

## REPORT OF THE TREE WARDEN

In 2018, a total of 72 trees were removed from town property. The Highway Department removed 10 trees, 59 were removed with the assistance of an outside tree service and National Grid removed 3 trees because of their close proximity to the power lines. All trees were either dead, dying or had a defect, which made them a hazard to the general public. In addition, 32 stumps were ground down at various locations. These areas were cleaned, loamed and seeded by the Highway Department.

The following list shows tree types and streets where trees were removed.

### Tree Removals by Highway Dept.

Glendale Road	North Road	Rock-a-Dundee	Wilbraham Rd.
1 Hickory	1 Maple	1 Maple	1 Maple
<b>Mountain Rd.</b>	1 Beach	<b>South Road</b>	
1 Ash	2 Ash	2 Oak	

### Tree Removals by Hwy. Dept. Requiring Assistance of a Tree Service

<b>Allen Street</b>	1 Maple	6 Maple	3 Maple
2 Pine	5 Hemlock	3 Ash	2 Oak
<b>Ames Road</b>	<b>Main Street</b>	<b>Pinewood Drive</b>	1 Ash
2 Maple	1 Ash	2 Yellow Pine	<b>Stafford Rd</b>
1 Hickory	<b>Mill Road</b>	<b>Rock-a-Dundee</b>	1 Maple
1 Ash	1 Pine	1 Oak	1 Birch
<b>Chapin Road</b>	1 Ash	<b>Scantic Road</b>	<b>Wilbraham Road</b>
1 Oak	<b>Mountain Road</b>	8 Spruce	5 Maple
<b>Forest Hills Rd.</b>	1 Pine	<b>Somers Rd</b>	1 Elm
2 Spruce	2 Maple	3 Maple	1 Ash
<b>Glendale Rd.</b>	<b>North Road</b>	<b>South Rd</b>	

### Tree Removals by National Grid

<b>Bennett Road</b>	E. Longmeadow	Glendale Rd.
1 Maple	Rd. 1 Spruce	1 Oak

If anyone has any questions regarding a town tree or would like to report a tree in poor condition, please feel free to contact me at 566-3496.

Sincerely,

Dana S. Pixley  
Tree Warden

Department of Veterans' Service  
District of Eastern Hampden County  
Year-end report - 2018

The year 2018 was a very busy year for this department. This department continues in its quest to help needy veterans and/or their spouse; get medical attention, including dental, at the VA clinic(s) and the Holyoke Soldiers Home. This assistance was prevalent most especially with their financial needs under Chapter 115. This office continued its community outreach and made strides in connecting with area VSO's in our aim to support needy veterans.

On Sunday September 9 2018, we held our annual 911 Remembrance; at Memorial Hall in Monson. This event is a salute to our veterans, the civilians we lost that tragic day and of course the police and fire departments personnel who were killed on Sept 11, 2001 and those who continue to serve. Our speakers at this event, included State Senator Anne M. Gobi, Deputy US Marshal Dave Milne, State Representative Brian Ashe and a representative of the Monson Fire Department, Dave Martin. As always, the Quaboag Highlanders and American Legion were kind enough to provide personnel to help make this important event a success. We cannot overlook the children of Cub Scout Pack 168 who did a great job with our Pledge of Allegiance.

In October of 2018, our annual training was held in Leominster Ma. Training included changes in VSMIS (computer case submission) which were highlighted and were widely accepted. One change, broadly applauded, was the increase in the burial allowance of indigent veterans; the rate was increased from \$2000.00 to \$4000.00. Also on the agenda during the training session was state recertification of the administration of the Chapter 115 program; we are pleased to report this office passed the test with flying colors.

In October a picnic was held in East Longmeadow to honor our veterans for their sacrifices to this great country. The event was well attended and well received by veterans and the general public. Steps have been taken to make this picnic an annual event. Thank you to all who attended and especially those who made the event a success.

In November, we also attended the annual Veterans' Day Salute at The Granite Valley Middle School in Monson; the children are taught of the sacrifices our veterans make each and every day to ensure our freedom. We also attended and spoke at the Veterans' Day dinner at The East Longmeadow Council on Aging.

We want to thank the Rotary Club for their kind invitation to their evening event held in the Longmeadow Golf Club. As part of our efforts to reach out into the communities served by this office we took part in Christmas festivities and toy drives dressed as the jolly old elf himself, **Santa**. We will continue our efforts to serve our veterans into 2019.

Respectfully submitted,

John M. Comerford

Director

REPORT OF THE  
TOWN ACCOUNTANT

RESPECTFULLY SUBMITTED  
CLIFFORD E. BOMBARD  
CERTIFIED MUNICIPAL ACCOUNTANT

**TOWN OF HAMPTON MASSACHUSETTS**  
**Combined Balance Sheet - All Fund Types and Account Groups**  
**as of June 30, 2018**

<b>ASSETS</b>	General	Special Revenue	Capital Projects	Enterprise Fund	Trust Funds	Long-term Debt	(Memorandum Only)
Cash and cash equivalents:							
Receivables:							
Personal property taxes	10,842						10,842
Real estate taxes	200,110		1,091				201,201
Deferred taxes	12,011						12,011
Allowance for abatements and exemptions	(232,131)						(232,131)
Tax liens	84,446						84,949
Tax foreclosures	40,769						40,769
Motor vehicle excise	71,573						71,573
Amounts to be provided - payment of bonds							2,975,000
Total Assets	<u><u>1,419,326</u></u>	<u><u>678,303</u></u>	<u><u>442,469</u></u>	<u><u>30,832</u></u>	<u><u>1,494,880</u></u>	<u><u>2,975,000</u></u>	<u><u>7,040,810</u></u>
<b>LIABILITIES AND FUND EQUITY</b>							
Liabilities:							
Deferred revenue							
Real and personal property taxes		(21,179)					(21,179)
Deferred taxes	12,011						12,011
Tax liens	84,446		503				84,949
Tax foreclosures	40,769						40,769
Motor vehicle excise	71,573						71,573
Warrants payable	282,612		13,855		13,808		310,275
Accrued payroll and withholdings	(2,106)					(2,106)	
Other liabilities	9,587					9,587	
Notes payable				400,000			400,000
Total Liabilities	<u><u>477,713</u></u>	<u><u>14,358</u></u>	<u><u>400,000</u></u>	<u><u>13,808</u></u>	<u><u>-</u></u>	<u><u>-</u></u>	<u><u>905,879</u></u>
Fund Equity:							
Reserved for continuing appropriations	54,206						54,206
Reserved for appropriation deficit	(6,846)		(1,568)				(8,414)
Reserved for snow and ice deficit	(98,351)						(98,351)
Reserved for debt Service							2,975,000
Reserved for premiums	27,385		665,513	(1,025)	43,494	1,494,880	
Reserved fund balance	965,219		663,945		42,469	1,494,880	2,975,000
Undesignated fund balance	<u><u>941,613</u></u>	<u><u>678,303</u></u>	<u><u>442,469</u></u>	<u><u>30,832</u></u>	<u><u>1,494,880</u></u>	<u><u>2,975,000</u></u>	<u><u>6,134,931</u></u>
Total Fund Equity	<u><u>1,419,326</u></u>	<u><u>678,303</u></u>	<u><u>442,469</u></u>	<u><u>30,832</u></u>	<u><u>1,494,880</u></u>	<u><u>2,975,000</u></u>	<u><u>7,040,810</u></u>
Total Liabilities and Fund Equity							

**STATEMENT OF APPROPRIATION EXPENDITURES**  
**7/1/2017 THRU 6/30/2018**

	APPROPRIATIONS	TRANSFERS	TOTAL AVAILABLE	EXPENDED	BALANCE
<b>GENERAL GOVERNMENT</b>					
ACCOUNTANT					
SALARY	31,170.00		31,170.00	31,170.00	-
CLERICAL	308.00		308.00	175.96	132.04
EXPENSES	18,000.00		18,000.00	18,000.00	-
<b>ADVISORY COMMITTEE</b>					-
CLERICAL	4,763.00		4,763.00	3,310.83	1,452.17
EXPENSES	200.00		200.00	79.69	120.31
<b>APPEALS BOARD</b>					-
CLERICAL	4,142.00		4,142.00	4,131.40	10.60
EXPENSES	200.00		200.00	20.00	180.00
<b>ASSESSORS</b>					-
SALARY	15,634.00		15,634.00	15,634.00	-
ASSISTANT	41,314.00		41,314.00	40,861.92	452.08
CLERICAL	16,615.00		16,615.00	16,493.60	121.40
EXPENSES	3,500.00		3,500.00	3,458.06	41.94
SOFTWARE SUPPORT	7,220.00		7,220.00	7,220.00	-
MAPPING MAINT	1,650.00		1,650.00	1,650.00	-
<b>BUILDING DEPT</b>					-
CODE ENFORCEMENT	19,240.00		19,240.00	19,193.20	46.80
INSPECTOR SALARY	48,177.00		48,177.00	47,116.67	1,060.33
<b>COUNTY RETIREMENT</b>	432,127.00		432,127.00	432,127.00	-
<b>INSURANCE</b>					-
PROPERTY AND CASUALTY	101,000.00		101,000.00	101,698.00	(698.00)
EMPLOYEE BENEFITS	255,000.00		255,000.00	255,000.00	-
UNEMPLOYMENT	2,000.00		2,000.00		2,000.00
LONGEVITY	600.00		600.00	400.00	200.00
<b>LAW AND CLAIMS</b>	45,000.00	10,000.00	55,000.00	54,980.20	19.80
<b>MODERATOR</b>					
EXPENSES	100.00		100.00		100.00
<b>PLANNING BOARD</b>					
CLERICAL	15,254.00		15,254.00	13,640.12	1,613.88
EXPENSES	1,100.00		1,100.00	1,100.00	-
<b>REGISTRARS</b>					
SALARIES	800.00		800.00	800.00	-
ELECTION EXPENSES	2,500.00		2,500.00	1,929.29	570.71
STREET LISTS	2,500.00		2,500.00	1,442.00	1,058.00
<b>SELECTMEN</b>					
SALARIES	9,600.00		9,600.00	9,600.00	-
ADMINISTRATIVE ASST	44,050.00		44,050.00	43,929.60	120.40
EXPENSES	2,000.00		2,000.00	1,509.03	490.97
LEGAL ADVERTISING	2,000.00		2,000.00	1,283.94	716.06
MAPPING MAINTENANCE	2,400.00		2,400.00	2,400.00	-
TEMPORARY HELP	2,500.00		2,500.00	253.44	2,246.56
<b>TAX COLLECTOR</b>					
SALARY	34,284.00		34,284.00	34,284.00	-
CLERICAL	18,585.00		18,585.00	17,991.40	593.60
EXPENSES	2,000.00		2,000.00	2,000.00	-
COMPUTER MAINTENANCE	3,500.00		3,500.00	3,500.00	-

TAX TITLE WORK	2,500.00	2,500.00	1,046.90	1,453.10
TOWN CLERK				
SALARY	34,284.00	34,284.00	34,284.00	-
CLERICAL	16,443.00	16,443.00	16,103.73	339.27
EXPENSES	1,000.00	1,000.00	1,000.00	-
TOWN PUBLICATIONS	100.00	100.00	100.00	100.00
RECORDS OFFICER	1,295.00	1,295.00	1,119.93	175.07
TOWN REPORT	3,000.00	3,000.00	2,910.44	89.56
TREASURER				
SALARY	38,965.00	38,965.00	38,956.00	9.00
CLERICAL	7,850.00	7,850.00	5,710.47	2,139.53
EXPENSES	1,100.00	1,100.00	1,099.54	0.46
PAYROLL SERVICE	7,000.00	7,000.00	6,999.60	0.40
BANK SERVICE CHARGES	100.00	100.00	100.00	100.00
TAX TITLE ADMINISTRATION	11,500.00	11,500.00	1,509.70	9,990.30
SHORT TERM INTEREST			2,486.01	(2,486.01)
RECORDS MANAGEMENT	1,000.00	1,000.00	1,000.00	1,000.00
VETERANS BENEFITS	20,000.00	20,000.00	18,389.46	1,610.54
GENERAL SERVICES				
ACADEMY HALL MAINT	3,000.00	3,000.00	3,000.00	-
CEMETERY COMMISSIONERS				
CLERICAL	12,128.00	12,128.00	9,787.56	2,340.44
EXPENSES	600.00	600.00	334.04	265.96
MAINTENANCE	16,500.00	16,500.00	14,200.00	2,300.00
COMPUTER MAINTENANCE	450.00	450.00	450.00	-
CONSERVATION COMMITTEE				
CLERICAL	8,407.00	8,407.00	8,407.00	-
EXPENSES	500.00	500.00	500.00	-
TRANSFER STATION				
MONITORING & TESTING	25,000.00	25,000.00	13,993.10	11,006.90
SCHOOL BUILDING REPAIRS	15,000.00	15,000.00	13,148.96	1,851.04
LIBRARY	129,147.00	129,147.00	129,147.00	-
TOWN EVENTS	1,200.00	1,200.00	983.31	216.69
OFFICE EQUIPMENT				
ACQUISITION	2,500.00	2,500.00	1,835.61	664.39
MAINTENANCE	9,000.00	3,000.00	12,000.00	11,510.27
SUPPLIES	3,500.00		3,500.00	3,500.00
POSTAGE	17,000.00		17,000.00	11,682.47
PARKS AND RECREATION				
SALARIES	39,902.00	39,902.00	39,902.00	-
EXPENSES	4,750.00	4,750.00	4,478.13	271.87
SPRAY PARK	9,750.00	9,750.00	9,750.00	-
TOWN HOUSE MAINTENANCE	19,000.00	19,000.00	16,825.00	2,175.00
CUSTODIAL	11,000.00	11,000.00	9,583.09	1,416.91
MAINT & REPAIRS	45,000.00	45,000.00	38,362.20	6,637.80
UTILITIES				
GASOLINE	65,000.00	65,000.00	37,750.52	27,249.48
PURCHASE	10,000.00	10,000.00	8,024.56	1,975.44
EXPENSE				
STREET LIGHTING	23,000.00	23,000.00	23,000.00	-

COUNCIL ON AGING					
DIRECTOR	50,144.00	50,144.00	50,007.36	136.64	
CLERICAL	17,155.00	17,155.00	17,108.00	47.00	
EXPENSES	4,000.00	4,000.00	3,999.70	0.30	
OUTREACH COORDINATOR	19,546.00	19,546.00	19,251.43	294.57	
RECEPTIONIST	14,991.00	14,991.00	14,950.75	40.25	
SENIOR CENTER					
CUSTODIAL	11,676.00	11,676.00	11,643.96	32.04	
UTILITIES	21,050.00	21,050.00	21,050.00	-	
MAINTENANCE	15,000.00	15,000.00	14,485.26	514.74	
HISTORICAL COMMISSION	400.00	400.00	230.41	169.59	
HIGHWAYS					
HIGHWAY SUP'T	79,438.00	79,438.00	79,438.00	-	
TREE WARDEN EXPENSE	12,580.00	12,580.00	12,580.00	-	
TREE WARDEN SALARY	5,623.00	5,623.00	5,623.00	-	
PUBLIC GROUNDS	42,871.00	42,871.00	41,338.52	1,532.48	
HIGHWAY MAINTENANCE	159,226.00	159,226.00	159,226.00	-	
PAVING	55,000.00	55,000.00	55,000.00	-	
GENERAL HIGHWAYS	116,486.00	116,486.00	115,889.69	596.31	
SNOW & ICE	90,000.00	90,000.00	188,351.34	(98,351.34)	
STREET SWEEPING	16,800.00	16,800.00	16,740.00	60.00	
CATCH BASIN CLEANING	40,900.00	40,900.00	40,900.00	-	
ROAD MACHINERY REPAIR	18,000.00	18,000.00	17,995.17	4.83	
TOWN GARAGE	11,585.00	11,585.00	9,938.89	1,646.11	
PROTECTION OF PERSONS AND PROPERTIES					
ANIMAL INSPECTIONS					
SALARY	2,260.00	2,260.00	2,260.00	-	
EXPENSES	240.00	240.00	170.99	69.01	
WILDLIFE CONTROL	2,500.00	2,500.00	350.00	2,150.00	
EMERGENCY MANAGEMENT	8,000.00	8,000.00	6,878.53	1,121.47	
TRAFFIC CONTROL	17,000.00	17,000.00	4,469.66	12,530.34	
DOG OFFICER					
ANIMAL CONTROL	12,000.00	12,000.00	11,963.30	36.70	
DOG DAMAGE FUND	700.00	700.00	700.00	-	
FIRE DEPT					
CHIEF'S EXPENSES	1,500.00	1,500.00	1,497.09	2.91	
OPERATIONS	40,000.00	40,000.00	39,999.70	0.30	
FIRE TRAINING STIPEND	33,000.00	33,000.00	23,772.34	9,227.66	
EQUIPMENT	16,500.00	16,500.00	8,509.66	7,990.34	
RADIO SERVICE AGREEMENT	5,000.00	5,000.00	3,945.60	1,054.40	
CALL FIRE REIMBURSEMENT	65,000.00	65,000.00	41,680.47	23,319.53	
FIRE DEPARTMENT SALARIES	141,000.00	141,000.00	132,337.29	8,662.71	
FOREST FIRES	1,800.00	1,800.00	1,800.00	-	
BOARD OF HEALTH					
SALARY	4,948.00	4,948.00	4,947.96	0.04	
CLERICAL	33,911.00	33,911.00	33,820.80	90.20	
EXPENSES	1,000.00	1,000.00		1,000.00	
WATER DISTRICT					
OPERATION	8,000.00	8,000.00	7,874.99	125.01	
TESTING	2,000.00	2,000.00	1,013.55	986.45	
POLICE					
CHIEF'S SALARY	86,608.00	86,608.00	86,608.00	-	
OFFICER SALARIES	1,067,048.00	1,067,048.00	1,035,192.25	31,855.75	
CRUISER MAINTENANCE	11,845.00	11,845.00	11,155.84	689.16	
EXPENSES	72,592.00	72,592.00	72,320.33	271.67	
NEW CRUISER	36,000.00	36,000.00	36,000.00	-	
TRAINING	27,739.00	27,739.00	27,739.00	-	
NEW EQUIPMENT	5,000.00	5,000.00	5,000.00	-	
CAREER INCENTIVE	72,498.00	72,498.00	72,497.98	0.02	
WMLEC	750.00	750.00	700.00	50.00	

ELECTIONS	1,202.00	1,202.00	1,202.00	-
TOWING	100.00	100.00	100.00	100.00
BUILDING MAINTENANCE	55,000.00	55,000.00	46,912.52	8,087.48
<b>SCHOOLS</b>				
<b>SCHOOL DISTRICT</b>				
REGIONAL ASSESSMENT	7,498,499.00	7,498,499.00	7,498,499.00	-
<b>DEBT</b>				
LOCAL GOVERNMENT DEBT SERVICE				
AIR PACKS	44,000.00	44,000.00	43,000.00	1,000.00
MINNECHAUG Bond	506,261.00	506,261.00	506,261.00	-
GREEN MEADOW DEBT	212,400.00	212,400.00	212,400.00	-
FIRE TRUCK	-	-	-	-
HIGHWAY TRUCK	50,000.00	50,000.00	50,000.00	-
INFRASTRUCTURE ROADS	400,000.00	400,000.00	403,960.00	(3,960.00)
<b>CARRY OVER ACCOUNTS AND SPECIAL TOWN MEETINGS</b>				
SPECIAL TOWN MEETING 10/21/02				
ART#1 STORM WATER	10,327.51	10,327.51	2,200.00	8,127.51
ANNUAL TOWN MEETING 4/28/2008				
ART#1 ACADEMY HALL	3,556.32	3,556.32	-	3,556.32
SPECIAL TOWN MEETING 10/28/2013				
ART#2 DRY HYDRANTS	1,408.41	1,408.41	711.53	696.88
ANNUAL TOWN MEETING 4/28/2014				
ART#18 DEFIBRILATORS	13,135.00	13,135.00	7,036.00	6,099.00
ART#10 HIGHWAY TRUCK	10,062.10	10,062.10	10,062.10	-
ANNUAL TOWN MEETING 4/27/2015				
ART#27 FIRE HOUSE ROOF	5,400.00	5,400.00	-	5,400.00
ANNUAL TOWN MEETING 4/26/2016				
ART#15 MAIN STREET WATER	15,336.68	15,336.68	3,694.83	11,641.85
SPECIAL TOWN MEETING 10/24/2016				
ART#2 NEW CRUISER	10,845.75	10,845.75	9,013.39	1,832.36
ART#4 TOWN HOUSE MAINT.	742.00	742.00	-	742.00
ART#5 COA CARPETING	2,408.96	2,408.96	1,590.00	818.96
SPECIAL TOWN MEETING 05/08/2017				
ART#1 CRUISER VIDEO SYSTEM	30,815.36	30,815.36	30,395.00	420.36
ANNUAL TOWN MEETING 5/8/2017				
ART#5 CONSERVATION FUND	1,000.00	1,000.00	1,000.00	-
ART#11 HIGHWAY EQUIPMENT	165,000.00	165,000.00	165,000.00	-
ART#12 HIGHWAY TRUCK	34,000.00	34,000.00	34,000.00	-
ART#13 BOND RATING	20,000.00	20,000.00	1,587.85	18,412.15
ART#15 ASSESSOR STABILIZATION	12,500.00	12,500.00	12,500.00	-
ART#16 ASSESSORS	9,950.00	9,950.00	9,806.00	144.00
ART#18 FIRE HOUSE ENGINEERING	5,000.00	5,000.00	-	5,000.00
ART#23 SCHOOL RESOURCE	11,376.00	11,376.00	11,376.00	-
SPECIAL TOWN MEETING 11/6/2017				
ART#1 SCHOOL LEGAL FEES	50,000.00	50,000.00	37,066.73	12,913.27
ART#2 COA AIRCONDITIONING	10,000.00	10,000.00	8,187.00	1,813.00
ART#3 HIGHWAY TRUCK PAYOFF	100,000.00	100,000.00	100,000.00	-
ART#4 STABILIZATION FUND	18,203.00	18,203.00	18,203.00	-
ART#5 ASSESSOR UPGRADE	20,000.00	20,000.00	4,320.10	15,679.90
ART#5 TRANSFER STATION	20,000.00	20,000.00	20,000.00	-
ANNUAL RESERVE FUND APPROPRIATION	25,000.00	(13,000.00)	12,000.00	12,000.00
<b>INTERGOVERNMENTAL</b>				
VETERAN'S SERVICE DISTRICT	8,914.00	8,914.00	8,914.00	-
POLLUTION CONTROL DIST	1,463.00	1,463.00	1,463.00	-
PV PLANNING DIST	809.08	809.08	809.08	-
REGISTRY SERVICES	4,360.00	4,360.00	4,360.00	-
PV TRANSIT	5,968.00	5,968.00	5,968.00	-
<b>TOTALS</b>	13,782,457.17	-	13,782,457.17	13,584,624.89
				197,832.28

TOWN OF HAMPDEN  
GENERAL FUND EXPENDITURES  
6/30/2018

GENERAL TOWN GOVERNMENT	
TOWN ACCOUNTANT	
SALARY	31,170.00
CLERICAL	175.96
AUDIT/EXPENSES	18,000.00
ADVISORY COMMITTEE	
CLERICAL	3,310.83
EXPENSES	79.69
APPEALS BOARD	
CLERICAL	4,131.40
EXPENSES	20.00
ASSESSORS	
SALARIES	15,634.00
ASSISTANT ASSESSOR	40,861.92
CLERICAL	16,493.60
EXPENSES	3,458.06
SOFTWARE SUPPORT	7,220.00
MAPPING MAINTENANCE	1,650.00
INSPECTORS	
CODE ENFORCEMENT	19,193.20
INSPECTOR	47,116.67
COUNTY RETIREMENT	432,127.00
INSURANCE	
PROPERTY & CASUALTY	101,698.00
EMPLOYEE BENEFITS	255,000.00
LONGEVITY	400.00
LAW & CLAIMS	54,980.20
PLANNING BOARD	
CLERICAL	13,640.12
EXPENSES	1,100.00
ELECTIONS	
REGISTRARS	800.00
ELECTION EXPENSE	1,929.29
STREET LISTS	1,442.00
SELECTMEN	
SALARIES	9,600.00
ADMINISTRATIVE ASS'T	43,929.60
EXPENSES	1,509.03
LEGAL ADVERTISING	1,283.94
MAPPING MAINTENANCE	2,400.00
TEMPORARY HELP	253.44
TAX COLLECTOR	
SALARY	34,284.00
CLERICAL	17,991.40
EXPENSES	2,000.00
COMPUTER MAINT	3,500.00
TAX TITLE	1,046.90
TOWN CLERK	
SALARY	34,284.00
CLERICAL	16,103.73
EXPENSES	1,000.00
RECORDS OFFICER	1,119.93

TOWN REPORT	2,910.44
TREASURER	
SALARY	38,956.00
CLERICAL	5,710.47
EXPENSES	1,099.54
SHORT TERM INTEREST	2,486.01
PAYROLL SERVICE	6,999.60
TAX TITLES	1,509.70
VETERAN'S BENEFITS	18,389.46
TOTAL GENERAL GOVERNMENT	1,319,999.13
GENERAL TOWN SERVICES	
ACADEMY HALL MAINT	3,000.00
CEMETERY	
CLERICAL	9,787.56
EXPENSES	334.04
CEMETERY MAINTENANCE	14,200.00
COMPUTER MAINTENANCE	450.00
CONSERVATION	
CLERICAL	8,407.00
EXPENSE	500.00
TRANSFER STATION	
MONITORING AND TESTING	13,993.10
SCHOOL BUILDING MAINTENANCE	13,148.96
LIBRARY	129,147.00
TOWN EVENTS	983.31
OFFICE EQUIPMENT	
ACQUISITION	1,835.61
MAINTENANCE	11,510.27
SUPPLIES	3,500.00
POSTAGE	11,682.47
PARKS & RECREATION	
SALARIES	39,902.00
EXPENSES	4,478.13
SPRAY PARK	9,750.00
TOWN HOUSE	
CUSTODIAN	16,825.00
MAINTENANCE	9,583.09
UTILITIES	39,362.20
GASOLINE	
PURCHASE	37,750.52
EXPENSES	8,024.56
STREET LIGHTING	23,000.00
SENIOR CENTER	
DIRECTOR	50,007.36
CLERICAL	17,108.00
EXPENSES	3,999.70
OUTREACH	19,251.43
RECEPTIONIST	14,950.75
CUSTODIAL	11,643.96
UTILITIES	21,050.00
BUILDING MAINTENANCE	14,485.26
HISTORICAL COMMISSION	230.41
TOTAL GENERAL TOWN SERVICES	562,881.69

**HIGHWAYS**

SUPERINTENDENT	79,438.00
TREE WARDEN	
SALARY	5,623.00
EXPENSES	12,580.00
PUBLIC GROUNDS	41,338.52
HIGHWAY MAINTENANCE	159,226.00
GENERAL HIGHWAYS	115,889.69
PAVING	55,000.00
SNOW & ICE	188,351.34
CATCH BASINS/SWEEPING	57,640.00
ROAD MACHINERY MAINT	17,995.17
TOWN GARAGE MAINTENANCE	9,938.89
<b>TOTAL HIGHWAYS</b>	<b>743,020.61</b>

**PROTECTION OF PERSONS AND PROPERTY**

ANIMAL INSPECTOR	
SALARY	2,260.00
EXPENSES	170.99
EMERGENCY MANAGEMENT	6,878.53
WILDLIFE MANAGEMENT	350.00
TRAFFIC CONTROL	4,469.66
DOG OFFICER	
ANIMAL CONTROL	11,963.30
DOG DAMAGE FUND	700.00
FIRE DEPARTMENT	
CHIEF EXPENSE	1,497.09
OPERATIONS	39,999.70
TRAINING STIPEND	23,772.34
EQUIPMENT	8,509.66
RADIO SERVICE AGREEMENT	3,945.60
CALL FIRE REIMBURSEMENT	41,680.47
FIRE DEPARTMENT SALARIES	132,337.29
FOREST FIRES	
EXPENSES	1,800.00
BOARD OF HEALTH	
SALARY	4,947.96
CLERICAL	33,820.80
EXPENSE	
WATER DISTRICT	
OPERATIONS	7,874.99
TESTING	1,013.55
POLICE DEPARTMENT	
CHIEF SALARY	86,608.00
OFFICER SALARIES	1,035,192.25
CRUISER MAINTENANCE	11,155.84
NEW CRUISER	36,000.00
EXPENSES	72,320.33
TRAINING	27,739.00
CAREER INCENTIVE	72,497.98
LEAA MATCHING FUNDS	700.00
ELECTION COVERAGE	1,202.00
BUILDING MAINTENANCE	46,912.52
NEW EQUIPMENT	5,000.00
<b>TOTAL PROTECTION OF PERSONS AND PROPERTIES</b>	<b>1,723,319.85</b>

**SCHOOLS**

REGIONAL SCHOOL ASSESSMENT	7,498,499.00
<b>TOTAL SCHOOLS</b>	<b>7,498,499.00</b>

**DEBT SERVICE**

AIRPACKS	43,000.00
HIGHWAY TRUCK	50,000.00
MINNECHAUG DEBT	506,261.00
GREEN MEADOW BOND	212,400.00
INFRASTRUCTURE	403,960.00

<b>TOTAL DEBT SERVICE</b>	<b>1,215,621.00</b>
<b>TOTAL DEBT SERVICE</b>	
4/30/2007 ANNUAL TOWN MEETING	
ART#18 STORM WATER	2,200.00
10/28/13 SPECIAL TOWN MEETING	
ART#2, DRY HYDRANTS	711.53
4/28/2014 ANNUAL TOWN MEETING	
ART# 10, HIGHWAY TRUCK	10,062.10
ART# 18, DEFIBRILATORS	7,036.00
4/26/16 ANNUAL TOWN MEETING	
ART#15, MAIN STREET WATER	3,694.83
10/24/2016 SPECIAL TOWN MEETING	
ART#5, COA CARPETING	1,590.00
05/08/2017 SPECIAL TOWN MEETING	
ART#1, CRUISER CAMERAS	30,395.00
05/08/2017 ANNUAL TOWN MEETING	
ART#5, CONSERVATION FUND	1,000.00
ART# 11, HIGHWAY EQUIPMENT	165,000.00
ART# 12, HIGHWAY TRUCK	34,000.00
ART# 13, BOND RATING	1,587.85
ART# 15, ASSESSOR STABILIZATION	12,500.00
ART# 16, ASSESSORS	9,806.00
ART# 23, SCHOOL RESOURCE OFFICER	11,376.00
11/06/2017 SPECIAL TOWN MEETING	
ART# 1, SCHOOL LEGAL FEES	37,086.73
ART# 2, COA AIR CONDITIONING	8,187.00
ART# 3, HIGHWAY TRUCK PAYOFF	100,000.00
ART# 4, STABILIZATION FUND	18,203.00
ART# 5, ASSESSOR UPGRADE	4,320.10
ART# 5, TRANSFER STATION	20,000.00
<b>TOTAL TOWN MEETING ARTICLES</b>	<b>478,756.14</b>
<b>TOTAL ALL APPROPRIATION EXPENDITURES</b>	<b>13,542,097.42</b>
<b>STATE AND COUNTY ASSESSMENTS</b>	
VETERAN'S SERVICE DISTRICT	8,914.00
POLLUTION CONTROL DISTRICT	1,463.00
PIONEER VALLEY PLANNING	809.08
REGISTRY SERVICES	4,360.00
PIONEER VALLEY TRANSIT	5,968.00
<b>TOTAL STATE AND COUNTY ASSESSMENTS</b>	<b>21,514.08</b>
<b>TOTAL APPROPRIATIONS AND ASSESSMENTS</b>	<b>13,563,611.50</b>
TAILINGS	18,355.45
INTERFUND TRANSFER	637,813.43
COUNTY RETIREMENT	189,910.19
GROUP INSURANCE	178,955.62
UNION DUES	11,182.02
PISTOL PERMITS	6,650.00
JEFFERY AND JEFFERY	13,378.00
	1,056,244.71
<b>TOTAL PAYABLES</b>	<b>14,619,856.21</b>
CASH AND SAVINGS 6/30/18	1,231,705.93
WARRANTS PAYABLE	167,748.50
<b>VERIFYING BALANCE</b>	<b>16,019,310.64</b>

STATEMENT OF GENERAL FUND RECEIPTS  
6/30/2018

TAXES AND EXCISES \*\*

REAL ESTATE

2018	10,713,603.57
2017	161,778.92
2016	4,042.37
	10,879,424.86

OTHER

TAX TITLES	23,958.73
	23,958.73

PERSONAL PROPERTY

2018	1,126,875.40
2017	85.91
	1,126,961.31

MOTOR VEHICLE EXCISE

2018	699,952.33
2017	92,195.58
2016	4,483.08
2015	636.99
2014	289.90
2013	222.50
2012 & PRIOR	416.67
	798,197.05

TOTAL TAXES AND EXCISES

12,828,541.95

\*\*NET OF REFUNDS

LOCAL REVENUES

LIEU OF TAXES	6,908.00
TAX COLLECTOR	22,123.90
SELECTMEN	1,815.66
TOWN CLERK	3,991.80
POLICE REPORTS	3,165.15
OFF DUTY FICA	3,103.11
DISTRICT COURT	8,526.09
LATE TAX INTEREST	34,361.36
CELL TOWER	25,649.98
LICENSES	2,700.00
LICENSES, LIQUOR	7,425.00
TAX TITLE/INTEREST	9,168.67
ALL OTHER LOCAL REVENUE	10,985.70
INTEREST ON INVESTMENTS	11,939.67
TRANSFERS FROM OTHER FUNDS	11,450.00
INSPECTION FEES	68,146.73
PLANNING BOARD	2,226.73
TOTAL LOCAL REVENUE	233,687.55

STATE REVENUES

EXEMPTS/ELDERLY-VETERANS	27,030.00
VETERANS	3,285.00
LOCAL AID	687,684.00
TOTAL STATE REVENUES	717,999.00

TOTAL ALL REVENUES

13,780,228.50

<b>PAYABLES</b>	
TAILINGS	14,322.83
INTERFUND TRANSFERS	637,813.43
COUNTY RETIREMENT	166,801.71
GROUP INSURANCE	178,580.21
UNION DUES	9,912.59
PISTOL PERMITS	8,587.50
JEFFREY & JEFFREY	13,152.00
<b>TOTAL PAYABLES</b>	<b>1,014,847.44</b>
 <b>TOTAL RECEIPTS</b>	 <b>14,795,075.94</b>
 CASH AND SAVINGS 7/1/17	 941,622.27
WARRANTS PAYABLE	282,612.43
 VERIFYING BALANCE	 <b>16,019,310.64</b>

**TOWN OF HAMPDEN MASSACHUSETTS**  
**STATEMENT OF SPECIAL REVENUE FUND REVENUES, EXPENDITURES & CHANGE IN FUND BALANCE**  
**COMMUNITY PRESERVATION ACT**  
**FOR YEAR ENDED JUNE 30, 2018**

REVENUES	EXPENDITURES	EXCESS OVER(UNDER)	FUND BALANCE JULY 01, 2017	FUND BALANCE JUNE 30, 2018
81,865.37	16,949.77	64,915.60	369,538.55	434,454.15
<b>81,865.37</b>	<b>16,949.77</b>	<b>64,915.60</b>	<b>369,538.55</b>	<b>434,454.15</b>

1) SOURCES OF REVENUES

COMMONWEALTH	11,290.00
TAX LEVY	68,597.69
INTEREST	1,977.68
	<b>81,865.37</b>

2) USES OF FUNDS

HIGH SCHOOL TENNIS COURTS	10,754.52
CUMBERLAND FARMS PROP	5,895.25
COMMUNITY COALITION	300.00
	<b>16,949.77</b>

**TOWN OF HAMPDEN**  
**STATEMENT OF UNCOLLECTED TAXES**

6/30/2018

	BALANCE FWD	COMMITMENTS	COLLECTIONS	ABATES ADJUSTS	TAX TITLES	REFUNDS	LEDGER 6/30/2018	COLLECTOR 6/30/2018
<b>REAL ESTATE TAXES</b>								
LEVY OF 2018	10,984,372.80	10,775,984.87	49,474.50	36,643.40	62,381.30	184,651.33	184,651.33	
LEVY OF 2017	189,861.64	162,979.76	4,042.37	15,549.97	1,200.84	12,532.75	12,532.75	
LEVY OF 2016	4,735.46					693.09	693.09	
LEVY OF 2015	1,165.37					1,165.37	1,165.37	
LEVY OF 2014 & PRIOR	1,057.68					1,057.68	1,057.68	
<b>TOTAL REAL ESTATE TAXES</b>	<b>196,820.15</b>	<b>10,984,372.80</b>	<b>10,943,007.00</b>	<b>49,474.50</b>	<b>52,193.37</b>	<b>63,582.14</b>	<b>200,100.22</b>	<b>200,100.22</b>
<b>PERSONAL PROPERTY TAXES</b>								
LEVY OF 2018	1,128,962.24	1,126,975.40				1,986.84	1,986.84	
LEVY OF 2017	1,400.66	85.91				1,314.75	1,314.75	
LEVY OF 2016	4,253.94					4,253.94	4,253.94	
LEVY OF 2015	2,376.16					2,376.16	2,376.16	
LEVY OF 2013	192.92					192.92	192.92	
LEVY OF 2012 & PRIOR	717.56					717.56	717.56	
<b>TOTAL PERSONAL PROPERTY TAXES</b>	<b>8,941.24</b>	<b>1,128,962.24</b>	<b>1,127,061.31</b>	<b>-</b>	<b>-</b>	<b>10,842.17</b>	<b>10,842.17</b>	
<b>MOTOR VEHICLE EXCISES</b>								
LEVY OF 2018	748,185.06	706,172.00	8,514.32	5,668.74	39,167.48	39,167.48		
LEVY OF 2017	68,755.26	98,378.58	6,635.97	6,121.75	7,361.70	7,361.70		
LEVY OF 2016	37,499.24		4,667.97	54.17	175.57	3,042.82	3,042.82	
LEVY OF 2015	7,569.39		847.40	210.41	210.41	1,104.68	1,104.68	
LEVY OF 2014	1,952.08		289.90			901.46	901.46	
LEVY OF 2013	1,191.36		222.50			1,820.72	1,820.72	
LEVY OF 2012 & PRIOR	2,043.22		416.67	416.67		17,624.01	17,624.01	
<b>TOTAL MOTOR VEHICLE EXCISE</b>	<b>30,816.73</b>	<b>816,940.32</b>	<b>810,995.02</b>	<b>15,414.87</b>	<b>12,176.47</b>	<b>71,022.87</b>	<b>71,022.87</b>	
TAX DEFERRALS	3,505.37	8,886.48		380.48		12,011.37	12,011.37	
TAX POSSESSIONS	40,769.79		24,506.78			40,769.79	40,769.79	
TAX LIENS	50,444.52	58,508.73				84,446.47	84,446.47	
<b>TOTAL ALL LEVIES</b>	<b>327,792.43</b>	<b>12,988,784.09</b>	<b>12,905,570.11</b>	<b>64,889.37</b>	<b>52,193.37</b>	<b>75,758.61</b>	<b>407,181.52</b>	<b>407,181.72</b>

**TOWN OF HAMPDEN**  
**COMBINING STATEMENT OF TRUST FUND REVENUES, EXPENDITURES**  
**AND CHANGES IN FUND BALANCES TRUST FUNDS**

6/30/2018

<b>TRUST FUNDS</b>	<b>ADDITIONS</b>	<b>REVENUES</b>	<b>EXPENDITURES</b>	<b>FUND BALANCES</b>	<b>EXPENDABLE</b>	<b>NON-EXPENDABLE</b>
				<u>JULY 1, 2017</u>	<u>JUNE 30, 2018</u>	<u>FUND BALANCES</u>
CEMETERY PERPETUAL CARE	1,800.00	362.61		65,650.16	1,131.45	66,681.32
BUMSTEAD FUND		73.72		13,450.61	11,524.33	2,000.00
TOWN COMMONS FUND		13.88		2,535.48	2,549.36	
CONSERVATION FUND	1,000.00	83.99		15,201.25	16,285.24	
MCCRAY FUND		8.25		1,507.49	1,515.74	
LAW ENFORCEMENT TRUST	(7.82)			7.82		
CULTURAL COUNCIL		1.54		282.97	284.51	
SCANTIC MEADOWS	59,000.00	88.54			59,088.54	
GREAT HORSE TRUST	4,800.00	1.39			1.39	
BOULDER HILL TRUST	2,500.00	1.61			2,501.61	
<b>LIBRARY FUNDS</b>						
DAY FUND		5.44		995.79	501.23	500.00
NEWELL FUND		20.85		3,806.40	2,327.25	1,500.00
KINDERGARTEN FUND	65,255.43	1,167.96	2,038.00	125,481.28	189,866.67	
GEORGE BALLARD FUND		5.49		1,003.93	509.42	500.00
CHARLES BALLARD FUND		6.69		1,221.12	727.81	500.00
STODDARD FUND		48.00		8,758.30	8,806.30	
HOLT FUND		12.45		2,255.34	1,267.79	1,000.00
FLYNN FUND		16.98		3,100.89	3,117.87	
ENSLIN FUND		11.80		2,157.96	2,169.76	
FAYE FLYNN FUND		18.02		3,292.53	3,310.55	
DAN FLYNN FUND		13.65		2,494.98	2,508.63	
ROBERT BOHLKE TRUST FUND		85.79		15,652.35	738.14	15,000.00
DICKINSON FUND		30.98		4,653.17	4,684.15	
WILLIAM MEUSE FUND	110.00	17.57	10.00	3,178.50	1,136.07	2,160.00
ASSESSOR STABILIZATION	12,500.00	21.85	9,950.00	3,675.96	6,247.81	
STABILIZATION FUND	18,203.00	6,172.59		1,057,867.45	1,082,243.04	
	<b>165,160.61</b>	<b>8,291.64</b>	<b>16,798.00</b>	<b>1,338,231.73</b>	<b>1,405,044.66</b>	<b>89,841.32</b>

**TOWN OF HAMDEN MASSACHUSETTES**  
**COMBINED STATEMENT OF CAPITAL PROJECT FUND REVENUES, EXPENDITURES**  
**AND CHANGE IN FUND BALANCE**  
**FOR YEAR ENDED JUNE 30, 2018**

<u>REVENUES</u>	<u>EXPENDITURES</u>	<u>EXCESS, OVER (UNDER)</u>	<u>FUND BALANCE</u>	<u>FUND BALANCE</u>
			<u>JULY 1, 2017</u>	<u>JUNE 30, 2018</u>
ALL PROJECTS				
3,033,381.05	3,272,802.03	(239,420.98)	681,889.78	442,468.80
<b>TOTALS</b>	<b><u>3,033,381.05</u></b>	<b><u>3,272,802.03</u></b>	<b><u>(239,420.98)</u></b>	<b><u>681,889.78</u></b>
				<b><u>442,468.80</u></b>
<b>EXPENDITURES</b>				
POLICE STATION CONSTRUCTION				
HIGHWAY INFRASTRUCTURE				
DEBT SERVICE				
				3,042.56
				298,044.26
				2,971,715.21
				<u>3,272,802.03</u>

**TOWN OF HAMPDEN MASSACHUSETTS**  
**STATEMENT OF SPECIAL REVENUE FUND REVENUES, EXPENDITURES & CHANGE IN FUND BALANCE**  
**6/30/2018**

	REVENUES	EXPENDITURES	OVER(UNDER)	EXCESS	FUND BALANCE	FUND BALANCE
				7/1/2017		6/30/2018
<b>HIGHWAYS</b>						
CONTRACT #50823	233,326.32	230,757.32	2,569.00	6.79	2,575.79	
STATE & FEDERAL GRANTS						
BULLET PROOF VESTS(FED)	1,439.05	800.00	639.05	(1,258.87)	(619.82)	
E911 INCENTIVE GRANT	16,052.38	17,000.22	(947.84)		(947.84)	
E911 TRAINING GRANT	12,017.26	12,017.26	-		-	
TASK FORCE						
MANDATE REIMBURSMENT	1,914.25	28,228.40	1,914.25	5,909.79	3,319.52	7,824.04
COUNCIL ON AGING GRANTS	27,832.00	2,610.32	(396.40)	1,524.30	1,127.90	18,852.23
LIBRARY GRANTS	6,515.33	3,325.00	3,905.01	14,947.22	3,343.87	4,518.87
CULTURAL COUNCIL GRANT	4,500.00		1,175.00		1,007.00	1,007.00
COMPOST GRANT						2,207.00
COUNTY SIGNAGE GRANTS						
RECYCLING GRANT	463.00	(463.00)		2,670.00	3,741.00	3,741.00
COA, CAFÉ GRANT	9,930.94	9,876.86	54.08		54.08	
FIRE SAFE GRANT	2,540.52	2,460.00		2,460.00		2,540.52
PLAYGROUND GRANT					5,229.50	5,229.50
OTHER						
ASSESSORS REVOLVING	755.00	754.12	0.88	1,504.01	1,504.89	
COLLECTOR REVOLVING	3,232.00	2,394.49	837.51	11,756.62	12,594.13	
COUNCIL ON AGING REVOLVING	13,573.91	15,824.82	(2,250.91)	9,207.63	6,956.72	
CONSERVATION REVOLVING	1,435.00	7,670.96	(6,235.96)	6,882.04	646.08	
LIBRARY REVOLVING	1,120.04	1,350.40	(230.36)	3,139.09	2,908.73	
BOARD OF HEALTH REVOLVING	19,009.61	16,075.87	2,933.74	12,446.85	15,380.59	
BUILDING INSPECTOR REVOLVING	27,663.55	28,939.94	(1,276.39)	1,276.39		
FIRE INSPECTION FEES REVOLVING	8,040.00	6,753.23	1,286.77	5,830.25	7,117.02	
CEMETERY REVOLVING	21,175.00	24,175.05	(3,000.05)	24,537.52	21,537.47	
PARKS & RECREATION REVOLVING	62,531.76	71,789.92	(9,258.16)	61,200.15	51,941.99	
RESTITUTION	25,060.88	16,030.02	9,030.86	3,492.12	12,522.98	
ENGINEERING FEES				17,750.00	17,750.00	
ALARM FEES	125.00		125.00	4,242.49	4,367.49	
POLICE/FIRE GIFTS	250.00	690.35	(440.35)	1,809.56	1,369.21	
POLICE OFF DUTY	230,167.23	236,629.54	(6,462.31)	26,834.09	20,371.78	
	730,207.03	736,617.09	(6,490.58)	234,808.93	228,398.87	

**TOWN OF HAMPTON MASSACHUSETTS**  
**COMBINED STATEMENT OF ENTERPRISE FUND REVENUES, EXPENDITURES**  
**AND CHANGE IN FUND BALANCE**  
**FOR YEAR ENDED JUNE 30, 2018**

<u>REVENUES</u>	<u>EXPENDITURES</u>	<u>EXCESS, OVER (UNDER)</u>	<u>FUND BALANCE JULY 1, 2017</u>	<u>FUND BALANCE JUNE 30, 2018</u>
TRANSFER STATIONS	82,690.01	81,949.15	740.86	16,282.68
<b>TOTALS</b>	<b>82,690.01</b>	<b>81,949.15</b>	<b>740.86</b>	<b>16,282.68</b>
<hr/>				
Revenues				
Appropriation	20,000.00			
Stickers	13,980.00			
Bags	44,600.00			
Recycling	4,110.01			
		82,690.01		
Expenditures				
Salaries	23,045.95			
Republic Services	40,009.20			
Verizon	490.54			
Longmeadow	1,831.00			
Mowing	2,406.96			
bags	13,300.00			
CET	475.00			
Abacus	390.50			
		81,949.15		

## REPORT OF THE ADVISORY COMMITTEE

The Bylaws of the Town provide for an Advisory Committee, consisting of five members appointed by the Moderator, whose charge is to study the subject matter of all articles presented at town meetings and to make recommendations on all articles pertaining to appropriations, expenditures, incurring of debt and any other article deemed appropriate. In 2017, Committee member Jeff Smith stepped down after many years of service. We want to thank Jeff for his contributions and commitment to the Town.

The annual budget preparation for the Town of Hampden is a collaborative process and relies on the cooperation and insight of all departments. Revenue projections are just that, projections, and we are generally faced with uncertainty about state and local aid. We are also challenged by increased costs for fuel, utilities, and employee benefits. The final state figures for the Town and the Hampden Wilbraham Regional School District (HWRSD) are not available until well after our need to make decisions at Town Meeting.

The planned closure of TWB Middle School by the HWRSD in 2018 creates additional financial uncertainty via the budget of the school district and the potential for litigation expenses. The uncertainties associated with this ongoing situation may require reallocation of resources.

The Advisory Committee seeks to balance the needs of the town departments and its residents with the realities of managing a small town in this fiscal environment. It should be noted that the Town's employees along with the elected and appointed officials have worked collectively to ensure the provision of essential services within the challenging fiscal environment and should be commended for their efforts.

The opinions of residents provide valuable input to the Advisory Committee and are always considered in our final recommendations on the budget and other warrant articles. The various department requests will be discussed at our Public Hearing to be held in April regarding the fiscal year 2019 budget and warrant articles.

The residents are the appropriating body for the town and are able to exercise that authority at the annual Town Meeting. Please make every effort to attend this important meeting on May 14, 2018. It is the residents that make the final decisions.

Respectfully submitted:

Douglas Boyd, co-chair  
Matt Fisher  
Carol Fitzgerald, co-chair  
Alan Fritts  
Heather Turcotte

# DRAFT

## TOWN OF HAMPDEN BUDGET FOR FISCAL YEAR 2020

	Fiscal 2018 Expended Funds	Fiscal 2019 Appropriated Funds/ATM	Fiscal 2019 Appropriated Funds/STM	Fiscal 2020 Requested Funds	Fiscal 2020 Draft Recommendations
<b>GENERAL GOVERNMENT</b>					
1.0	Accountant				
	1.1 Salary	01-135-5110-01	31,170	31,949	34,556
	1.2 Assistant	01-135-5110-02	176	6,000	8,000
	1.3 Expenses	01-135-5420-03	18,000	5,500	15,500
	1.4 Software	01-135-5420-04	0	6,000	6,500
	<b>Total Accountant</b>		<b>49,346</b>	<b>49,449</b>	<b>64,556</b>
2.0	Advisory Committee				
	2.1 Clerical	01-131-5110-01	3,310	4,882	5,280
	2.2 Expenses	01-131-5110-02	80	200	200
	<b>Total Advisory</b>		<b>3,390</b>	<b>5,082</b>	<b>5,480</b>
3.0	Appeals, Board of				
	3.1 Clerical	01-176-5110-01	4,131	4,742	5,143
	3.2 Expenses	01-176-5420-02	20	250	250
	<b>Total Appeals</b>		<b>4,151</b>	<b>4,992</b>	<b>5,393</b>
4.0	Assessors, Board of				
	4.1 Salaries	01-141-5110-1	15,624	16,025	16,426
	4.2 Principal Assessor	01-141-5110-2	40,862	42,341	45,965
	4.2.2 Clerical	01-141-5110-3	16,493	17,034	20,382
	4.3 Expenses	01-141-5620-04	3,458	4,500	4,500
	4.5 Software Support	01-141-5620-05	7,220	7,390	7,612
	4.6 Mapping Maintenance	01-141-5420-06	1,650	1,750	1,750
	<b>Total Assessors</b>		<b>85,307</b>	<b>89,040</b>	<b>96,635</b>

5.0	<b>Building Department Expenses</b>								
5.1	Code and General Enforcement	01-241-5110-01	19,193	19,721	21,394	21,394			
5.2	Inspector and Expenses	01-241-5110-02	47,117	47,342	49,248	51,345			
5.3	Clerical	01-241-5110-03	0	10,154	10,560	22,177	22,177		
5.4	Inspectors Expense	01-241-5420-04	2,000	2,600	2,600	2,000	2,000		
5.5	Office Expense	01-241-5420-05	0	1,860	1,860	2,860	2,860		
	<b>Total Building Dept.</b>		<b>68,310</b>	<b>81,677</b>		<b>99,776</b>			
6.0	<b>County Retirement</b>	01-911-51700-1	432,127	510,344	518,846	556,667	556,667		
7.0	<b>Insurance</b>								
7.1	Property and Liability	01-910-5740-01	101,698	104,900	104,900	110,145	110,145		
7.2	Employee Benefits	01-910-5150-2	255,000	267,800	267,800	300,000	300,000		
7.3	Unemployment Compensation	01-910-5150-4	0	2,000	2,000	10,000	10,000		
7.4	Longevity	01-910-5150-5	400	600	600	600	600		
7.5	FICA		0	0	0	0	0		
	<b>Total Insurance</b>		<b>357,098</b>	<b>375,300</b>		<b>375,300</b>			
8.0	<b>8.1 Law &amp; Claims</b>	01-151-5430-01	54,980	60,000	60,000	65,000	65,000		
9.0	<b>Moderator</b>	01-149-5110-01	0	0	0	0	0		
	9.1 Salary	01-149-5110-02	0	100	100	100	100		
	9.2 Expenses		0	100	100	100	100		
	<b>Total Moderator</b>		<b>0</b>	<b>100</b>		<b>100</b>			
10.0	<b>Planning Board</b>	01-175-5110-01	13,640	17,176	17,863	23,539	23,539		
	10.2 Clerical*	01-175-5420-02	1,100	1,100	1,100	1,100	1,100		
	10.3 Expenses		0	0	0	0	0		
	<b>Total Planning Board</b>		<b>14,740</b>	<b>18,276</b>		<b>18,963</b>			
	<i>** Includes special permits &amp; hearings</i>					<b>24,639</b>			
11.0	<b>Registrars, Board of (Voters)</b>								
11.1	Salaries	01-163-5120-01	800	800	800	800	800		
11.2	Election Expenses	01-162-5210-01	1,930	11,000	11,000	5,500	5,500		
11.3	Street Lists	01-169-5420-01	1,442	2,500	2,500	2,500	2,500		
	<b>Total Registrars</b>		<b>4,172</b>	<b>14,300</b>		<b>14,300</b>			
						<b>8,800</b>			



17.0	Veterans' Benefits	01-543-5770-01	18,389	20,000	20,000	20,000
18.0	Greater Springfield Senior Services	0	0	0	0	0
19.0	Town Administrator	01-123-5110-01	0	90,000	W	100,000
	<b>TOTAL GENERAL GOVERNMENT</b>		<b>1,269,939</b>	<b>1,578,113</b>	<b>1,602,985</b>	<b>1,782,973</b>
	<b>GENERAL TOWN SERVICES</b>					
20.0	Academy Hall Maintenance	01-192-5420-05	3,000	3,000	3,000	4,500
21.0	Cemetery Commission	01-491-5110-01 01-491-5110-02 01-491-5110-03 01-491-5110-04	9,789 334 14,200 450	11,780 600 16,500 450	12,251 600 16,500 450	12,776 500 16,500 500
	<b>Total Cemetery Commission</b>		<b>24,773</b>	<b>29,330</b>	<b>29,801</b>	<b>30,276</b>
22.0	Conservation Commission	01-171-5110-01 01-171-5420-02	8,407 500	12,937 500	13,454 500	34,006 750
	<b>Total Conservation Commission</b>		<b>8,907</b>	<b>13,437</b>	<b>13,954</b>	<b>34,756</b>
23.0	Transfer Station	01-430-5390-01	13,888	25,000	25,000	25,000
	<b>Total Transfer Station</b>		<b>13,888</b>	<b>25,000</b>	<b>25,000</b>	<b>25,000</b>
24.0	School Buildings Repairs	01-192-5240-04	15,000	15,000	15,000	15,000
26.0	Library	01-610-5110-01	129,147	130,926	134,846	114,324
	26.1 Salaries, Materials, Books					
	<b>Total Library</b>		<b>129,147</b>	<b>130,926</b>	<b>134,846</b>	<b>114,324</b>
27.0	Town Events	01-692-5420-01	983	1,200	1,200	1,200

<b>29.0</b>	<b>Office Equipment</b>						
29.1 Acquisition	01-159-5420-01	1,836	2,500	20,000	2,500	20,000	20,000
29.2 Maintenance	01-159-5420-02	11,510	11,000	5,000	11,616	5,000	5,000
29.3 Supplies	01-159-5420-03	3,500	4,000	10,000	4,000	10,000	10,000
29.4 Postage	01-159-5420-04	11,682	17,000	17,000	17,000	17,000	17,000
29.5 Information Technology	01-159-5420-05		10,000	30,000	28,250	28,250	28,250
<b>Total Office Equipment</b>		<b>28,528</b>	<b>44,500</b>	<b>65,116</b>	<b>80,250</b>	<b>80,250</b>	<b>80,250</b>
<b>30.0</b>	<b>Parks and Recreation</b>						
30.1 Salaries	01-650-5110-01	39,902	44,491	46,281	44,615	44,615	44,615
30.2 Operating Expenses	01-650-5420-02	3,378	5,000	5,000	5,200	5,200	5,200
30.9 Spray park	01-650-5420-03	9,750	10,000	10,000	10,400	10,400	10,400
<b>Total Parks and Recreation</b>		<b>53,030</b>	<b>59,491</b>	<b>61,281</b>	<b>60,215</b>	<b>60,215</b>	<b>60,215</b>
<b>32.0</b>	<b>Town House Maintenance</b>						
32.1 Custodial	01-192-5240-01	16,825	19,000	19,000	19,000	19,000	19,000
32.2 Maintenance and Repairs	01-192-5240-02	9,583	11,000	11,000	30,000	30,000	30,000
32.3 Heat and Utilities	01-192-5240-03	38,362	45,000	45,000	45,000	45,000	45,000
<b>Total Town House Maintenance</b>		<b>64,770</b>	<b>75,000</b>	<b>75,000</b>	<b>94,000</b>	<b>94,000</b>	<b>94,000</b>
<b>34.0</b>	<b>Ambulance</b>		<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>
<b>35.0</b>	<b>Gasoline</b>						
35.1 Purchase	01-491-5480-01	37,750	65,000	65,000	65,000	65,000	65,000
36.1 Gasoline Expenses	01-491-5480-02	8,025	10,000	10,000	10,000	10,000	10,000
<b>Total Gasoline</b>		<b>45,775</b>	<b>75,000</b>	<b>75,000</b>	<b>75,000</b>	<b>75,000</b>	<b>75,000</b>
<b>36.0</b>	<b>Street Lighting</b>						
	01-424-5410-01	23,000	23,000	23,000	23,241	23,000	23,000
<b>37.0</b>	<b>Council on Aging</b>						
37.1 Director's Salary	01-541-5110-01	50,007	51,399	53,455	60,024	60,024	60,024
37.2 Clerical	01-541-5110-02	17,108	17,583	18,286	28,610	28,610	28,610
37.3 Expenses	01-541-5110-06	3,999	7,000	7,000	7,000	7,000	7,000
37.5 Outreach Coordinator	01-541-5110-03	19,251	20,182	22,649	24,196	24,196	24,196
37.6 Receptionist	01-541-5110-04	14,950	15,369	15,983	22,260	22,260	22,260
<b>Total Council on Aging</b>		<b>105,315</b>	<b>111,533</b>	<b>117,373</b>	<b>142,090</b>	<b>142,090</b>	<b>142,090</b>

38.0	Senior Center	01-541-5110-05	14,644	11,970	12,836	12,982	12,982
38.1	Custodial	01-541-5410-07	21,050	21,576	21,576	22,115	22,115
38.2	Utilities	01-541-5410-08	14,485	15,375	15,375	15,759	15,759
38.3	Building Maintenance		50,179	48,921	49,787	50,856	50,856
	<b>Total Senior Center</b>						
39.0	Historical Commission	01-691-5420-01	400	400	400	400	400
	<b>Total General Town Services</b>		<b>566,695</b>	<b>655,738</b>	<b>669,993</b>	<b>750,867</b>	<b>765,867</b>
<b>HIGHWAY DEPARTMENT</b>							
40.0	Superintendent's Salary	01-421-5110-1	79,438	81,424	81,424	85,545	85,545
XXXX	Department Payroll					253,247	253,247
	<b>Total Salaries</b>					<b>339,792</b>	<b>339,792</b>
41.0	Tree Warden	01-651-5420-02	12,580	14,820	14,820	49,850	39,850
	41.1 Expenses	01-651-5110-01	5,623	5,791	5,791	6,144	6,144
	<b>Total Tree Warden</b>	<b>18,203</b>	<b>20,611</b>	<b>20,611</b>	<b>55,994</b>	<b>45,994</b>	<b>45,994</b>
42.0	Public Grounds	01-650-5110-04	41,338	43,923	43,923	4,385	4,385
43.0	Highway Maintenance	01-422-5110-01	159,226	162,772	162,992	65,672	65,672
	43.0 Expenses	01-422-5240-05	55,000	65,000	65,000	400,000	250,000
	<b>Total Highway Maintenance</b>	<b>214,226</b>	<b>227,772</b>	<b>227,992</b>	<b>465,672</b>	<b>315,672</b>	<b>315,672</b>
44.0	General Highway Expense	01-422-5110-3	115,869	119,534	119,534	15,645	15,645
45.0	Snow and Ice Removal	01-423-5110-01	188,351	100,000	100,000	100,000	100,000
46.0	Contract Services						
	46.1 Street Sweeping	01-432-5240-01	15,800	16,800	16,800	16,800	16,800
	46.2 Catch Basin Cleaning	01-432-5240-02	40,900	40,900	40,900	40,900	40,900
	46.3 Storm Water Management		0	0	0	61,000	61,000
	<b>Total Contract Services</b>		<b>56,700</b>	<b>57,700</b>	<b>57,700</b>	<b>118,700</b>	<b>118,700</b>

47.0	Other Highway Accounts	01-425-5240-01	17,996	18,000	18,000	18,000
47.1	Road Machinery Maintenance	01-422-5240-06	9,938	11,585	11,585	11,895
48.0	Building Expenses	01-422-5240-06	9,938	11,585	11,585	11,895
	48.1 Expenses and Utilities					
	<b>TOTAL HIGHWAY DEPARTMENT</b>		<b>752,017</b>	<b>680,549</b>	<b>680,769</b>	<b>969,084</b>

#### PROTECTION OF PERSONS AND PROPERTY

50.0	Animal Inspection					
50.1	Salary	01-292-5110-01	2,260	2,317	2,410	2,505
50.2	Expenses	01-292-5420-02	171	240	240	240
50.4	Wildlife Control	01-292-5420-02	350	2,500	2,500	2,500
	<b>Total Animal Inspection</b>		<b>2,781</b>	<b>5,057</b>	<b>5,150</b>	<b>5,245</b>
51.0	Emergency Management	01-230-5420-01	6,878	8,000	8,000	8,000
51.5	Traffic Control	01-293-5110-01	4,470	17,000	17,000	10,000
52.0	Dog Officer	01-292-5110-02	11,963	12,000	12,436	12,438
	52.1 Animal Control	01-292-5420-03	700	700	700	700
	<b>Total Dog Officer</b>		<b>12,663</b>	<b>12,700</b>	<b>13,138</b>	<b>13,138</b>
53.0	Fire Department					
53.1	Med Dir Emer Med Svcs	01-220-5420-12	0	3,000	3,000	3,900
53.1	Fire Chief Salary	01-220-5110-01	0	0	0	0
53.2	Fire Chief Expenses	01-220-5420-13	1,497	1,500	1,500	1,500
53.3	Operation	01-220-6420-10	39,999	40,000	40,000	44,000
53.4	Equipment	01-220-5242-08	3,945	16,500	16,500	16,500
53.5	Training Stipend	01-220-5190-06	23,772	33,000	33,000	32,000
53.6	Radio Service Agreement	01-220-5340-09	5,000	5,000	5,000	5,000
015537	Call reimbursement	01-220-5110-04	41,680	65,000	65,000	65,000
015538	FD Salaries	01-220-5110-02	132,337	138,723	138,723	144,269
015538.1	Clerical	01-220-5110-03	0	4,000	4,160	3,400
015539	Uniforms	01-220-5190-07	0	2,000	2,000	2,000
	<b>Total Fire Department</b>		<b>248,230</b>	<b>308,723</b>	<b>308,883</b>	<b>317,569</b>
54.0	Forest Fire Control	01-220-5120-05	1,800	1,800	1,800	1,800
55.0	Health, Board of					



SCHOOLS					
69.0	Regional School District				
69.1	Assessment	01-300-5320-01			
			7,498,499		
				7,437,341	
					7,633,905
	Total Regional School District				
			7,498,499		
				7,437,341	
					7,633,905
	<b>SUB TOTAL</b>				
			<b>11,806,953</b>		
				<b>12,213,186</b>	
					<b>12,285,317</b>
					<b>13,354,600</b>
					<b>13,168,769</b>
70.0	Local Government Debt				
70.1	Principal: Airpacks	43,000	0	0	0
70.4	Green Meadow Bond	212,400	205,200	196,000	196,000
70.7	Infrastructure Roads	400,000	400,000	0	0
70.8	Minnechaug Bond	506,261	502,573	496,861	496,861
70.9	Minnechaug, retro bond	69,859	69,859	0	0
70.10	Highway Truck	50,000	256,375	231,750	231,750
70.10	Police Dept				
	<b>Total Local Government Debt</b>	<b>1,211,661</b>	<b>1,434,007</b>	<b>926,611</b>	<b>926,611</b>
	**** \$69,859 retroactive payment from prior years under assessment				
	<b>GRAND TOTAL</b>	<b>13,018,614</b>	<b>13,647,193</b>	<b>13,719,324</b>	<b>14,283,211</b>
					<b>14,097,380</b>

**TOWN OF HAMDEN**  
**Commonwealth of Massachusetts**

County of Hampden

Town of Hampden

TO: Either of the Constables of the said Town of Hampden in said County:

Greeting: In the name of the Commonwealth of Massachusetts, you are hereby required to notify and warn the inhabitants of the Town of Hampden qualified to vote in Town Affairs, to meet at **Bethlehem Church, 123 Allen Street, Hampden**, on Monday, May 13, 2019 at seven o'clock in the evening, then and there to act on the following articles:

**Article 1. TOWN REPORTS**

To hear the Annual Town Reports of all officers of the Town and any committee whose duty it may be to report at said meeting, and act thereon, or take any other action relative thereto.

**Article 2. BUDGET**

To see if the Town will vote to fix the salary and compensation of all elective officers of the Town as provided for by Section 108 of Chapter 41, General Laws and to raise and appropriate the necessary sums to cover same, and to raise money and make appropriations to defray the expenses of the Town for the period July 1, 2019 to June 30, 2020 or take any other action relative thereto.

**Article 3. PREVIOUS BILLS**

To see if the Town will vote to authorize the payment of any departmental bills of Fiscal Year 2018 or previous years, and will vote to raise and appropriate a sum of money therefor, or take any other action relative thereto.

**Article 4. FISCAL YEAR 2020 SPENDING LIMITS FOR REVOLVING FUNDS**

To see if the Town will vote to authorize the following total expenditures for each of the following revolving funds pursuant to G.L. c44 Section 53E 1/2 for the fiscal year beginning July 1, 2020 to be expended in accordance with the bylaws heretofore approved.

<u>FUND</u>	<u>Approved Total Expenditures</u>
Building Department Fund	\$ 85,000
Board of Health Fund	\$ 20,000
Cemetery Commission Fund	\$ 25,000
Council on Aging Fund	\$ 21,000
Library Fund	\$ 3,000
Conservation Commission Fund	\$ 2,600
Planning Board Fund	\$ 10,000

#### **Article 5. ENTERPRISE FUND TRANSFER STATION**

To see if the town will vote to appropriate a sum of money from anticipated transfer station revenues and/or raise and appropriate from available funds for the purpose of funding the Transfer Station Enterprise Fund for Fiscal Year 2020, or take any other action relative thereto.

#### **Article 6. COMMUNITY PRESERVATION COMMITTEE**

To see if the Town will vote to appropriate or reserve from the Community Preservation Annual revenues in the amounts recommended by the Community Preservation Committee for committee administrative expenses, community preservation projects and other expenses in Fiscal Year 2020 with each item to be considered a separate appropriation, or take any other action relative thereto.

- a) To see if the Town will vote to raise, borrow and/or appropriate a sum of money for the acquisition by purchase of a parcel known as **West Brook Phase II** consisting of 23.45 +/- acres owned by Russell and Laura J. Morton as described on Assessors Map18, Parcel 001- 002, to be managed and controlled by the Conservation Commission of the Town of Hampden in accordance with Chapter 40, Section 8C for Conservation and passive recreation purposes and to meet said appropriation with funds transferred and or borrowed in accordance with MGL Chapter 293, the *Community Preservation Act*, and to authorize the Treasurer with the approval of the Board of Selectmen to issue any bonds and or notes that may be necessary for that purpose, as authorized by M.G.L. Chapter 44 , or any other enabling authority, and that the Board of Selectmen be authorized to file on behalf of the Town of Hampden *any and all applications deemed necessary under the LAND grant program or any other applications for funds* in any way connected with the scope of this acquisition and the Select Board and the Conservation Commission be authorized as they deem appropriate to enter into all agreements and execute any and all instruments including the conveyance of a perpetual Conservation Restriction in accordance with M.G.L. Chapter 184 as required by Section 12(a) of Chapter 44B or Chapter 293 Section 10 of the Acts of 1998 as amended, as may be necessary of behalf of the Town of Hampden to affect said purchase. Said Conservation Restriction may be granted to the Minnechaug Land Trust or any other organization qualified and willing to hold such a Restriction.

#### **Article 7. CONSERVATION FUND**

To see if the Town will vote to raise and appropriate and/or transfer from available funds a sum of money for the Conservation Fund, said fund to be used for the purpose of acquiring available land for the Town for conservation purposes, if said purchase is voted upon and approved at an Annual or Special Town Meeting prior to such purchase, or take any other action relative thereto.

#### **Article 8. HIGHWAY STATE AID**

To see if the Town will vote to accept \$256,649 from the Commonwealth of Massachusetts

under the provisions of local aid fund distribution, in accordance with Chapter 90 Section 34 of the MGL's and the Transportation Department's Chapter 90 Guidelines and be allowed to borrow in anticipation of reimbursement, or take any other action relative thereto.

**Article 9. HIGHWAY TRUCK REPLACEMENT**

To see if the Town will vote to raise and appropriate and/or transfer from available funds, a sum of money to replace the 1996 Mack Dump Truck with plow and sander, or take any other action relative thereto.

**Article 10. LIBRARY ADDITIONAL STATE AID**

To see if the Town will vote that in Fiscal Year 2020, if State aid for the Library is received, this money will be made available for Library Trustees to use at their discretion, or take any other action relative thereto.

**Article 11. ASSESSORS**

To see if the Town will vote to raise and appropriate and/or transfer from available funds to the Assessors' Stabilization Fund, to meet all Department of Revenue mandated requirements, or take any other action relative thereto.

**Article 12. ASSESSORS**

To see if the Town will transfer from the Assessor's Stabilization Fund a sum of money for the FY2020 Department of Revenue mandated programs, or take any other action relative thereto.

**Article 13. CAPITAL IMPROVEMENT PLANNING COMMITTEE BYLAW**

**Section 1.** The Board of Selectmen shall establish and appoint a committee to be known as the Capital Improvement Planning Committee, composed of one member of the Board of Selectmen, one member of the Advisory Committee, one member of the Planning Board and three residents of the town appointed by the moderator. The Treasurer, Town Accountant, Town Administrator and Principal Assessor shall be ex officio committee members without the right to vote. The committee shall choose its own officers.

**Section 2.** The committee shall study proposed capital projects and improvements involving major, nonrecurring, tangible projects and assets which: 1) are purchase or undertaken at intervals of not less than five years; 2) have a useful life of at least five years, and 3) cost over \$25,000. All officers, boards, and committees, including the Board of Selectmen shall, by January 30 of each year, give to the committee, on forms prepared by it, information concerning all anticipated projects requiring town meeting action during the ensuing five years. The committee shall consider the relative need, impact, timing and cost of these expenditures and the effect that each will have on the town's financial position. No appropriation shall be voted for a capital improvement requested by a department, board, or commission unless the proposed capital improvement is considered in the committee's report or the committee shall first have submitted a report to the Board of Selectmen explaining the omission.

**Section 3.** The committee shall prepare an annual report recombining a capital improvement budget for the next fiscal year and a capital improvement program with recommended capital improvements for the following four fiscal years. The report shall be submitted to the Board of Selectmen for its consideration and approval. The board shall submit its approved capital budget to the annual town meeting for adoption by the town.

**Section 4.** Such capital improvement program after its adoption, shall permit the expenditure on projects included therein of sums from department budgets for surveys, architectural or engineering advice, options, or appraisals. No such expenditure shall be incurred on projects that have not been so approved by the town through the appropriation of sums in the current year or in prior years or for preliminary planning for projects to be undertaken more than five years in the future.

**Section 5.** The committee's report and the Selectmen's recommended capital budget shall be published and made available on the Town website. The committee shall deposit its original report with the Town Clerk.

#### **Article 14. DEMOLITION DELAY BYLAW FOR STRUCTURES OF HISTORICAL OR ARCHITECTURAL SIGNIFICANCE**

To see if the Town will vote to amend the Town General Bylaws by adding the following chapter, Chapter XVI – Demolition Delay, or take any other action relative thereto.

##### **SECTION 1. Purpose**

The Purpose of this bylaw is to preserve and protect significant buildings within the Town which constitute or reflect distinctive features of the architectural, cultural, economic, political or social history of the town and to limit the detrimental effect of demolition on the character of the Town. Through this bylaw, owners of preferably preserved buildings are encouraged to seek out alternative options that will preserve, rehabilitate or restore such buildings and residents of the Town are alerted to impending demolitions of significant buildings. By preserving and protecting significant buildings, streetscapes and neighborhoods, this bylaw promotes the public welfare by making the Town a more attractive and desirable place in which to live and work. To achieve these purposes the Hampden Historical Commission is authorized to advise the Building Commissioner with respect to demolition permit applications. The issuance of demolition permits is regulated as provided by this bylaw.

##### **SECTION 2. Definitions**

The following definitions describe the meaning of the terms used in this bylaw:

**APPLICANT** – Any person or entity who files an application for a demolition permit. If the applicant is not the owner of the premises upon which the building is situated, the owner must indicate on or with the application his/her assent to the filing of the application.

**APPLICATION** – An application for the demolition of a building.

**BUILDING** – Any material or combination of materials forming a shelter for persons, animals, or property.

**BUILDING COMMISSIONER** – The person occupying the office of Building Commissioner or otherwise authorized to issue demolition permits.

**COMMISSION** – Hampden Historical Commission

**DEMOLITION** – Any act of pulling down, destroying, removing, dismantling or razing a building or commencing the work of total or substantial destruction with the intent of completing the same.

**DEMOLITION PERMIT** – The building permit issued by the Building Commissioner for a demolition of a building, excluding a building permit issued solely for the demolition of the interior of a building.

**PREFERABLY PRESERVED** – Any significant building which the Commission determines, following a public hearing, that it is in the public interest to be preserved rather than demolished. A preferably preserved building is subject to the six-month demolition delay period of this bylaw.

**SIGNIFICANT BUILDING** – Any building in Hampden which is in whole or in part fifty years or older and which has been determined by the Commission to be significant based on any of the following criteria:

- The building is listed on, or is within an area listed on the National Register of historic places; or
- The building has been found eligible for the National Register of Historic Places; or
- The building is importantly associated with one or more historic persons or events, or with the broad architectural, cultural, political, economic or social history of the town of Hampden or the Commonwealth of Massachusetts; or
- The building is historically or architecturally important (in terms of period, style, method of building construction or association with a recognized architect or builder) either by itself or in the context of a group of buildings.

A Hampden Historic Properties Survey listing all significant buildings for the purposes of this bylaw shall be available at the Public Library, offices of the Building Commissioner and the Historical Commission.

### **SECTION 3. Procedure**

- 3.1 No demolition permit of a significant building shall be issued except as provided by this bylaw.
- 3.2 Every applicant proposing to demolish a building subject to this bylaw shall file with the Building Commissioner an application containing the following information:
  - The address of the building to be demolished.
  - The owner's name, address and telephone number.
  - A description of the building.
  - The reason for requesting a demolition permit.
  - A brief description of the proposed reuse, reconstruction or replacement.
  - A photograph or photographs of the building.
  - Owner's or owner's power of attorney signature
- 3.3 The Building Commissioner shall within seven (7) days forward a copy of the application to the Hampden Historical Commission. The Commission shall within fifteen (15) days after receipt of the application, make a written determination of whether the building is significant.
- 3.4 Upon determination that the building is not significant, the Commission shall so notify the Building Commissioner and applicant in writing. The Building Commissioner may then issue the demolition permit.
- 3.5 Upon determination by the Commission that the building is significant, the Commission shall so notify the Building Commissioner and the applicant in writing. No demolition permit may be issued at this time. If the Commission does not notify the Building Commissioner within fifteen (15) days of receipt of the application, the Building Commissioner may proceed to issue the demolition permit.
- 3.6 If the Commission finds that the building is significant, it shall hold a public hearing within thirty-five (35) days of the written notification to the Building Commissioner. Public notice of the time, place and purpose of the hearing shall be posted in a conspicuous place in the Town House for a period of not less than seven (7) days prior to the date of said hearing and the applicant shall be notified by certified mail and the Building Commissioner and

- abutters shall be notified by mail and the meeting time and place shall be published once in a local newspaper. The Commission may conduct a site visit prior to the hearing.
- 3.7 The Commission shall decide at the public hearing or within fourteen (14) days after the the public hearing whether the building should be preferably preserved. If agreed to in writing by the applicant, the determination of the Commission may be postponed.
- 3.8 If the Commission determines that the building is not preferably preserved, the Commission shall so notify the Building Commissioner and applicant in writing. The Building Commissioner may then issue a demolition permit.
- 3.9 If the Commission determines that the building is preferably preserved, the Commission shall notify the Building Commissioner and applicant in writing. No demolition permit may then be issued for a period of six (6) months from the date of the determination unless otherwise agreed to by the Commission. If the Commission does not so notify the Building Commissioner in writing within twenty one (21) days of the public hearing, the Building Commissioner may, subject to the requirements of State Building Code and any other applicable laws, bylaws, rules and regulations, issue a demolition permit.
- 3.10 Upon a determination by the Commission that any building which is the subject of an application is a preferably preserved building, no building permit for demolition or new construction or alterations on the premises shall be issued for a period of six (6) months from the date of the determination unless otherwise agreed to by the Commission. After the expiration of the six month period from the date of the determination that the building is preferably preserved the Building Commissioner may issue a demolition permit.
- 3.11 The Building Commissioner may issue a demolition permit or a building permit for a preferably preserved building within the six (6) months if the Commission notifies the Building Commissioner in writing that the Commission finds that the intent and purpose of this bylaw is served even with the issuance of the demolition of the demolition permit or the building permit.

#### **SECTION 4. Administration**

- 4.1 The Commission may from time to time update its survey of significant buildings subject to this law and provide the Building Commissioner with an updated copy.
- 4.2 The Commission may adopt such rules and regulations as are necessary to administer the terms of this bylaw.
- 4.3 The Commission is authorized to adopt a schedule of reasonable fees to cover the costs associated with the administration of this bylaw.

#### **SECTION 5. Emergency Demolition**

- 5.1 If after an inspection, the Building Commissioner find that a building subject to this bylaw is found to pose an immediate threat to public health or safety due to its deteriorated condition and that there is no reasonable alternative to the immediate demolition of the building, then the Building Commissioner may issue an emergency demolition permit to the owner of the building.
- 5.2 The Building Commissioner shall then prepare a brief report explaining the condition of the building and the basis for his decision which shall be forwarded to the Commission.

#### **SECTION 6. Enforcement and Remedies**

- 6.1 The Commission and/or the Building Commissioner are each specifically authorized to institute any and all actions and proceedings, in law or equity, as they deem necessary and appropriate to obtain compliance with the requirements of this bylaw or to prevent a threatened violation thereof.
- 6.2 Any owner of a building subject to this bylaw that demolished a building or buildings without first obtaining a demolition permit in accordance with the provisions of this bylaw shall be subject to a fine of not more than three hundred dollars (\$300.00). Each day the violation exists shall constitute a separate offense until a faithful restoration of the demolished building is completed or unless otherwise agreed to by the Commission.

All buildings subject to this bylaw are listed in the Hampden Historic Properties Survey available at the Public Library, offices of the Building Commissioner and Historical Commission.

- 6.3 If a building subject to this bylaw is demolished without first obtaining a demolition permit, no building permit shall be issued for a period of two (2) years from the date of the demolition on the subject parcel of land or any adjoining parcels of land under common ownership.

#### **SECTION 7. Severability**

If any section, paragraph or part of this bylaw be for any reason declared invalid or unconstitutional by any court, every other section, paragraph and part shall continue in full force and effect to the extent that the overall purposes of this article can still be met.

#### **Article 15. FIRE HOUSE BUILDING ADDITION**

To see if the Town will vote to raise and appropriate a sum of money for a building addition to the Fire House on North Road, or take any other action relative thereto.

#### **Article 16. FIRE DEPARTMENT TANKER**

To see if the Town will vote to raise and appropriate a sum of money to purchase a new tanker truck, or take any other action relative thereto.

#### **Article 17. POLICE/FIRE RADIO SYSTEM**

To see if the Town will vote to raise and appropriate a sum of money for a new radio system for the Police and Fire Departments, or take any other action relative thereto.

#### **Article 18. DISTRICT IMPROVEMENT FINANCING**

To see if the Town will vote to accept the "Allen Street/Wilbraham Road Improvement District" which will be located on Wilbraham Road in Hampden, MA from Somers Road north to the town line of Wilbraham, MA and easterly to the town line of East Longmeadow, south down Allen Street to the convergence of Allen Street, Wilbraham Road and Somers Road

*Explanation: Acceptance of this article identifies the geographical location of the Allen Street/Wilbraham Road Improvement District. District Map attached as Exhibit A.*

*To choose for the term of two years the following:*

*To choose for the term of three years the following:*

*Board of Selectmen*

*Town Clerk*

*Collector of Taxes*

*Board of Assessors*

*Hampden Library Trustees*

*Constables (3)*

*Cemetery Commissioner*

*Park Commissioners*

*To choose for the term of five years the following:*

*Hampden Housing Authority*

*Planning Board*

Also, to choose all other necessary Town Officers.

And you are directed to serve this Warrant by posting and attested copy thereof at each of the five places designated by the Town. Hereof fail not, and make due return of this Warrant with your doings thereon, to the Town Clerk at or before the time of meeting aforesaid. Given under our hands this \_\_\_\_\_ day of \_\_\_\_\_, 2019.

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Vincent J Villamaino

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John D Flynn

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Norman Charest

Board of Selectmen

I, Constable for the Town of Hampden, have on this date posted copies of the warrant for the Town Meeting to be held on May 13, 2019 at 7:00 pm in all four places as designated by the Town of Hampden.

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Constable, Town of Hampden

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Date





# Proposed DIF District

Hampden, MA

1 inch = 1800 Feet

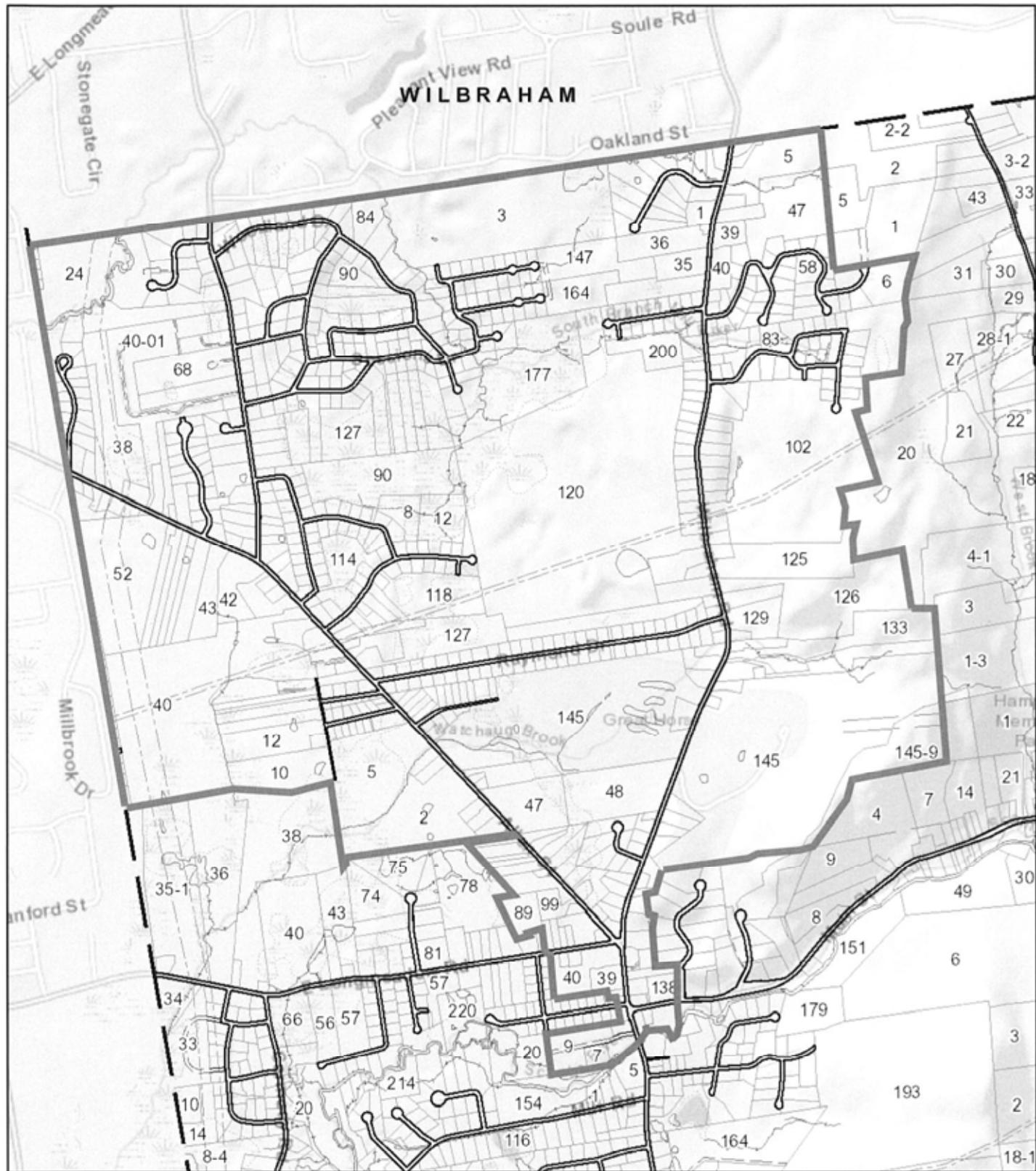
April 19, 2019

0 1800 3600 5400



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## INFORMATION & EMERGENCY TELEPHONE NUMBERS

<b>Town Government</b>		
	<b>POLICE Department EMERGENCY</b>	<b>911</b>
Chief Farnsworth	Business Office-	566-8011
	<b>FIRE Department EMERGENCY</b>	<b>911</b>
Chief Gorski	Business Office	566-3314
Selectmen/Administrative Asst.: Pamela Courtney		566-2151 x100
Highway: Mark Langone		566-8842
Library: Ellen Moriarty		566-3047
Council on Aging: Becky Moriarty		566-5588
Dog Officer: Shelley Sears		566-8011
Veterans' Agent: John Comerford, 110 Main St., Monson		267-4140
Building Inspector: Wendel Hulbert		566-2151 x250
Electrical Inspector: Gary Courtney		566-2151 x251
Plumbing Inspector: Dennis Chaffee		566-2151 x252
Board of Health Agent: Lorri McCool		566-2151 x102
Board of Health Coordinator: Jane Budynkiewicz		566-2151 x102
<b>Schools</b>		
Green Meadows Elementary School, N. Rd, Sharon Moberg		566-3263
Principal's Office: Serenity Greenwood		566-3931
Minnechaug Regional High School, Main St., Wilbraham		596-9011
Superintendent's Office: Al Ganem		596-3884
<b>Churches</b>		
Bethlehem Church, Allen St.: Rev. Brian MacLeod		566-5572
Federated Community Church, Main St		566-3711
Parsonage: Pastor Patricia Miller Fernandes		566-3402
St. Mary's Church, Somers Rd.: Rev. Timothy Murphy		566-8843
<b>Utilities</b>		
Bay State Gas: Business Office		781-9200
Bay State Gas: Billing		781-9200 x 4
<b>GAS LEAK EMERGENCY</b>		<b>800-525-8222</b>
Massachusetts Electric – Customer Service & Emergency		800-322-3223
Massachusetts Electric – Power Outage Only		800-465-1212
Verizon - Residential		800-870-9999
Verizon - Repair - 24 hour		800-446-8946
Charter Communications - Cable Company		888-557-1115
<b>Hospitals</b>		
<b>AMBULANCE: AMR - 24 hour service</b>		<b>533-3362</b>
Baystate Medical Center - Springfield		794-0000
Mercy Medical Center - Springfield		748-9000
Healthsouth Rehabilitation - Ludlow		589-7581
Wing Memorial Hospital - Palmer		283-7651
<b>U.S. Post Office, Main St.</b>		<b>566-5393</b>
<b>Poison Control Center</b>		<b>800-222-1212</b>
<b>Department of Social Services</b>		<b>205-0500</b>