:30
Phone: 566-2151 ext. 111

COUNCIL ON AGING

Mon-Fri, 9:00am-3:00pm
Phone: 566-5588

HAMPDEN HOUSING

AUTHORITY

Centennial Commons
Phone: 566-8157

BUILDING INSPECTOR

Monday-Thursday 8:30-12:00
Phone: 566-2151 ext. 107

HAMPDEN LIBRARY TRUSTEES

3rd Saturday 9:00 AM

HAMPDEN PUBLIC LIBRARY

Tues 10-5 pm, Wed 10 am-5 pm
Thursday, 1-8 pm, Sat 10-2
Phone: 566-3047

HIGHWAY DEPARTMENT

Monday-Friday, 7:00am-3:30pm
Phone: 566-8842

TRANSFER STATION

Saturday, 8am-4pm, Tuesday 1-4
Recycling: Same Hours

Meet 1st Tuesday of month 10:00 Phone: 566-2035

INFORMATION FOR HAMPDEN RESIDENTS
BUSINESS HOURS OF TOWN OFFICES AND COMMITTEES

BOARD OF APPEALS

Applications available from Town Clerk
Meet as needed

PARK AND RECREATION

Mon-Thurs 8:00am-2:00 pm
Phone: 566-2151 ext. 108

VETERAN'S SERVICES- John Comerford

Municipal Offices of Monson, MA 01057
Phone: 413.267-4140

RIDGELINE & HILLSIDE COMMITTEE

Phone: 566-2151 ext. 109
Meet as needed

HISTORICAL COMMISSION

Phone: 566-8327

HAMPDEN CULTURAL COUNCIL

Meet as posted

STORMWATER COMMISSION

Meet as posted

BUSINESS HOURS OF TOWN OFFICES AND COMMITTEES

Board of Assessors	9:00-2:00	Monday thru Thursday assessors@hampdenma.gov	566-2151 ext. 106
Board of Appeals	9:30-1:30	Monday thru Thursday planning@hampdenma.gov	566-2151 ext. 109
Board of Health	7:30-3:00	Monday thru Thursday health@hampdenma.gov	566-2151 ext. 102
Board of Selectmen	9:00-3:30	Monday thru Thursday selectmen@hampdenma.gov	566-2151 ext. 100
Building Department	8:30-12:00	Monday thru Thursday inspector@hampdenma.gov	566-2151 ext. 107
Cemetery Commission	12:30-4:30	Monday thru Thursday Cemetery@hampdenma.gov	566-2151 ext. 111
Conservation Comm.	2:00-4:00	Monday/Wednesday	566-2151 ext. 110
	8:00-9:00	Tuesday/Thursday	
	2:00-4:00	Tuesday/Thursday conservation@hampdenma.gov	
Highway Department	7:00-3:30	Monday thru Friday highway@hampdenma.gov	566-8842
Housing Authority	8:00-3:00	Tuesday/Wednesday	566-8157
	8:00-12:00	Thursday hamphousing@verizon.net	
HWRSD	7:30-2:05	Monday thru Friday	596-9011

Business Hours 190228

District Office	7:00-4:00	Monday thru Friday	596-3884
Library	10:00-5:00	Tuesday/Wednesday	566-3047
	1:00-8:00	Thursday	
	10:00-2:00	Saturday	
		emoriarty@hampdenma.gov	
Park and Rec	8:00-2:00	Monday thru Thursday	566-2151 ext. 108
		parks@hampdenma.gov	
Planning Board	9:30-1:30	Monday thru Thursday	566-2151 ext. 109
		planning@hampdenma.gov	
Police Department	24/7	Monday thru Sunday	566-8011
Ridgeline/Hillside	9:30-1:30	Monday thru Thursday	566-2151 ext. 109
		planning@hampdenma.gov	
Senior Center	9:00-3:00	Monday thru Friday	566-5588
		coa@hampdenma.gov	
Tax Collector	9:00-3:00	Monday thru Thursday	566-2151 ext. 104
Town Administrator	by appt. only	Monday thru Friday	566-2151 x118
		townadmin@hampdenma.org	
Town Clerk	9:00-3:00	Monday thru Thursday	566-2151 ext. 103
		townclerk@hampdenma.gov	
Treasurer	10:00-2:00	Tuesday thru Thursday	566-2151 ext. 105
		treasurer@hampdenma.gov	

ELECTED TOWN OFFICIALS – 2018

BOARD OF SELECTMEN/HEALTH

*Vincent J Villamaino	2019
Norman Charest,	2021
John D Flynn, BOH Chair	2020

Administrative Assistant to
Board of Selectmen

Pamela Courtney	2019
Coordinator for Board of Health	
Jane Budynkiewicz	2019

MODERATOR

*Robert L. Howarth	2019
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TOWN CLERK

*Eva Wiseman	2019
Sheila Slate, Asst. TC	2019

TOWN TREASURER

*Richard Patullo	2019
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COLLECTOR OF TAXES

*Eva Wiseman	2019
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BOARD OF ASSESSORS

Robert C. Makuch	2020
*Stanley W. Witkop	2019
Norman F. Charest	2021

Carolyn Reed, Principal Assessor	2019
Jane Ferrentino	2019

HAMPDEN-WILBRAHAM REGION

SCHOOL DISTRICT COMMITTEE

*Rita Vail	2020
Heather Zanetti	2021

*up for re-election

^resigned

TRUSTEES, HAMPDEN LIBRARY

*Kathleen Hutchison	2019
Beth E. Burger	2020
Kathleen Rochford	2021

HAMPDEN HOUSING AUTHORITY

*Lucretia Hembdt	2019
Deanna Vermette	2020
Carol Collins	2021
Raymond M. Crowley	
State Appointed	

CONSTABLES

Arthur A. Booth, Jr.	2019
*Dennis L. Hackett, Sr.	2019
*David J. Lussier	2019

CEMETERY COMMISSIONERS

*Linda Casey	2019
Cynthia Connors	2020
Timothy Connors	2021
Ann Daly, Asst.	2019

PLANNING BOARD

^Phillip Schneider, Chair	2019
*Robert L. Howarth	2023
Richard R Green	2020
Edward L Loiko	2021
John L Matthews III	2022
*Jason Barroso (replaced P Schneider)	
Joanne Fiore, Admin. Asst.	2019

PARK COMMISSIONERS

David B. Paradis	2021
*Terry M. Ford	2019
*Carrie Joseph	2019
Eric C. Jacobson	2020
Eric DeGray	2021
Kristen Gumlaw, Administrative Assistant	

APPOINTED TOWN OFFICERS 2018/2019

TOWN ACCOUNTANT

Clifford Bombard

DOG OFFICER

Shelley Sears

FIRE CHIEF/FOREST FIRE WARDEN

Michael Gorski

INSPECTOR OF ANIMALS

Shelley Sears

SUPT OF INSECT/PEST CONTROL

Dana Pixley

BOARD OF HEALTH AGENT

Lorri McCool

VETERANS' GRAVE OFFICER

Arthur A. Booth

VETERANS' SERVICE OFFICER

John Comerford

SUPERINTENDENT OF STREETS

Mark Langone

TREE WARDEN

Dana Pixley

CULTURAL COUNCIL

Diane Mackie, Chair

Pamela Courtney

Holly Tuttle

Barbara Quinn

Virginia Blake

BUILDING INSPECTOR

Wendel Hulbert

Caryn Paradis, Admin. Assistant

ELECTRICAL INSPECTOR

Gary Courtney

Eric Foisy, Alt.

PLUMBING INSPECTOR

Dennis Chaffee, Sr.

Bernie Sears, Alt.

ADVISORY COMMITTEE

Doug Boyd, Co-Chair

Carol Fitzgerald, Co-Chair

Matt Fisher

Heather Turcotte

Alan Fritts

BOARD OF APPEALS

L. Jed Berliner

Richard E. Patullo

Cheryl Cudnik, resigned

Duane Mosier

Mark R. Barba

Ed Loiko, Alt.

Fred Lesniak, Alt.

Thomas Addicks, Alt.

Joanne Fiore, Administrative Assistant

APPOINTED TOWN OFFICERS – 2018/2019

POLICE DEPARTMENT, CHIEF

Jeff Farnsworth

SERGEANTS

Michael Cooney

Tawrin Seega.

Thomas Yvon

DETECTIVE

Scott Trombly

POLICE OFFICERS

Todd Ely

Jason Roath

William Jacques

Michael Meaney

Nichole Gura

Jeffrey Beattie

RESERVE OFFICERS

Robert Robinson

Mark Galarneau

Radcliffe Kenison

Michael Kane

Michael Gralinski

James Gormally

James Galeas

Stephanie Cusson

William Joy

Anthony Moriarty

Torrey Savoie

Gerald Beltran

AUXILIARY OFFICERS

Jeffrey Wojcik

Robert Lauer

Michael Lynch

David Goodrich

Thomas Cardano

Christopher Driscoll

DISPATCHERS (full time)

Radcliffe Kenison

Julie Zimmerman

Robert Lauer

Kelsey Green

DISPATCHERS (part time)

Stephanie Cusson

Thomas Carando

Michele Moorhouse

POLICE MATRON

Julie Zimmerman

Tracey Farnsworth

Kelsey Green

Stephanie Cusson

Michele Moorhouse

ADMINISTRATIVE ASSISTANT

Kathy Zanetti

ADMINISTRATIVE CLERK

Michele Moorhouse

MAINTENANCE

Thomas Landry

HAMPDEN VOLUNTEER FIRE DEPARTMENT

Officers

Michael Gorski, Chief
David Markham, 1st Deputy Chief
Edward Poulin, 2nd Deputy Chief
Patrick Farrow, 1st Captain
Scott Rumpalik, 2nd Captain
Matthew Sterling, 1st Lieutenant
Mark Barba, 2nd Lieutenant
Timothy Evans, Fire Prevention Lieutenant

Fire Fighters

Connor Courtney
Michael Fedora
Peter Hatch
Brett Hebert
Jason McCarthy
Derrick Merrill
John Moriarty
Andrew Netherwood
Sharon Paquette
Meaghan Rogers
Evan Rugani
Joshua Sterling
Anthony Traniello

Provisional Fire Fighters

Joseph Borowiec
Dylan Fontaine
Michael Hatch
Daniel Loftus
Joseph Rosa

TOWN OF HAMPDEN PERMIT FEES

EFFECTIVE APRIL 1, 2019

BUILDING PERMITS – Wendel Hulbert – (413) 566-2151 ext. 107

COMMERCIAL

Commercial/Industrial Building/Structure New	(Min. \$250.00) \$7.00 per \$1,000.00 construction cost
Commercial Alterations/Renovations	(Min. \$250.00) \$7.00 per \$1,000.00 construction cost
Commercial Windows/ Siding/ Roofing/ Insulation	\$150.00 each
Commercial Mechanical Permits	\$125.00 each
Commercial Sign	\$75.00 each
Commercial Tent – 400 sq. ft. or larger	\$50.00

RESIDENTIAL

New House /Additions	(Min. \$150.00) \$7.00 per \$1,000.00 construction cost
Basements/ Decks/ Garage	(Min. \$150.00) \$7.00 per \$1,000.00 construction cost
Alterations/Renovations	(Min. \$150.00) \$7.00 per \$1,000.00 construction cost
Accessory Buildings over 170 sq. ft.	(Min. \$50.00) \$7.00 per \$1,000.00 construction cost
Accessory Buildings under 170 sq. ft.	\$50.00
Windows/Doors/Siding/Roofing/Ductwork/Insulation	\$60.00 each
Swimming Pool Above Ground	\$75.00
Swimming Pools in Ground	\$150.00
Swimming Pool Demolition	\$50.00
Solid Fuel Stoves/Chimneys	\$75.00
Residential Sign	\$35.00
Temporary Cert. of Occupancy- New Residence	\$50.00 per month
Structure Demolition	\$150.00
Solar System Installations Residential	\$200.00

***Cost of Construction**

to keep fees equitable for all projects, permit fees will be based on \$7.00 per \$1000.00 of the contract amount – or by using the following for value of construction as a minimum:

Residential new construction:

Living Space	\$100.00 per square foot
Basement/Garages/ Decks/Sheds/Unfinished Bonus Rooms	\$40.00 per square foot
Conversion of unfinished space to living space	\$60.00 per square foot
Commercial New Construction	\$125.00 per square foot
Commercial Accessory Buildings	\$60.00 per square foot

ELECTRICAL PERMITS – Gary Courtney – (413) 566-2151 ext. 251

Commercial/Industrial Building New, 3 inspections (\$60.00 each additional inspection)	Minimum fee \$250.00
Commercial Additions/ Renovations (\$60.00 each additional inspection)	Minimum fee \$125.00
Commercial Solar	(Min. \$200.00) or \$.05 per sq. ft. of panel
Residential New Home, 3 inspections (\$60.00 each additional inspection)	Minimum fee \$200.00
Residential Alterations/Additions with service change	\$175.00
Residential Alterations/Additions no service change	\$125.00
Change of Service/Temp Service, 1 inspection	\$60.00
In ground Swimming Pool, 2 inspections	\$160.00
Above ground Swimming Pool, 1 inspection	\$60.00
Appliances, 1 inspection	\$60.00
Generator	\$60.00 per inspection
Residential Solar System	\$150.00

PLUMBING PERMITS – Dennis Chaffee Sr. – (413) 566-2151 ext. 252

Commercial/Industrial Building New, 3 inspections (\$60.00 each additional inspection)	Minimum fee \$250.00
Commercial Additions/ Renovations (\$60.00 each additional inspection)	Minimum fee \$175.00
Commercial Gas Permit Fee (\$60.00 each additional inspection)	Minimum fee \$120.00
Residential New Home, 3 inspections (\$60.00 each additional inspection)	Minimum fee \$200.00
Residential Additions/ Renovations, 2 inspections	\$125.00
Residential Hot Water Heater Gas or Electric, 1 inspection	\$60.00
Residential Gas Permits, per inspection	\$60.00
Residential Generator 2 Inspections	\$120.00

FEES FOR PERMITS AFTER THE FACT ARE DOUBLED

TRANSFER STATION AND RECYCLING STATION

Cross Road, Hampden, MA 01036

HOURS OF OPERATION:

FOR HOUSEHOLD TRASH DISPOSAL: Tues: 1-4 pm; Sat: 8am-4pm

RECYCLING: Tues: 1-4 pm; Saturday: 8am-4pm

ALL VEHICLES ENTERING THE TRANSFER STATION MUST HAVE A TRANSFER STATION STICKER.

The stickers are sold at the Board of Health office.

First car sticker costs if over 65 \$20.00*; additional stickers within the same household: \$10.00

First car sticker costs if under 65 \$40.00*; additional stickers within the same household: \$20.00

Stickers are valid for one year and expire on June 30th of the following year.

HOUSEHOLD TRASH

All household trash must be disposed of in yellow preprinted bags purchased from the following locations:

- Board of Health Office
- Transfer Station
- Council on Aging / Senior Center

The bags are sold in packages of 10.

16 Gallon bags= \$10.00

33 Gallon bags= \$25.00

Massachusetts prohibits the disposal of the following items:

- ❖ Paper and cardboard
- ❖ Bottles and cans
- ❖ Narrow neck plastics
- ❖ Leaves and yard waste
- ❖ Car batteries
- ❖ TV's and computers
- ❖ Large home appliances
- ❖ Hazardous waste

Be sure to keep these items out of your trash.

What are considered hazardous items?

Products with labels that say “caustic”, “toxic”, “corrosive”, “poison”, “flammable”, “warning”, “danger”, or “caution”, are considered hazardous items.

Examples: antifreeze, mercury, creosote, chemistry kits, DDT, drain cleaners, fertilizers, pesticides, gasoline, pool chemicals, paint thinner, wood stain, lead based paint, brake fluid, etc. *Call the Board of Health office for a complete list.*

Wait for the annual Household Hazardous Waste Collection Day, held in September of every year, to dispose of these items.

Recycling Information

Recycling – It's easier than you think!

Recycling requirements have changed over the years, making it even simpler for you to take part. You no longer have to remove labels or keep track of many other recycling rules. Most items can just be dropped in the bin!

Your efforts are making a difference!

Our town sends its recyclable materials to the Springfield Material Recycling Facility (MRF). Last year, the “MRF” collected more than 50,000 tons of recyclables from communities in Western Massachusetts. That included enough paper to save 595,000 trees and enough plastic soda bottles to make 160,000 fleece jackets. Enough energy was saved by recycling aluminum cans to run a refrigerator for 65,500 days. You have helped make our recycling program a success. With your continued commitment, we will achieve our recycling goals. Keep up the good work!

RECYCLING GUIDE

MIXED PAPER:

All paper and cardboard must be clean & dry

- Junk Mail, *including window envelopes*
- Newspaper & Inserts
- Magazines & Catalogs
- Paper Bags
- Paperbacks & Phone Books, *Remove Covers*
- Computer Paper, White and Colored office paper
- Cardboard, *flattened*
- Cereal Boxes, Shoe Boxes, etc., *Remove Plastic liners*
 - *NO egg cartons, pizza boxes, or wrapping paper*
 - *NO take-out containers*
 - *NO soda or beer holders /cartons*
 - *NO waxed paper or waxed cardboard*
 - *NO Plastic Grocery Bags*

CONTAINERS:

All containers must be rinsed to remove all residue.

- Glass bottles & jars, *all colors*
- Aluminum/Tin/Steel Cans & lids
- Aluminum Foil
- Milk & Juice Cartons (Tent-Top) Drink Boxes, *remove straws*
- Plastic Bottles, Jars, Tubs, less than 2 gallons *discard plastic caps and lids*
 - *NO light bulbs, window or auto glass, dishes, glasses, Pyrex, ceramics, or broken glass*
 - *NO paint or aerosol cans or other metal objects*
 - *NO plastic bags, containers over 2 gallons, motor oil jugs, chemical containers, Styrofoam flower pots or trays*

CLEAN METAL:

- Pipes, Aluminum Gutters, Bikes
 - *NO appliances*
 - *NO gas engines*

YARD WASTE:

- Leaves
- Grass
- *NO branches*

Maximum Wt. per item: 25-lbs.

RIGID PLASTIC (NEWEST ADDITION)

- Plastic buckets *with* metal handles
- Plastic milk/soda crates
- Plastic laundry baskets
- Plastic lawn furniture
- Plastic landscape & microwave trays
- Plastic totes- any size (*with metal*)
- Plastic toys & playhouses
- Plastic pet carriers
- Plastic shelving
- Plastic closet organizers
- Plastic dish drainers
- Plastic flower pots (*no soil*)
- Plastic traffic signs
- Plastic recycling bins
- Empty plastic garbage cans (*any size*)
- PVC & PET blister pack
- 5 gallon plastic water bottles
- Automotive plastics:
 - Bumpers
 - Grills
 - Side-view mirrors
 - Head lights & Rear lights
 - Hub-caps, etc

MORE RECYCLING TIPS

Clothing:

Collection box at the Transfer Station, Goodwill and Salvation Army take clothes, draperies, etc.

Books:

Donate to libraries. Some bookstores buy used books.

Wire Hangers:

Accepted by many dry cleaners in the region. May be accepted in scrap metal bin if hangers have no plastic.

Plastic Bags:

Recycled at some area supermarkets

Polystyrene "Peanuts":

Call 1-800-828-2214 or 1-800-789-4623

Motor Oil and Paint Disposal

Used motor oil is accepted at Auto Zone and other stores where motor oil can be purchased. Do not bring this to the Hazardous Waste Collection Day.

Latex paints can be disposed of with your regular trash after it is allowed to dry out. See the drying procedure below.

Empty Cans:

Remove the lid and let dry completely to a solid state. Place in your trash. If it does not completely dry, treat as a partial can.

Partially Full Cans:

Remove the lid. Pour in absorbent kitty litter. Stir the mixture. Let dry to a solid state — usually happens overnight. Check to make sure that it is completely dry. If there is still liquid residue left, repeat the procedure. Once paint is completely dry, place can without lid in the trash. Place lid separately in the trash.

Stains and Lead based Paints should be saved for Hazardous Waste Collection.

WHAT ABOUT TIRES, BATTERIES, OLD CELL PHONES?

Car tires:

Remove the rim, place the rubber tire in a 33 gallon trash bag (only 1 tire per bag) and this can be disposed of as trash. You may throw the rim in the scrap metal recycling container.

Alkaline batteries can be thrown in the regular trash.

Rechargeable batteries should be recycled. Most Radio Shack stores & national hardware chains have free drop boxes.

Old cell phones must be recycled. While the toxic materials (including arsenic in semi-conductors) in a single phone are minimal, consider the number of discarded cell phones in the relatively short time the technology has been available. Throwing these devices in landfills will cause lasting damage to the environment. There are various recycling programs and drop off centers for recycling. The phones are either refurbished and used for domestic violence victims or taken apart and the various components recycled. Please call your cell phone company to get information on their recycling program or drop off center.

BULKY ITEMS

(Furniture, mattress, appliances, etc.)

Must be done by a private hauler

CONSTRUCTION DEBRIS DISPOSAL

Call **Waste Management Western Processing Facilities**, 120 Old Boston Road,
Wilbraham, MA 01095 for rates, directions and hours of operation.

Tel. 596-4635 or 1-800-545-4560

For any other questions regarding the Transfer Station operations or trash disposal
and recycling, contact the Board of Health office at **566-2151 ext. 102**

Mondays thru Thursdays, 8am—2pm.

ANIMAL INSPECTOR

As the Animal Inspector for the Town of Hampden, I would like to report the following for 2018:

	<u>Adult</u>	<u>Young</u>
Cattle: (Adult= 2 years + over)		
Dairy	0	0
Beef	27	11
Goats (Adult= 1 year + over)	42	1
Sheep (Adult= 1 year + over)	9	0
Swine	11	8
Llamas/Alpacas	8	0
Equines: Horse/Ponies	166	2
Donkeys/Mules	10	0
Poultry: Chickens	539	
Turkey	2	
Waterfowl	24	
Gamebirds	0	
Rabbits	7	
Emu	1	

There were five dog bites to humans, one cat with wounds of unknown origin, three pigs that were exposed to a confirmed rabid raccoon and five dog to dog bites all of which were quarantined.

Respectfully submitted:

Shelley Sears
Animal Inspector

BOARD OF APPEALS

The Board of Appeals heard (5) hearings in 2018 as indicated below:

- | | |
|--------|------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|
| 2018-1 | A request under Section 7.8, Earth Removal, to allow the construction of three additional residential homes. Petition granted. |
| 2018-2 | A request under Section 7.5, Off-Street Parking and Loading Areas, to create a driveway within the buffer zone. The applicant withdrew the application without prejudice. |
| 2018-3 | A request under Section 7.4, Continuance of Existing Uses, for an addition to a home. Petition granted. |
| 2018-4 | A request for an extension of a special permit granted September 24, 2013 to allow the removal of gravel under Section 7.8, Earth Removal. Petition granted with conditions. |
| 2018-5 | A request for a variance under Section 7.2, Side Yard Setbacks, for the construction of an accessory building. Petition granted. |

Annual Town Report 2018

The Board of Assessors would like to congratulate Norman Charest who was elected to another 3-year term.

The Board would like to welcome Jane Ferrentino to her new position as Assessing Clerk in the office. She has replaced Kelly McCormick, who accepted a position in another community. This board continues to be strong supporters of education and training. Jane has already completed DOR Course 101 and Course 200. Staff and board members also participate in annual meetings and seminars. Continuing education gives us a more comprehensive understanding of the process of assessing and current Department of Revenue requirements.

The Assessor's Office is responsible for the determination of the fair market value of all real and personal property within the Town of Hampden. Assessments in Massachusetts are based on full and fair cash value as of January 1st of each year and are subject to review every five years to attain Certification by the Department of Revenue. Additionally, assessors act on all statutory exemptions, tax deferrals and abatement applications. All special assessment under forest management, agricultural/horticultural and recreational programs classified as Chapter 61, 61A and 61B are also administered by the assessors.

All properties must be inspected on a periodic basis in order to ensure data accuracy and adhere to Massachusetts Department of Revenue guidelines. The Assessor's office continues with our cyclical inspection program to meet this requirement. The process takes only a few minutes and eliminates the necessity of estimating data.

The Board of Assessors office can be reached at 566-2151 ext. 106 and office hours are Monday through Thursday from 9:00am – 2:00pm.

The Board would like to thank all town officials and townhouse staff members who assist our office throughout the year.

Norman Charest, Chairman
Robert Makuch, Assessor
Stanley Witkop, Assessor
Carolyn Reed, MAA Principal Assessor
Jane Ferrentino, Assessing Clerk

BOARD OF HEALTH

	2016*	2017*	2018*
Annual Rabies Clinic	50	40	14
Percolation Tests	33	31	28
Septic Systems – Installed/Repaired	45	48	43
Well Permits	30	13	5
Septic Haulers Permits Issued	8	8	8
Disposal Works Installers Licenses Issued	17	19	52
Food Service Establishment Permits Issued	20	20	20
Public Swimming Pool Permits	2	2	2
Health / Nuisance Complaints	16	14	10
Total No. of gallons of Hazardous Household Waste Collected from Hampden	545	630	986

*(Numbers based on calendar year)

The Transfer Station is being used by approximately 650 households. The Recycling Center is open the same hours as the Transfer Station in order to make it more convenient for all town residents to recycle.

We have a clothing donation box from Hartsprings, Big Brother, Big Sister. Your continuing generosity has made it necessary to have it emptied on a weekly basis – Great job, Hampden!

The Transfer Station underwent its annual Compliance Inspection in October and we are pleased to report that again we received an excellent rating. Noted were our physical cleanliness and hard work of our attendants.

The Transfer Station is accepting Ridged Plastic. For a list of acceptable items, visit the Transfer Station. Look for the mailbox in the recycling center for the newest and most valuable information on recycling. This year the Transfer Station will miss long time employee Carroll Willey who retired this year. In his place, Mark Lee has joined our team. The Board of Health would like to thank the people that keep the transfer station running smoothly on a weekly basis, Carroll Willey, Dennis Hackett and Carl Paulson, and now Mark Lee as well. We also thank Highway Superintendent, Mark Langone and the Highway Department for their continuous help in keeping the Transfer Station repaired, plowed, shoveled, mowed and looking beautiful. For more information on how to use the transfer station, please refer to the Transfer Station Information section of this Town Report.

On March 31, 2018, we held our annual Rabies Clinic at the Hampden Vet Clinic. This year approximately 14 dogs/cats were vaccinated and licensed. We thank Dr. Penny Peck, Town Clerk, Eva Wiseman and Sheila Slate for organizing and working on this important event.

On September 15th, we participated in the Regional Household Hazardous Waste Day held at Minnechaug Regional High School. During this event, Hampden had a record breaking 986 gallons of hazardous waste that was disposed of properly. There were six towns involved in this event with a total of 10,178 gallons disposed of. Please contact our office for more information.

The Board of Health and the C.O.A. did not hold a flu clinic in November. However CVS came to the Senior Center and performed a flu clinic.

The Board of Health and Lorri McCool, Hampden Board of Health Agent, continue to work with the Hampden County Health Coalition (HCHC) and the Hampden Wilbraham Medical Reserve Corps in preparing our emergency response plans and securing equipment.

Our Drug Take Back Days were very successful! To provide year round accessibility, the Hampden Police Department has installed a Drug Take Back Box. The box is in the lobby of the police station on Allen Street and is available 24 hours a day. Any drugs being put in the box must be in pill form; **syringes or liquids are not acceptable**. All prescription drugs or over the counter drugs that are expired are acceptable.

The upcoming year will continue to focus on increasing the capacity, capability and level of preparedness for routine and emergency public health events. If interested in volunteering on this project, please call the Board of Health.

We encourage you to visit our website, www.hampdenma.gov. There you will be able to access forms required for percolation testing and disposal works construction. You will also find Title V and Transfer Station information as well as upcoming events.

We would be remiss if we didn't thank Jane Budynkiewicz, our coordinator. Without her tireless efforts, our job would be so much more difficult! Thank you Jane!

Respectfully submitted,

John D Flynn, Chair Board of Health
Norman Charest
Vincent Villamaino

Jane M. Budynkiewicz, Board of Health Coordinator
healthma@hampden.gov

Board of Registrars

Registered voters on Jan. 1, 2018 – 3895, December 31, 2018 - 3892

Voter attendance during 2018:

Special Town Meeting, March 28, 2018	250
Annual Town Meeting, May 14, 2018	152
Annual Town Election, May 21, 2018	196
State Primary, September 4, 2018	754
Special Town Meeting, October 29, 2018	302
State Election, November 6, 2018	2528

Inspectors And Tellers

Republican

Beth Burger
Edith Casey
Irene Cutting
Beryl Doten
Gerald Doten
Mary Dunklee
Barbara Dunwoody
Kathleen Duquette
Beth Fatse
Rebecca Gibb
Mary Hamel
Joyce Libby
David Kingsbury
Elaine Kingsbury
Nancy Salerno
Carolyn Whipple
Philip Schneider, Jr

Democratic

Brenda Ahlberg
Ann Burian
Mary Cesan
Carol Collins
Sophie Davenport
Sheila Flynn
Judith Jackson
Dorothy Kibbe
Gail Lefebvre
Kathleen Rochford
Rita Southworth

Unenrolled

Mary Lou Black
Aline Burt
Catherine Herchel
Deborah O'Brien
Doris Ouimet
Doreen Rauch
Donna Easton-Vicalvi
Lynn Zanolli

Election Officials

Warden
Michele LaVallee-Specht
Deputy Warden
Ben Bump
Clerk
Helen LaVallee
Deputy Clerk
Kathleen Rochford

Respectfully submitted,

Board of Registrars

Janet M Redin
Arthur A Booth, Jr
Antonietta Smith
Eva Wiseman, Clerk

BOARD OF SELECTMEN

2018 continued to present challenges and opportunities for the Board with our committed goal to be responsive to all residents and maintain the quality of life in Hampden that makes our community one of the most desirable in Western Massachusetts!

The litigation with the Regional School Committee has yet to be resolved, but our 6th, 7th and 8th grade students are enrolled at Green Meadows, and the staff there is doing a terrific job providing a top quality education.

Grant applications were filed for Community Compact funds; specifically, for a new website and sidewalk improvements. We received \$6500 in grant money for the website, that is now up and running and those on staff handle their respective departments individually. We will continue to add upcoming events and forms, etc. to keep residents informed. Please bookmark www.hampdenma.gov for access to meeting agendas and minutes, bylaws, town hall information and more!

In addition, we received \$25,000 for sidewalk improvements with the intent of building a sidewalk from our Senior Housing at Centennial Commons to our Senior Center on Allen Street.

Our need for Information Technology support was another area that required funds not previously allocated. After reviewing a number of different groups, we decided that Entre from West Springfield was the best fit for us. Our system has been reviewed, improvements in operating systems completed, addition of a new server for our files to provide more coordination between departments. New computers will be purchased to upgrade some older, unsupported systems and we will continue to make additional improvements as needed.

The board worked with the Police Chief to negotiate a Regional Dispatch with East Longmeadow which would have saved each town a substantial amount of money. Ultimately, we could not come to terms and the project was terminated.

We would like to thank the Town Administrator Search Committee who answered the charge from last year's Town Meeting to appoint a Town Administrator. They went through dozens of resumes and interviews, and recommended Mary E McNally for the position who started October 1st. She has created a list of priorities and started the process of working on several of them. There are many areas that needed attention; our employee handbook, pay adjustments for Town House staff, department head meetings, maintenance/improvements of town offices, procurement procedures and financial policies and procedures.

We have continued need for capital items in different departments, such as fire and highway, plus the pressing need to look at a large potential cost for the Town Hall.

The Board is very grateful to all of our neighbors who continue to volunteer their time on various elected and appointed committees and boards. It is the combined efforts of all that keeps Hampden moving forward!

The board wishes to thank all of the elected and appointed officials with whom we serve, Jeff Farnsworth, Becky Moriarty, Wendel Hulbert, Mike Gorski, Mark Langone and their respective staffs have been invaluable. We also appreciate the excellent work done by Pam Courtney in the Selectmen's office and Jane Budynkiewicz in the Board of Health office. And most especially the staff in the various town offices that keep it running "behind the scenes" and are always there to answer questions and concerns from you. Most importantly we thank you, the voters for whom we are here to serve.

REPORT OF THE BUILDING COMMISSIONER 2018

Building Permits & Inspections

Dwelling	3
Addition / Alteration	181
Commercial new	2
Commercial addition or alteration	2
Pool	4
Garages	0
Outbuilding	13
Woodstoves	11
Signs	2
Fire Damage	1
Demolition	4
Duct Work	0

Total Permits & Inspections

Building	223
Electrical	108
Plumbing/Gas	115

Total Building

223

The Building Department would like to remind you that Building Permits are required for roofing, siding, replacement windows, wood or pellet stoves, assessory buildings, renovations to existing spaces and new construction.

The Town of Hampden has approved Regulations for Outdoor Wood-fired Boilers/Furnaces. Plumbing and electrical permits are required as part of the installation process as well as a permit from the Board of Health.

More information can be found on our Town of Hampden website if needed.

Respectfully submitted,

Wendel Hulbert
Building Inspector

HAMPDEN CEMETERY COMMISSION

TOWN REPORT 2018

The Commissioners have been active overseeing the maintenance of Prospect Hill and Old Cemetery. Arrangements are made for the excavation and refilling of a grave at the time of internment.

Activities this year also included installing new flagpoles at both cemeteries. The Cemetery Commissioners office is currently accepting bids for lawn maintenance at both cemeteries. Our current records consist of paper maps and excel spread sheets. We also have the records on our computer system. We continue the process of reviewing the maps of both cemeteries showing the actual lot and the names of those interred. New lots will have to be added to our existing maps and our computer system.

Prospect Hill and Old Cemetery have been actively overseen by our commissioners this year who were responsible for making the arrangements for internments, stonework and up-keep. We have finished upgrading our Scatter Garden at Old Cemetery at the flag pole and it is now open. If you would like to use this garden, please call the Cemetery Commission Office to make prior arrangements.

A new fence was installed along Chapin Road to mark the property line. A new fence will be installed at Prospect Hill Cemetery to restore the appearance, solemnness and dignity of the cemetery. Several lots were sold, and space is still available. The new section in Old Cemetery will be sold as flat stone lots only.

Please remember that the maintenance of anything planted in the gravesites must be approved by the Cemetery Commissioners and is the responsibility of the owner. Plantings that exceed the boundaries of the gravesite should be removed. Please dispose of your trash in the barrels provided at the cemeteries. These are country cemeteries; please do your part to maintain the beauty of these spots.

Commissioners may be contacted at anytime by calling (413) 566-2151, ext. 111 and leaving a message.

Respectfully submitted:

Cemetery Commissioners:

Cindi Connors, Chairman

Tim Connors

Linda Casey

Ann Daly, Clerk

HAMPDEN CONSERVATION COMMISSION

The Conservation Commission is an appointed board consisting of town residents who volunteer their time to promote stewardship of local conservation lands and to implement the Massachusetts Wetland Protection Act, The Rivers Protection Act and Regulations and the Hampden Wetland By-laws. The Conservation Commission currently has six members.

The Commission meets on the third Wednesday of every month at 7:00p.m. in the Melville Room of the Town House. This year the Commission has held twelve regular meetings, nine special meetings as well as three site inspections and 43 Public Hearing sessions. Meeting notices with agendas are posted inside the Town House on the bulletin board, outside in the kiosk at the rear entrance of the Town House and online at <https://www.HampdenMA.Gov>. Notices for Special Meetings and Initial Public Hearings are published in The Reminder. This year we have received and processed 14 Requests for Determinations, 10 Notices of Intent, and issued two enforcement orders.

The Conservation Commission also responds to concerns from town residents regarding possible wetland violations. Site visits are complete on all concerns reported to date.

We always welcome proactive people interested in preserving our Town's natural resources. If you have any questions regarding our scope or procedures, please contact us by phone, mail, email or by attending any of our meetings.

Respectfully submitted by the Commission,

Bonnie Geromini, Chairman

Phil Grant

Judy McKinley Brewer

Ted Zebert

Tim Hanley

Andrew Netherwood

HAMPDEN COUNCIL ON AGING

Open Monday through Friday 9:00 A.M. – 3:00 P.M.

Our Mission

To identify the total needs of the community's older adult population, educate the community and enlist support and participation of all citizens concerning these needs and to design, promote and implement services to meet these needs through programs and activities.

Here's what's great about the Hampden Senior Center:

Awesome Staff

Becky Moriarty (Director), Doreen Rauch (Administrative Clerk), Nan Hurlburt (Program Coordinator), Wendy Turer (Outreach Coordinator), Holly Normoyle (Receptionist) and Rudie Voight (Custodian)

Amazing Volunteers helping in so many ways

Too numerous to list by name, the senior center is blessed to have over 70 dedicated volunteers helping with the front desk, set-up/clean-up of events, the meal site, collating the newsletter, gardening, Brown Bag preparation and delivery, transportation, the COA Board and much, much more!

Wonderful Meal Site

Lunch is served daily at 11:30 under the direction of meal site manager Karen Jones. Greater Springfield Senior Services funds and caters the congregate meal site.

Programs and Activities in 2018

Brown Bag (monthly grocery distribution) – 83 participants
Fuel Assistance Application Help – 59
Lock Boxes – on 37 homes
Emergency Fuel (for all ages in town) – 9
SHINE (Medicare insurance counseling) – 100+
Over 5,300 Lunches served to over 625 people
Over 760 rides were provided by volunteer drivers to over 60 people

Over 4,000 people visited the senior center in 2018 and took part in community education, special events, fitness and exercise classes, evidence based programs, health screenings, recreation, breakfast, lunch and dinners, to have taxes prepared, for assistance through the outreach office, and to volunteer. For a complete list of programs and activities being offered, please stop by the senior center for a copy of the newsletter or we would be happy to email it to you, just call and let us know.

HAMPDEN COUNCIL ON AGING P2

Memory Café

For the second year in a row, the senior center has been home to "The Journey: A Memory Café". The café is a place for persons with Alzheimer's Disease and other related dementias, to come with their caregiver and enjoy quality time together. This group does not talk about dementia or issues related to dementia, but rather, participants spend quality time together doing crafts, listening to music, exercising and enjoying the company of others. The group started with 8 people and has grown to 32. The program is partially grant funded by MCOA through June 30, 2019. Please call the senior center if this group could be helpful to you or someone you know.

The Fabulous Friends

The Friends of Hampden Seniors continue to support the senior center by raising money at delicious dinners and bi-annual craft sales. The Friends generously pay for the mailing of the Scantic Scribe each month. Friends support this year included entertainment, supplies, scholarship funds and more. The Friends continue to work hard to support the senior center and we appreciate all of their efforts.

Community Support: THANK YOU!

Thank you Hampden Lions Club for providing the paper we use to print the Scantic Scribe newsletter.

Thank you to the many corporate sponsors that provide support to us throughout the year. Assisted livings, home care agencies, financial institutions, private business sponsors and others are stepping up to provide donations of food, volunteers, monetary support and anything else we need!

We are forever grateful for this support.

Older adults in Hampden are a precious resource needing encouragement, support and our appreciation.
Thank you for your support of the Hampden Senior Center.

Respectfully Submitted:

Rebecca C. Moriarty, Certified Executive Director, SHINE Counselor, MCOA President
Council on Aging Board: Cliff Bombard, Monique Downey, Suzanna Haskins, Martin Jacque, Deborah Mahoney, Edward Norman, Deanna Vermette, and Nancy Willoughby
Area Agency on Aging Advisory Board Member: Rebecca C. Moriarty
PVTA Advisory Board Representative: Rebecca C. Moriarty
Rep to GSSSI: John Shay

Affiliations: Massachusetts Association of Council on Aging (MCOA) & Greater Springfield Senior Services

HAMPDEN FIRE DEPARTMENT - 2018

The Hampden Fire Department responded to 549 calls in 2018; 173 were traditional fire runs and 376 were emergency medical service runs. During medical calls the fire department's EMT's work with the Hampden Police Department to provide assessment and treatment during the time period prior to the arrival of an ambulance. Fire Department EMT's may administer lifesaving medications through protocols overseen by a physician Medical Director. At least three Hampden residents are alive due to actions taken in 2018 by these EMT's .

The run breakdown is as follows:

• Fire	44
• Overpressure	1
• Motor Vehicle Accident	25
• Hazardous Condition	12
• Service Call	20
• Good Intent Call	13
• False Alarm	56
• Special Incident	2
• EMS	376

At the end of June 2019 I will be retiring from the department after 33 years of service, the last 10 of those years as fire chief. I want every Hampden resident to know that it has been a true honor to work for you both as a firefighter and an officer of this department. It has also been a distinct privilege to work with the brave and dedicated firefighters and EMT's, past and present of the Hampden Fire Department as well as the Hampden Police Department.

Respectfully submitted,

Michael Gorski
Fire Chief

Friends of Hampden Senior Citizens, Inc.

The mission of The Friends of Hampden Senior Citizens, Inc., a non-profit organization with IRS 501c3 designation, is to promote, support and encourage the use of the Hampden Senior Center facility and its programs. From our incorporation papers of November 20, 1981:

The purpose of this corporation is as follows:

To raise funds for the purpose of purchasing and donating to said Senior Citizens any and all items of equipment, furniture and other tangible property deemed desirable for the furtherance of their activities; to assist in the funding of programs and activities to be conducted/sponsored by the Council on Aging in order to perpetuate the dignity and well-being of Senior Citizenry of Hampden, by our efforts, enterprise and endeavor.

To operate exclusively for the charitable, scientific, literary and educational purposes, defined in accordance with the applicable provisions of the Internal Revenue Code of the United States.

Our monies come via donations, fundraising, memberships, bank 'CD Term Share' interest, and bequests from individuals and donations from local businesses.

Programs, events and general support during 2018 includes:

- Memory Café supplies and programs
- Cost of insertion of the SCRIBE newsletter into the Turley Publications TIMES.
- A portion of the cost of the tri-town van service.
- A portion of the dinner dances and special meal events with entertainment
- Various items such as kitchen silverware, patio umbrellas, vacuum and other general expenditures.

For 2017, support was much the same as 2018 with the addition of major purchases of some furniture and a portable entertainment stage for the great room.

This financial support by The Friends allows many of the senior center programs to happen without requiring extra funds from the town's tax base. We encourage all seniors to partake of the events, programs and special services that our senior center has to offer. We also encourage all to consider supporting the senior center either with your donations or time. Throughout the year, there are a variety of volunteer efforts needed and volunteers are coordinated by Senior Center Staff.

The Friends of Senior Citizens, Inc. keep a Corporate Binder at the senior center. Copies of tax forms, operational permits, Board of Directors list, minutes and treasurers report are available for review at the senior center during normal open hours. For those who may wish to check our tax statements online, filings include Federal tax form 990-EZ and Schedule A; state forms include "Annual Report" to the Secretary of the Commonwealth and form "PC" to the Office of The Attorney General.

For The Friends of Hampden Seniors, Inc.

Theodore Zebert, Treasurer February 2019

HAMPDEN-WILBRAHAM REGIONAL SCHOOL DISTRICT PROFILE

Superintendent's Statement

The Hampden-Wilbraham Regional School District is a fully accredited public school district educating approximately 3,050 students in grades PreK to 12. HWRSD maintains six school buildings: one elementary/middle school in Hampden, and three elementary, one middle and one regional high school in Wilbraham. The District is driven by a strong vision that shapes the development of school and district-wide improvement goals and improvement plans. Students, parents and staff work together as a true "community of learners" dedicated to a tradition of educational excellence. HWRSD students regularly demonstrate high levels of achievement and accomplishments in academics, athletics, community service and the arts. HWRSD parents and the wider community are actively involved in the educational process. HWRSD employees provide our students with a range of academic experiences and services, a well-coordinated and aligned program of curriculum and instruction and a firm commitment to maintaining healthy and safe learning environments. HWRSD is committed to working with all stakeholders to provide educational excellence in a cost-effective, efficient manner.

2018-2019 School Committee Goals

As a united school committee representing every student of the Hampden-Wilbraham Regional School District, we are committed to excellence in education through continued academic achievement and vigilant awareness of our responsibilities. In the 2018-2019 school year, this will be accomplished with initiatives in the following areas:

Communication: Create and maintain a system and culture of information sharing through the following strategies

- o Devise a mechanism for collating and disseminating information
- o Create a year-long agenda template
- o Create a school committee handbook
- o Share meeting agendas and accompanying documents with School Committee members three days prior to any meeting
- o Support the community's ability to interact with the school committee through public comments

Goal: By January 3, 2019 draft documents of each of these items will be presented to the school committee and completed documents will be approved no later than June 30, 2019

Academic Achievement: Close the achievement gaps and improving the learning experience for all students by the end of the 2018-2019 school year

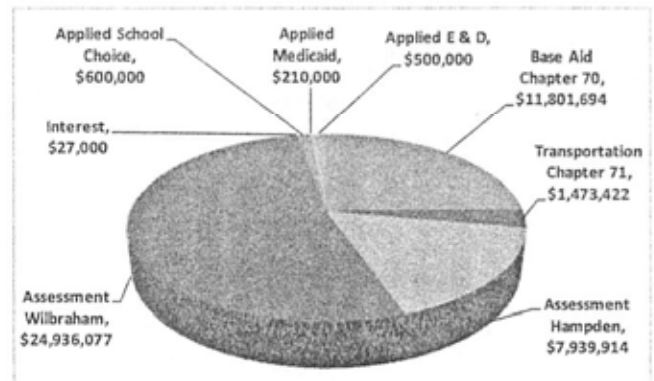
- o Create a budget that reduces administrative spending while providing space, funding and staff to sustain best practice classroom sizes for K-5 children in the 2019-2020 school year
- o Fiscally support the superintendent to recruit, develop and retain qualified educators who have a proven track record with successful experience teaching at risk population

Goal: By March 15, 2019 present a budget based on the above information to the school committee and approve no later than April 15, 2019

2018-2019 Operating Budget

\$47,488,107

Base Aid Chapter 70	11,801,694
Transportation Chapter 71	1,473,422
Assessment Hampden (22.2335%)	7,939,914
Assessment Wilbraham (77.7665%)	24,936,077
Interest	27,000
Applied School Choice	600,000
Applied Medicaid	210,000
Applied E & D	500,000



Our District

School Accountability Information

Green Meadows School – Title I
 Soule Road School – Title I
 Stony Hill School – Title I
 Wilbraham Middle School – Non-Title I
 Minnechaug Regional High School – Non-Title I
 Mile Tree School – Non-Title I School

Our Schools

Elementary Schools	3
K-8 Schools	1
Middle Schools	1
High Schools	1
Total Square Feet	701,839
District Size	42.08 sq. miles

2018 Next Generation MCAS Test Results

Percent of Students Meeting or Exceeding Expectations

Grade	Reading	Math	ELA	Science
Grade 3	58	57		
Grade 4		42	47	
Grade 5		50	65	67
Grade 6		48	61	
Grade 7		55	53	
Grade 8		54	66	44
Grade 10		86	98	

Performance/Student Data

Our District Accreditation
 NEASC 2009 Accountability Ratings

NEASC
 Academically Acceptable



Enrollment By Grade (2018-19)															Total
	PK	K	1	2	3	4	5	6	7	8	9	10	11	12	
Green Meadows	14	33	43	41	37	44	48	19	18	15	0	0	0	0	312
Mile Tree	67	147	149	0	0	0	0	0	0	0	0	0	0	0	363
Minnechaug	0	0	0	0	0	0	0	0	0	0	288	256	272	292	1,108
Soule Road	0	0	0	0	0	161	179	0	0	0	0	0	0	0	340
Stony Hill	0	0	0	168	153	0	0	0	0	0	0	0	0	0	321
Wilbraham Middle	0	0	0	0	0	0	0	194	210	210	0	0	0	0	614
District	81	180	192	209	190	205	227	213	228	225	288	256	272	292	3,058

Nutrition Services

Lunch Price	Elem/MS \$2.75, HS \$3.00
Avg. Complete Lunches Served Daily	1,327
Avg. Equivalent Meals Served Daily	633
Avg. Total Meals Served Daily	1,960

Geographical Information

Hampden	19.65 Sq. Miles
Population (2015)	5,223
FY19 Tax Rate	\$19.69

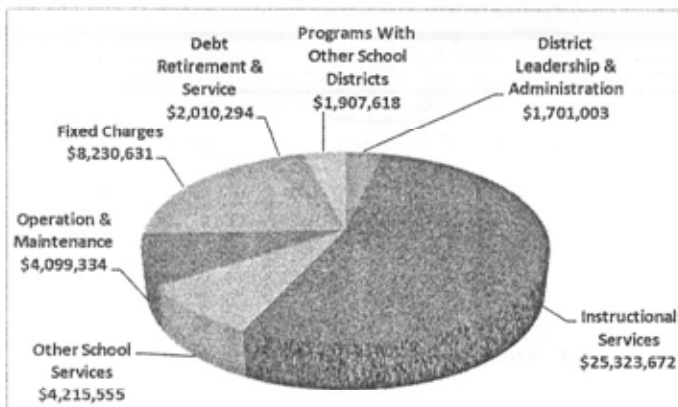
Wilbraham	22.43 Sq. Miles
Population (2017)	15,069
FY18 Tax Rate	\$21.80

Regional Transportation

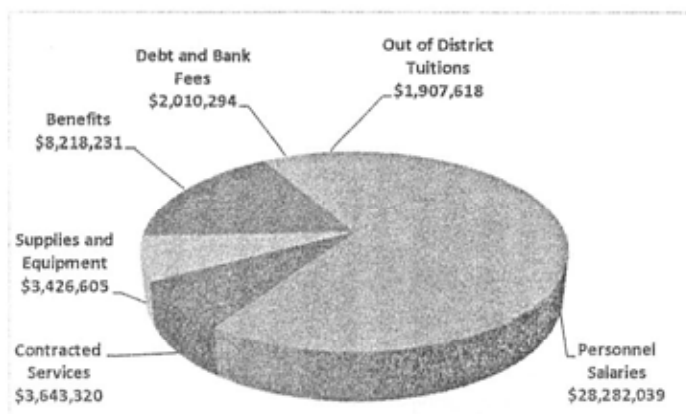
Number of Buses Running Daily	45
Cost per Bus Regular Transportation	\$57,115
Cost per Bus Special Education Transportation	\$68,480

Financial/Basic Data

Our 2018-2019 Expenditures \$47,488,107



Federal Grants	\$1,736,221
State Grants	\$210,673
Per Pupil Expenditure (2017)	\$15,116
Per Pupil Expenditure State Average (2017)	\$15,911

FY19 Budget At A Glance**Enrollment By Gender (2018-2019)**

	% District	% State
Male	49.8	51.2
Female	50.2	48.7
Total	100.0	99.9

Enrollment by Race/Ethnicity (2018-19)

Race	% of District	% of State
African American	2.5	9.2
Asian	2.7	7.0
Hispanic	7.1	20.8
Native American	0.2	0.2
White	84.2	59.0
Native Hawaiian, Pacific Islander	0.1	0.1
Multi-Race, Non-Hispanic	3.2	3.8

Additional Academic Facts

2018 Number of Graduates	268
% Continuing Education	92

2018-2019 Employees

Total Number of Employees	499
Administrative	18
Custodial/Maintenance	24
Food Service	27
Independents	33
Nurses	9
Paraprofessionals	97
Teachers, Counselors, ETLs, Psychologists, Therapists	271
Clerical	20

Teacher Salary (BA Step 1)	\$45,196
Teacher Salary (M +30 Step 1)	\$54,149
Teacher Retention Rate	92.3%

Teacher Data (2017-18) Source: DESE	District	State
Total # of Teachers	205.5	73,420.00
% of Teachers Licensed in Teaching Assignment	100.0	97.2
% of Experienced Teachers	93.5	81.7
Student/Teacher Ratio	14.9 to 1	13.0 to 1

Debt Service Schedules

	FY19
School Project	
• \$2,738,000 Green Meadows School	\$205,200
School Building Project	
• \$22,000,000 Minnechaug Regional High School	\$578,100
• \$18,835,000 Re-Bond Minnechaug Regional High School	\$703,463
• \$ 7,025,000 Minnechaug Regional High School	\$449,294
• \$ 5,030,000 Minnechaug Regional High School	\$279,438
Sewer Betterment	
• \$1,351,600 Hampden-Wilbraham RSD	\$104,749
Total FY19 Debt Service Amount	\$2,320,243

FROM THE SUPERINTENDENT

Albert G. Ganem, Jr., Superintendent of Schools

The Hampden-Wilbraham Regional School District is a fully accredited public school district educating approximately 3,050 students in grades PreK to 12. HWRSD maintains six school buildings: one elementary/middle school in Hampden, and three elementary, one middle and one regional high school in Wilbraham. The District is driven by a strong vision that shapes the development of school and district-wide improvement goals and improvement plans. Students, parents and staff work together as a true “community of learners” dedicated to a tradition of educational excellence. HWRSD students regularly demonstrate high levels of achievement and accomplishments in academics, athletics, community service and the arts. HWRSD parents and the wider community are actively involved in the educational process. HWRSD employees provide our students with a range of academic experiences and services, a well-coordinated and aligned program of curriculum and instruction and a firm commitment to maintaining healthy and safe learning environments. HWRSD is committed to working with all stakeholders to provide educational excellence in a cost-effective, efficient manner.

ANNUAL FINANCIAL REPORT

Howard G. Barber, Director of Finance, Operations and Human Resources

The Hampden-Wilbraham Regional School District budget is intended to support the District Improvement Goals by ensuring that the District remains focused on the safety and well-being of all stakeholders, improves and expands professional learning aimed at content knowledge and intervention, remains fiscally responsible, sustains our commitment of educational excellence for all learners, and continues to strengthen our approach to education using technology and 21st Century frameworks. The following are the guiding principles for the budget development process:

- To develop a zero-based budget reflective of the District’s vision and based on improvement goals
- To sustain the District’s commitment to excellence
- To provide adequate, cost effective programming and staffing
- To develop manageable and affordable assessments to the towns of Hampden and Wilbraham
- To be proactive rather than reactive
- To clearly communicate to all stakeholders
- To allocate funds strategically to create an aligned system

The District continued to perform at a high level academically, while being challenged by many new instructional and technology-based initiatives and mandates where the pace and costs associated with these obligations was significant during difficult economic times. The member towns have high expectations for student achievement and continue to commit to investing in education while also experiencing their own fiscal stresses. The District’s declining enrollment, increased State mandated student services costs, health care and benefit costs and phase out of long-term grants heavily influenced the overall financial picture.

The zero-based budget process incorporated the economic realities of the District and two towns, while responding to the needs of the schools in a fiscally responsible way. The District

recognizes the efforts of both towns who contribute above the Minimum Local Contribution (MLC) level required by the State on an annual basis. This level of support has allowed the District to keep the core mission intact, but this budget cycle emphasized the need to make even greater investments above these levels in order to provide the educational experiences the communities want for their children. These objectives have been met through staffing, programmatic and operational reductions in response to declining enrollment, systemic and sustainable contract negotiations, pursuit of revenue opportunities and development of strategic cost-saving initiatives and efficiencies.

CURRICULUM & PROFESSIONAL LEARNING

John G. Derosia, Director of Secondary Curriculum and Instruction

Julie B. Keefe, Director of Elementary Curriculum and Instruction

Throughout the HWRSD, our staff and students have been working on a clear and cohesive curriculum that is aligned to State Standards. This work is now aligned to standards-based report cards for grades PreK through five. With the updating of History and Social Science standards from the State, curriculum revisions and new resources are being added.

Green Meadows has been transformed into a PreK through Grade 8 school and provides opportunities for the older students to serve in leadership roles as they work with younger grades through their Family Time activities. The staff has built a culture of community and excellence for all students and families.

At Wilbraham Middle School, the Middle School Model has grouped students into teams allowing teachers to have more collaboration time to support student needs, plan to ensure greater consistency and deepen their instructional practices.

Schools across HWRSD have enhanced integration of technology within the classroom with stronger online resources, iPad apps and 1:1 devices for students in grades three through six. Additional carts of Chromebooks are available in other grades to support digital reading, creating and researching. The Chromebooks will also be used for State mandated testing and having a device for every student in these grades will reduce the amount of time the school must set aside for testing, thus allowing more time on learning.

Professional Learning for District staff has supported the additional technology in the classroom with G Suite for Education apps workshops. Elementary teachers have attended workshops, as well as received job-embedded coaching from instructional coaches on the Workshop Model for both literacy and math. Middle school Science teachers have deepened their knowledge on their new instructional resources and select Social Studies teachers have attended the State-sponsored Civics Institutes.

MILE TREE ELEMENTARY SCHOOL (Grades Pre K – 1)

Joanne C. Wilson, Principal

Mile Tree School strives to instill a deep love of learning in its 363 young students during their important formative years. Our experienced, dedicated staff encourages students to reach their academic potential in a safe and nurturing early childhood setting.

The students and staff at Mile Tree embrace the school expectations to *Be Kind, Responsible and Safe* and demonstrate this in their school and community. This has translated into a family of learners, with all adults taking responsibility for students' success.

Parents and families are very strong supporters of Mile Tree School through volunteering in classrooms, supporting the PTO and attending the many family engagement activities. Especially popular is the Mile Tree Family Carnival that started in 2016 as a way to celebrate a successful year with families. The event has grown over the years and is an annual highlight for staff and families alike.

GREEN MEADOWS SCHOOL (Grades Pre K – 8)

Sharon L. Moberg, Principal

Green Meadows School serves a population of 312 students in grades PreK-8. Our staff, parents and community are dedicated to helping our students achieve their full potential and strive for excellence. It is through our shared vision that we believe in fostering a respectful and challenging learning environment that cultivates interpersonal communication skills, collaboration and a growth mindset. All staff members at Green Meadows are dedicated to the implementation of the State Standards across all content areas and are focused on providing high-quality instruction that motivates and challenges young learners. Common assessments are administered throughout the year to ensure that all students are taught a rigorous curriculum and to collect student-learning data on high priority standards. Data is used to refocus teaching and intervention strategies to ensure all students learn foundational skills and concepts. The Green Meadows staff and students are also committed to maintaining a positive school climate. Through Morning Meeting and Advisory Program, students are taught the values of team building, leadership and service learning, as well as the five Social Competencies of Social-Emotional Learning. Various after-school enrichment opportunities are offered at Green Meadows including Student Council, Yearbook and clubs for cooking, fitness and art. All of these activities help to support our goal of a safe, nurturing and respectful learning environment.

STONY HILL ELEMENTARY SCHOOL (Grades 2 – 3)

Monique C. Dangleis, Principal

At **Stony Hill School**, we see our 321 students as full of possibilities and potential. By instilling in children a passion for learning, we develop their persistence to succeed and give them opportunities to shine. We see ourselves as bridge builders, striving to bridge ideas and relationships between students, colleagues, families, our district and the community. Ways we have built bridges include several community outreach events, such as our annual Thanksgiving Festival where families contribute to a food drive for local soup kitchens and participate in several crafts and activities to celebrate the spirit of giving. We also invite community members into our classrooms to present at our Math Matters event. Each presenter gives real-world examples of how