

MINUTES  
Ambulance Advisory Committee  
November 16, 2022

The meeting was called to order at 6:15PM by Robert Markel.

Attendees:

Committee Members

Donna Hatch  
James Smith  
LoriBeth Sterling  
Heather Turcotte  
Robin Warner

Town Administrator

Robert Markel

Action Ambulance

Jame Scolforo  
Michael Woronka

**Election of Officers**

Robert Markel opened nominations for a chair person. Robin Warner nominated Donna Hatch. James Smith seconded. All voted in favor.

Donna Hatch then assumed control of the meeting. Donna asked for a nomination for a co-chair. James Smith nominated Robin Warner. Donna Hatch seconded. All voted in favor.

Donna Hatch then asked for a nomination for a recording secretary. Robin Warner nominated James Smith. Donna Hatch seconded. All voted in favor.

**Discussions on the Quarterly Financial Report**

The financial reports were discussed briefly. Nobody present was familiar with the column headings and the data was not fully intuitive. It was decided to ask Action Ambulance for the heading definitions and for someone from Action Ambulance to be available at the next meeting to discuss the numbers in more detail.

**Contract Performance**

It was noted that Action Ambulance was still, on occasion, not meeting their contractual obligation for ALS service 24/7. The committee would continue to observe the performance and continue discussions

at the next meeting with an Action Ambulance person present. The question was asked, but left unanswered until the next meeting, as to what kind of compensation the Town should receive for the lack of full ALS service.

Committee members referenced Covid-induced turmoil in the industry and state and nationwide shortage of available responders.

There was also discussion on the need for more timely reporting when non-ALS service was anticipated.

#### **Contract Renewal / Exploration of Alternatives**

The Action Ambulance contract is set to expire June 30, 2023. There is a provision in the contract to extend annually for up to 2 years, but no dollar value is specified. The question was raised as to whether bidding was required whether or not a renewal is pursued. These were general questions left open for the next meeting.

Respectfully Submitted, July 26, 2023 - James D. Smith Recording Secretary.